



**Mailing Address:**  
1 Baldwin Street  
Drawer 33  
Montpelier, Vermont 05633-5701

Tel.: (802) 828-2295  
Fax: (802) 828-2483

**STATE OF VERMONT  
JOINT FISCAL COMMITTEE**  
1 Baldwin Street  
Montpelier, Vermont 05633-5701

## MEMORANDUM

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**To:** James Reardon, Commissioner of Finance & Management

**From:** Rebecca Buck, Staff Associate *RB*

**Date:** May 14, 2007

**Subject:** Status of Donation Request

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No Joint Fiscal Committee member has requested that the following item be held for review:

**JFO #2288** – \$2,000 donation from the Vermont Retired Teachers Association to the Department of Corrections. This donation to the Community High School of Vermont will be used by recipients of the Beryle Gardner Award. The funds will provide financial assistance to graduates to pay for books for college or be used to purchase supplies needed for employment.

*[JFO received 04/12/07]*

In accordance with 32 V.S.A. §5, the requisite 30 days having elapsed since this item was submitted to the Joint Fiscal Committee, the Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Linda Morse  
Cynthia LaWare  
Robert Hofmann



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**STATE OF VERMONT**  
**JOINT FISCAL COMMITTEE**  
1 Baldwin Street  
Montpelier, Vermont 05633-5701

## MEMORANDUM

**To:** Joint Fiscal Committee Members

**From:** Rebecca Buck, Staff Associate *RB*

**Date:** April 17, 2007

**Subject:** Donation Request

Enclosed please find one (1) request which the Joint Fiscal Office recently received from the Administration:

**JFO #2288** – \$2,000 donation from the Vermont Retired Teachers Association to the Department of Corrections. This donation to the Community High School of Vermont will be used by recipients of the Beryle Gardner Award. The funds will provide financial assistance to graduates to pay for books for college or be used to purchase supplies needed for employment.

[JFO received 04/12/07]

The Joint Fiscal Office has reviewed this submission and determined that all appropriate forms bearing the necessary approvals are in order.

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Rebecca Buck at 802/828-5969; [rbuck@leg.state.vt.us](mailto:rbuck@leg.state.vt.us) or Stephen Klein at 802/828-5769; [sklein@leg.state.vt.us](mailto:sklein@leg.state.vt.us)) if you would like this item held for legislative review. Unless we hear from you to the contrary by May 1 we will assume that you agree to consider as final the Governor's acceptance of this request.

cc: James Reardon, Commissioner  
Linda Morse, Administrative Assistant  
Cynthia LaWare, Secretary  
Robert Hofmann, Commissioner

## INFORMATION NOTICE

The following item was received by the Joint Fiscal Committee:

**JFO #2288** – \$2,000 donation from the Vermont Retired Teachers Association to the Department of Corrections. This donation to the Community High School of Vermont will be used by recipients of the Beryle Gardner Award. The funds will provide financial assistance to graduates to pay for books for college or be used to purchase supplies needed for employment.

*[JFO received 04/12/07]*

JFo #  
2288

STATE OF VERMONT  
GRANT ACCEPTANCE FORM

GRANT SUMMARY: This gift from the Vermont Retired Teachers Association is to provide recipients of the Beryle Gardner Award with funds to help these graduates of the Community High School of Vermont pay for college books or purchasing supplies needed to start jobs.

FEDERAL CATALOG No.: NA

GRANTOR / DONOR: Vermont Retired Teacher's Association  
PO Box E26  
Westminster, VT 05158

DATE: 4/3/07

DEPARTMENT: Department of Corrections

GRANT / DONATION: These funds will be granted out in FY2007 and in FY2008.

AMOUNT / VALUE: \$2,000.00

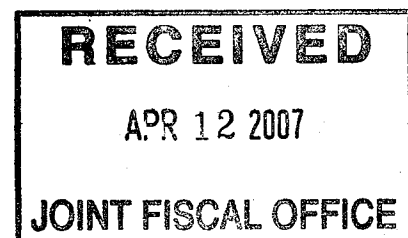
POSITIONS REQUESTED: None

GRANT PERIOD: 4/15/07 to 6/30/08

COMMENTS: The grant request is attached.

DEPARTMENT OF FINANCE AND MANAGEMENT:  
SECRETARY OF ADMINISTRATION  
SENT TO JOINT FISCAL OFFICE:

(INITIAL) K 4/4/07  
(INITIAL) MS 4-4-07  
DATE: 4/9/07



**STATE OF VERMONT  
REQUEST FOR GRANT ACCEPTANCE  
(use additional sheets as needed)**

FORM AA-1  
(Rev. 9-90)

1. Agency: Human Services  
2. Department: Corrections  
3. Program: Education

4. Legal Title of Grant: Gift From Vermont Retired Teacher's Association  
5. Federal Catalog No.: N/A  
6. Grantor and Office Address:

Vermont Retired Teacher's Association  
PO Box E26  
Westminster, VT 05158

7. Grant Period: From: 4/15/2007 To: 6/30/2008

8. Purpose of Grant: (attach additional sheets if needed)  
The Vermont Retired Teacher's Association has requested that these funds be used for recipients of the Beryle Gardner Award. This is an annual monetary award for graduates who have been referred to the Beryle Gardner Award Committee to receive funds to help with books for college, or boots/clothing/equipment needed to start employment.

9. Impact on Existing Programs if Grant is not Accepted:  
Non-acceptance would create an environment where CHSVT would not be able grant financial assistance to deserving students.

