



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: James Reardon, Commissioner of Finance & Management
From: Nathan Lavery, Fiscal Analyst
Date: December 9, 2009
Subject: JFO #2408, #2409, #2410, #2411, #2412, #2413

No Joint Fiscal Committee member has requested that the following items be held for review:

JFO #2408 — \$26,190 grant from the U.S. Health Resources and Services Administration to the Department of Health. These grant funds will be used to support the recruitment and retention of primary care providers via a subgrant to the Vermont State Primary Care Offices (PCO).
[JFO received 11/09/09]

JFO #2409 — \$217,504 grant from the U.S. Department of Justice to the Center for Crime Victim Services. These funds will be distributed to the Vermont Network Against Domestic and Sexual Violence for direct services to victims of sexual assault.
[JFO received 11/09/09]

JFO #2410 — \$695,147 grant from the U.S. Department of Justice to the Center for Crime Victim Services. These funds will be used to aid adult and child victims of domestic violence and sexual assault, etc., by expanding safety and support services in five of Vermont's rural.
[JFO received 11/09/09]

JFO #2411 — \$71,216 grant from the U.S. Department of Justice to the Center for Crime Victim Services. These funds will be used for outreach and education about services available to crime victims. The focus of this outreach will be underserved populations from diverse cultural backgrounds who may not speak English.
[JFO received 11/09/09]

JFO #2412 — \$1,000,000 grant from the U.S. Department of Justice to the Department of Public Safety. These funds will be used to support the work of the Vermont Drug Task Force to disrupt the flow of illegal drugs into Vermont.
[JFO received 11/09/09]

JFO #2413 — \$96,477 grant from the U.S. Department of Labor to the Vermont Department of Labor. These funds will be used to fund necessary IT upgrades and staff training for the transition to the new federal apprenticeship program mandates.

[JFO received 11/09/09]

In accordance with 32 V.S.A. §5, the requisite 30 days having elapsed since these items were submitted to the Joint Fiscal Committee, the Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Wendy Davis, Commissioner
Judy Rex, Executive Director
Thomas Tremblay, Commissioner
Patricia Moulton Powden, Commissioner



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: November 12, 2009
Subject: Grant Requests

Enclosed please find seven (7) requests that the Joint Fiscal Office has received from the administration:

JFO #2407 — \$612,000 grant from the U.S. Environmental Protection Agency (EPA) to the Agency of Commerce & Community Development. These grant funds will be used to establish a special revolving loan fund for brownfield projects that are “shovel-ready”. **This grant is a competitive award under the American Recovery and Reinvestment Act (ARRA) and expedited approval of this item has been requested.** The Joint Fiscal Committee members will be contacted within two weeks with a request to waive the statutory review period and accept this item.
[JFO received 11/09/09]

JFO #2408 — \$26,190 grant from the U.S. Health Resources and Services Administration to the Department of Health. These grant funds will be used to support the recruitment and retention of primary care providers via a subgrant to the Vermont State Primary Care Offices (PCO). **This grant is a competitive award under the American Recovery and Reinvestment Act (ARRA) and expedited approval of this item has been requested.** The Joint Fiscal Committee members will be contacted within two weeks with a request to waive the statutory review period and accept this item.
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[JFO received 11/09/09]

JFO #2413 — \$96,477 grant from the U.S. Department of Labor to the Vermont Department of Labor. These funds will be used to fund necessary IT upgrades and staff training for the transition to the new federal apprenticeship program mandates.

[JFO received 11/09/09]

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for Joint Fiscal Committee review. Unless we hear from you to the contrary by November 26 we will assume that you agree to consider as final the Governor's acceptance of these requests.

cc: James Reardon, Commissioner
Kevin Dorn, Secretary
Joan Senecal, Commissioner
Judy Rex, Executive Director
Thomas Tremblay, Commissioner
Patricia Moulton Powden, Commissioner



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Representative William Lippert
From: Nathan Lavery, Fiscal Analyst
Date: November 12, 2009
Subject: JFO #2409, #2410, #2411, #2412

Representative Michael Obuchowski asked that I forward to you a copy of the enclosed grant materials and cover memo. He requests your observations regarding the enclosed items.

cc: Rep. Michael Obuchowski
Stephen Klein

State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
 [fax] 802-828-2428

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary: This grant to the Center for Crime Victim's services is a new discretionary grant that is for assistance to adult and child victims' of domestic violence, sexual assault and stalking in 5 rural Vermont Counties. The former Rural grant that Vermont had was not approved for continuation in 10/2008. Vermont reapplied in 1/2009 for a new grant and has received this new grant award effective 10/1/09.

