



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Daniel Dickerson, Fiscal Analyst/Business Manager
Date: April 13, 2016
Subject: Grant Request #2814, #2815, #2816

Enclosed please find three (3) items that the Joint Fiscal Office has received; two (2) from the Administration and one (1) from the Judiciary.

JFO #2814– \$7,000 sub-grant of federal funding from the Governor’s Highway Safety Program to the Department of Liquor Control. The funds will be used by the Department to purchase new or replacement equipment for vehicles, primarily emergency lighting. Because this sub-grant is from an ongoing federal funding source and is not an “original” grant, this item does not require the approval of the Joint Fiscal Committee but is being provided for informational purposes.

[JFO received 3/5/16]

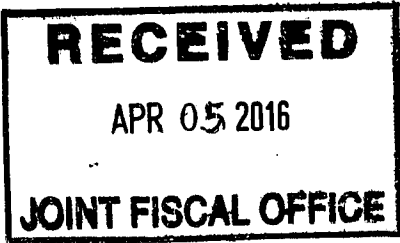
JFO #2815– One (1) limited-service position within the Vermont Judiciary to support coordination of drug/treatment court infrastructure in Chittenden, Franklin, Rutland and Washington counties. The position will be funded through an ongoing annual sub-grant from the Vermont Dept. of Health’s (VDH) Division of Alcohol and Drug Abuse program (ADAP). The titles of the position will be Treatment Court Coordinator. The Judiciary is asking for this position in anticipation of receiving the same or higher level of sub-grant funding in FY17 as in FY16.

[JFO received 3/5/16]

JFO #2816– Three (3) limited-service positions within the Department of Children and Families – Disability Determination Services to support increased workloads in making disability determinations. The positions will be 100% funded with ongoing federal funding from the Social Security Administration. The titles of the positions will be: Disability Determination Adjudicator (2) and Disability Determination Specialist (1). Each position will be funded through January 31, 2020.

[JFO received 3/8/16]

Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; ddickerson@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by April 27, 2016 we will assume that you agree to consider as final the Governor’s acceptance of these requests.



STATE OF VERMONT
Joint Fiscal Committee Review
Limited Service - Grant Funded
Position Request Form

JFO 2015

This form is to be used by agencies and departments when additional grant funded positions are being requested. Review and approval by the Department of Human Resources must be obtained prior to review by the Department of Finance and Management. The Department of Finance will forward requests to the Joint Fiscal Office for JFC review. A Request for Classification Review Form (RFR) and an updated organizational chart showing to whom the new position(s) would report must be attached to this form. Please attach additional pages as necessary to provide enough detail.

Agency/Department: Judiciary Date: 2/26/2016

Name and Phone (of the person completing this request): Linda Richard (802)828-4767

Request is for:
 Positions funded and attached to a new grant.
 Positions funded and attached to an existing grant approved by JFO # MOU
received grant funding from VDH/ADAP, see MOU

1. Name of Granting Agency, Title of Grant, Grant Funding Detail (attach grant documents):
Granting Agency: Vermont department of Health / Division of Alcohol and Drug Abuse Programs
Title of Grant: Drug/Treatment Court Infrastructure 2016

2. List below titles, number of positions in each title, program area, and limited service end date (information should be based on grant award and should match information provided on the RFR) position(s) will be established only after JFC final approval:

<u>Title* of Position(s) Requested</u>	<u># of Positions</u>	<u>Division/Program</u>	<u>Grant Funding Period/Anticipated End Date</u>
Treatment Court Coordinator	1 (one)	Planning & court Services	September 30, 2016

*Final determination of title and pay grade to be made by the Department of Human Resources Classification Division upon submission and review of Request for Classification Review.

3. Justification for this request as an essential grant program need:
In 2014 & 2015 the GHSP Edu Grant provided funding for a temporary DUI docket coordinator to implement the DUI project. The FY16 award provides for a limited service benefited position now that the program has grown. The coordinator had been with the project since inception. This position ensures fidelity to the DUI model and ensures best practices/outcomes. The increase capacity and sustainability necessitates a full time position

I certify that this information is correct and that necessary funding, space and equipment for the above position(s) are available (required by 32 VSA Sec. 5(b))

Signature of Agency or Department Head: [Signature] Date: 2/29/16

Approved/Denied by Department of Human Resources: [Signature] Date: 2/26/16

Approved/Denied by Finance and Management: _____ Date: _____

Approved/Denied by Secretary of Administration: _____ Date: _____

Comments:

Questions in regards to Grant please see

Kim E. Owens

CAO, Programs Manager

Superior Court

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CAO

State Court Administrator
Patricia Gabel

Director, Planning & Court Services
Linda Richard

Senior Programs Manager
Jeremy Zeliger

Programs Manager
Kim Owens

Treatment
Court
Coordinator
Kiley Dixon

Treatment
Court
Coordinator
Althea Lloyd

Treatment
Court
Coordinator
Stephen Von
Sitas

Treatment
Court
Coordinator
Stephanie Clark

Treatment
Court
Coordinator
*(requested
position #)*

MEMORANDUM OF AGREEMENT

Between the

Vermont Department of Health (VDH)

Division of Alcohol and Drug Abuse Programs (ADAP)

And

State of Vermont, Office of the Court Administrator (OCA)

1. Purpose

This memorandum clarifies the use of certain funds for the Drug/Treatment Court infrastructure in Chittenden, Rutland, Washington and Franklin counties. This agreement does not represent all state and federal funding sources utilized for Treatment Courts. The Vermont Department of Health (VDH) shall utilize general funds for this agreement.

2. Terms of Agreement

July 1, 2015 – June 30, 2016

3. Deliverables and Timeline

The parties agree on the following allocations and actions to support the activities in the following counties:

Chittenden: FY16 appropriation of \$73,000.00 will be transferred by VDH/ADAP to the Court Administrator's office to support court coordination for the Chittenden Treatment Court projects.

Rutland: FY16 appropriation of \$77,200.00 will be transferred by VDH/ADAP to the Court Administrator's office to support court coordination for the Rutland Treatment Court project.

Washington: FY16 appropriation of \$35,566.00 will be transferred by VDH/ADAP to the court Administrator's Office to support court coordination for the Washington Drug/Treatment Court project.

Franklin: FY16 appropriation of \$4,234.00 will be transferred by VDH/ADAP to the Court Administrator's Office to support court coordination for the Franklin Juvenile Treatment Court project.

In the interest of bringing Treatment Court dockets to scale and to promote the use of evidence based practices, unused funds from FY15 in the amount of \$52,643.48 will be used for training personnel and partners in Treatment Court evidence-based practices, implementation of risk and needs

assessment tools, incentive and workbook purchasing and to support additional up and coming Treatment dockets.

4. Funding Source

State fiscal Year 2016 – Vermont Department of Health, Division of Alcohol and Drug Abuse Programs' Appropriation

-\$190,000 – General Fund

5. Payment Provisions

The total amount to be transferred by the Vermont Department of Health to the Office of the Court Administrator is \$190,000. The transfer to the Office of the Court Administrator's Office will occur at the final execution of this agreement. The Vermont court Administrator's Office will inform the Agency of Human Services, through the Vermont Department of Health about any unspent funds by June.30, 2016.

By signing this agreement all parties agreed upon all the terms as stated above.

Agreed upon by:

Signature: Barbara Cheney for Date 9-11-15

Harry L. Chen, M.D.
Commissioner
Vermont Department of Health

Signature: [Signature] Date [Date]

Matt Riven
Chief Finance and Administrative Officer
Office of the Court Administrator