



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Sorsha Anderson, Senior Staff Associate
Date: February 1, 2024
Subject: Grant Request – JFO #3182

Enclosed please find one (1) item, which the Joint Fiscal Office has received from the Administration.

JFO #3182: \$125,000.00 to Agency of Natural Resources, Department of Environmental Conservation from the New England Interstate Water Pollution Control Commission to expand current monitoring of cyanotoxins in Lake Champlain and Vermont inland lakes.
[Received January 31, 2024]

Please review the enclosed materials and notify the Joint Fiscal Office (Sorsha Anderson: sanderson@leg.state.vt.us) if you have questions or would like this item held for legislative review. Unless we hear from you to the contrary by **February 20, 2024**, we will assume that you agree to consider as final the Governor's acceptance of this request.



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

Agency of Administration

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary: To support monitoring of cyanotoxins in Lake Champlain and Vermont inland lakes. This funding will complement the Cyanobacteria Monitoring Program in Lake Champlain and Inland Vermont Lakes, also funded through the Lake Champlain Basin Program, will expand analyses from two to four cyanotoxins, and will enable expanded sampling of bloom events to better characterize the distribution of toxicity in cyanobacteria blooms in the region.

Date: 10/16/2023

Department: ANR-DEC

Legal Title of Grant: NOAA Cyanotoxin Monitoring

Federal Catalog #: 11.469

Grant/Donor Name and Address: New England Interstate Water Pollution Control Commission (NEIWPC) 650 Suffolk Street, Suite 410, Lowell, MA 01854

Grant Period: **From:** 4/12/2023 **To:** 10/30/2026

Grant/Donation: \$125,000

	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$42,629	\$41,343	\$41,028	\$125,000	

Position Information:	# Positions	Explanation/Comments

Additional Comments: No State match required.

Department of Finance & Management	Adam Greshin <small>Digitally signed by Adam Greshin Date: 2023.10.16 10:51:32 -0400</small>	(Initial)
Secretary of Administration	Sean Brown <small>F043104EBC83432...</small>	(Initial)
Sent To Joint Fiscal Office		Date



MEMORANDUM

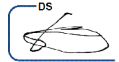
TO: KRISTIN CLOUSER, SECRETARY, AGENCY OF ADMINISTRATION

THROUGH: NICOLAS KRAMER, BUDGET AND MANAGEMENT ANALYST,
AGENCY OF ADMINISTRATION

THROUGH: TRACY LAFRANCE, FINANCE DIRECTOR, DEC FINANCIAL OPERATIONS

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FROM: JASON BATCHELDER, COMMISSIONER, DEPARTMENT OF ENVIRONMENTAL
CONSERVATION

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SUBJECT: AA-1 STATE OF VERMONT REQUEST FOR GRANT SPENDING

DATE: OCTOBER 12, 2023

Please see attached AA-1 Request for Grant Acceptance Form for the New England Interstate Water Pollution Control Commission (NEIWPC) NOAA Cyanotoxin Monitoring Subaward. This form requests authorization for the Agency of Natural Resources, Department of Environmental Conservation (VTDEC), to spend the federally secured grant # LS-2023-087 awarded on 4/12/2023 totaling \$125,000.00.

The NOAA Cyanotoxin Monitoring Grant will be used to support monitoring of cyanotoxins in Lake Champlain and Vermont inland lakes.

If you have any questions regarding this request, please do not hesitate to contact Tracy LaFrance at 802-498-7074.

Thank you in advance for your time.

