



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Daniel Dickerson, Fiscal Analyst
Date: November 29, 2016
Subject: Grant Request #2861- #2867

Enclosed please find seven (7) items that the Joint Fiscal Office has received from the administration.

JFO #2861 – \$170,000 grant from the Federal Transit Administration to the Agency of Transportation. The funds will be used to establish a training program for Community Health Center staff so that they may act as mobility managers to help transportation-challenged individuals schedule and attend medical appointments. Approximately \$42,500 in State matching funds would be required, which are included in the Agency's FY17 budget.

[JFO received 11/28/16]

JFO #2862 – \$480,000 grant from Federal Transit Administration to the Agency of Transportation. The grant will be used by the Agency to develop a statewide trip planner to include flexible or demand-driven routes, as well as hail-a-ride and other non-fixed route services, which would be incorporated into mobility applications. Approximately \$120,000 in State matching funds would be required, which are included in the Agency's FY17 budget.

[JFO received 11/28/16]

JFO #2863 – \$13,000 grant from Vermont Birth to Five to the Agency of Education. The funds will be used to hire temporary staff to process license applications for early childhood educators to meet full-licensing requirements under Act 166. The Agency has experienced an unexpectedly high level of Pre-K applicants and the additional staff would help reduce the backlog and meet Act 166 deadlines.

[JFO received 11/28/16]

JFO #2864 – \$30,000 grant from the Trust for Public Land to the Vermont Dept. of Forests, Parks and Recreation. The funds would be used to pay for stewardship planning and improvements to the 2,085 acres that were recently acquired to expand Camel's Hump State Park. The funded activities would include trailhead parking, replacing culverts, developing signage, improving roads and trails, performing natural resource inventories and public involvement events.

[JFO received 11/28/16]

JFO #2865 – \$15,000 grant from the Vermont Ski Areas Association to the Agency of Agriculture, Food and Markets. The funds serve as a donation to support the Working Lands Fund.

The actual grant amount will be between \$15,000 and \$20,000 as stated in the Association's award letter.

[JFO received 11/28/16]

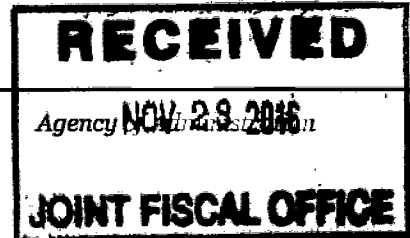
JFO #2866 – \$10,000 grant from Advocates for Youth to the Agency of Education. The funds would be used to pay for training materials and technical assistance provided to Vermont teachers for the improvement of sexual health education in the State.

[JFO received 11/28/16]

JFO #2867 – \$100,000 grant from Vermont Technical College (VTC) (as a sub-grant of federal funds) to the Department of Economic Development. The funds will be used to pay for existing staff within the Department to dedicate time to working with employers to identify needed skills in order to create pathways to employment. This sub-grant is part of a \$4 million grant received by VTC from the U.S. Department of Labor under a project titled the *Strengthening Workforce Families Initiative*. The awarded funds will be allocated to the Department in \$25k increments from State FY 2017 through FY 2020.

[JFO received 11/28/16]


Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; ddickerson@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by December 16, 2016 we will assume that you agree to consider as final the Governor's acceptance of these requests.



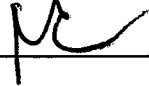
State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary:		Donation from the Trust for Public land to cover the costs of making necessary infrastructure upgrades to the 2,085 acres that FPR acquired in Duxbury as part of Camels Hump State Park.			
Date:		11/18/2016			
Department:		Forest Parks and Recreation			
Legal Title of Grant:		NA			
Federal Catalog #:		NA			
Grant/Donor Name and Address:		The Trust for Public Land New Hampshire & Vermont Office 3 Shipman Place Montpelier, VT 05602			
Grant Period:		From:	To:		
Grant/Donation		\$30,000			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$15,000	\$15,000	\$	\$	
Position Information:		# Positions	Explanation/Comments		
		0			
<p> Additional Comments: These grant funds will be used to make necessary improvements to this property that is now under state management. Without these funds these needs would be considered as part of the larger list of FPR maintenance and improvement projects. There is no additional obligation to the state for taking these funds, they will merely offset costs that would otherwise fall to the state of Vermont. The Dowsville Forest property where these funds will be spent had been closed by the Department this past spring due to a lack of funds to make needed repairs and improvements. </p>					
Has Vantage budget detail been reviewed and reconciled?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(Analyst Initial)	
Department of Finance & Management			B77		(Initial) 