Date: 10/22/09

Department: Vermont Center for Crime Victim's Services

Legal Title of Grant: Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project

Federal Catalog #: 16.589

Grant/Donor Name and Address: Office on Violence Against Women , U.S. Department of Justice, Washington DC 20531

Grant Period: **From:** 10/1/2009 **To:** 9/30/2011

Grant/Donation: \$695,147

	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$260,681	\$434,466	\$	\$695,147	

Position Information:	# Positions	Explanation/Comments
	0	

Additional Comments: Subgrantees are DCF for \$195,520; Vt Network Against Domestic and Sexual Violence for \$89,700; Clarina Howard Nichols Ctr for \$96,440; Umbrella for \$152,210; AWARE for \$76,737; and Battered Women's Services and Shelter for \$51,600

Department of Finance & Management	<i>[Signature]</i> 10/23/09 (Initial)
Secretary of Administration	<i>[Signature]</i> 10/26/09 (Initial)
Sent To Joint Fiscal Office	11/5/09

RECEIVED
 NOV 09 2009
JOINT FISCAL OFFICE

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION	
1. Agency:	Vermont Center for Crime Victim Services
2. Department:	
3. Program:	Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project
4. Legal Title of Grant:	Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project
5. Federal Catalog #:	16.589
6. Grant/Donor Name and Address:	Office on Violence Against Women, Depart. of Justice, Washington, DC 20531
7. Grant Period:	From: 10/1/2009 To: 9/30/2011
8. Purpose of Grant:	To aid adult and child victims of domestic violence, dating violence, sexual assault and stalking by expanding safety and support services in 5 of Vermont's rural counties.
9. Impact on existing program if grant is not Accepted:	Fewer children and families experiencing violence served by DCF's Domestic Violence Unit and local Network programs.

10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2010	FY 2011	FY	
Personal Services	\$2,016	\$3,360	\$	
Operating Expenses	\$9,437	\$15,727	\$	
Grants	\$249,228	\$415,379	\$	
Total	\$260,681	\$434,466	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$260,681	\$434,466	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total	\$260,681	\$434,466	\$	
Appropriation No:	2160010000	Amount:	\$260,681	
	2160010000		\$434,466	
			\$	
			\$	
			\$	

REV'D OCT 12 2009

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

		\$
		\$
	Total	\$695,147

PERSONAL SERVICE INFORMATION

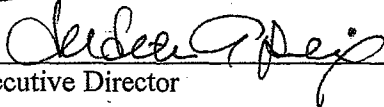
11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
	0	
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

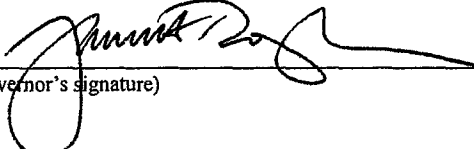
13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 10/9/2009
	Title: Executive Director	
	Signature:	Date:
	Title:	

14. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/> Approved:	(Secretary or designee signature) 	Date: 10/26/09
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15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Accepted		Date: 11/3/09
<input type="checkbox"/> Rejected	(Governor's signature)	Date:

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

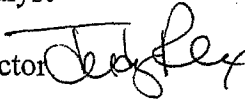
<input checked="" type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input checked="" type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input checked="" type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input checked="" type="checkbox"/> Grant Budget	

End Form AA-1

October 9, 2009

To: Toni Hartrich, Financial Analyst

From: Judy Rex, Executive Director



Re: Permission to accept new federal grants

The Center is seeking state approval to accept three new federal grant programs. I have attached form AA-1 for each grant along with the federal grant award notice, conditions of grant award, grant application or summary and budget detail when applicable.

The first grant is a new formula grant from the Office on Violence against Women (OVW) for sexual assault services. OVW requested that this grant program be administered by states' sexual assault coalitions, which in Vermont is the Vermont Network Against Domestic and Sexual Violence. This new grant program is timely as the Network received a \$150,000 cut in their state funding for state FY 2010. Based on the federal formula, Vermont will receive an annual grant award of \$108,752. Because OVW was not able to get this grant award out during FFY 08, Vermont will receive two awards for a total of \$217,504 during FFY 09. The impact of not accepting the grant will mean fewer services to victims of sexual assault. Of this grant, the Center plans to disburse \$163,128 to the Network in FY 2010 and \$54,376 in 2011 (in addition to the FFY 2010 grant award of \$108,752). The Network will be responsible for disbursing the monies to member programs according to a funding formula.

The second grant is a discretionary grant from OVW that we refer to as the Rural Domestic Violence and Child Abuse grant. Vermont had been receiving a Rural grant since 1995 to fund DCF's Domestic Violence Unit and children services in domestic violence shelters in the most rural counties in Vermont. Vermont's continuation application was rejected in October of 2008. However, the current grant award that was slated to end 3/31/09 was able to secure a no-cost extension through 9/30/09. We reapplied this past January and received a new grant award effective 10/1/09. The two-year award is for \$695,147. The abstract and budget detail is attached. The impact of not accepting this grant will mean fewer children who witness or experience domestic violence will receive the services and education needed to break the inter-generational cycle of family violence.

