



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: James Reardon, Commissioner of Finance & Management
From: Nathan Lavery, Fiscal Analyst
Date: April 9, 2010
Subject: JFO #2434, #2435, #2436, #2437

No Joint Fiscal Committee member has requested that the following items be held for review:

JFO #2434 — \$10,466 grant from the University of Vermont to Agriculture, Food & Markets. These funds will be used to provide oversight of the voluntary Johne's disease program, review risk assessment and management plans, and process invoices for participating veterinarians.
[JFO received 3/4/10]

JFO #2435 — \$40,000 donation from the Watershed Center (Bristol, Vermont) to the Department of Fish & Wildlife. This funding represents 25% of the of the purchase price for a conservation easement in the Town of Bristol.
[JFO received 3/09/10]

JFO #2436 — \$951,000 grant from the U.S. Department of Labor to the Department of Disabilities, Aging and Independent Living. This grant will be used to further develop a statewide employment-focused Neuro-Resource Facilitation (NRF) System for disabled veterans with Traumatic Brain Injury in Vermont. **This grant includes a request for two (2) limited service positions.**
[JFO received 3/09/10]

JFO #2437 — \$293,998 grant from the U.S. Department of Health & Human Services to the Office of Vermont Health Access. This grant will be used to support the development of a State Medicaid Health Information Technology Plan (SMHP). **The establishment of two (2) limited service positions are associated with this request.** [JFO received 3/09/10]

The Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Roger Allbee, Secretary
Wayne Laroche, Commissioner
Joan Senecal, Commissioner
Susan Besio, Director



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: March 9, 2010
Subject: Grant Requests

Enclosed please find five (5) requests that the Joint Fiscal Office has received from the administration. These requests include the establishment of six (6) limited service positions and the retention of two existing positions.

JFO #2433 — \$3,999,923 grant from the U.S. Department of Labor to the Vermont Department of Labor. These funds will be used to study the demand for Green Jobs in Vermont and the northeast. Vermont will act as the lead administrative state for this collaboration with Massachusetts, Connecticut, Maine, New York, New Hampshire, and the District of Columbia. Vermont's share of this award is approximately \$530,000. **The establishment of two (2) limited service positions are associated with this request, as is the retention of two existing positions.** This grant is awarded under the American Recovery and Reinvestment Act and **expedited review of this item has been requested.** Joint Fiscal Committee members will be contacted within two weeks with a request to waive the statutory review period and accept this item.

[JFO received 3/4/10]

JFO #2434 — \$10,466 grant from the University of Vermont to Agriculture, Food & Markets. These funds will be used to provide oversight of the voluntary Johne's disease program, review risk assessment and management plans, and process invoices for participating veterinarians.

[JFO received 3/4/10]

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[JFO received 3/09/10]

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[JFO received 3/09/10]

JFO #2437 — \$293,998 grant from the U.S. Department of Health & Human Services to the Office of Vermont Health Access. This grant will be used to support the development of a State

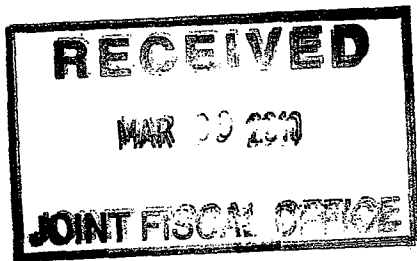
Medicaid Health Information Technology Plan (SMHP). **The establishment of two (2) limited service positions are associated with this request.** This grant is awarded under the American Recovery and Reinvestment Act and **expedited review of this item has been requested.** Joint Fiscal Committee members will be contacted within two weeks with a request to waive the statutory review period and accept this item.

[JFO received 3/09/10]

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by March 23 we will assume that you agree to consider as final the Governor's acceptance of these requests.

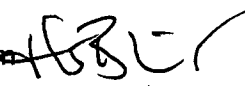
cc: James Reardon, Commissioner
Patricia Moulton Powden, Commissioner
Roger Allbee, Secretary
Wayne Laroche, Commissioner
Joan Senecal, Commissioner
Susan Besio, Director

JFO 2437



M E M O R A N D U M

TO: Joint Fiscal Office

FROM: Hunt Blair, Deputy Director for Health Care Reform 

THROUGH: Joan Stewart, Office of Economic Stimulus & Recovery

DATE: February 3, 2010

SUBJECT: Request to Expedite Position Approval for ARRA Grant

In light of the ARRA goal and expressed intent of the Vermont Legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee on the position requests under the CMS Medicaid HIT Planning – Advanced Planning Document (P-APD) grant.

