



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Daniel Dickerson, Fiscal Analyst
Date: December 23, 2014
Subject: Grant Request #2732, #2733, #2734, #2735, #2736

Enclosed please find five (5) items that the Joint Fiscal Office has received from the administration. Three (3) limited-service positions are associated with these requests.

JFO #2732 – Donation of 20 acres (estimated value: \$54,000) from William Jackson to the Vermont Department of Fish & Wildlife. The land, located in the town of Starksboro, will become part of the Lewis Creek Wildlife Management Area and will protect public access for hunting, fishing, and wildlife viewing. \$7,500 of federal Pittman-Robertson funding will be used to cover legal costs associated with this acquisition. **Expedited review has been requested. Joint Fiscal Committee members will be contacted by December 29th with a request to waive the balance of the review period and accept this donation.**

[JFO received 12/22/14]

JFO #2733 – \$56,000 donation from the Vermont National Guard Charitable Foundation to the Vermont Military Department. These funds will support the maintenance and upkeep of the Vermont National Guard Fallen Heroes Memorial at Camp Johnson in Colchester over a five-year period and will support the purchase of a new Bobcat mower.

[JFO received 12/22/14]

JFO #2734 – \$68,000 grant from The Nature Conservancy to the Vermont Agency of Natural Resources, Dept. of Forests, Parks and Recreation. These funds will be used to improve invasive plant management in Vermont through site prioritization and the development of evaluation techniques. This grant will act as a match for existing federal monies from the U.S. Forest Service. **One (1) limited-service position**, a Forester I, is associated with this request.

[JFO received 12/22/14]

JFO #2735 – \$885,072 grant from the U.S. Administration for Children and Families to the Vermont Agency of Human Services, Department for Children and Family. 34% of the funds are through a Behavioral Intervention in Child Support Services (BICS) grant and the remainder from Federal Financial Participation (FFP) matching funds. These funds will be used over three years to test and evaluate proposed behavioral interventions aimed at positively impacting child support collections for Vermont families. The total anticipated grant and match funding will amount to \$1,147,057 and be received over a five-year period.

[JFO received 12/22/14]

JFO #2736 – \$663,614 grant from the Robert Wood Johnson Foundation to the Vermont Department of Health. These funds will be used over a three-year period to work with partners around the State to incorporate factors associated with quality-of-life into the State’s analysis of health resources and expenditures. **Two (2) limited-service positions**, a Grants Program Manager and a Senior Health Policy Analyst, are associated with this request.

[JFO received 12/22/14]

Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; ddickerson@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by January 6, 2015 we will assume that you agree to consider as final the Governor’s acceptance of these requests.

State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

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JOINT FISCAL OFFICE

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary:		Grant to improve invasive plant mangement in VT.			
Date:		12/17/2014			
Department:		ANR- FPR 6130020000			
Legal Title of Grant:		The Nature Conservancy			
Federal Catalog #:		N/A			
Grant/Donor Name and Address:		The Nature Conservancy, 27 State Street, Montpelier, VT 05602			
Grant Period:	From:	1/1/2015	To:	9/30/2017	
Grant/Donation		\$68,000.00			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$68,000	\$0	\$0	\$0	
Position Information:		# Positions	Explanation/Comments		
		1	Forester I - three year limited service position		
Additional Comments:		This grant provides matching funds to existing US Forest Service funds and IDT from DEC.			

Department of Finance & Management	12/20/14	(Initial)
Secretary of Administration	12/22/14	(Initial)
Sent To Joint Fiscal Office	12/23/14	Date



STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Agency of Natural Resources			
2. Department:	Forests, Parks & Recreation			
3. Program:	Forestry Invasive Species Management			
4. Legal Title of Grant:	The Nature Conservancy			
5. Federal Catalog #:	n/a			
6. Grant/Donor Name and Address:	The Nature Conservancy, 27 State Street, Montpelier, VT 05602			
7. Grant Period:	From:	1/1/2015	To:	9/30/2017
8. Purpose of Grant:	<p>The objective is to improve integration and institutionalization of invasive plant management in Vermont by establishing critical capacity for program management and leadership, developing early detection and rapid response plans, developing labor capacity to manage invasives, and developing long term capacity for related support tools such as IMAP and VTInvasives. The position will help prioritize sites for management of invasive plant species and develop evaluation techniques with the goal of helping decision makers target limited funds and make the best use of labor, particularly volunteer time. Funding for this position comes from multiple sources, new funding from The Nature Conservancy and existing funding through a USDA USFS grant and interdepartmental funding provided by DEC.</p>			
9. Impact on existing program if grant is not Accepted:	<p>If the grant is not accepted the State would lose capacity to coordinate a statewide program for providing education and outreach, management guidance and response to invasive plant issues statewide. The funding provided to the State from The Nature Conservancy is intended to replace work that The Nature Conservancy currently conducts and enhance the States' capacity for invasive plant management..</p>			
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
	FY 15/16	FY 16/17	FY 17/18	
Expenditures:				
Personal Services	\$64,679	\$67,238	\$69,925	
Operating Expenses	\$14,660	\$13,160	\$13,160	
Grants	\$0	\$0	\$0	
Total	\$79,339	\$80,398	\$83,085	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$11,339	\$80,398	\$83,085	Existing funding through USFS grant and DEC interdepartmental
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	

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STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

Other Funds:	\$	\$	\$	
Grant (source The Nature Conservancy)	\$68,000	\$0	\$0	New grant
Total	\$79,339	\$80,398	\$83,085	

Appropriation No:	6130020000	Amount:	\$242,822
			\$
			\$
			\$
			\$
			\$
			\$
		Total	\$242,822

Has current fiscal year budget detail been entered into Vantage? Yes No

PERSONAL SERVICE INFORMATION

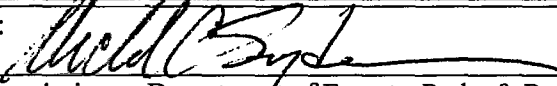
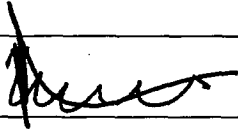
11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
	1	Forester I
Total Positions	1	

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.


13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 12/15/2014
	Title: Commissioner, Department of Forests, Parks & Recreation	
	Signature: 	Date:
	Title:	

14. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/> Approved:	 (Secretary or designee signature)	Date: 12/22/14
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15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Accepted	 (Governor's signature)	Date: 12/22/14
<input type="checkbox"/> Rejected		Date:

**STATE OF VERMONT
Joint Fiscal Committee Review
Limited Service - Grant Funded
Position Request Form**

This form is to be used by agencies and departments when additional grant funded positions are being requested. Review and approval by the Department of Human Resources must be obtained prior to review by the Department of Finance and Management. The Department of Finance will forward requests to the Joint Fiscal Office for JFC review. A Request for Classification Review Form (RFR) and an updated organizational chart showing to whom the new position(s) would report must be attached to this form. Please attach additional pages as necessary to provide enough detail.

Agency/Department: Department of Forests, Parks & Recreation Date: 12/17/14

Name and Phone (of the person completing this request): Kristin Freeman, 802-522-0730

Request is for:

- Positions funded and attached to a new grant.
- Positions funded and attached to an existing grant approved by JFO # _____

1. Name of Granting Agency, Title of Grant, Grant Funding Detail (attach grant documents):

The Nature Conservancy
Grant documents are attached.

2. List below titles, number of positions in each title, program area, and limited service end date (information should be based on grant award and should match information provided on the RFR) position(s) will be established only after JFC final approval:

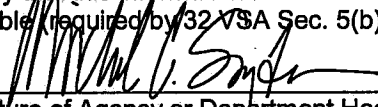
<u>Title* of Position(s) Requested</u>	<u># of Positions</u>	<u>Division/Program</u>	<u>Grant Funding Period/Anticipated End Date</u>
Title: Forester I, # of Positions: 1, Division: Forestry,			Grant Funding Period: 1/2/15 - 9/30/17


*Final determination of title and pay grade to be made by the Department of Human Resources Classification Division upon submission and review of Request for Classification Review.

