

Mailing Address:
1 Baldwin Street
Drawer 33
Montpelier, Vermont 05633-5701

Tel.: (802) 828-2295
Fax: (802) 828-2483

STATE OF VERMONT
JOINT FISCAL COMMITTEE
1 Baldwin Street
Montpelier, Vermont 05633-5701

MEMORANDUM

To: James Reardon, Commissioner of Finance & Management

From: Rebecca Buck, Staff Associate *RB*

Date: April 27, 2006

Subject: Status of Grant and Donation Requests

No Joint Fiscal Committee member has requested that the following items be held for review:

JFO #2255 – \$394,657 grant from the U.S. Department of Justice, Office of Justice Programs to the Department of Public Safety. These grant funds will be used to upgrade the Vermont Incident Based Report System (VIBRS) network utilized by approximately 80 Vermont law enforcement agencies.
[JFO received 03/28/06]

JFO #2256 – Donation of eight (8) All Terrain Vehicles from the Vermont ATV Sportsman's Association to the Department of Fish and Wildlife. The ATV's have an approximate total value of \$44,000 and will be used by the law enforcement unit of the Department.
[JFO received 03/28/06]

In accordance with 32 V.S.A. §5, the requisite 30 days having elapsed since these items were submitted to the Joint Fiscal Committee, the Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of these actions.

cc: Linda Morse
Kerry Sleeper
Thomas Torti
Wayne Laroche

From: Rebecca Buck
To: Aumand, Paco
Date: 3/31/2006 8:49:32 AM
Subject: Questions from Rep. Obuchowski regarding JFO #2255

Good morning Paco:

Representative Obuchowski has the following with regard to JFO #255 (\$394,657 VIBRS grant from Office of Justice Programs):

- 1) If the grant is so necessary for these law enforcement entities to communicate, why has it take so long in submission to us?
- 2) How far along are you on the schedule to get this program implemented?

Please cc me on your response to Representative Obuchowski. Thanks. --Becky

CC: Klein, Steve; Obuchowski, Michael

From: "Paco Aumand" <paumand@dps.state.vt.us>
To: "Michael Obuchowski" <OBIE@leg.state.vt.us>
Date: 3/31/2006 10:02:58 AM
Subject: RE: Questions from Rep. Obuchowski regarding JFO #2255

Response to the Rep. Obuchowski's questions regarding JFO #2255.

1) If the grant is so necessary for these law enforcement entities to communicate, why has it take so long in submission to us?

Excellent question - one my staff has been asking for some time. The approval process for this grant has been plagued with problems. I asked for this grant back in February 2005. I was notified that an earmark had been included in the FFY 05 budget. I subsequently applied for the grant in May of 2005. In August I was notified of the official award but never received any further paperwork or notification. In the meantime other issues and grants took up our time. In January of 2006 I began following up to find out the whereabouts of this grant by going directly to an assistant director in BJA. At that time I found out that the award had been posted to an electronic grant tracking system. Once I found out how to access this site and get the forms and necessary information for signature I did so. I then sent the paperwork to DPS administration on 2/2/06, it left here for Finance and Management on 2/24/06, and I was notified that JFO had received it on 3/30/06.

2) How far along are you on the schedule to get this program implemented?

The issue of communicating between disparate CAD/RM systems is a more complicated issue. We are partnering with Burlington Police Department to work on this issue and have gone out (under Burlington Police Departments name) with a request for information to determine what the type of software and the cost to implement a data sharing system. While Burlington wants to aggressively move forward with this project it needs to be accomplished within the context of our (the State) greater criminal justice information sharing project. However, specifically, there is a small committee of law enforcement agencies from Chittenden County that is working on the law enforcement information sharing piece of this problem. Most of the rest of the state is using the Spillman software system and Burlington PD, S. Burlington PD, and UVM Police are using a software vendor called New World. In summary we are not progressing at a fast enough pace.

The purchase of equipment is awaiting approval, no funds have been expended as of yet. We have prepared the specifications for the dual server hardware in anticipation of this approval. We have begun the sole source approval request to hire Spillman Technologies to move their proprietary Computer Aided Dispatch and Records Management (CAD/RM) software from the old servers to the new servers. We are now preparing the specifications for the Network Attached Storage equipment.