The third grant is a discretionary grant from the Office on Victims of Crime (OVC) to do outreach and education to underserved populations about crime, victimization and

10/9/2009

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services available to assist crime victims who may not speak English or who come from diverse cultural backgrounds. This is a two-year grant for a total of \$71,516. This grant award is also very timely since the Center had to drastically cut back on its operating cost in FY 2010 due to declining revenue. This grant will allow the Center to target certain populations, such as refugees who come to Vermont through the Refugee Resettlement Project, and design and print posters and brochures in different languages, as well as to hire Interpreters for our educational presentations. The goal is to increase the number of non-English speaking and culturally diverse crime victims who seek services from victim service providers in Vermont.



Department of Justice
Office on Violence Against Women
Office on Violence Against Women

Grant

PAGE 1 OF 5

9/28/09

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Vermont Center for Crime Victim Services 58 South Main Street, Suite One Waterbury, VT 05676-1599		4. AWARD NUMBER: 2009-WR-AX-0005	
		5. PROJECT PERIOD: FROM 10/01/2009 TO 09/30/2011 BUDGET PERIOD: FROM 10/01/2009 TO 09/30/2011	
1A. GRANTEE IRS/VENDOR NO. 036000262		6. AWARD DATE 09/21/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE Multi-jurisdictional Rural Grant-focusing on increasing safety of children, youth and battered women in five rural Vermont counties.		10. AMOUNT OF THIS AWARD	\$ 695,147
		11. TOTAL AWARD	\$ 695,147
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 13971 (OVW - Rural)			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Catherine Pierce Acting Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Judith Rex Executive Director	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 9/28/09
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES		21. W509D00066	
FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. REG.
X	A	W5 29	00 00
SUB. POMS		AMOUNT	
		695147	

- Increase safety and well-being of women and children in rural communities through increased awareness and prevention of domestic violence, dating violence, sexual assault and stalking.

B. Abstract/Proposal Summary

Adult and child survivors of domestic violence, sexual violence, dating violence and stalking living in five rural Vermont counties experience significant challenges to finding safety and support. Survivors who live in Lamoille, Caledonia, Essex, Orleans or Washington County are isolated by in their rural communities, socially isolated by close and familial relationships with those that might intervene, and economically isolated within communities that lack in employment and education opportunities.

This proposal seeks to mitigate the challenges faced by survivors in the five county area by ensuring that local services provided by domestic/sexual violence organizations are available; by promoting collaboration between local dv/sv organizations and other community-based service providers as well as collaboration between advocates and Department of Children and Family Case workers; by ensuring that survivors and their children receive high levels of support if they become involved with the Department of Children and Families by increasing the knowledge and skills of case workers around domestic and sexual violence, stalking and dating violence, and by training law enforcement officers on Vermont's Kids and Cops Protocol.

BUDGET DETAIL AND NARRATIVE

A. PERSONNEL

Grants Manager 7 hours/month x \$25/hour x 24 months **\$ 4,200**

B. FRINGE BENEFITS

Fringe for Grants Manager at 28% x \$6000 **\$ 1,176**

The Center for Crime Victim Services will provide the Grants and Financial Management for this grant project. In addition to submitting all required financial and performance reports, the Center will monitor the MOU agreements and support all grant partners to achieve project goals and objectives.

G. CONSULTANTS/CONTRACTS

Dept. for Children and Families (DCF) Domestic Violence Unit (DV Unit)

DV Unit Coordinator \$28.00/hr x 20 hrs/week x 52 weeks x 2 years \$58,240

The Unit Coordinator position is key to bridging the differences in perspective between DCF and the domestic violence coalition and local programs. The Coordinator makes it possible for DCF workers to receive annual training and provides leadership in child protection policy development. Working in collaboration with the Network office Children's Advocacy Coordinator, the Unit Coordinator will support systemic change intended to increase victim safety and offender accountability.

1.5 Domestic Violence Specialists \$22/hr x 40 hrs/week
x 52 wks x 1.5 DV Specialists x 2 yrs \$ 137,280

The Domestic Violence Specialists provide consultation to their colleagues within DCF. This consultant role provides Child Protection Workers with insight and knowledge to improve case plans and individual safety planning for women and children. They will also participate in the broader Coordinated Community Response in all 5 counties of the project.

Total Contract with Department for Children and Families \$195,520

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Vermont Network Against Domestic and Sexual Violence (Network)

Children's Advocacy Coordinator \$20.00/hr x 30 hrs/wk x 52 wks x 2yrs \$62,400
Plus fringe benefits of 25% x \$62,400 \$15,600
(25% Fringe includes 7.65% FICA, 12.35% Health Insurance and 5% Retirement)

The Child Advocacy Coordinator provides leadership and expertise to the project. This position provides technical assistance to the 5 Child Advocates working in local communities with children and their mothers. The Coordinator also provides training and technical assistance to other child advocates across the state and works collaboratively with the DCF Unit Coordinator to assure coordination of efforts, to assist with local MOU development and to develop policy and best practice initiatives.