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:		Agency of Natural Resources		
2. Department:		Department of Environmental Conservation		
3. Program:		Watershed Management Division Lakes and Ponds Program		
4. Legal Title of Grant:		NOAA Cyanotoxin Monitoring		
5. Federal Catalog #:		11.469		
6. Grant/Donor Name and Address:				
New England Interstate Water Pollution Control Commission (NEIWGCC)				
650 Suffolk Street, Suite 410				
Lowell, MA 01854				
7. Grant Period:		From:	4/12/2023	To: 10/30/2026
8. Purpose of Grant:				
The purpose of this grant is to support monitoring of cyanotoxins in Lake Champlain and Vermont inland lakes. This funding will complement the Cyanobacteria Monitoring Program in Lake Champlain and Inland Vermont Lakes, also funded through the Lake Champlain Basin Program. This funding will expand analyses from two to four cyanotoxins, and will enable expanded sampling of bloom events to better characterize the distribution of toxicity in cyanobacteria blooms in the region.				
9. Impact on existing program if grant is not Accepted:				
This is currently the only funding source dedicated to recreational cyanotoxin testing in Vermont. This information is vital for protecting public health, and will ensure the continued ability to test for toxic cyanobacteria blooms for three open-water seasons. The lack of this funding would complicate quality control efforts for the existing Cyanobacteria Monitoring Program, which uses cyanotoxin data to validate the visual protocol used to rank bloom severity for the Vermont Department of Health's cyanobacteria tracker.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 24	FY 25	FY 26	
Personal Services	\$35,680	\$35,441	\$35,441	
Operating Expenses	\$6,949	\$5,902	\$5,587	
Grants	\$0	\$0	\$0	
Total	\$42,629	\$41,343	\$41,028	
Revenues:				
State Funds:	\$0	\$0	\$0	
Cash	\$0	\$0	\$0	
In-Kind	\$0	\$0	\$0	
Federal Funds:	\$42,629	\$41,343	\$41,028	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total	\$42,629	\$41,343	\$41,028	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

Appropriation No:	6140040000	Amount:	\$42,629
			\$
			\$
			\$
			\$
			\$
		Total	\$42,629

PERSONAL SERVICE INFORMATION


11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: Jason Batchelder Agreed by:  (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

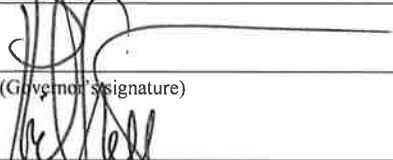
13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature:		Date: 10/12/2023
	Title: Jason Batchelder, DEC Commissioner		
	Signature:		Date:
	Title:		

14. SECRETARY OF ADMINISTRATION

 Approved:	(Secretary or designee signature)		Date: 10/17/2023
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15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/>	Check One Box: Accepted		Date: 1/26/24
<input type="checkbox"/>	Rejected	(Governor's signature)	

16. DOCUMENTATION REQUIRED

Required GRANT Documentation	
<input checked="" type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input checked="" type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input checked="" type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)

DS
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STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

<input checked="" type="checkbox"/> Grant Budget	
End Form AA-1	
(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).	

LCBP SUBAWARD AGREEMENT

between

NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION

and

VERMONT DEPARTMENT OF ENVIRONMENTAL CONSERVATION

THIS AGREEMENT is made by the NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION (NEIWPC), having its principal office at 650 Suffolk Street, No. 410, Lowell, Massachusetts 01854, and Vermont Department of Environmental Conservation (“Subrecipient”), having its principal office at 1 National Life Drive, Montpelier, VT 05620; (Tel: 802-490-6130; Email: peter.isles@vermont.gov); Technical Contact: Peter Isles.

This Agreement provides for NEIWPC, as the recipient of U.S. Department of Commerce (DOC) financial assistance, to make a subaward using federal funds to Subrecipient in compliance with 2 C.F.R. 200.332(a). This Agreement incorporates by reference the following documents:

- APPENDIX I – Administrative Standard Award Conditions for National Oceanic and Atmospheric Administration (NOAA) Financial Assistance Awards
- APPENDIX II –NEIWPC Standard Clauses
- APPENDIX III – Insurance Specifications
- APPENDIX IV –Scope of Work
- The Request for Proposals (RFP) and any clarifying responses by NEIWPC; and
- The Subrecipient’s proposal and any clarifying responses by the Subrecipient.