I hope this answers your questions and if you have more please forward them to me. Thanks

Francis X. (Paco) Aumand III
Director, Division of Criminal Justice Services
Vermont Department of Public Safety
103 S. Main St.
Waterbury, VT 05671

802 241-5488

-----Original Message-----

From: Rebecca Buck [mailto:rbuck@leg.state.vt.us]
Sent: Friday, March 31, 2006 8:50 AM
To: Paco Aumand
Cc: Michael Obuchowski; Steve Klein
Subject: Questions from Rep. Obuchowski regarding JFO #2255

Good morning Paco:

Representative Obuchowski has the following with regard to JFO #255
(\$394,657 VIBRS grant from Office of Justice Programs):

- 1) If the grant is so necessary for these law enforcement entities to communicate, why has it take so long in submission to us?
- 2) How far along are you on the schedule to get this program implemented?

Please cc me on your response to Representative Obuchowski. Thanks.

--Becky

CC: "Steve Klein" <SKLEIN@leg.state.vt.us>, "Ted Nelson" <nelson@dps.state.vt.us>, "Beatty, David" <David.Beatty@state.vt.us>, "Rebecca Buck" <rbuck@leg.state.vt.us>



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STATE OF VERMONT
JOINT FISCAL COMMITTEE
1 Baldwin Street
Montpelier, Vermont 05633-5701

MEMORANDUM

To: Joint Fiscal Committee Members

From: Rebecca Buck, Staff Associate *RB*

Date: March 30, 2006

Subject: Grant and Donation Requests

Enclosed please find two (2) requests which the Joint Fiscal Office recently received from the Administration:

JFO #2255 – \$394,657 grant from the U.S. Department of Justice, Office of Justice Programs to the Department of Public Safety. These grant funds will be used to upgrade the Vermont Incident Based Report System (VIBRS) network utilized by approximately 80 Vermont law enforcement agencies.

[JFO received 03/28/06]

JFO #2256 – Donation of eight (8) All Terrain Vehicles from the Vermont ATV Sportsman's Association to the Department of Fish and Wildlife. The ATV's have an approximate total value of \$44,000 and will be used by the law enforcement unit of the Department.

[JFO received 03/28/06]

The Joint Fiscal Office has reviewed these submissions and determined that all appropriate forms bearing the necessary approvals are in order.

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Rebecca Buck at 802/828-5969; rbuck@leg.state.vt.us or Stephen Klein at 802/828-5769; sklein@leg.state.vt.us) if you would like any item(s) held for legislative review. Unless we hear from you to the contrary by April 13 we will assume that you agree to consider as final the Governor's acceptance of these requests.

cc: Michael Smith, Secretary
James Reardon, Commissioner
Linda Morse, Administrative Assistant
Kerry Sleeper, Commissioner
Thomas Torti, Secretary
Wayne Laroche, Commissioner

INFORMATION NOTICE

The following items were recently received by the Joint Fiscal Committee:

JFO #2255 – \$394,657 grant from the U.S. Department of Justice, Office of Justice Programs to the Department of Public Safety. These grant funds will be used to upgrade the Vermont Incident Based Report System (VIBRS) network utilized by approximately 80 Vermont law enforcement agencies.
[JFO received 03/28/06]

JFO #2256 – Donation of eight (8) All Terrain Vehicles from the Vermont ATV Sportsman's Association to the Department of Fish and Wildlife. The ATV's have an approximate total value of \$44,000 and will be used by the law enforcement unit of the Department.
[JFO received 03/28/06]

STATE OF VERMONT
GRANT ACCEPTANCE FORM

JFO #
2255

DEPARTMENT: Public Safety

DATE: March 3, 2006

GRANT/DONATION: FY 2005 BJA Congressionally Mandated Awards Upgrade for the Vermont Incident Based Report System (VIBRS) Network

GRANTOR/DONOR: Bureau of Justice Assistance (BJA)

GRANT PERIOD: October 1, 2004 to September 30, 2006 (Award date: 09/16/05)

AMOUNT/VALUE: \$394,657
100% federal - No state match.

POSITIONS REQUESTED (LIMITED SERVICE): None

ANY ON-GOING, LONG-TERM COSTS TO THE STATE: None.