Rent, phone, photocopying, mileage and other related costs for
the Children's Advocacy Coordinator @ \$300/month x 24 months \$ 7,200

(\$2400 for Rent at \$100/month x 24 months)
(\$1200 for Phone/cell service/computer use at \$50/month x 24 months)
(\$1200 for photocopying and mailing at \$50/month x 24 months)
(\$2400 for mileage at 182 miles/month x .55 cents/mile x 24 months)

Network Director \$30/hour x 5 hours/month x 24 months \$ 3,600
Plus fringe benefits of 25% of salary \$ 900
(25% Fringe includes 7.65% FICA, 12.35% Health Insurance and 5% Retirement)

The Network Director will provide supervision to the Children's Advocacy Coordinator and work collaboratively with all Rural grant partners to achieve project goals and objectives.

Total Contract with the Network \$ 89,700

Clarina Howard Nichols Center (Clarina)

Clarina is the non-profit domestic and sexual violence victim service program and shelter in Lamoille County.

Children's Advocate \$15.50/hr x 40 hrs/wk x 52 weeks x 2 yrs \$64,480
fringe of 25% of salary \$16,120
(fringe includes 7.65% FICA, 10.75% Health Insurance
and 5% Retirement)

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

The Children's Advocate will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Supervision by Executive Director, \$22/hour x 5 hrs/month x 24 months \$ 2,640

Rent, phone, photocopying and mileage @ \$350/month x 24 months \$ 8,400

For Children's Advocate:

(\$3600 for Rent at \$150/month x 24 months)

(\$1560 for land and cell phone service at \$65/month x 24 months)

(\$840 for photocopying and related paper products at \$35/month x 24 months)

(\$2400 for mileage at 182 miles/month x .55/mile x 24 months)

Emergency Funds for Rural Victims @ \$200/month x 24 months \$ 4,800

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Clarina Howard Nichols Center \$ 96,440

Umbrella

Umbrella is the non-profit domestic and sexual violence victim service program serving Caledonia, Essex and Orleans counties of northeastern Vermont.

Full time Children's Advocate \$18.00/hr x 37.5 hrs/week
x 52 weeks x 2 years \$70,200

For Caledonia and southern Essex counties

fringe of 25% of salary \$17,550

(25% fringe includes 7.65 % FICA, 12.35% Health/Dental Ins.,

1% Worker's Comp, 1% Unemployment Ins., and 2% Retirement)

Half-time Children's Advocate \$14.50/hr x 20 hrs/week x
52 weeks x 2 years \$30,160

For Orleans and southern Essex counties

Fringe of 25% of salary \$ 7,540

(25% fringe includes 7.65 % FICA, 12.35% Health/Dental Ins.,

1% Worker's Comp, 1% Unemployment Ins., and 2% Retirement)

The Children's Advocates will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Supervision for 2 Advocates by Director of Advocacy \$19/hour x 10 hours/month x 24 months	\$ 4,560
Playgroup supplies, photocopying, rent, phone, office supplies/postage and mileage at \$350/month x 24 months x 1.5 Children's Advocates	\$12,600

((\$720 for Playgroup supplies at \$20/month x 24 months x 1.5 Advocates)
(\$900 for photocopying at \$25/month x 24 months x 1.5 Advocates)
(\$5040 for Rent at \$140/month x 24 months x 1.5 Advocates)
(\$1260 for phone service at \$35/month x 24 months x 1.5 Advocates)
(\$1080 for office supplies and postage at \$30/month x 24 months x 1.5
Advocates)
(\$3600 for in-state mileage at 182 miles x .55/mile x 24 months x 1.5 Advocates)

Emergency Funds for Rural Victims @ \$200/month x 24 months x 2 service areas	\$ 9,600
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The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Umbrella	\$152,210
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AWARE

AWARE is the non-profit domestic and sexual violence victim service program serving border towns in Lamoille, Caledonia, Washington and Orleans counties.

Children's Advocate \$17.50/hr x 27 hrs per week x 52 wks x 2 years	\$49,140
plus fringe of 25% of salary	\$12,285

(25% fringe includes 7.65% FICA, 12.35% Health Insurance, 1% Worker's Comp and 1% Unemployment Ins.)

The Children's Advocate will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Supervision by Executive Director, \$22/hour x 4 hrs/month x 24 months \$ 2,112

Rent, phone, photocopying and mileage @ \$350/month x 24 months \$ 8,400

For Children's Advocate:

- (\$3600 for Rent at \$150/month x 24 months)
- (\$1560 for land and cell phone service at \$65/month x 24 months)
- (\$840 for photocopying and related paper products at \$35/month x 24 months)
- (\$2400 for mileage at 182 miles/month x 24 months x .55/mile)

Emergency Funds for Rural Victims @ \$200/month x 24 months \$ 4,800

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with AWARE \$76,737

Battered Women's Services and Shelter (BWSS)

BWSS is the non-profit domestic and sexual violence victim service program and shelter in Washington County.