All other prior agreements, representations, statements, negotiations, and undertakings are superseded.

Section I. Description

The DOC project title is “FY22 LCBP NOAA Environmental Monitoring Program.”

Section II. Federal Requirements

A. Federal Award Identification.

1. Subrecipient’s Unique Entity Identifier in the federal System for Award Management (SAM) is **NYZQQ61KSAN8**
2. The Federal Award Identification Number (FAIN) for this Subaward is **NA23NOS4690078**.
3. The DOC Award Date is **April 12, 2023**.

NOAA Cyanotoxin Monitoring
NEIWPC Job Code: 0367-002-000
Project Code: LS-2023-087

4. The Subaward Period of Performance Start Date is the date of execution of this Agreement and the End Date is: Agreement Execution Date to **October 30, 2026**.

5. The amount of DOC Funds obligated to NEIWPC under the award is **\$750,000**.

6. The total amount of DOC Funds obligated to the Subrecipient under this subaward is **\$125,000**.

7. The parties acknowledge DOC is the Federal awarding agency, and NEIWPC is the pass-through entity, as defined in 2 CFR 200.1, for purposes of this Subaward. The contact information for NEIWPC's awarding official for this Subaward is as follows:

Susan J. Sullivan, Executive Director
New England Interstate Water Pollution Control Commission
650 Suffolk Street, Suite 410
Lowell, MA 01854
P: 978-323-7929
ssullivan@neiwpc.org

8. The Assistance Program (CFDA) Number for this Subaward is **11.469**.

9. The Assistance Program Title for this Subaward is Congressionally Identified Awards and Projects.

10. The Subrecipient's Indirect Cost Rate for the Federal award is the 10% de minimum rate unless, for each Fiscal Year, the Subrecipient negotiates a fixed carry-forward indirect cost rate with its cognizant agency. The Subrecipient must bill and report indirect costs based on the fixed carry-forward rate in the Negotiated Indirect Cost Rate Agreement in effect at the time of expense.

B. "Flow down" requirements.¹

1. The Subrecipient agrees to comply with all flow-down requirements imposed on NEIWPC under the DOC award to ensure that the DOC award is used in accordance with all applicable Federal statutes, regulations, and the terms of the DOC award. These requirements include, among others:

(a) Title VI of the Civil Rights Act and other Federal statutes and regulations prohibiting discrimination in Federal financial assistance programs, as applicable.

(b) Reporting Subawards and Executive Compensation under Federal Funding Accountability and Transparency Act (FFATA).

¹ "Flow down" requirements include those statutory, regulatory, and Executive Order requirements that NEIWPC, as a "pass-through entity" that makes subawards, is required to identify as potentially applying to subrecipients on DOC funded projects under 2 CFR 200.332(a)(2).

NOAA Cyanotoxin Monitoring
NEIWPC Job Code: 0367-002-000
Project Code: LS-2023-087

- (c) Consultant Fee Cap. Limitations on individual consultant fees, as set forth in the General Procurement Standards at 2 CFR 1500.10.
 - (d) The Procurement Standards in 2 CFR Part 200, including those requiring competition when the Subrecipient acquires goods and services from contractors (including consultants) and Domestic preferences for procurements at 2 CFR 200.322.
 - (e) Pursuant to Executive Order 13798, entitled “Promoting Free Speech and Religious Liberty,” public recipients of federal funds are prohibited from conditioning subawards in a manner that would disadvantage applicants based on their religious character.
2. Other federal requirements that apply to this subaward include:
- (a) DOC’s Financial Assistance Standard Terms and Conditions, available at https://www.commerce.gov/sites/default/files/2020-11/DOC%20Standard%20Terms%20and%20Conditions%20-%2012%20November%202020%20PDF_0.pdf;
 - (b) the Administrative Standard Award Conditions for National Oceanic and Atmospheric Administration (NOAA) Financial Assistance Awards attached hereto as APPENDIX I.