These two positions (Information Technology Manager I and Grants Management Specialist) are being requested in light of CMS' approval of our HIT Planning – Advanced Planning Document and will be focused on development of the State Medicaid HIT Plan required by CMS as a condition of the future provider incentive funding.

Thank you for your consideration.

ARRA ACTIVITY ACCEPTANCE QUEST: ARRA Competitive Grant (Alternate Form AA-1) Other ARRA Activity (subject to AA-1 Process)

Revision? Yes Revision Date:

INSTRUCTIONS: This form must be completed in its entirety and is required for:
 1) acceptance of all ARRA Discretionary Grants, and
 2) PRIOR to receipt of all ARRA Formula/Block Grants, and *TRACKING DB: 73*
 3) PRIOR to receipts of all ARRA funding for Individual Entitlement Programs.

NOTE: Incomplete forms will be returned to departments and will result in the delay of spending authority release.

BASIC ARRA INFORMATION

1. Agency (ARRA-F): Human Services 2. Department (ARRA-F): OVHA 3. DUNS # (ARRA-C): 809376155
 4. Office Location: City/town: Williston County: Chittenden
 5. ARRA Activity (ARRA 1-01): Health Information Technology 6. ARRA Code (ARRA 2-1): E06.03
 7. Legal Title of Grant: CMS Medicaid HIT Section 4201 of ARRA, P-APD
 8. Federal Agency Award # (ARRA-B): Department of Health & Human Services 9. CFDA # (ARRA-E): 93.778
 10. Federal Funding Agency's US Treasury Account Symbol (TAS): (if provided by the federal funding agency)
 11. Federal (or VT) Funding Agency (ARRA-A): Centers for Medicare & Medicaid Services 12. Award Date: 1/15/2010
 13. Award Amount \$293,998 14. Check if this amount is an estimate:
 15. Grant Period (ARRA-H) From: 1/15/2010 To: 9/30/2010
 16. Date by which ARRA funds must be: Obligated by Date: 9/30/2010 and/or Spent by Date: 11/15/2010

17. Purpose of Grant/ARRA Narrative (ARRA 2-02):
 Planning activities for the development of a State Medicaid Health Information Technology Plan (SMHP).
 18. Area that will Benefit (name the state, county, city or school district): Vermont - Entire State
 19. Impact on existing program if grant is not Accepted:
 The development of the SMHP is a Federal requirement/mandate in order to receive HIT funding, not only from CMS but other Federal Agencies. If these funds are not accepted, the State of Vermont will have to fund 100% of the costs with State funds.

20. BUDGET INFORMATION (Note the total of columns A+B+C must equal the total of columns D+E+F)

Column Reference	A	B	C	D	E	F
	←-----State Fiscal Year-----→			←-----Federal Fiscal Year-----→		
Fiscal Year	SFY 2009	SFY 2010	SFY 2011 & Beyond	FFY 2009	FFY 2010	SFY 2011 & Beyond
Expenditures:						
Personnel Costs	\$	\$78,523	\$27,290	\$	\$105,813	\$
3 rd Party Contracts	\$	\$	\$	\$	\$	\$
Operating Expenses	\$	\$168,351	\$52,500	\$	\$220,851	\$
Grants/Sub-Awards	\$	\$	\$	\$	\$	\$
Total Expenditures	\$	\$246,874	\$79,790	\$	\$326,664	\$
Revenues:						
State Funds:	\$	\$	\$	\$	\$	\$
Cash	\$	\$24,688	\$7,978	\$	\$32,666	\$
In-Kind	\$	\$	\$	\$	\$	\$
ARRA Federal Funds:	\$	\$	\$	\$	\$	\$
(Direct Costs)	\$	\$211,606	\$68,392	\$	\$279,998	\$
(Statewide Indirect)	\$	\$	\$	\$	\$	\$
(Dept'l Indirect)	\$	\$10,580	\$3,420	\$	\$14,000	\$
Sub-total ARRA Funds	\$	\$222,186	\$71,812	\$	\$293,998	\$
Other Funds:	\$	\$	\$	\$	\$	\$
(Other Federal)	\$	\$	\$	\$	\$	\$
(list source)	\$	\$	\$	\$	\$	\$