Co-Director/Trainer/Facilitator for Coordinated Community Response Council
\$17/hour x 8 hrs/week x 52 weeks x 2 years \$14,144

Plus Fringe of 25% of salary \$ 3,536
(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's Compensation and 12.3% health insurance)

The Program Co-Director is a full time position whose responsibilities include staff supervision, coordination of special projects, facilitation of the local Coordinated Community Response Team (former Task Force), providing community trainings and presentations, and oversight of daily operations. This position works closely with the Shelter Youth Advocate and the Education Coordinator to monitor, evaluate, and improve upon existing programming available to youth in all areas, including schools, shelter, and community agencies that serve youth and teens.

Education Coordinator \$14/hour x 8 hours/week x 52 wks x 2 yrs \$11,648

Plus Fringe of 25% of salary \$ 2,912
(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's Compensation and 12.3% health insurance)

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

The Education Coordinator is a full time position whose responsibilities include providing prevention education to school staff and students throughout Washington County, and coordinating presentations to community groups. She is also a trained group facilitator, offering short and long-term support groups to area youth.

Shelter Youth Services Coordinator	
\$14/hour x 8 hours/week x 52 weeks x 2 years	\$11,648
Plus Fringe of 25% of salary	\$ 2,912
(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's Compensation and 12.3% health insurance)	

The Shelter Youth Advocate is a full-time shelter staff person responsible for developing and implementing programming for youth and families at the shelter. Responsibilities also include working with women to secure essential social services for their children. This position also provides one-on-one activities with youth in shelter in addition to facilitating group activities for all of the children in residence.

Emergency Funds for Rural Victims @ \$200/month x 24 months	\$ 4,800
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The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Battered Women's Services and Shelter	\$51,600
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OVW Technical Assistance

25,000 OVW-designated Technical Assistance:

3 people to attend 6 trainings (Locations unknown at this time.)	
Airfare (6 trips x 3 people x \$750)	\$13,500
Hotel (6 trips x 3 people x \$120/night x 4 nights)	\$ 8,640
Meals (6 trips x 3 people x \$42/day x 4 days)	\$ 3,024

Total OJP-Designated Technical Assistance	\$25,164
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The OVW sponsored technical assistance events will provide all grant partners with opportunities for new learning and networking with others working to support rural women and their children.

TRAVEL TOTAL:	\$25,164
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CONSULTANTS/CONTRACTS TOTAL:	\$687,371
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H. OTHER COSTS

Education and Outreach \$100/mo. x 24 months \$2,400
The Education and Outreach funds will support the printing of outreach materials.

TOTAL FOR OTHER COSTS: \$2,400

J. BUDGET SUMMARY

a. Personnel	\$ 4,200
b. Fringe Benefits	\$ 1,176
c. Travel	-0-
d. Equipment	-0-
e. Supplies	-0-
f. Construction	-0-
g. Consultants/Contracts	\$ 687,371
h. Other	\$ 2,400
 Total Direct Costs	\$ 695,147
i. Indirect Costs	-0-
TOTAL PROJECT COSTS	\$ 695,147

