



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: James Reardon, Commissioner of Finance & Management
From: Nathan Lavery, Fiscal Analyst
Date: November 7, 2008
Subject: JFO #2341

No Joint Fiscal Committee member has requested that the following item be held for review:

JFO #2341 — \$10,000 grant from the National Children's Alliance to the Department of State's Attorneys and Sheriffs. These grant monies will cover additional hours for an investigator who works on domestic violence cases in Chittenden County. This investigator currently has a personal services contract with the Department of State's Attorneys and Sheriffs.

[JFO received 10/08/08]

In accordance with 32 V.S.A. §5, the requisite 30 days having elapsed since this item was submitted to the Joint Fiscal Committee, the Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Jane Woodruff, Executive Director



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: October 8, 2008
Subject: Grant Request

Enclosed please find three (3) requests which the Joint Fiscal Office recently received from the Administration:

JFO #2340 — \$25,000 grant from the National Endowment of the Humanities to the Department of Housing & Community Affairs, Division for Historic Preservation. These grant funds will be used to develop a prototypical internet program that aims to make Vermont archeological information available to the public. **Please note that some funds have been expended in anticipation of JFC approval because the grant requires the recipient to attend a training that was held September 23, 2008.**

[JFO received 10/08/08]

JFO #2341 — \$10,000 grant from the National Children's Alliance to the Department of State's Attorneys and Sheriffs. These grant monies will cover additional hours for an investigator who works on domestic violence cases in Chittenden County. This investigator currently has a personal services contract with the Department of State's Attorneys and Sheriffs.

[JFO received 10/08/08]

JFO #2342 — \$10,000 grant from the National Alcohol Beverage Control Association to the Department of Liquor Control. These grant monies will cover filming and editing costs for two educational films as well as printing costs of a new student workbook.

[JFO received 10/08/08]

The Joint Fiscal Office has reviewed these submissions and determined that all appropriate forms bearing the necessary approvals are in order.

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at 802/828-1488; nlavery@leg.state.vt.us or Stephen Klein at 802/828-5769; sklein@leg.state.vt.us) if you have questions or would like any item held for JFC review. Unless we hear from you to the contrary by October 22 we will assume that you agree to consider as final the Governor's acceptance of this request.

cc: James Reardon, Commissioner
Linda Morse, Administrative Assistant
Bill Noyes, Acting Commissioner
Jane Woodruff, Executive Director
Michael Hogan, Commissioner

JFO # 2341

STATE OF VERMONT
GRANT ACCEPTANCE FORM

GRANT SUMMARY: This grant is to be used to augment the number of hours of an investigator time allocated to work on domestic violence cases in Chittenden County in conjunction with CUSI.

TITLE OF GRANT: National Children's Alliance

FEDERAL CATALOG No.: N/A

GRANTOR / DONOR: C.U.S.I.
50 Cherry Street
Burlington, VT, 05401

DATE: 9/18/08

DEPARTMENT: State's Attorneys and Sheriffs

GRANT / DONATION: The grant will cover additional hours for an investigator who has a personal services contract with the States Attorneys to work on domestic violence cases with CUSI. This investigator's current contracted hours are funded through the carryforward from a one-time appropriation in FY08.

AMOUNT / VALUE: \$10,000.00

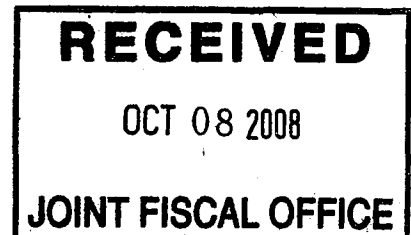
POSITIONS REQUESTED: None

GRANT PERIOD: 7/1/2008 to 6/30/2009

COMMENTS: CUSI got a program support grant from the National Children's Alliance and CUSI has decided to grant these fund to the State's Attorneys and Sheriffs to add hours to this investigator's contract.