Section III. AGREEMENT

1. Scope of Work. The Subrecipient agrees to conduct work on the project in accordance with the Scope of Work, reporting schedule, and budget attached hereto as APPENDIX IV and incorporated herein by reference.
2. NEIWPC Standard Clauses. The Subrecipient agrees to comply with the NEIWPC Standard Clauses attached hereto as APPENDIX II and incorporated herein by reference.
3. NEIWPC Project Contact(s). The following NEIWPC staff will provide the Subrecipient technical and administrative oversight of the work performed under this Agreement. The Subrecipient agrees to submit all deliverables and invoices required by this Agreement to the following NEIWPC Project Contact(s):

Matthew Vaughan
LCBP
54 West Shore Road
Grand Isle, VT 05458
Tel: (802) 372-3213
Email: mvaughan@lcbp.org

Sarita Croce
NEIWPC
650 Suffolk Street, Suite 410
Lowell, MA 01854
Tel: (978) 349-2505
Email: scroce@neiwpc.org

NOAA Cyanotoxin Monitoring
NEIWPC Job Code: 0367-002-000
Project Code: LS-2023-087

4. Insurance. Prior to the start of work, the Subrecipient agrees to procure, at its sole cost and expense, and always maintain in force during the term of this Agreement, policies of insurance as set forth in APPENDIX III hereto and incorporated herein by reference, written by companies authorized to issue insurance in Vermont or New York, as applicable (Admitted Carriers). NEIWPC, at its sole discretion, may accept policies of insurance written by a non-authorized carrier or carriers when Certificates and/or other policy documentation is accompanied by a completed surplus lines affidavit; provided that nothing herein shall be construed to require NEIWPC to accept insurance placed with a non-authorized carrier under any circumstances. Upon award, the Subrecipient agrees to deliver to NEIWPC evidence of such policies (i.e., a Certificate or Certificates of Insurance). In the event there is a claim asserted that is covered by insurance and upon request of NEIWPC, the Subrecipient agrees to make available for inspection to NEIWPC, at NEIWPC headquarters during reasonable business hours, any applicable policy required by this Agreement. Throughout the duration of this Agreement, the Subrecipient agrees to notify NEIWPC of any material changes to the policy or any cancellations prior to the expiration date. The Subrecipient agrees that any failure to comply with the requirements herein is cause for cancellation or termination of this Agreement. NEIWPC reserves the right to withhold payments due under this Agreement for any such noncompliance.

5. Duration of the Agreement. The Subrecipient agrees to not commence work prior to the date this Agreement is executed and to complete all work required by this Agreement by **October 30, 2026.**

6. Compensation to the Subrecipient.

- (a) NEIWPC's obligation under this Agreement is for a total amount not to exceed **\$125,000** for the duration of this Agreement (the "Contract Price"). NEIWPC's payment is contingent upon NEIWPC's receipt of funding under the Federal award.
- (b) NEIWPC's payments for work performed under this Agreement will be based on NEIWPC's approval of the Subrecipient's invoices, receipt of the Subrecipient's Form W-9, and receipt of a current insurance certificate as required by this Agreement. The Subrecipient agrees that the tasks will be completed before payment is sought, and that partial payment for individual tasks is not permissible under this Agreement.
- (c) The Subrecipient agrees to submit its invoices to the designated NEIWPC Project Contact(s) for approval in accordance with the Payment Schedule. Invoiced expenditures must agree with the approved Task Budget. Invoices must include the following: (i) the Subrecipient's name and address; (ii) the invoice date; (iii) the Agreement Project Code number, if any; (iv) the time period for the work covered by the invoice; (v) a description of the work performed; (vi) the applicable shipping and payment terms; (vii) the address where payment is to be sent; (viii) the person to be notified if the invoice contains a defect; (ix) itemized documentation of the costs associated with the work performed; (x) except with respect to the Final Invoice, a brief written progress report; and (xi) any data or other documentation NEIWPC reasonably requests.