Total Revenues	\$	\$246,874	\$79,790	\$326,664	\$
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Comments about expenditures or revenues may be made in the space provided below:

The State source of Funds (Match) will be the Health IT Fund # 21916

21. VISION Tracking Information:

DeptID/Appropriation:	Other VISION Chartfield (funds, programs or projects)	Total Amount (all FYs)	Comments
3410010000	ARRA Fund-22040; Program # - TBD	\$293,998	
3410010000	Health IT Fund - 21916; Program # - TBD	\$32,666	
		\$	
		\$	
		\$	
Total		\$326,664	This Total MUST agree with the total of Item 10, columns A+B+C above

PERSONAL SERVICE INFORMATION

22. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

23. State Position Information and Title(s):	# Existing Positions Retained	Est. Annual Regular Hours	# Positions Created (New)	Est. Annual Regular Hours
Information Technology Manager I			1	2,080
Grants Management Specialist			1	2,080
Total Positions			2	

24. Is the appropriate Position Request Form attached for new position(s) listed in Line 12 above?
 YES - Form attached or No new positions created

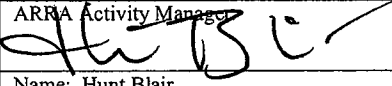
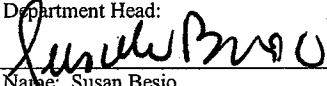
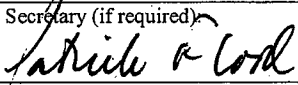
25. Equipment and space for these positions: Is presently available. Can be obtained w/available funds.

26. Does this qualify as "Infrastructure"? Yes No If Yes complete next line:

27. Infrastructure Rationale (select one) (ARRA 2-06):

- To Preserve & create jobs & promote economic recovery.
- To assist those most impacted by the recession.
- To provide investment needed to increase economic efficiency by spurring technological advances in science & health.
- To invest in transportation, environmental protection, & other infrastructure that will provide long-term economic benefits.
- To stabilize State & local government budgets, in order to minimize & avoid reductions in essential services & counterproductive state & local tax increases.

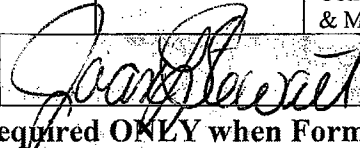
28. AUTHORIZATION AGENCY/DEPARTMENT SIGNATURES

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable). I/we further certify that these funds will be used only in accordance with the federal American Recovery & Reinvestment Act and all federal and state rules and regulations pertaining thereto:	ARRA Activity Manager 	Date: 2/5/10
	Name: Hunt Blair	Title: Deputy Director Health Care Reform
	Department Head: 	Date: 2/8/10
	Name: Susan Besio	Title: Director - OVHA
Agency Secretary (if required): 	Date: 2/18/10	
Name: _____	Title: _____	

29. REVIEW BY FINANCE & MANAGEMENT (continue on separate sheet if necessary)

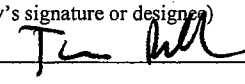
To Release Spending Authority in VISION: FY 20 \$ ation(s):

Analyst (initial):	<u> AH </u>	Date:	<u> 2/26/10 </u>	Commissioner Finance & Management initial):	<u> Y 3/1/10 </u>	Date:	<u> 3/1/10 </u>
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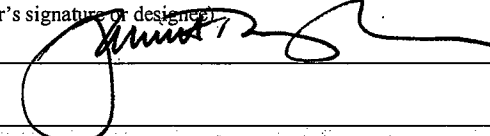
For ESR Use Only:	Assigned ESR Director's Signature:		Date:	<u> 02/25/10 </u>
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* * * Section 30 through 33 are required ONLY when Form ESR-2 is used in lieu of Form AA-1 * * *

30. SECRETARY OF ADMINISTRATION

<input type="checkbox"/>	Check One Box: Accepted	(Secretary's signature or designee) 	Date:	<u> 3/1/10 </u>
<input type="checkbox"/>	Rejected		Date:	

31. ACTION BY GOVERNOR

<input checked="" type="checkbox"/>	Check One Box: Request to JFO	(Governor's signature or designee) 	Date:	<u> 3/4/10 </u>
<input type="checkbox"/>	Rejected		Date:	

32. SENT TO JFO

<input checked="" type="checkbox"/>	Sent to JFO		Date:	<u> 3/8/10 </u>
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* * * Section 33 is a required section * * *