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Secretary of Administration		(Initial)
Sent To Joint Fiscal Office		Date 11/21/16





State of Vermont
Department of Forests, Parks & Recreation
1 National Life Drive, Davis 2
Montpelier, VT 05620-3801
www.vtfor.org

Agency of Natural Resources
Kristin Freeman
[phone] 802-522-0730
kristin.freeman@state.vt.us

TO: Joint Fiscal Committee

FROM: Kristin Freeman, Financial Manager, Department of Forests, Parks and Recreation *K. Freeman*

THROUGH: Sam Winship, Budget Analyst, Department of Finance and Management

DATE: November 17, 2016

RE: AA-1 Request for Acceptance, Donation from the Trust for Public Land

The Department of Forests, Parks and Recreation is seeking acceptance of a \$30,000 donation from the Trust for Public Land to assist the Department with priority management and stewardship needs associated with the Dowsville Forest property, a 2,085 acre parcel located in the town of Duxbury.

Attached please find the following documents:

- AA-1 Form
- Notice of the Donation
- Responses to the Standard Questions for AA-1 Grant Approval

Please let me know if we can provide additional information. Thank you for your consideration.



NOV 18 2016

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

1. Agency:		Agency of Natural Resources		
2. Department:		Forests, Parks and Recreation		
3. Program:		Lands Administration		
4. Legal Title of Grant:		Donation from the Trust for Public Land		
5. Federal Catalog #:		n/a		
6. Grant/Donor Name and Address:				
The Trust for Public Land, 3 Shipman Pl., Montpelier, VT 05602				
7. Grant Period:		From:		To:
8. Purpose of Grant:				
<p>The purpose of this donation is to provide the Department with additional supplemental funding to assist with priority management and stewardship needs associated with the recently acquired Dowsville Forest property. This is the second of two donations from the Trust for Public Land for this purpose (the first donation of \$20,000 was approved this past spring through Joint Fiscal approval #2817). The Department closed on the Dowsville Forest property this past spring. Dowsville Forest is a 2085-acre parcel located in the Town of Duxbury that is now a part of Camel's Hump State Park.</p>				
9. Impact on existing program if grant is not Accepted:				
<p>Without this funding, the Department will be forced to delay making additional improvements to the transportation/recreation infrastructure on the property that are an immediate priority including construction of visitor parking, replacement of failed culverts, and other road and trail improvements. Such delay will negatively impact flood resiliency and will make the existing road and trail network more vulnerable to significant damage during flood events. The road network on this property is very popular with mountain bikers, snowmobilers, hikers and backcountry skiers. It's important that we continue to take steps to upgrade the transportation network as it will preserve recreational access and will reduce future maintenance costs. Additionally, without this funding, the Department would have to delay development of a long range management plan for this property which would impact future use and management activities for this property.</p>				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 17	FY 18	FY	
Personal Services	\$	\$	\$	
Operating Expenses	\$15,000	\$15,000	\$	
Grants	\$	\$	\$	
Total	\$15,000	\$15,000	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$30,000	\$	\$	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

Grant (source)	\$	\$	\$
Total	\$30,000	\$	\$
Appropriation No:	6130040000	Amount:	\$15,000
			\$
			\$
			\$
			\$
			\$
			\$
		Total	\$15,000

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.
 Appointing Authority Name: Michael Snyder Agreed by: MCS (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: <u>[Signature]</u>	Date: <u>11/17/16</u>
	Title: Commissioner	
	Signature:	Date:
	Title:	

14. SECRETARY OF ADMINISTRATION

Approved: [Signature] (Secretary or designee signature) Date: 11/21/16

15. ACTION BY GOVERNOR

Check One Box:
 Accepted
 Rejected
 (Governor's signature) [Signature] Date: 11/21/16

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

<input checked="" type="checkbox"/> Request Memo	<input checked="" type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input type="checkbox"/> Grant Budget	

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).