NOAA Cyanotoxin Monitoring
NEIWPCC Job Code: 0367-002-000
Project Code: LS-2023-087

(d) The parties agree to the following Payment Schedule:

\$ 2,500	Task 1 - Identify courier for routine sample pickup 2023
\$ 11,935	Task 2 - Collect and analyze routine cyanotoxin samples 2023
\$ 24,003	Task 3 - Collect and analyze opportunistic bloom samples 2023
\$ 4,191	Task 4 - Approved Quarterly Reporting 2023 field season
\$ 2,500	Task 5 - Identify courier for routine sample pickup 2024
\$ 11,435	Task 6 - Collect and analyze routine cyanotoxin samples 2024
\$ 23,358	Task 7 - Collect and analyze opportunistic bloom samples 2024
\$ 4,050	Task 8 - Approved Quarterly Reporting 2024 field season
\$ 2,500	Task 9 - Identify courier for routine sample pickup 2025
\$ 11,435	Task 10 - Collect and analyze routine cyanotoxin samples 2025
\$ 23,043	Task 11 - Collect and analyze opportunistic bloom samples 2025
<u>\$ 4,050</u>	Task 12 - Approved Final Report
\$125,000	Total

The Subrecipient agrees to submit the Final Invoice by **December 30, 2026** to NEIWPCC's Project Contact for review.

The Subrecipient agrees to submit all invoices in accordance with the Payment Schedule and consistent with the Task Budget following completion of the enumerated tasks in accordance with the description in the Scope of Work. The Subrecipient acknowledges that NEIWPCC has no obligation to process invoices requesting partial payment for any one or more of the enumerated tasks.

The Subrecipient agrees to invoice all completed tasks, if any, not yet billed, by September 30th of each year within the project period no later than October 31st of the same year. NEIWPCC reserves the right to deny payment for completed tasks not invoiced by October 31st of each year within the project period.

(e) The Subrecipient acknowledges that the Final Invoice must include all outstanding charges due for work on the project. NEIWPCC reserves the right to deny payment for any work on the project not captured by the approved Final Invoice.

(f) The Subrecipient agrees that the Contract Price constitutes the total compensation payable by NEIWPCC to Subrecipient for the work required by this Agreement. The Subrecipient agrees to perform the work as set forth in the Scope of Work without any change in the Contract Price. The Subrecipient acknowledges that any charges incurred exceeding the Contract Price will not be subject to reimbursement under this Agreement.

(g) The Subrecipient acknowledges that the Contract Price includes all applicable Federal, State, and local taxes, fees, and duties.

NOAA Cyanotoxin Monitoring
NEIWPC Job Code: 0367-002-000
Project Code: LS-2023-087

- (h) NEIWPC agrees to pay all approved invoices within forty-five (45) days of receipt, provided that the invoice is approved by the NEIWPC Project Contact(s) and accompanied by the corresponding Quarterly Report or the approved Final Report, as applicable. NEIWPC may refuse to approve any part of an invoice if:
 - i. the work performed is defective or otherwise fails to meet the requirements of this Agreement;
 - ii. the work performed is subject to any pending claim or the imminent filing of such a claim is reasonably certain; or
 - iii. the invoice is otherwise inconsistent with the terms and conditions of this Agreement.
- (i) Payment will be based on receipt of a proper invoice and satisfactory contract performance.

