



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Sorsha Anderson, Senior Staff Associate
Date: March 28, 2023
Subject: Grant Request – JFO #3139

Enclosed please find one (1) item, which the Joint Fiscal Office has received from the Administration.

JFO #3139: \$644,469.00 to the Vermont Judiciary, Court Administrator's Office from the U.S. Department of Justice. The grant will support the VT Judiciary Commission on Mental Health, established in July 2022. The Commission is focused on addressing the needs of court-involved individuals with behavioral health issues. Funds will help develop training activities and materials for VT Judiciary staff. *[Received March 22, 2023]*

Please review the enclosed materials and notify the Joint Fiscal Office (Sorsha Anderson: sanderson@leg.state.vt.us) if you have questions or would like this item held for legislative review. Unless we hear from you to the contrary by April 20, 2023, we will assume that you agree to consider as final the Governor's acceptance of this request.

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Vermont Judiciary			
2. Department:	Court Administrator's Office			
3. Program:	Vermont Judiciary Commission on Mental Health and the Courts			
4. Legal Title of Grant:	Training Project			
5. Federal Catalog #:	16.738			
6. Grant/Donor Name and Address:				
U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, 810 7th St. NW, Washington, D.C. 20531				
7. Grant Period:	From:	10/1/2022	To:	9/30/2026
8. Purpose of Grant:				
<p>In July 2022 the Vermont Supreme Court established the Judiciary Commission on Mental Health and the Courts (hereafter "Commission"). The Commission was established in recognition of the positive impact that courts can have in addressing the needs of court-involved individuals with behavioral health issues. The Commission is comprised of representatives from each branch of state government and includes judges, legislators, and representatives from executive branch agencies that address the needs of people with mental illness in the justice system. The establishment of the Commission was a direct result of the Judiciary's participation in the Conference of Chief Justices and Conference of State Court Administrators New England Regional Mental Health Summit held in Burlington, Vermont in May 2022.</p> <p>The Commission's purposes are to: 1) advance the pursuit of equal justice under the law while identifying advances in the justice system that will positively impact the administration of justice where it intersects with mental health; 2) evaluate solutions; 3) recommend change. The Commission receives administrative support from the Court Administrator's Office.</p> <p>The Judiciary is seeking Byrne State Crisis Intervention Program funding to support an array of training activities and the development of training materials that will advance the Commission's work. The training will focus on behavioral health deflection for those at risk to themselves or others. Training events and materials will be developed by the Commission with input from the full Commission as well as a subject matter expert from the National Center for State Courts who has been engaged by the Judiciary to support the Commission's work.</p> <p>The service area for the proposed activities is the entire state of Vermont. Training events and training materials will be designed for and provided to judges, court staff, prosecutors, public defenders, state agency staff, legal aid and legal service providers, and members of the Vermont bar. As a result of the training activities, those trained will be expected to have increased their knowledge of how to improve the justice response to court-involved people with behavioral health needs. Funds will be passed through by the Judiciary as outlined in the solicitation to parties to be determined.</p>				
9. Impact on existing program if grant is not Accepted:				
If the grant is not accepted, an alternative funding source (or sources) will need to be found to support the Commission's training activities.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY See attached draft budget	FY See attached draft budget	FY See attached draft budget	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

Personal Services	\$	\$	\$	
Operating Expenses	\$	\$	\$	
Grants	\$	\$	\$	
Total	\$	\$	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total				This grant is for four fiscal years. An estimated \$116,118 will be spent in the fourth year.
	\$161,117	\$161,117	\$161,117	

Appropriation No:	2120000000	Amount:	\$644,469
			\$
			\$
			\$
			\$
			\$
			\$
		Total	\$644,469

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.
 Appointing Authority Name: Therese Corsones, State Court Administrator Agreed by: TMC (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions	0	

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: <i>Therese Corsones</i>	Date: 3/14/2023
	Title: Therese Corsones, State Court Administrator	
	Signature:	Date:
	Title:	

14. SECRETARY OF ADMINISTRATION

<input type="checkbox"/>	Approved:	(Secretary or designee signature)	Date:
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15. ACTION BY GOVERNOR

<input type="checkbox"/>	Check One Box: Accepted		
<input type="checkbox"/>	Rejected	(Governor's signature)	Date:

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input checked="" type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input checked="" type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input checked="" type="checkbox"/> Grant Budget	

End Form AA-1

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

Applicant: Vermont Judiciary
Opportunity Number: O-BJA-2023-171458
Assistance Listing Number: 16.738

Project Budget

a. Preliminary Budget Narrative

The Judiciary is seeking Byrne State Crisis Intervention Program funding to support an array of training activities and the development of training materials that will advance the Commission’s work. The training will focus on behavioral health deflection for those at risk to themselves or others. Training events and materials will be developed with input from the full Commission as well as a subject matter expert from the National Center for State Courts who has been engaged by the Judiciary to support the Commission’s work.

Training events and training materials will be designed for and provided to judges, court staff, prosecutors, public defenders, Department of Public Safety and Department of Corrections staff, legal aid and legal service providers, and members of the Vermont bar using a variety of modalities. In most cases the training will be incorporated into the agendas of training events that are already anticipated to be scheduled, though the Commission does plan to hold at least one statewide mental health summit during the project period.

As a result of the proposed training activities, those trained will be expected to have increased their knowledge of how to improve the justice response to court-involved people with behavioral health needs. Funds will be passed through by the Judiciary as outlined in the solicitation to parties to be determined.

b. Preliminary Budget Worksheet

Preliminary Budget Estimate	FY23	FY24	FY25	FY26	Total
State share	\$96,670	\$96,670	\$96,670	\$96,671	\$386,681
Required local pass-through (Direct)	\$36,524	\$36,524	\$36,524	\$36,525	\$146,097
Required local pass-through (<\$10k)	\$27,923	\$27,923	\$27,923	\$27,922	\$111,691
TOTAL	\$161,117	\$161,117	\$161,117	\$161,118	\$644,469

Funded Award

(15PBJA-23-GG-00039-BSCI) **PENDING-AWARD ACCEPTANCE**

Entity Legal Name (JUDICIARY COURTS OF THE STATE OF VERMONT, THE) Doing Business As: ()

✓ Award Letter

February 13, 2023

Dear Scott Griffith,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by JUDICIARY COURTS OF THE STATE OF VERMONT, THE for an award under the funding opportunity entitled 2023 BJA FY 2022- 2023 Byrne State Crisis Intervention Program Formula Solicitation. The approved award amount is \$644,469.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen Henneberg
Deputy Assistant Attorney General