DEPARTMENT OF FINANCE AND MANAGEMENT:
SECRETARY OF ADMINISTRATION
SENT TO JOINT FISCAL OFFICE:

(INITIAL) ~~AM~~ 9/18/08
(INITIAL) ~~AM~~ 9/19/08
DATE: 9/29/08



STATE OF VERMONT
REQUEST FOR GRANT ACCEPTANCE
 (use additional sheets as needed)

FORM AA-1
 (Rev. 9-90)

1. Agency: State's Attorneys & Sheriffs
2. Department: State's Attorney's & Sheriffs
3. Program:
4. Legal Title of Grant: National Children's Alliance
5. Federal Catalog No.:
6. Grantor and Office Address: CUSI
 50 Cherry Street
 Burlington, VT. 05401

7. Grant Period: July 1, 2008 - June 30, 2009

8. Purpose of Grant: (attach additional sheets if needed)
 The purpose of this grant is to partially fund a contract for personal services that already exists. The current position is funded by special one time appropriations in FY 08, unused funds carried forward into FY 09 for this contract for personal services. This grant of \$10,000 is to augment the existing number of hours already provided for by this contract. The additional hours will be designated for the investigation and follow up work on domestic violence cases in Chittenden County in conjunction with CUSI.

9. Impact on Existing Programs if Grant is not Accepted:
 If the the grant is not accepted we would not be able to increase the hours of the investigator to increase his duties to include the investigation and follow up on domestic violence cases that are on the rise in Chittenden.

10. Budget Information:	(1st State FY) FY 2009	(2nd State FY) FY 2010	(3rd State FY) FY 2011
EXPENDITURES:			
Personal Services	\$ 10,000.00	\$	\$
Operating Expenses	\$	\$	\$
Grants	\$	\$	\$
TOTAL	\$ 10,000.00	\$ 0.00	\$ 0.00
REVENUES:			
<u>State Funds:</u>			
Cash	\$	\$	\$
In-Kind	\$	\$	\$
<u>Federal Funds:</u>			
(Direct Costs)	\$	\$	\$
(Statewide Indirect)	\$	\$	\$
(Department Indirect)	\$	\$	\$
<u>Other Funds:</u>			
(source) Grant / CUSI	\$ 10,000.00	\$	\$
TOTAL	\$ 10,000.00	\$ 0.00	\$ 0.00

<u>Appropriation Nos.</u>	<u>Amounts</u>
DEPT2130890801	\$ 10,000.00
	\$
	\$

-over-

REC'D SEP 12 2008

11. Will grant monies be spent by one or more personal service contracts?

YES NO

If YES, signature of appointing authority here indicates intent to follow current guidelines on bidding.

X Jane Woodruff

12a. Please list any requested Limited Service positions:

Titles	Number of Positions
TOTAL Positions	

12b. Equipment and space for these positions:

Is presently available.
 Can be obtained with available funds.

13. Signature of Appointing Authority

I certify that no funds have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant.

Jane Woodruff 9/10/2008
(Signature) (Date)

(Title)

14. Action by Governor:

Approved
 Rejected

[Signature] 9/25/08
(Signature) (Date)

15. Secretary of Administration:

Request to JFO
 Information to JFO

Ronda P. Mcary 9/19/08
(Signature) (Date)

16. Action by Joint Fiscal Committee:

(Dates)

Request to be placed on JFC agenda
 Approved (not placed on agenda in 30 days)
 Approved by JFC
 Rejected by JFC
 Approved by Legislature


(Signature) (Date)



Children's Advocacy Center

Memorandum

To: Jane Woodruff, Executive Director
Department of State's Attorney's and Sheriffs

From:  Sandy O'Sullivan RN, Director

Date: June 20, 2008

Re: Joseph Leahy

CUSI desires to grant to the Department of State's Attorneys and Sheriffs, \$10,000.00 to partially fund a contract for personal services (which already exists). The purpose of this grant is to augment the existing number of hours already provided for by this contract. The additional hours will be designated for the investigation and follow up work on domestic violence cases in Chittenden County in conjunction with CUSI.

It is our intent to utilize federal grant dollars to partially fund the investigator position at the Chittenden State's Attorney's Office currently held by Joseph Leahy.

Each year CUSI is awarded a \$ 10,000 program support grant from the National Children's Alliance, a federally funded program designed to provide national guidelines, accreditation and membership to Children's Advocacy Centers throughout the country. The grant dollars can be used for personnel, travel, printing, supplies, rent etc.