Federal Request \$695,147

MEMO

TO: Department of Finance and Management

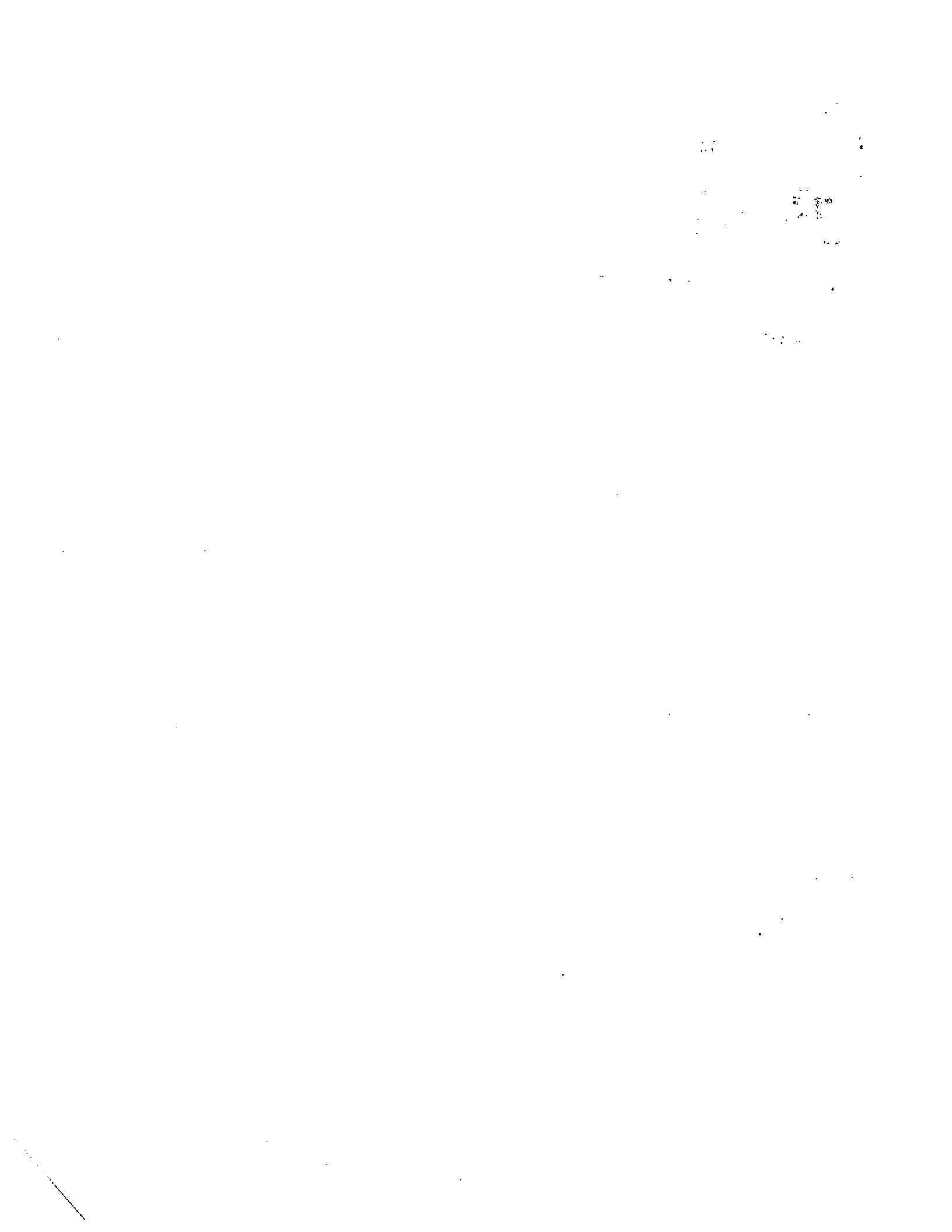
FROM: Judy Rex, Executive Director

DATE: 10/21/09

RE: Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project

The Rural Domestic Violence grant program is a discretionary grant awarded to the Center by the federal Office on Violence Against Women. This has been an on-going grant for over ten years. In order to receive this grant we must specify in the grant application who the grant partners are, exactly what they will be doing for tasks and activities and how much funding they will receive for accomplishing the grant activities. For this reason the Center sub grants this funding to the grant partners who are primarily the Vermont Network Against Domestic and Sexual Violence and the VT Department for Children and Families. It would not be appropriate or even allowed under the federal grant conditions to put this funding out to bid in accordance with bulletin 5.5.

If you have any additional questions, please don't hesitate to call me.



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
 [fax] 802-828-2428

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary: This grant to the Center for Crime Victim's services is a new discretionary grant that is for assistance to adult and child victims' of domestic violence, sexual assault and stalking in 5 rural Vermont Counties. The former Rural grant that Vermont had was not approved for continuation in 10/2008. Vermont reapplied in 1/2009 for a new grant and has received this new grant award effective 10/1/09.

Date: 10/22/09

Department: Vermont Center for Crime Victim's Services

Legal Title of Grant: Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project

Federal Catalog #: 16.589

Grant/Donor Name and Address: Office on Violence Against Women , U.S. Department of Justice, Washington DC 20531

Grant Period: **From:** 10/1/2009 **To:** 9/30/2011

Grant/Donation \$695,147

	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$260,681	\$434,466	\$	\$695,147	

Position Information:	# Positions	Explanation/Comments
	0	

Additional Comments: Subgrantees are DCF for \$195,520; Vt Network Against Domestic and Sexual Violence for \$89,700; Clarina Howard Nichols Ctr for \$96,440; Umbrella for \$152,210; AWARE for \$76,737; and Battered Women's Services and Shelter for \$51,600

Department of Finance & Management *[Signature]* 10/23/09 (Initial)

Secretary of Administration *[Signature]* 10/26/09 (Initial)