7. Quarterly and Final Reports. The Subrecipient agrees to prepare the following written or electronic reports for submittal to the NEIWPC Project Contact(s):

- (a) The Subrecipient agrees to submit one- to two-page Quarterly Reports by the 10th day after the end of each calendar quarter (i.e., by April 10 for January-March, by July 10 for April-June, by October 10 for July-September, and by January 10 for October-December). The Subrecipient agrees to describe in each Quarterly Report the progress of work through the quarter, the outputs completed, the problems encountered and anticipated, including the resolution of such problems identified, a summary of the activity planned during the next quarter, and a comparison of the percentage of the project completed with the project schedule. NEIWPC's payment of the Subrecipient's invoices for work performed is contingent upon NEIWPC's timely receipt and approval of Quarterly Reports.
- (b) The Subrecipient agrees to submit to the NEIWPC Project Contact(s) a draft Final Report that complies with the Scope of Work, and the terms and conditions of this Agreement, for approval no later than **April 30, 2026**. The Subrecipient agrees to complete all tasks described in the Scope of Work prior to submittal of the draft Final Report.
- (c) The Final Report should include an executive summary suitable for a broad audience, describing the project, its results, and its measurable impacts over the project period, including development of tools and resources, data collected and how to access it, and any communication materials developed for the project. The Final Report should document project activities over the entire project period and should include information summarized from Quarterly Reports.
- (d) NEIWPC agrees to promptly notify the Subrecipient of any deficiencies identified on review of the draft Final Report and of any revisions necessary.

NOAA Cyanotoxin Monitoring
NEIWPC Job Code: 0367-002-000
Project Code: LS-2023-087

(e) The Subrecipient agrees to submit the Final Report and the Final Invoice for payment upon the NEIWPC Project Contact's or Contacts' approval of the Subrecipient's draft Final Report. The Final Invoice must include all non-federal match accounting and be clearly marked "Final." NEIWPC's payment of the Subrecipient's Final Invoice for work performed is contingent upon NEIWPC's timely receipt and approval of the Final Report. NEIWPC reserves the right to deny payment of a late Final Invoice.

8. Notifications. Unless otherwise expressly provided in this Agreement, any notice from one party to the other required or permitted to be given hereunder shall be in writing when delivered to the address, by e-mail, or by certified mail, return receipt requested, to the following addresses:

If to the Subrecipient:

VERMONT DEPARTMENT OF ENVIRONMENTAL CONSERVATION
Jason Batchelder
VTDEC Commissioner
1 National Life Dr, Montpelier, VT 05620
E-mail Address: ANR.DECFederal@vermont.gov

If to NEIWPC:

NEIWPC
650 Suffolk Street
Suite 410
Lowell, MA 01854
Attention: Susan Sullivan, Executive Director
E-mail Address: ssullivan@neiwpc.org

At any time, either party may designate a new recipient or address for the receipt of notices by providing written notice of such new recipient or address to the other party as provided herein.

9. The parties agree the parties may electronically sign this Agreement, and such electronic signatures will not be denied legal effect or enforceability solely because it is in electronic form. An electronic signature can take the form of either (a) a scan of the party's handwritten signature; (b) an electronic signature made by means of a stylus, an electronic pen, a computer mouse, a touch screen, or other similar method; (c) an electronically inserted image intended to substitute for a signature; or (d) a "/s/ name of signatory" block.

NOAA Cyanotoxin Monitoring
NEIWPC Job Code: 0367-002-000
Project Code: LS-2023-087

IN WITNESS WHEREOF, the undersigned, having read this Agreement in its entirety, including all appendices hereto, if any, do hereby agree and certify as to having authorization to contract on behalf of the party represented.

FOR NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION



Susan J. Sullivan,
Executive Director

Date: 9/26/2023

FOR VERMONT DEPARTMENT OF ENVIRONMENTAL CONSERVATION

DocuSigned by:
Jason Batchelder
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Jason Batchelder
VTDEC Commissioner