COMMENTS: Grant will fund an upgrade to the existing centralized Computer Aided Dispatch and Records Management (CAD/RM) system that records and tracks requests for service (incidents) by approximately 80 Vermont law enforcement agencies. The upgrade will include replacement of older inoperative and/or inefficient key system hardware.

I recommend acceptance of this grant.

DEPT. FINANCE AND MANAGEMENT:
SECRETARY OF ADMINISTRATION:
SENT TO JOINT FISCAL OFFICE:

(INITIAL) cmf

(INITIAL) MSB

(DATE) 3/23/06

RECEIVED

MAR 28 2006

JOINT FISCAL OFFICE

STATE OF VERMONT
REQUEST FOR GRANT ACCEPTANCE
 (use additional sheets as needed)

FORM AA-1
 (Rev. 9-90)

1. Agency:
2. Department: Public Safety
3. Program: Criminal Justice Services Division
4. Legal Title of Grant: **FY 2005 BJA Congressionally Manadated Awards**
 Upgrade for the Vermont Incident Based Report System (VIBRS) Network
5. Federal Catalog No.: 16 16.580
6. Grantor and Office Address: Department of Justice
 Office of Justice Programs
 Bureau of Justice Assistance
 Washington, D.C. 20531
7. Grant Period: From: ^{10/1/04}~~12/1/05~~ To: 09/30/06
8. Purpose of Grant: (attach additional sheets if needed)

To update and modernize the information sharing system between the disparate law enforcement CAD/RM systems. A combination of in-house and contract help will handle the replacement process.

9. Impact on Existing Programs if Grant is not Accepted:

If the grant is not received than the central site computer upgrades will have to be purchased out of TF or GF funds. This will allow us to upgrade our equipment and use contractors to assist us without spending state funds. This is work that needs to be completed regardless of the funding source.

10. Budget Information:

	(1st State FY) FY 2006	(2nd State FY) FY 2007	(3rd State FY) FY 2008
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EXPENDITURES:

Personal Services	\$ 20,160.00	\$ 20,160.00	\$
Operating Expenses	\$ 177,168.50	\$ 177,168.50	\$
Grants	\$	\$	\$
TOTAL	\$ 197,328.50	\$ 197,328.50	\$ 0.00

REVENUES:

State Funds:

Cash	\$	\$	\$
In-Kind	\$	\$	\$

Federal Funds:

(Direct Costs)	\$ 197,328.50	\$ 197,328.50	\$
(Statewide Indirect)	\$	\$	\$
(Department Indirect)	\$	\$	\$

Other Funds:

(source) Grant	\$	\$	\$
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TOTAL	\$ 197,328.50	\$ 197,328.50	\$ 0.00
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Appropriation Nos.
2140020000

Amounts
\$ 394,657.00
\$
\$

-over-

REC'D MAR 01 2006

11. Will grant monies be spent by one or more personal service contracts?

YES NO

If YES, signature of appointing authority here indicates intent to follow current guidelines on bidding.

X Kenneth D. Dwyer

12a. Please list any requested Limited Service positions:

Titles	Number of Positions
TOTAL Positions	0

12b. Equipment and space for these positions:

- Is presently available.
- Can be obtained with available funds.

13. Signature of Appointing Authority

I certify that no funds have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant.

Kenneth D. Dwyer 2/24/06
 (Signature) (Date)
 Commissioner
 (Title)

14. Action by Governor:

- Approved
- Rejected

[Signature] 3/22/06
 (Signature) (Date)

15. Secretary of Administration:

- Request to JFO
- Information to JFO

[Signature] 3.6.06
 (Signature) (Date)

16. Action by Joint Fiscal Committee:

(Dates)

- Request to be placed on JFC agenda
- Approved (not placed on agenda in 30 days)
- Approved by JFC
- Rejected by JFC
- Approved by Legislature

 (Signature) (Date)



Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 16, 2005

Mr. Kerry Sleeper
Vermont Department of Public Safety
103 South Main Street
Waterbury, VT 05671-2110

Dear Mr. Sleeper:

On behalf of Attorney General Alberto Gonzales, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 2005 BJA Congressionally Mandated Awards in the amount of \$394,657 for Vermont Department of Public Safety.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Zephyr R. Fraser, Program Manager at (202) 616-0416; and
- Financial Questions, the Office of the Comptroller, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.oc@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Regina B. Schofield".