There are currently ten standards that a CAC must demonstrate in order to be eligible for said funding; A Child-Friendly facility, a Multidisciplinary Team, Organizational Capacity, Cultural Diversity, Forensic Interviews, Medical Evaluation, Therapeutic Intervention, Victim Advocacy, Case Review and

Case Tracking. While our Multidisciplinary (MDT) team remains strong, our intention is to include Joseph Leahy as a member due to his expertise in the child abuse/child fatality arena.

Joseph brings to the team 28 years of experience with VSP. He has had extensive training in numerous death investigations to include infant, child and elder deaths. While assigned to the Office of Chief Medical Examiner, he was involved in over two thousand death investigations and approximately 100 homicide investigations. We intend to incorporate his expertise into our current Multidisciplinary team in order to best serve the needs of our community. CUSI has taken the initiative to expand its investigations to include child fatalities and death investigations when necessary.

Breakdown of funding is as follows:

<u>MDT Hours:</u>	<u>Rate:</u>	<u>Total:</u>
3 hours per week x 50 weeks (150)	\$ 26.00 per hour	\$3,900
<u>Case Consultation/Training</u>	<u>Rate:</u>	
4.5 hours per week x 50 weeks (225)	\$ 26.00 per hour	\$ 5,850
<u>Misc/Travel/</u>		
		\$ 250
	TOTAL:	\$ 10,000

Chittenden Unit for Special Investigations (CUSI)

Phone: (802) 652-6800 Emergency: 911 Fax: (802) 652-4167 50 Cherry St. Burlington, VT 05401 [Email us](#)

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- [Champlain Valley Crimestoppers](#)
- [VT Sex Offender Registry](#)
- [ICAC Task Force](#)
- [RAD](#)
- [NCAC](#)

Mission Statement

The Chittenden Unit for Special Investigations (CUSI) is a multi-agency task force dedicated to providing criminal investigations in response to reports of sexual assaults and serious child abuse. The professionals within the unit are specially trained to deal with the unique and sensitive nature of sex crimes. Advocacy for the victim is paramount while we strive for successful prosecutions. CUSI will continue to foster cooperative efforts with the municipalities in which it serves while continuing to strengthen its role as a premier law enforcement entity.



Applet NCMEChanner started

JFO # 2341

STATE OF VERMONT
GRANT ACCEPTANCE FORM

GRANT SUMMARY: This grant is to be used to augment the number of hours of an investigator time allocated to work on domestic violence cases in Chittenden County in conjunction with CUSI.

TITLE OF GRANT: National Children's Alliance

FEDERAL CATALOG No.: N/A

GRANTOR / DONOR: C.U.S.I.
50 Cherry Street
Burlington, VT, 05401

DATE: 9/18/08

DEPARTMENT: State's Attorneys and Sheriffs

GRANT / DONATION: The grant will cover additional hours for an investigator who has a personal services contract with the States Attorneys to work on domestic violence cases with CUSI. This investigator's current contracted hours are funded through the carryforward from a one-time appropriation in FY08.

AMOUNT / VALUE: \$10,000.00

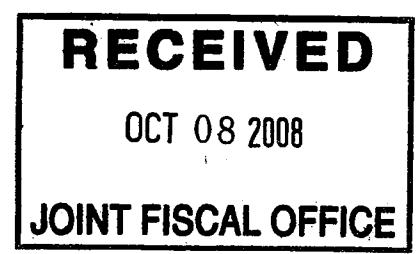
POSITIONS REQUESTED: None

GRANT PERIOD: 7/1/2008 to 6/30/2009

COMMENTS: CUSI got a program support grant from the National Children's Alliance and CUSI has decided to grant these fund to the State's Attorneys and Sheriffs to add hours to this investigator's contract.