Date: 9/25/2023

DS
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Recreational Cyanotoxin Testing Budget Summary		Budget Period:	
Itemization of Services Contributed:		From:	To:
		4/12/2023	10/30/2026
Position Title	% FTE	Salary Expense	Fringe Benefits
DEC Contracts Specialist	0.0	1,772	1,326
Env Scient VI AC: General	0.1	7,647	5,250
Mgmt/Admin Services	0.0	69	24
Total FTE		0.1	
Personnel (listed above)		subtotal	\$ <u>9,488</u>
Fringe Benefits		69.56%	
(may incl. FICA, retirement, health insurance, dental insurance, life insurance, etc.)		subtotal	\$ <u>6,600</u>
Travel (does not include fleet lease payments; see "Other")			
~ In-State Travel (only lodging)		0	
~ Out-of-State Travel (flights, transport, meals, lodging, etc.)		4,500	
		subtotal	\$ <u>4,500</u>
Equipment (Unit cost \$5,000 or greater)			
		0	
		subtotal	\$ <u>-</u>
Supplies			
~ IT Supplies, Software Upgrades/Purchases and Miscellaneous Office Supplies		263	
~ Lab supplies (vials, filters, gloves, masks, etc.)		5,185	
		0	
		subtotal	\$ <u>5,448</u>
Contractual			
~ Courier for routine sample pickup		7,500	
		0	
		subtotal	\$ <u>7,500</u>
Other			
~ DEC Cost Allocation Plan ("DEC CAP")		3,636	
~ BGS Property Management Allocation		159	
~ Fleet Lease Payments		226	
~ Telephone & Computer Allocation		189	
~ Other Services (insurance, printing, repairs & maint., dues, postage, etc.)		1,500	
~ Conference Registration		0	
~ Laboratory Services (VAEL)~ Laboratory Services (VAEL)~ Laboratory Services (VAEL)		82,974	
		subtotal	\$ <u>88,684</u>
Indirect Charges (based on % of personnel direct salary expense)		29.31%	
		subtotal	\$ <u>2,780</u>
GRAND TOTAL		Total	\$ <u><u>125,000</u></u>

Recreational Cyanotoxin Testing			Budget Period:	
Year 1			From:	To:
Itemization of Services Contributed:			4/12/2023	10/30/2024
Position Title	% FTE	Salary Expense	Fringe Benefits	
Env Scient VI AC: General	0.0	2,549	1,750	
DEC Contracts Specialist	0.0	682	510	
Mgmt/Admin Services	0.0	23	8	
Total FTE		0.1		
Personnel <i>(listed above)</i>			subtotal	\$ 3,254
Fringe Benefits <i>(may incl. FICA, retirement, health insurance, dental insurance, life insurance, empl. assist. program., LTD)</i>			subtotal	\$ 2,268
Travel <i>(does not include fleet lease payments; see "Other")</i>				
~ In-State Travel (only lodging) (any registrations, meals, mileage, etc. should not be charged to Fed. Grants)			0	
~ Out-of-State Travel (flights, transport, meals, lodging for regional meetings, national conferences)			1,500	
			subtotal	\$ 1,500
Equipment <i>(Unit cost \$5,000 or greater)</i>				
			0	
			subtotal	\$ -
Supplies				
~ IT Supplies, Software Upgrades/Purchases and Miscellaneous Office Supplies			89	
~ Lab supplies (vials, filters, gloves, masks, etc.)			2,500	
			subtotal	\$ 2,589
Contractual				
~ Courier for routine sample pickup			2,500	
			subtotal	\$ 2,500
Other				
~ DEC Cost Allocation Plan ("DEC CAP")			1,212	
~ BGS Property Management Allocation			53	
~ Fleet Lease Payments			76	
~ Telephone & Computer Allocation			65	
~ Other Services (insurance, printing, repairs & maint., dues, postage , etc.)			500	
~ Conference Registration			0	
~ Laboratory Services (VAEL)			27,658	
			subtotal	\$ 29,564
Indirect Charges <i>(based on % of personnel direct salary expense)</i>				
		Rate 29.31%	subtotal	\$ 954
GRAND TOTAL			Total	\$ 42,629