Regina B. Schofield
Assistant Attorney General

Enclosures



Department of Justice
Office of Justice Programs
Office for Civil Rights

Washington, D.C. 20531

September 16, 2005

Mr. Kerry Sleeper
Vermont Department of Public Safety
103 South Main Street
Waterbury, VT 05671-2110

Dear Mr. Sleeper:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

In addition to these general prohibitions, your organization, which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEOP), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

Complying with the EEOP Requirement

In accordance with Federal regulations, and Assurance No. 6 in the Standard Assurances, your organization must comply with the following EEOP reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEOP and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEOP, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/>. You may also request technical assistance from an EEOP specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the enclosed Certification Form and return it to OCR.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the enclosed Certification Form and return it to OCR.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 2

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Vermont Department of Public Safety 103 South Main Street Waterbury, VT 05671-2110		4. AWARD NUMBER: 2005-RG-CX-1095	
		5. PROJECT PERIOD: FROM 10/01/2004 TO 09/30/2006 BUDGET PERIOD: FROM 10/01/2004 TO 09/30/2006	
1A. GRANTEE IRS/VENDOR NO. 036000274		6. AWARD DATE 09/16/2005	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE Upgrade for the Vermont Incident Based Report System (VIBRS) Network		10. AMOUNT OF THIS AWARD \$ 394,657	
		11. TOTAL AWARD \$ 394,657	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under Consolidated Appropriations Act, 2005, Pub. L. No. 108-447			
15. METHOD OF PAYMENT LOCES			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Regina B. Schofield Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Kerry Sleeper Commissioner	
17. SIGNATURE OF APPROVING OFFICIAL <i>Regina B. Schofield</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Kerry Sleeper</i>	19A. DATE 7/3/06
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X C RG 80 00 00 394657		21. RG05U00011	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office of Justice Programs
Bureau of Justice
Assistance

**AWARD CONTINUATION
SHEET**
Grant

PAGE 2 OF 2

PROJECT NUMBER 2005-RG-CX-1095

AWARD DATE 09/16/2005

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per 28 C.F.R. 23.20(g). Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
6. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <http://www.ojp.usdoj.gov/ec/states.htm>.
7. To support public safety and justice information sharing, OJP requires the grantee to use the Global Justice Data Model specifications and guidelines for this particular grant. Grantee shall publish and make available without restriction all schemas (extensions, constraint, proxy) generated as a result of this grant to the component registry as specified in the guidelines. This information is available at www.it.ojp.gov/gjxdm.

Submitting Findings of Discrimination

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with recent Department of Justice Guidance pertaining to Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website www.lep.gov.

Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEOP, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

Ensuring Equal Treatment for Faith-Based Organizations

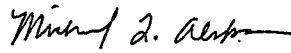
The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using direct financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. These employment provisions have been specifically incorporated into 28 C.F.R. Part 38.1(f) and 38.2(f). Consequently, in many circumstances, it would be impermissible for faith-based organizations seeking or receiving funding authorized by these statutes to have policies or practices that condition hiring and other employment-related decisions on the religion of applicants or employees. Programs subject to these nondiscrimination provisions may be found on OCR's website at <http://www.ojp.usdoj.gov/ocr/>. Questions about the regulation or the statutes that prohibit discrimination in employment may be directed to this Office.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



Department of Justice
Office of Justice Programs
Office of Comptroller

Washington, D.C. 20531

September 16, 2005

Mr. Kerry Sleeper
Vermont Department of Public Safety
103 South Main Street
Waterbury, VT 05671 - 2110

Reference Grant Number: 2005-RG-CX-1095

Dear Mr. Sleeper:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

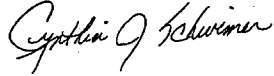
Category	Budget
Personnel	\$0
Fringe Benefits	\$0
Travel	\$0
Equipment	\$354,337
Supplies	\$0
Construction	\$0
Contractual	\$40,320
Other	\$0
Total Direct Cost	\$394,657
Indirect Cost	\$0
Total Project Cost	\$394,657
Federal Funds Approved:	\$394,657
Non-Federal Share:	\$0
Program Income:	\$0

If you have questions regarding this award, please contact:

- Program Questions, Zephyr R. Fraser, Program Manager at (202) 616-0416; and
- Financial Questions, the Office of the Comptroller, Customer Service Center(CSC) at (800) 458-0786, or you may contact the CSC at ask.oc@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,



Cynthia J. Schwimer
Comptroller



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Stephen Antkowiak, Environmental Coordinator

Subject: Categorical Exclusion for Vermont Department of Public Safety

Awards under this program will be used to develop national demonstration, training, and technical assistance programs.