33. ARRA FORM ESR-2 DOCUMENTATION CHECK LIST (check all that apply):

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Notice of Award or Proof of Award (REQUIRED)
<input type="checkbox"/> Request Memo
<input type="checkbox"/> Grant Agreement | <input type="checkbox"/> Dept. project approval (if applicable)
<input type="checkbox"/> Governor's Certification (if applicable)
<input type="checkbox"/> Notice of Donation (if any)
<input checked="" type="checkbox"/> Position Request Form(s) | <input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Form AA-IPN attached (if applicable) |
|---|--|--|



MEMORANDUM

TO: Department of Personnel

CC: Susan Besio, Director, Office of Vermont Health Access

FROM: Hunt Blair, Deputy Director for Health Care Reform

DATE: February 1, 2010

RE: Limited Service Positions to Support Health Information Technology (HIT) Initiatives

As a supplement to the request for positions, this Memo provides background and context.

In the American Recovery & Reinvestment Act (ARRA), Congress authorized two important Health Information Technology initiatives for which states have lead responsibility. These are: coordination of state Health Information Exchange (HIE) and implementation of a program of incentive payments for health care providers (physicians and hospitals) paid through State Medicaid agencies. The provider incentives are 100% Federal dollars but are administered by the State. These programs will result in millions of Federal dollars coming to Vermont in support of expanding implementation and meaningful use of Electronic Health Records (EHRs) and other HIT initiatives. Act 61 of 2009 placed responsibility for state oversight of these initiatives with the Division of Health Care Reform at OVHA, and the requested limited service positions are to ensure the Division can meet Federal and State statutory expectations.

The addition of these positions has been well understood and verbally approved by AHS Secretary Hofmann, AOA Secretary Lunderville, and Chief Technology Officer Esvlin through the course of discussions over the last year, since passage of ARRA and analysis of the opportunities it presents. A total of six (6) positions will be requested this year, as funding becomes available. All are shown on the organization charts included with the position requests.

The first two (Information Technology Manager I and Grants Management Specialist) are being requested now, in light of CMS' approval of our HIT Planning – Advanced Planning Document (attached) and will be focused on development of the State Medicaid HIT Plan required by CMS as a condition of the provider incentive funding. A third position (Associate CIO) will be requested shortly, upon receipt of the notice of Cooperative Agreement award from the Office of the National Coordinator (ONC) for HIT. That third position will have responsibility for overall coordination and oversight of state HIT policy and planning. The additional positions will be added as CMS approves our transition from the Planning to Implementation phase of work.

Please do not hesitate to contact me for further information or clarification of these requests. My email is hunt.blair@ahs.state.vt.us and phone number is 802-879-5988. Thank you for your assistance in this request.

**STATE OF VERMONT
Joint Fiscal Committee Review
Limited Service - Grant Funded
Position Request Form**

This form is to be used by agencies and departments when additional grant funded positions are being requested. Review and approval by the Department of Human Resources must be obtained prior to review by the Department of Finance and Management. The Department of Finance will forward requests to the Joint Fiscal Office for JFC review. A Request for Classification Review Form (RFR) and an updated organizational chart showing to whom the new position(s) would report must be attached to this form. Please attach additional pages as necessary to provide enough detail.

Agency/Department: AHS/OVHA Date: 02/16/2010

Name and Phone (of the person completing this request): Melissa Jenkins, 879-8256

Request is for:

- Positions funded and attached to a new grant.
 Positions funded and attached to an existing grant approved by JFO # _____

1. Name of Granting Agency, Title of Grant, Grant Funding Detail (attach grant documents):

Department of Health & Human Services - Centers for Medicare & Medicaid Services, CMS Medicaid HIT Section 4201 of ARRA

2. List below titles, number of positions in each title, program area, and limited service end date (information should be based on grant award and should match information provided on the RFR) position(s) will be established only after JFC final approval:

<u>Title* of Position(s) Requested</u>	<u># of Positions</u>	<u>Division/Program</u>	<u>Grant Funding Period/Anticipated End Date</u>
Information Technology Manager I	1	Health Care Reform	01/15/2010-12/31/2016 / 12/31/2016
Grants Management Specialist	1	Health Care Reform	01/15/2010-12/31/2016 / 12/31/2016

*Final determination of title and pay grade to be made by the Department of Human Resources Classification Division upon submission and review of Request for Classification Review.

