



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: April 8, 2014
Subject: Grant/Position Request

Enclosed please find four (4) items that the Joint Fiscal Office has received from the administration. Seventeen (17) limited service positions are associated with these items.

JFO #2673 – \$52,000 grant from the Massachusetts Attorney General to the Vermont Office of the Attorney General. These funds will be used to offer a training program for data security certification. The Vermont Attorney General will host the International Association of Privacy Professionals training on behalf of a number of participating state Attorneys General. The training will include participants from Vermont. [JFO received 03/25/14]

JFO #2674 – In-kind donation of \$150,000 worth of services from Smart Growth America to the Vermont Agency of Transportation. Smart Growth America will provide technical assistance (in the form of facilitated outreach and training) for the development of an update to the Vermont State Design Standards. [JFO received 3/25/14]

JFO #2675 – \$150,000 grant from the U.S. Department of Energy to the Vermont Public Service Department. These funds will pass through the Clean Energy States Alliance, Inc., to the Public Service Department. The funding will be used to develop a plan for reducing “soft costs” associated with photovoltaic installations in Vermont, with a particular emphasis on the Burlington area. Soft costs are construction costs other than labor and materials, such as architectural, engineering, and legal costs. [JFO received 03/25/14]

JFO #2676 – **Seventeen (17) limited service positions** in the Agency of Human Services. These positions will assist in the process of bidding, evaluating, and selecting a new Medicaid Management Information System (MMIS) vendor. The positions are 90% federally funded (salary and benefits) and funding is included in the AHS annual budget. [JFO received 03/28/14]

Please review the enclosed materials and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by April 18 we will assume that you agree to consider as final the Governor’s acceptance of these requests.

**STATE OF VERMONT
Joint Fiscal Committee Review
Limited Service - Grant Funded
Position Request Form**

JFO 2676



This form is to be used by agencies and departments when additional grant funded positions are being requested. Review and approval by the Department of Human Resources must be obtained prior to review by the Department of Finance and Management. The Department of Finance will forward requests to the Joint Fiscal Office for JFC review. A Request for Classification Review Form (RFR) and an updated organizational chart showing to whom the new position(s) would report must be attached to this form. Please attach additional pages as necessary to provide enough detail.

Agency/Department: AHS CO/DVHA/DCF/DMH/DDAIL Date: 03/12/2014

Name and Phone (of the person completing this request): Jim Giffin, AHS CFO, (802) 871-3005

Request is for:

- Positions funded and attached to a new grant.
- Positions funded and attached to an existing grant approved by JFO # 2562

1. Name of Granting Agency, Title of Grant, Grant Funding Detail (attach grant documents):

Centers for Medicare & Medicaid Services, CMS MMIS Reprocurement Initiative, CFDA 93.778 (please see attached approved AA-1 and associated award letters)

2. List below titles, number of positions in each title, program area, and limited service end date (information should be based on grant award and should match information provided on the RFR) position(s) will be established only after JFC final approval:

Title* of Position(s) Requested # of Positions Division/Program Grant Funding Period/Anticipated End Date

Please see attached document.

*Final determination of title and pay grade to be made by the Department of Human Resources Classification Division upon submission and review of Request for Classification Review.

3. Justification for this request as an essential grant program need:

Without these positions federal deadlines will be jeopardized.

I certify that this information is correct and that necessary funding, space and equipment for the above position(s) are available (required by 32 VSA Sec. 5(b)).

Tommy Henry 3/21/14
Signature of Agency or Department Head Date

Molly Paulsen 3/24/14
Approved/Denied by Department of Human Resources Date

[Signature] 3/25/14
Approved/Denied by Finance and Management Date

[Signature] 03/20/14
Approved/Denied by Secretary of Administration Date

Comments:



MAR 24 2014



STATE OF VERMONT
AGENCY OF HUMAN SERVICES

MEMORANDUM

TO: Reviewers of MMIS staffing request

FROM: Secretary Douglas A. Racine

DATE: March 18, 2014

SUBJECT: MMIS Limited Service Positions

Please find attached a request for seventeen (17) limited service positions to allow the AHS to respond to the requirements of bidding, evaluating, and selecting a new Medicaid Management Information System (MMIS) Vendor, and designing, developing, implementing and operationalizing a new MMIS:

Pharmacy Benefits Manager, Care Management, and a Core System.

This entire process is anticipated to take two to four years. The MMIS is a project under the Health and Human Services Enterprise (HSE). AHS has a placeholder with CMS for a gross project cost of \$120,000,000 at a 90% federal share.

Vermont's Medicaid budget is \$1.4B, embedded in each AHS Department and composes fifty (50) percent of the AHS budget. The MMIS project impacts business, program and financial administration across the AHS, and has implications for Medicaid providers and consumers. Some of major components of the Core System are: Business Relationship Management, Contractor Management, Financial Management, Member Management, Plan Management, Operations Management, Provider Management, and Performance Management.

The large sheet shows the immediate staff need for the MMIS project. The sheet includes a list of existing staff working on the project, additional staff to support the project, and back fill needs to allow existing staff to be reassigned to work on the project.