None of the following activities will be conducted either under the OJP federal action or a related third party action:

- (1) new construction;
- (2) any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain;
- (3) a renovation that will change the basic prior use of a facility or significantly change its size;
- (4) research and technology whose anticipated and future application could be expected to have an effect on the environment; and
- (5) implementation of a program involving the use of chemicals.

Consequently, an agency-wide analysis has determined that the program meets the Office of Justice Programs' (OJP) criteria for a categorical exclusion under the provisions of 28 CFR, Part 61, Appendix D, paragraph 4(b).

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER
2005-RG-CX-1095

PAGE 1 OF 1

This project is supported under Consolidated Appropriations Act, 2005, Pub. L. No. 108-447

1. STAFF CONTACT (Name & telephone number)

Zephyr R. Fraser
(202) 616-0416

2. PROJECT DIRECTOR (Name, address & telephone number)

Francis X. Aumand
Division Director
Vermont Department of Public Safety
103 S. Main St
Waterbury, VT 05671-2110
(802) 241-5488

3a. TITLE OF THE PROGRAM

FY 2005 BJA Congressionally Mandated Awards

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

Upgrade for the Vermont Incident Based Report System (VIBRS) Network

5. NAME & ADDRESS OF GRANTEE

Vermont Department of Public Safety
103 South Main Street
Waterbury, VT 05671-2110

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2004 TO: 09/30/2006

8. BUDGET PERIOD

FROM: 10/01/2004 TO: 09/30/2006

9. AMOUNT OF AWARD

\$ 394,657

10. DATE OF AWARD

09/16/2005

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Vermont Department of Public Safety will utilize the FY 2005 Congressionally Mandated Award to update and modernize the information sharing system between the disparate law enforcement CAD/RM systems. A combination of in-house and contract help will handle the replacement process.

NCA/NCF

*Posted to Funding
Source 4 VIBRS 2005
2/13/06 JH*

COMMISSIONER
802-244-8718

DIRECTOR OF STATE POLICE
802-244-7345

DIRECTOR OF
CRIMINAL JUSTICE SERVICES
802-244-8786

TELEFAX NO.
802-244-1106



STATE OF VERMONT
DEPARTMENT OF PUBLIC SAFETY
103 SOUTH MAIN STREET
WATERBURY, VERMONT 05671-2101

ADMINISTRATIVE SERVICES
802-244-8763

EMERGENCY MANAGEMENT
802-244-8721

INTERNAL AFFAIRS
802-244-5194

LEGAL COUNSEL
802-244-6941

February 8, 2006

Neale Lunderville, Secretary Civil & Military Affairs
Office of the Governor
Pavillion Bldg, 5th Floor
109 State Street
Montpelier, VT 05609

Dear Neale:

RE: GRANT #2005-RG-CX-1095

This letter is intended to comply with the provisions of Section 6 of the special conditions of the above entitled grant.

According to the information at the U.S. Department of Justice, Office of Justice programs, you are designated Vermont's Information Technology Point of Contact and as such we have to notify you of this grant award. The purpose of this notification is to ensure there is communication among local and state governmental entities regarding various information technology projects being funded by the Office of Justice Programs.

Specifically, this grant is for upgrades to our Vermont Incident Based Reporting System (VIBRS) network. All purchases regarding this grant will be coordinated and follow the guidelines of BGS and DI&I.

If you need further information please don't hesitate to contact me (241-5488).

Sincerely,

A handwritten signature in black ink that reads "Paco".