3. Justification for this request as an essential grant program need:

Act 61 of 2009, Sec. 13 authorizes AHS to seek Federal Funds to enable the State to pursue its health information technology and exchange goals. Positions are required as a condition of funding by CMS for development of the State Medicaid HIT Plan.

I certify that this information is correct and that necessary funding, space and equipment for the above position(s) are available (required by 32 VSA Sec. 5(b)).

Cassidy Bono 2/16/10
 Signature of Agency or Department Head Date

Molly Paul 2/23/10
 Approved/Denied by Department of Human Resources Date

[Signature] 3/1/10
 Approved/Denied by Finance and Management Date

[Signature] 3/1/10
 Approved/Denied by Secretary of Administration Date

Comments:

* Approval is contingent upon F&M approval of grant/funding

REC'D FEB 25 2010 PHS - 11/7/05

Stewart, Joan

From: Jenkins, Melissa [Melissa.Jenkins@ahs.state.vt.us]
Sent: Thursday, February 25, 2010 1:18 PM
To: Stewart, Joan
Subject: FW: CMS HIT 4201 ARRA P-APD
Attachments: ARRA Sections 3013 and 3012_email from Jan W 02.04.10.htm

From: Giffin, Jim
Sent: Tuesday, February 09, 2010 3:50 PM
To: Jenkins, Melissa
Subject: RE: CMS HIT ARRA PAPD

Fine – need it all together in a correctly signed form with the correct boxes checked.

From: Jenkins, Melissa
Sent: Tuesday, February 09, 2010 3:36 PM
To: Giffin, Jim
Cc: Hathaway, Carrie; Blair, Hunt; Besio, Susan; Westervelt, Jan; Stewart, Joan
Subject: RE: CMS HIT ARRA PAPD

Jim - Attached is the P-APD Proposal. The Program Code is: 41616.

From: Giffin, Jim
Sent: Tuesday, February 09, 2010 2:49 PM
To: Blair, Hunt
Cc: Hathaway, Carrie; Besio, Susan
Subject: CMS HIT ARRA PAPD

Hunt

The ESR-2 form needs to be subject to the AA-1 process (even though the form says competitive grant)

Mainly 2 reasons:

- Only JFC can create new limited service positions
- We are proposing to use appropriated funds differently than presented in the budget.

Also Carrie – we need the program code you will use to track these expenses identified on the form.

You will need to attach the proposal we sent to CMS so others know what we are agreeing to in accepting the money.

Jim Giffin
AHS CFO
802-241-2949
fax 802-241-1200

02/25/2010

From: Westervelt, Jan
Sent: Wednesday, February 03, 2010 4:08 PM
To: Jenkins, Melissa
Cc: 'Stewart, Joan'; 'Paul Forlenza'; 'Rebecca L Bowen'; 'Zeller, Susan'
Subject: RE: ARRA Sections 3013 and 3012
4201 is in Division B, but 3012 and 3013 are in Title XIII of Division A. My mistake. So they are grants subject to Section 1512. Sorry about that.

Jan

From: Westervelt, Jan
Sent: Wednesday, February 03, 2010 3:44 PM
To: Jenkins, Melissa
Cc: 'Stewart, Joan'; 'Paul Forlenza'; 'Rebecca L Bowen'; 'Zeller, Susan'
Subject: ARRA Sections 4201, 3013 and 3012

Melissa,

Here are the ARRA Sections. I am still working through the rules re the money, but these sections are in Division B of ARRA and for Section 4201 at least, they are not grants in the usual sense. From what you tell me CMS is making the money available as IT Medicaid with a 90-10 match. Since it is not an appropriation in Division A of ARRA, it is not subject to ARRA Section 1512 reporting. It must be separately reported as ARRA on our Statement of Expenditure of Federal Awards (SEFA). It must be tracked and accounted for so the auditors can identify it for audit. For us in the State system that means using the ARRA fund code and a unique VISION program code.



Jan Westervelt,
AHS Audit Chief (Ret)
(802) 241-1091

Hartrich, Toni

From: Jenkins, Melissa [Melissa.Jenkins@ahs.state.vt.us]
Sent: Friday, February 26, 2010 12:41 PM
To: Hartrich, Toni
Cc: Giffin, Jim; Blair, Hunt
Subject: RE: Review of your ESR2 and Positions request -Questions
Attachments: CMS 4201 P-APD Position Costs.xls

Hi Toni,

I got your voice mail message and then just received the email so I'll respond this way. If you need more information, give me a call back.