The MMIS staffing request has been reviewed and approved by the MMIS project management staff, HSE finance committee, HSE operations steering committee, and HSE Executive steering committee.

Please contact Stephanie Beck and/or Jim Giffin if you have any questions.

MAR 24 2014

Nathan Lavery

From: Giffin, Jim <Jim.Giffin@state.vt.us>
Sent: Tuesday, April 08, 2014 8:23 AM
To: Nathan Lavery
Subject: RE: MMIS position request

Dear Nathan

Please see answers below.

Jim
802-871-3005

From: Nathan Lavery [mailto:NLavery@leg.state.vt.us]
Sent: Monday, April 07, 2014 4:34 PM
To: Giffin, Jim
Subject: MMIS position request

Hello Jim,

I'm prepared to distribute the MMIS position request to the Joint Fiscal Committee, but I noticed the that the request indicated that "positions funded and attached to an existing grant approved by JFO# 2562."

I checked my records, and it appears that JFO #2562 was a previous request for positions only. I have two questions:

- 1) When was the funding approved that is paying for these positions?

CMS will authorize the funding for the positions on a FFY basis based on the State's cash need. CMS has estimated the cost of the MMIS replacement at \$120M. A typical schedule would take three years to build/create the MMIS after the negotiation of a contract. The 'MMIS project' includes three RFP's that are on slightly different time frames. Care Management, Pharmacy Management, and the Claims Processing.

- 2) It appears that the state will be responsible for 10% of the cost of the 17 positions.

This is correct.

What is the total cost of these positions to the state?

The included spreadsheet with the staffing request showed the estimated need for 32.5 FTE's across 37 positions. Some of the positions are existing positions and seven were created by JFC 2562. The estimated position gap is 17 positions. The requested position titles range from a PG 19 to a PG 28 with the majority being in the PG 22 range. I estimate the annual costs for the requested 17 positions based on entry level salaries at just under \$1M. Actual cost will vary depending upon a transferred position versus entry and the health insurance package chosen. The State cost would be approximately \$100,000.

PG			
19	1	\$17	\$35,942
21	10	\$19	\$400,296
22	2	\$20	\$84,573

23	1	\$22	\$44,762
25	1	\$24	\$50,326
28	2	\$29	\$120,806
	17		\$736,705
	Fringe @ 35%		\$257,847
			\$994,551

Please let me know if you or the committee would like additional information.

Thank you.

Nathan Lavery
 Fiscal Analyst
 Legislative Joint Fiscal Office
 One Baldwin Street
 Montpelier VT 05633-5301
 (802) 828-1488
nlavery@leg.state.vt.us

Nathan Lavery

From: Giffin, Jim <Jim.Giffin@state.vt.us>
Sent: Tuesday, April 08, 2014 9:55 AM
To: Nathan Lavery
Subject: Does this work for you?

Nathan

How is this?

Although AHS had some Medicaid Funding for the MMIS replacement project before May of 2012, MMIS funding was combined in the 'Jumbo' APD approved by CMS for the State in May 2012. Departments, primarily DVHA, have built Federal Funds into their annual appropriation request since SFY13 for this project. AHS submitted in March 2014 an update of the 'Jumbo' Advanced Planning Document that provides funding for the Exchange, Health Information Technology, MMIS, and Integrated Eligibility. We requested \$82M for the MMIS covering the period July 2012 through September 2015. We will be updating the APD quarterly and adjusting our fund requests accordingly as updated information is received.

Jim
802-871-3005

Joint Fiscal Committee Review Limited Service Positions Requested

<u>Title of Position(s) Requested</u>	<u># of Positions</u>	<u>Division/Program</u>	<u>Grant Funding Period/Anticipated End Date</u>
Business Solution IT Architect	1	AHSIT	4/1/2014- 12/1/2017
Project Manager	1	AHSIT	4/1/2014- 12/1/2017
Project Manager	1	AHSIT	4/1/2014- 12/1/2017
Program Consultant	1	DAIL	4/1/2014- 12/1/2017
Financial Admin. I	1	DCF	4/1/2014- 12/1/2017
Program Consultant	1	DMH	4/1/2014- 12/1/2017
Admin. Assistant B	1	DVHA	4/1/2014- 12/1/2017
Administrative Services Coord. II	1	DVHA	4/1/2014- 12/1/2017
Business Analyst	1	DVHA	4/1/2014- 12/1/2017
Program Consultant	1	DVHA	4/1/2014- 12/1/2017
Program Consultant	1	DVHA	4/1/2014- 12/1/2017
Program Consultant	1	DVHA	4/1/2014- 12/1/2017
Program Consultant	1	DVHA	4/1/2014- 12/1/2017
Program Consultant	1	DVHA	4/1/2014- 12/1/2017
Program Consultant	1	DVHA	4/1/2014- 12/1/2017
Program Consultant	1	DVHA	4/1/2014- 12/1/2017
Business System Analyst II	1	VDH	4/1/2014- 12/1/2017