Sent To Joint Fiscal Office 11/5/09

RECEIVED
 NOV 09 2009
JOINT FISCAL OFFICE

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Vermont Center for Crime Victim Services			
2. Department:				
3. Program:	Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project			
4. Legal Title of Grant:	Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project			
5. Federal Catalog #:	16.589			
6. Grant/Donor Name and Address:	Office on Violence Against Women, Depart. of Justice, Washington, DC 20531			
7. Grant Period:	From:	10/1/2009	To:	9/30/2011
8. Purpose of Grant:	To aid adult and child victims of domestic violence, dating violence, sexual assault and stalking by expanding safety and support services in 5 of Vermont's rural counties.			
9. Impact on existing program if grant is not Accepted:	Fewer children and families experiencing violence served by DCF's Domestic Violence Unit and local Network programs.			
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2010	FY 2011	FY	
Personal Services	\$2,016	\$3,360	\$	
Operating Expenses	\$9,437	\$15,727	\$	
Grants	\$249,228	\$415,379	\$	
Total	\$260,681	\$434,466	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$260,681	\$434,466	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total	\$260,681	\$434,466	\$	
Appropriation No:	2160010000	Amount:	\$260,681	
	2160010000		\$434,466	
			\$	
			\$	
			\$	

REC'D OCT 12 2009

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

		\$
		\$
	Total	\$695,147

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

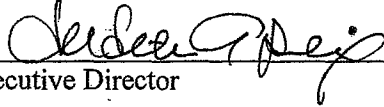
Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
	0	
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

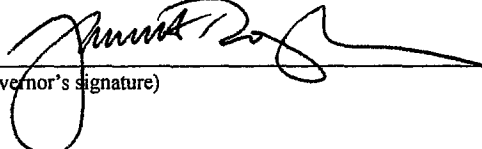
I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature: 	Date: 10/9/2009
Title: Executive Director	
Signature:	Date:
Title:	

14. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/> Approved:	(Secretary or designee signature) 	Date: 10/26/09
---	---	----------------

15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Check One Box: Accepted		Date: 11/3/09
<input type="checkbox"/> Rejected	(Governor's signature)	Date:

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

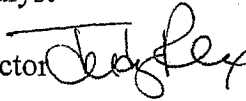
<input checked="" type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input checked="" type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input checked="" type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input checked="" type="checkbox"/> Grant Budget	

End Form AA-1

October 9, 2009

To: Toni Hartrich, Financial Analyst

From: Judy Rex, Executive Director



Re: Permission to accept new federal grants

The Center is seeking state approval to accept three new federal grant programs. I have attached form AA-1 for each grant along with the federal grant award notice, conditions of grant award, grant application or summary and budget detail when applicable.

The first grant is a new formula grant from the Office on Violence against Women (OVW) for sexual assault services. OVW requested that this grant program be administered by states' sexual assault coalitions, which in Vermont is the Vermont Network Against Domestic and Sexual Violence. This new grant program is timely as the Network received a \$150,000 cut in their state funding for state FY 2010. Based on the federal formula, Vermont will receive an annual grant award of \$108,752. Because OVW was not able to get this grant award out during FFY 08, Vermont will receive two awards for a total of \$217,504 during FFY 09. The impact of not accepting the grant will mean fewer services to victims of sexual assault. Of this grant, the Center plans to disburse \$163,128 to the Network in FY 2010 and \$54,376 in 2011 (in addition to the FFY 2010 grant award of \$108,752). The Network will be responsible for disbursing the monies to member programs according to a funding formula.

The second grant is a discretionary grant from OVW that we refer to as the Rural Domestic Violence and Child Abuse grant. Vermont had been receiving a Rural grant since 1995 to fund DCF's Domestic Violence Unit and children services in domestic violence shelters in the most rural counties in Vermont. Vermont's continuation application was rejected in October of 2008. However, the current grant award that was slated to end 3/31/09 was able to secure a no-cost extension through 9/30/09. We reapplied this past January and received a new grant award effective 10/1/09. The two-year award is for \$695,147. The abstract and budget detail is attached. The impact of not accepting this grant will mean fewer children who witness or experience domestic violence will receive the services and education needed to break the inter-generational cycle of family violence.

The third grant is a discretionary grant from the Office on Victims of Crime (OVC) to do outreach and education to underserved populations about crime, victimization and

10/9/2009

Page 2

services available to assist crime victims who may not speak English or who come from diverse cultural backgrounds. This is a two-year grant for a total of \$71,516. This grant award is also very timely since the Center had to drastically cut back on its operating cost in FY 2010 due to declining revenue. This grant will allow the Center to target certain populations, such as refugees who come to Vermont through the Refugee Resettlement Project, and design and print posters and brochures in different languages, as well as to hire Interpreters for our educational presentations. The goal is to increase the number of non-English speaking and culturally diverse crime victims who seek services from victim service providers in Vermont.