Attached is a spreadsheet that shows the annualized costs per position for the term of the funding. As Hunt stated below, this funding stream is just the P-APD portion (8 months). Additional funding will be forthcoming from the I-APD that will cover the rest of the term.

Melissa Jenkins
(802) 879-8256

From: Blair, Hunt
Sent: Friday, February 26, 2010 12:13 PM
To: Hartrich, Toni; Jenkins, Melissa
Cc: Giffin, Jim
Subject: RE: Review of your ESR2 and Positions request -Questions

Melissa, can you provide Toni with the annualized figures?

Toni: the complexity of this has to do w/getting our CMS funding for these positions first from a short term P-APD (Planning - Advanced Planning Document) authority, then from a longer term I-APD (Implementation - Advanced Planning Document) authority. The Federal funding for these two positions (and the other 4 on the org chart with the "2" footnote) actually runs through 2021, but we have no idea whether we'll need the positions for that length of time. But 90/10 funding for them all is guaranteed through 2021.

Hunt Blair
Deputy Director for Health Care Reform
Office of Vermont Health Access
802-999-4373 (cell)
802-879-5625 (office)
<http://hcr.vermont.gov>

From: Hartrich, Toni [mailto:Toni.Hartrich@state.vt.us]
Sent: Fri 2/26/2010 11:24 AM
To: Blair, Hunt
Cc: Giffin, Jim
Subject: Review of your ESR2 and Positions request -Questions

I am reviewing for Budget and Management-- the ARRA ESR2 and Position request for CMS Medicaid HIT Section 4201 of ARRA, P-APD Grant you have submitted.

2/26/2010

I have a question. You show two positions to be funded out of this grant. You show a total of \$105,813 for cost of both positions (including benefits). Is that all these positions will cost for life of the grant? It looks like the limited service positions will exist for several years. What is the annual cost (benefits and salary) for these two positions What is the breakdown on funding sources for these two positions?

Thanks for your assistance Toni H.

Info for New, Proposed HIE Systems IT Manager position, Paygrade 28, step 2

1 FTE

Pos #	Employee Name	Pay Grade	Step	Hourly Rate	Cost of Living Increase	Total Salary	LTD	Health	Dental	Life	Retirement	FICA	EAP	Total Benefits	PLAN - Total Staff Costs (Including Fringe)	SF Year	Mthly Amt	Timeframe
New	New	28	2	\$28.59	\$0.51	60,538	154	10,615	596	252	7,446	4,631	28	23,722	84,260	Yr 1	7,022	07/09 - 06/10
		28	3	\$29.71	\$0.53	62,909	160	10,615	596	262	7,738	4,813	28	24,211	87,120	Yr 2	7,260	07/10 - 06/11
		28	4	\$30.67	\$0.55	64,942	166	10,615	596	270	7,988	4,968	28	24,630	89,572	Yr 3	7,464	07/11 - 06/12
		28	5	\$31.74	\$0.57	67,208	171	10,615	596	280	8,267	5,141	28	25,097	92,305	Yr 4	7,692	07/12 - 06/13
		28	6	\$32.76	\$0.59	69,367	177	10,615	596	289	8,532	5,307	28	25,543	94,910	Yr 5	7,909	07/13 - 06/14
							0.255%				0.416%	12.30%	7.65%					

Info for New, Proposed Financial/Grants Management Specialist position, Paygrade 23, step 2

1 FTE

Pos #	Employee Name	Pay Grade	Step	Hourly Rate	Cost of Living Increase	Total Salary	LTD	Health	Dental	Life	Retirement	FICA	EAP	Total Benefits	PLAN - Total Staff Costs (Including Fringe)	SF Year	Mthly Amt	Timeframe
New	New	23	2	\$21.17	\$0.38	44,826	114	10,615	596	186	5,514	3,429	28	20,482	65,308	Yr 1	5,442	07/09 - 06/10
		23	3	\$21.99	\$0.40	46,563	119	10,615	596	194	5,727	3,562	28	20,840	67,403	Yr 2	5,617	07/10 - 06/11
		23	4	\$22.67	\$0.41	48,002	122	10,615	596	200	5,904	3,672	28	21,137	69,139	Yr 3	5,762	07/11 - 06/12
		23	5	\$23.41	\$0.42	49,569	126	10,615	596	206	6,097	3,792	28	21,460	71,029	Yr 4	5,919	07/12 - 06/13
		23	6	\$24.17	\$0.44	51,179	131	10,615	596	213	6,295	3,915	28	21,792	72,971	Yr 5	6,081	07/13 - 06/14
							0.255%				0.416%	12.30%	7.65%					

DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
JFK Federal Building, Government Center
Room 2275
Boston, Massachusetts 02203

CMS

CENTERS for MEDICARE & MEDICAID SERVICES

Division of Medicaid and Children's Health Operations / Boston Region Office

January 15, 2010

Robert D. Hofmann, Secretary
Agency of Human Services
103 South Main Street
Waterbury, Vermont 05671

Dear Secretary Hofmann:

This letter is in response to your request for approval of a Planning Advance Planning Document (PADP) for activities associated with the State's planning activities for the implementation of the Health Information Technology (HIT) provision of the American Recovery and Reinvestment Act of 2009 (the Recovery Act). These activities are to include the development of a State Medicaid HIT Plan (SMHP) that will be submitted for review by the Centers for Medicare & Medicaid Services (CMS) and the Office of National Coordinator of Health Information Technology (ONC).

We have reviewed the information contained in the request and find that the requirements of Section 4201 of the Recovery Act and the guidance found in the State Medicaid Director Letter (SMD) 09-006/ARRA HIT #1.

The Vermont Health Information Technology (HIT) Planning Advance Planning Document is approved. The State can claim Federal Financial Participation (FFP) for the activities contained in the PAPD as follows:

- 90 percent FFP in an amount not to exceed \$293,998 in State personnel costs.

Final determination of allowable costs and matching FFP will be conditioned upon successful fulfillment of the objectives presented in the PAPD. Specific condition in determining the final allowability of FFP will include review and acceptance of the SMHP by CMS and the submission, approval and implementation of an Implementation Planning Advance Document (IAPD) based on the outcome of these planning activities. Further, the funding granted herein is contingent upon its use for activities which are directly associated with the administration of the Medicaid program. All activities are subject to CMS review to ensure appropriateness. By accepting these funds, the State attests that the non-Federal share is derived from permissible funding sources and is available for this project.

The State is reminded that claims for expenditure of FFP funds made prior to CMS approval may not be allowed. Any changes in scope of work, schedule or costs associated with this project must be prior approved by this office.

In addition, continued Federal funding of the Vermont Health Information Technology (HIT) project is contingent upon:

1. The States certification of its share and application of matching funds for the project;
2. The Department's ability to demonstrate progress in meeting project milestone commitments;
3. The Department's timely submission of monthly status reports for this project. The monthly status reports should be submitted to this office by the last day of each calendar month. Monthly status reports are to be signed by you and include, at a minimum, the following information.
 - Major Project Accomplishments
A description of major project accomplishments since the last report;
 - Project Status
The Department's assessment of the current project status as compared to the approved PAPD project schedule including specific reference to all project milestones start and end dates;
 - Project Problems
A description of problems that have or will have an impact on the project schedule or content;
 - Corrective Action
A plan of action to correct any problems identified above;
 - Funding Summary
A cumulative summary of project costs claimed for FFP by rate of FFP.

Upon successful implementation of the Vermont Health Information Technology (HIT) project, please provide CMS with written notification that includes the following:

1. The date this phase of the project was completed and officially accepted by the Department as complete;
2. The final cost to complete this phase of the Vermont Integrated Health Management (HIT) project; and
3. Assurances/ documentation that this phase of the project, as completed, meets the objectives and performs the functions described in the approved PAPD.

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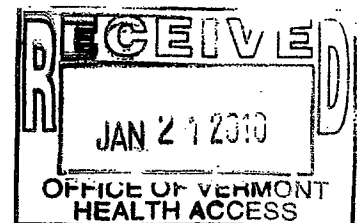
If you should have any questions, please contact David Guiney at (617) 565-1298.

Sincerely yours,



Richard R. McGreal
Associate Regional Administrator

cc : Michael Hall
Hunt Blair
Joseph Liscinsky







STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Representative Steven Maier
Senator Douglas Racine

From: Nathan Lavery, Fiscal Analyst

Date: March 9, 2009

Subject: JFO #2437

In accordance with Sec. E.129 of Act 1 of the 2009 Special Session, Representative Michael Obuchowski asked that I forward to you a copy of the enclosed American Recovery and Reinvestment Act grant materials and cover memo. He requests your observations regarding the enclosed item.

cc: Rep. Michael Obuchowski