10. Budget Information:

	(1st State FY) FY 2007	(2nd State FY) FY 2008	(3rd State FY) FY 2009
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**EXPENDITURES:**

Personal Services	\$	\$	\$
Operating Expenses	\$	\$	\$
Grants	\$ 500.00	\$ 1,500.00	\$
<b>TOTAL</b>	<b>\$ 500.00</b>	<b>\$ 1,500.00</b>	<b>\$ 0.00</b>

**REVENUES:**

<u>State Funds:</u>			
Cash	\$ 0.00	\$	\$
In-Kind	\$ 0.00	\$	\$
<u>Federal Funds:</u>			
(Direct Costs)	\$ 0.00	\$	\$
(Statewide Indirect)	\$ 0.00	\$	\$
(Department Indirect)	\$ 0.00	\$	\$
<u>Other Funds:</u>			
(source) Grant	\$ 2,000.00	\$	\$

<b>TOTAL</b>	<b>\$ 2,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
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<u>Appropriation Nos.</u>	<u>Amounts</u>
3480003000-Corrections Education	\$ 2,000.00
	\$
	\$

-over-

REC'D MAR 22 2007

11. Will grant monies be spent by one or more personal service contracts?

YES  NO

If YES, signature of appointing authority here indicates intent to follow current guidelines on bidding.

X

12a. Please list any requested Limited Service positions:



Titles	Number of Positions
NONE	
TOTAL Positions	0


12b. Equipment and space for these positions: N/A

- Is presently available.
- Can be obtained with available funds.

13. Signature of Appointing Authority

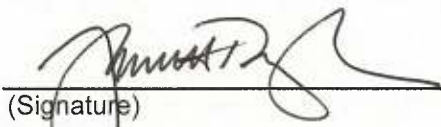
I certify that no funds have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant.

  3/20/07  
 (Signature) (Date)

  
 (Title)

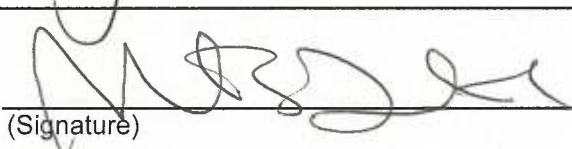
14. Action by Governor:

- Approved
- Rejected

 4/6/07  
 (Signature) (Date)

15. Secretary of Administration:

- Request to JFO
- Information to JFO

 4.4.07  
 (Signature) (Date)

16. Action by Joint Fiscal Committee:

(Dates)

- Request to be placed on JFC agenda
- Approved (not placed on agenda in 30 days)
- Approved by JFC
- Rejected by JFC
- Approved by Legislature

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(Signature) (Date)



**State of Vermont**  
**Department of Corrections**  
103 South Main Street  
Waterbury, VT 05671-1001  
[www.doc.state.vt.us](http://www.doc.state.vt.us)

[phone] 802-241-2263  
[fax] 802-241-2565

*Agency of Human Services*

MAR 22 2007

**To:** Michael K. Smith, Secretary, Agency of Administration  
Stephen A. Klein, Joint Fiscal Office

**From:** Robert D. Hofmann, Commissioner of Corrections

**Date:** March 19, 2007

**RE:** Gift from VT Retired Teacher's Association

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I am requesting the State's approval for the acceptance of a grant of \$2,000 to the Department of Corrections Community High School of Vermont. This grant is being provided by the Vermont Retired Teacher's Association to provide financial assistance to students buying books for college or purchasing supplies needed for employment. I have attached Form AA-1, Request for Grant Acceptance, which includes the details of the grant.

Your immediate, and favorable acceptance of this grant would be most appreciated.

Thank you.

**Cc:** Robert Lucenti, Director, Corrections Education  
Al Johnson, Financial Resources Administrator

REC'D MAR 22 2007

VRTA



Vermont Retired Teachers Association

RECEIVED  
NOV 22 2006  
BY

PO Box 226  
Westminster, VT 05108  
11/20/06

Maurice McIntyre  
CHSVA Business Manager  
103 South Main Street  
Waterbury, VT 05671-1001

Dear Mr. McIntyre:

Please accept this donation of \$2,000.00 (two thousand dollars) to the Community High School of Vermont's Beryl Gardener Fund from the Vermont Retired Teachers' Association.

Hopfully, to be used by the scholarship committee. We applaud that the young who are incarcerated have a chance to earn their high school diploma.

Sincerely,  
Eric L. Weiss  
President



**From:** Rebecca Buck  
**To:** Johnson, Alan  
**Subject:** Re: VRTA Information

>>> "Alan Johnson" <[ajohnson@doc.state.vt.us](mailto:ajohnson@doc.state.vt.us)> 4/12/2007 9:42 AM >>>  
Becky

Here is the information you requested:

Grant awards from funding provided by the Vermont Retired Teachers Association are given in increments of \$200. To be eligible for an award, a graduate of the Community High School of Vermont (CHSVT) must be nominated by a CHSVT instructor. Nominee's are then reviewed by the Beryle Gardner Committee, a group made-up of members of the CHSVT instructional staff.

Please contact me if you require any additional information.

Regards,

Al

Al Johnson  
Financial Resources Administrator  
State of Vermont  
Department of Corrections  
103 South Main Street  
Waterbury, VT 05671-1001

Telephone: 802.241.1028  
Fax: 802.241.2377