Recreational Cyanotoxin Testing			Budget Period:				
Year 2			From:	To:			
Itemization of Services Contributed:			11/1/2024	10/30/2025			
Position Title	% FTE	Salary Expense	Fringe Benefits				
Env Scient VI AC: General	0.0	2,549	1,750				
DEC Contracts Specialist	0.0	545	408				
Mgmt/Admin Services	0.0	23	8				
Total FTE		0.0					
Personnel <i>(listed above)</i>			subtotal	\$ 3,11			
Fringe Benefits <i>(may incl. FICA, retirement, health insurance, dental insurance, life insurance, empl. assist. program., LTD)</i>			subtotal	\$ 2,166			
Travel <i>(does not include fleet lease payments; see "Other")</i>							
~ In-State Travel (only lodging) (any registrations, meals, mileage, etc. should not be charged to Fed. Grants)			0				
~ Out-of-State Travel (flights, transport, meals, lodging for regional meetings, national conferences)			1,500				
			subtotal	\$ 1,500			
Equipment <i>(Unit cost \$5,000 or greater)</i>			subtotal	\$ -			
Supplies							
~ IT Supplies, Software Upgrades/Purchases and Miscellaneous Office Supplies			87				
~ Lab supplies (vials, filters, gloves, masks, etc.)			1,500				
			subtotal	\$ 1,58			
Contractual							
~ Courier for routine sample pickup			2,500				
			subtotal	\$ 2,500			
Other							
~ DEC Cost Allocation Plan ("DEC CAP")			1,212				
~ BGS Property Management Allocation			53				
~ Fleet Lease Payments			75				
~ Telephone & Computer Allocation			62				
~ Other Services (insurance, printing, repairs & maint., dues, postage, etc.)			500				
~ Conference Registration			0				
~ Laboratory Services (VAEL)			27,658				
			subtotal	\$ 29,560			
Indirect Charges <i>(based on % of personnel direct salary expense)</i>			<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">Rate</td> </tr> <tr> <td style="text-align: center;">29.31%</td> </tr> </table>	Rate	29.31%	subtotal	\$ 913
Rate							
29.31%							
GRAND TOTAL			Total	\$ 41,343			

Recreational Cyanotoxin Testing		Budget Period:	
		From:	To:
Year 3		11/1/2025	10/30/2026
Itemization of Services Contributed:			
Position Title	% FTE	Salary Expense	Fringe Benefits
Env Scient VI AC: General	0.0	2,549	1,750
DEC Contracts Specialist	0.0	545	408
Mgmt/Admin Services	0.0	23	8
Total FTE	0.0		
Personnel <i>(listed above)</i>		subtotal	\$ 3,11
Fringe Benefits			
<i>(may incl. FICA, retirement, health insurance, dental insurance, life insurance, empl. assist. program., LTD)</i>		subtotal	\$ 2,166
Travel <i>(does not include fleet lease payments; see "Other")</i>			
~ In-State Travel (only lodging) (any registrations, meals, mileage, etc. should not be charged to Fed. Grants)			0
~ Out-of-State Travel (flights, transport, meals, lodging for regional meetings, national conferences)			1,500
		subtotal	\$ 1,500
Equipment <i>(Unit cost \$5,000 or greater)</i>			
			0
		subtotal	\$ -
Supplies			
~ IT Supplies, Software Upgrades/Purchases and Miscellaneous Office Supplies			87
~ Lab supplies (vials, filters, gloves, masks, etc.)			1,185
		subtotal	\$ 1,2 2
Contractual			
~ Courier for routine sample pickup			2,500
		subtotal	\$ 2,500
Other			
~ DEC Cost Allocation Plan ("DEC CAP")			1,212
~ BGS Property Management Allocation			53
~ Fleet Lease Payments			75
~ Telephone & Computer Allocation			62
~ Other Services (insurance, printing, repairs & maint., dues, postage, etc.)			500
~ Conference Registration			0
~ Laboratory Services (VAEL)			27,658
		subtotal	\$ 29,560
Indirect Charges <i>(based on % of personnel direct salary expense)</i>			
	Rate 29.31%	subtotal	\$ 913
GRAND TOTAL		Total	\$ 41,028