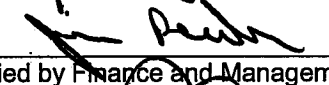
3. Justification for this request as an essential grant program need:


The funding provided to the State from The Nature Conservancy is intended to replace statewide work that The Nature Conservancy currently conducts. If the grant is not accepted the State would lose capacity to coordinate a statewide program to provide education, outreach and management guidance related to invasive plants. Additionally the ability to respond to invasive plant issues will be drastically reduced which could pose a threat to forest health.

I certify that this information is correct and that necessary funding, space and equipment for the above position(s) are available (required by 32 VSA Sec. 5(b)).

 12/16/14
Signature of Agency or Department Head Date

 12/19/14
Approved/Denied by Department of Human Resources Date

 12/20/14
Approved/Denied by Finance and Management Date

 12/22/14
Approved/Denied by Secretary of Administration Date

Comments:

DEC 19 2014



State of Vermont
Agency of Natural Resources
Department of Forests, Parks & Recreation
1 National Life Drive, Davis 2
Montpelier, VT 05620-3801
www.vtfpr.org

Kristin Freeman, Financial Manager
[phone] 802-522-0730
[fax] 802-828-1399

MEMORANDUM

TO: Joint Fiscal Committee
FROM: Kristin Freeman, Financial Manager, Department of Forests, Parks & Recreation *K. Freeman*
THROUGH: Jim Reardon, Commissioner, Department of Finance & Management
Jason Aronowitz, Budget Analyst, Department of Finance & Management
DATE: December 15, 2014
RE: AA-1 Request

We are seeking acceptance of a new grant from The Nature Conservancy to provide funding for statewide invasive species management. Our goal is to utilize this funding to address priority invasive management work through a new three-year limited service position. The Nature Conservancy funding is providing critical match to complement existing funds from the U.S. Forest Service and interdepartmental funds from DEC. This initiative does not require any general fund support.

Following please find our AA-1 Form, a budget, and a grant approval letter from The Nature Conservancy. As noted in the grant approval letter a grant agreement is forthcoming and expected by the end of December. Thank you for your consideration.



Forestry Invasive Species Management Budget

	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>
Expenses			
Salary	41,028	43,079	45,233
Fringe	23,651	24,158	24,692
Travel	7,500	7,500	7,500
iMap Subscription	5,000	5,000	5,000
Computer/Phone	2,160	660	660
Total Expenses	79,339	80,398	83,085
Revenue			
The Nature Conservancy	68,000	-	-
US Forest Service, CARP Grant	11,339	54,331	54,330
Interdepartmental, DEC	-	26,067	28,755
Total Revenue	79,339	80,398	83,085

FOREST RESOURCE MANAGEMENT
SECTION IS SHOWN ON FORESTRY -
PART 2

DIRECTOR, FORESTS
STEVEN SINCLAIR
650024 30

ADMIN ASSIST B
WENDY RICHARDSON
650009 19

FORESTER II
JEFFREY BRIGGS
650071 23

FOREST RESOURCE
PROTECTION

UTILIZATION & MARKETNGT

URBAN FORESTRY

WATERSHED FORESTRY

FOREST RESOURCE MGMT

FORESTS
OPERATIONS

FOREST HEALTH PROGRAM
MANAGER
BARBARA SCHULTZ
650036 25

FORESTER II
(RUTLAND)
LARS LUND
650040 23

FORESTER III
ROBERT DEGEUS
650042 24

FORESTER III
DANIELLE FITZKO
650014 24

FORESTER III
GARY SABOURIN
650148 24

FOREST MANAGMENT CHIEF
VIRGINIA ANDERSON
650064 28

FPR OPERATION DIRECTOR
EDWARD O'LEARY
650041 30

FORESTER III
PATRICIA HANSON
650060 24

FORESTER III
SANDRA WILMOT
650046 24

FORESTER III
650139 24

FORESTER III
PAUL FREDERICK
650020 24

FORESTER III
JAMES HORTON
650077 24

DEPARTMENT OF FORESTS, PARKS AND
RECREATION
ORGANIZATION CHART
FORESTRY DIVISION
PART 1

09/02/14

New Position
Request
Forester I