Francis X. Aumand III
Director, Criminal Justice Services

CC: Kerry Sleeper, Commissioner
file

APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION		
Legal Name Vermont Department of Public Safety	Organizational Unit Vermont State Police	
Address 103 S. Main St Waterbury, Vermont 05671-2110	Name and telephone number of the person to be contacted on matters involving this application Aumand, Francis X. (802) 241-5488	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 03-6000274	7. TYPE OF APPLICANT State	
8. TYPE OF APPLICATION New	9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
	11. DESCRIPTIVE TITLE OF APPLICANT'S	

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE		PROJECT
NUMBER:	16.580	Upgrade for the Vermont Incident Based Report System (VIBRS) Network
CFDA TITLE:	Edward Byrne Memorial State and Local Law Enforcement Assistance Discretionary Grants Program.	
12. AREAS AFFECTED BY PROJECT		
Data sharing among criminal justice agencies within the State of Vermont		
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project
Start Date:	March 01, 2005	
End Date:	February 28, 2007	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? Program is not covered by E.O. 12372
Federal	\$394,657	
Applicant	\$0	
State	\$0	
Local	\$0	
Other	\$0	
Program Income	\$0	
TOTAL	\$394,657	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE		

DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF
THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE
ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.

Close Window



U.S. Department of Justice

Executive Summary

Agency Name: Vermont State Police
State: Vermont
Point of Contact: Francis X. (Paco) Aumand III
Point of Contact Telephone Number: 802 241-5488
Award Amount: \$ 394,164

The Vermont Department of Public Safety operates a centralized computer aided dispatch and records management system (CAD/RMS) for approximately 80 users throughout the state. The Department of Public Safety needs to provide network services that are reliable however the system is becoming old, is lacking in performance, is not redundant, and is in need of replacement. This grant will allow the department to upgrade key components of the system such as the disk array and mail server.

Further, over the past 5 years our centralized Computer Aided Dispatch and Records Management System (CAD/RMS) has become fragmented. We once had most of the largest police departments using the same system we now have lost ~~the~~ some of the larger organizations, Burlington PD, S. Burlington PD and the University of Vermont Police Department to their own CAD/RMS. We need to identify a way of sharing the basic law incident information that we once shared and create a solution to allow for basic law enforcement information sharing..



Budget Detail Worksheet

Please return all 6 pages

A. EQUIPMENT

List nonexpendable items that are to be purchased. Nonexpendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. Expendable items should be included either in the "SUPPLIES" or "OTHER" categories. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially for high-cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "CONTRACTS/CONSULTANTS" category. Pursuant to Section 607(b) of the 2001 Appropriations Act, be advised that, to the greatest extent practicable, all equipment and products purchased with these funds must be American-made.

Please include a detailed description for all items listed below in the budget narrative.

<u># of Units:</u>	<u>Item:</u>	<u>Cost / Unit:</u>	<u>Subtotal:</u>
1	Network Attached Storage	\$160,000	\$160,000
1	Dual Server Hardware	\$ 93,844	\$ 93,844
1	Software for information sharing	\$100,000	\$100,000

Total

\$353,844

B. OTHER COSTS

Pursuant to Section 607(b) of the 2001 Appropriations Act, be advised that, to the greatest extent practicable, all equipment and products purchased with these funds must be American-made.

Please include a detailed description for all items listed below in the budget narrative.

# of Units:	Item:	Cost / Unit:	Subtotal:
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Other Costs Total: \$ __N/A

E. CONTRACTS/CONSULTANTS

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts.

Please include a detailed description for all contracts listed below in the budget narrative.

<u>Contract Description:</u>	<u>Contract Bid Type:</u>	<u>Cost:</u>
Application Migration from existing server to New server(s)	Service	\$27,520
Server Set up and configuration including Unix setup, load balancing, array interface	Service	\$12,800

Subtotal:

Consultant Fees: For each consultant enter the name (if known), service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450/day require additional written justification in the budget narrative.

.....

Consultant Name/Title:	Service Provided:	# of Days:	Cost / Day:	Subtotal:
-------------------------------	--------------------------	-------------------	--------------------	------------------

.....

Subtotal: \$ _____

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (e.g., travel, meals, lodging).

.....

Type of Expense:	Description:	Cost / Day:
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.....