DEPARTMENT OF FINANCE AND MANAGEMENT:
SECRETARY OF ADMINISTRATION
SENT TO JOINT FISCAL OFFICE:

(INITIAL) ~~AM~~ 9/18/08
(INITIAL) ~~AM~~ 9/19/08
DATE: 9/29/08



STATE OF VERMONT
REQUEST FOR GRANT ACCEPTANCE
 (use additional sheets as needed)

FORM AA-1
 (Rev. 9-90)

1. **Agency:** State's Attorneys & Sheriffs
 2. **Department:** State's Attorney's & Sheriffs
 3. **Program:**
 4. **Legal Title of Grant:** National Children's Alliance
 5. **Federal Catalog No.:**
 6. **Grantor and Office Address:** CUSI
 50 Cherry Street
 Burlington, VT. 05401

7. **Grant Period:** July 1, 2008 - June 30, 2009

8. **Purpose of Grant:** (attach additional sheets if needed)
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	\$
	\$

-over-

REC'D SEP 12 2008

11. Will grant monies be spent by one or more personal service contracts?

YES NO

If YES, signature of appointing authority here indicates intent to follow current guidelines on bidding.

X Jane Woodruff

12a. Please list any requested Limited Service positions:

Titles	Number of Positions
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12b. Equipment and space for these positions:

Is presently available.
 Can be obtained with available funds

13. Signature of Appointing Authority

I certify that no funds have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant.

Jane Woodruff 9/10/2008
(Signature) (Date)
(Title)

14. Action by Governor:

Approved
 Rejected

[Signature] 9/25/08
(Signature) (Date)

15. Secretary of Administration:

Request to JFO
 Information to JFO

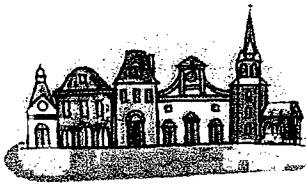
Ronda P. Meery 9/19/08
(Signature) (Date)

16. Action by Joint Fiscal Committee:

(Dates)

- Request to be placed on JFC agenda
- Approved (not placed on agenda in 30 days)
- Approved by JFC
- Rejected by JFC
- Approved by Legislature


(Signature) (Date)



Children's Advocacy Center

Memorandum

To: Jane Woodruff, Executive Director
Department of State's Attorney's and Sheriffs

From:  Sandy O'Sullivan RN, Director

Date: June 20, 2008

Re: Joseph Leahy

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Chittenden Unit for Special Investigations (CUSI)

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Applet NCMECbanner started



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Representative William Lippert

From: Nathan Lavery, Fiscal Analyst

Date: October 8, 2008

Subject: JFO #2341 (Domestic Violence Investigator in Chittenden Co.)

Representatives Michael Obuchowski and Shap Smith asked that I forward to you a copy of the enclosed request and cover memo. They are requesting you provide them with your observations regarding the enclosed item.

cc: Rep. Michael Obuchowski
Rep. Shap Smith
Stephen Klein

JFO # 2341

STATE OF VERMONT
GRANT ACCEPTANCE FORM

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DEPARTMENT OF FINANCE AND MANAGEMENT:
SECRETARY OF ADMINISTRATION
SENT TO JOINT FISCAL OFFICE:

(INITIAL) 9/18/08
(INITIAL) ARM 9/19/08
DATE: 9/29/08



STATE OF VERMONT
REQUEST FOR GRANT ACCEPTANCE
(use additional sheets as needed)

FORM AA-1
(Rev. 9-90)

1. Agency: State's Attorneys & Sheriffs
 2. Department: State's Attorney's & Sheriffs
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Appropriation Nos.	Amounts
DEPT2130890801	\$ 10,000.00
	\$
	\$

-over-

REC'D SEP 12 2008

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Jane Woodruff 9/10/2008
(Signature) (Date)

(Title)

14. Action by Governor:

Approved
 Rejected

[Signature] 9/25/08
(Signature) (Date)

15. Secretary of Administration:

Request to JFO
 Information to JFO

Ronald P. McCoy 9/19/08
(Signature) (Date)

16. Action by Joint Fiscal Committee:

(Dates)

- Request to be placed on JFC agenda
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(Signature) (Date)



Children's Advocacy Center

Memorandum

To: Jane Woodruff, Executive Director
Department of State's Attorney's and Sheriffs

From:  Sandy O'Sullivan RN, Director

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Applet NCMECbanner started