New Hampshire &
Vermont Office
3 Shipman Place
Montpelier, VT
05602
t: 802.223.1373
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tpl.org

November 17, 2016

Kate Willard, Lands Administration Section Chief

Department of Forests, Parks and Recreation
Agency of Natural Resources
1 National Life Drive, Davis 2
Montpelier, Vermont 05602

Re: Second Stewardship Grant in connection with the Dowsville Headwaters Forest
Legacy Project in Duxbury, VT

Dear Kate,

The Trust for Public Land is pleased to make an additional grant of \$30,000 to the State of Vermont ("State"), in conjunction with a previous \$15,000 gift committed on March 24, 2016 and a \$5,000 gift from Forecastle Timber LLC, by means of the enclosed check of \$30,000 made payable to the State of Vermont, Department of Forests, Parks and Recreation (the "Grant Funds"). This grant is being made to the State in recognition of its acceptance, as The Trust for Public Land's nominee, of 2,085 acres of land in Duxbury, Vermont as an addition to Camel's Hump State Park. The Grant Funds shall be used for the purposes of managing the property and improving recreation infrastructure on the aforesaid property. Pursuant to the provisions of 3 V.S.A. § 2807, the State may commingle the Grant Funds with its other funds in the facilities trust fund for investment purposes.

TPL is pleased to be able to support the State's Forest Legacy Program and the protection of Dowsville Headwaters in this fashion.

Sincerely,

Kate Wanner
Project Manager
The Trust for Public Land

State of Vermont
Department of Forests, Parks & Recreation
1 National Life Drive, Davis 2
Montpelier, VT 05620-3801
www.vtfpr.org

Agency of Natural Resources
Kristin Freeman
[phone] 802-522-0730
kristin.freeman@state.vt.us

Standard Questions for AA-1 Grant Approval

For Grant Approval Requests:

1. Are there any state matching requirements or contributions? No.
2. Is the State already performing the function for which the funds are intended? The Department performs similar work on other state lands but is severely restricted by budget limitations. The Department has received only \$179,000 in funding for forest highway maintenance for the last couple of years. This amount does not adequately address priority road improvement needs for the Department's several hundred miles of existing state park and state forest highways and leaves nothing to address other infrastructure and stewardship needs associated with new acquisitions.
3. After the term of the grant expires, what is the intent for the underlying activity? While there is no grant term or period associated with these funds, we expect that these funds will be used address priority stewardship needs on the Dowsville Forest parcel over the next couple of years. Does the grant funded activity cease to exist? State lands stewardship is an ongoing need for all department lands including the Dowsville Forest property. Will the state be asked to assume financial responsibility? Once some of the major infrastructure and stewardship needs are addressed with this grant, the Department will assume the routine, ongoing stewardship costs for this property as budgets allow.
4. What are the measurements that are going to be used to evaluate the effectiveness of the expenditure? Effectiveness can be measured by the number of failed or undersized culverts that are replaced or upgraded, number of water bars installed, number of other stewardship projects completed, number of recreationists that use the property.
5. How will the grant funds be expended? Funding will be used on stewardship and planning related activities including but not limited to replacing undersized and failed culverts, establishing trailhead parking area(s), development and installation of signing, road and trail improvements, natural resource inventories and assessments, public involvement activities. What is the budget for the grant funds, including all funding sources, for the duration of the grant? All of the donated funding will be used for these purposes.
6. What entities are collaborating on this grant; departments, community organizations? This

grant is being provided to the Department by the Trust for Public Lands which has partnered with the Department on the acquisition of the Dowsville Forest property. The Department will be working closely with the various user groups including mountain bikers, snowmoibilers, backcountry skiers, and others that have supported this acquisition.

7. What is the intended staffing level for the grant funded activity? Staffing levels will not change as a result of this donation.