Subtotal: \$ _____

Contracts/Consultants Total: \$ 40,320

H. BUDGET SUMMARY

When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Please compute the total project costs and place that amount on the applicable line.

Total Project Costs should equal the **exact** amount listed on the **Federal Request** line.

Budget Category:	Subtotals:
A. EQUIPMENT	\$ 353,844
B. OTHER COSTS	\$
C. SUPPLIES	\$
D. TRAVEL	\$
E. CONTRACTS/CONSULTANTS	\$ 40,320
F. PERSONNEL	\$
G. FRINGE BENEFITS	\$
* Total Project Costs	<u>\$ 394,164</u>
Federal Request	<u>\$ _____</u>

* If the **Total Project Costs** and **Federal Request** amounts do not equal and/or you do not want the difference between the two totals, please contact your Technology Grant Program Specialist at 1-800-421-6770 prior to the submission of your proposal.

I. **Project Summary**

A. **Assessment of existing problems**

The Department of Public Safety provides shared, centralized Computer Aided Dispatch and Records Management (CAD/RMS) applications that are used to record and track all types of requests for service (incidents) that law enforcement agencies receive. The centralized system provides services to 80 or so entities around the state. The shared CAD system fosters very high levels of data sharing. Separate and independent departments are allowed to view case information that was developed by another agency. One recent review by an entity dedicated to justice information sharing stated that Vermont's shared CAD system was an "extraordinary integration achievement. In addition to CAD and Rcds, miscellaneous other services are shared amongst the agencies, including email and other applications such as scheduling.

Some of the key hardware supporting these applications is old, at end of life, and is not performing adequately. In particular, the first item, the disk array is at end of life and is in need of replacement. The second item is the mail server supporting the CAD and Rcds system. The system is old, is lacking in performance, is not redundant, and is in need of replacement.

Further, over the past 5 years our centralized Computer Aided Dispatch and Records Management System (CAD/RMS) has become fragmented. We once had all of the largest police department using the same system we now have lost the some of the larger organizations, Burlington PD, S. Burlington PD and the University of Vermont Police Department to their own CAD/RMS. We need to identify a way of sharing the basic law incident information that we once shared

B. **Project Goals and Objectives**

The goals of the project are to update and modernize the most necessary critical hardware that supports the collaborate information sharing being provided through the centralized CAD and Rcds system. The objective is provide reliable, quality services, to customers so that they remain committed to a centralized system that supports data sharing amongst all law enforcement parties.

Another goal is to establish an information sharing system between the disparate law enforcement CAD/RM systems.

C. **Implementation Plans***

The request is for discrete hardware products and as such they will be implemented in a manner that will essentially replace the old, end of life hardware. A combination of in-house and contract help will handle the replacement process.

The Department of Public Safety will also lead a small committee to develop exchange points of information for the disparate CAD/RM systems and develop an RFP for a system to share information. \$100,000 is being identified from this grant and is being put together with \$100,000 for a grant received by the Burlington Police Department and a \$100,000 grant from the State of Vermont's homeland security grant for a total of \$300,000 towards this information sharing portion of this grant application.

D. Evaluation Plans/Outcomes/Effectiveness of Programs

As replacement hardware the success of the process will be immediately apparent. The average number of processes in queue, the fail over capability and generally improved performance will be improvements and acceptable outcomes.

An outcome of this grant is the framework, through the development of exchange points, an RFP and a system for the sharing of CAD/RMS information.

II. Budget Narrative

Item 1 Equipment Page

Network attached storage unit is a central data storage unit that handles all types of system data. The system delivers interoperability between various operating systems and is designed to insure reliability, availability, and performance.

\$100,000 is also being identified for the purposes of purchasing software for a system to share law enforcement CAD/RMS information.

Item 2 Equipment Page

Dual server hardware is an upgrade for the existing server. This is a dual server Unix platform for supporting the statewide CAD and records system. It is designed for power, reliability and high availability.

Item 3 Equipment Page

The intent of this line item is to work towards purchasing software that will allow for information sharing between law enforcement agencies using different CAD/RMS. It is unknown at this time what type of software will be purchased. The funds set aside in this grant will be used along with other funding sources to acquire the software needed to facilitate this information sharing initiative.

*This was left off
of the original
submission*