Department of Justice
Office on Violence Against Women
Office on Violence Against Women

Grant

PAGE 1 OF 5

9/28/09

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Vermont Center for Crime Victim Services 58 South Main Street, Suite One Waterbury, VT 05676-1599		4. AWARD NUMBER: 2009-WR-AX-0005	
		5. PROJECT PERIOD: FROM 10/01/2009 TO 09/30/2011 BUDGET PERIOD: FROM 10/01/2009 TO 09/30/2011	
1A. GRANTEE IRS/VENDOR NO. 036000262		6. AWARD DATE 09/21/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE Multi-jurisdictional Rural Grant-focusing on increasing safety of children, youth and battered women in five rural Vermont counties.		10. AMOUNT OF THIS AWARD \$ 695,147	
		11. TOTAL AWARD \$ 695,147	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 13971 (OVW - Rural)			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Catherine Pierce Acting Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Judith Rex Executive Director	
17. SIGNATURE OF APPROVING OFFICIAL <i>Catherine Pierce</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Judith Rex</i>	19A. DATE 9/28/09
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X A W5 29 00 00 695147		21. W509D00066	

- Increase safety and well-being of women and children in rural communities through increased awareness and prevention of domestic violence, dating violence, sexual assault and stalking.

B. Abstract/Proposal Summary

Adult and child survivors of domestic violence, sexual violence, dating violence and stalking living in five rural Vermont counties experience significant challenges to finding safety and support. Survivors who live in Lamoille, Caledonia, Essex, Orleans or Washington County are isolated by in their rural communities, socially isolated by close and familial relationships with those that might intervene, and economically isolated within communities that lack in employment and education opportunities.

This proposal seeks to mitigate the challenges faced by survivors in the five county area by ensuring that local services provided by domestic/sexual violence organizations are available; by promoting collaboration between local dv/sv organizations and other community-based service providers as well as collaboration between advocates and Department of Children and Family Case workers; by ensuring that survivors and their children receive high levels of support if they become involved with the Department of Children and Families by increasing the knowledge and skills of case workers around domestic and sexual violence, stalking and dating violence, and by training law enforcement officers on Vermont's Kids and Cops Protocol.

BUDGET DETAIL AND NARRATIVE

A. PERSONNEL

Grants Manager 7 hours/month x \$25/hour x 24 months **\$ 4,200**

B. FRINGE BENEFITS

Fringe for Grants Manager at 28% x \$6000 **\$ 1,176**

The Center for Crime Victim Services will provide the Grants and Financial Management for this grant project. In addition to submitting all required financial and performance reports, the Center will monitor the MOU agreements and support all grant partners to achieve project goals and objectives.

G. CONSULTANTS/CONTRACTS

Dept. for Children and Families (DCF) Domestic Violence Unit (DV Unit)

DV Unit Coordinator \$28.00/hr x 20 hrs/week x 52 weeks x 2 years \$58,240

The Unit Coordinator position is key to bridging the differences in perspective between DCF and the domestic violence coalition and local programs. The Coordinator makes it possible for DCF workers to receive annual training and provides leadership in child protection policy development. Working in collaboration with the Network office Children's Advocacy Coordinator, the Unit Coordinator will support systemic change intended to increase victim safety and offender accountability.

1.5 Domestic Violence Specialists \$22/hr x 40 hrs/week
x 52 wks x 1.5 DV Specialists x 2 yrs **\$ 137,280**

The Domestic Violence Specialists provide consultation to their colleagues within DCF. This consultant role provides Child Protection Workers with insight and knowledge to improve case plans and individual safety planning for women and children. They will also participate in the broader Coordinated Community Response in all 5 counties of the project.

Total Contract with Department for Children and Families \$195,520

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Vermont Network Against Domestic and Sexual Violence (Network)

Children's Advocacy Coordinator \$20.00/hr x 30 hrs/wk x 52 wks x 2yrs \$62,400
Plus fringe benefits of 25% x \$62,400 \$15,600
(25% Fringe includes 7.65% FICA, 12.35% Health Insurance and 5% Retirement)

The Child Advocacy Coordinator provides leadership and expertise to the project. This position provides technical assistance to the 5 Child Advocates working in local communities with children and their mothers. The Coordinator also provides training and technical assistance to other child advocates across the state and works collaboratively with the DCF Unit Coordinator to assure coordination of efforts, to assist with local MOU development and to develop policy and best practice initiatives.

Rent, phone, photocopying, mileage and other related costs for
the Children's Advocacy Coordinator @ \$300/month x 24 months \$ 7,200

(\$2400 for Rent at \$100/month x 24 months)
(\$1200 for Phone/cell service/computer use at \$50/month x 24 months)
(\$1200 for photocopying and mailing at \$50/month x 24 months)
(\$2400 for mileage at 182 miles/month x .55 cents/mile x 24 months)

Network Director \$30/hour x 5 hours/month x 24 months \$ 3,600
Plus fringe benefits of 25% of salary \$ 900
(25% Fringe includes 7.65% FICA, 12.35% Health Insurance and 5% Retirement)

The Network Director will provide supervision to the Children's Advocacy Coordinator and work collaboratively with all Rural grant partners to achieve project goals and objectives.

Total Contract with the Network \$ 89,700

Clarina Howard Nichols Center (Clarina)

Clarina is the non-profit domestic and sexual violence victim service program and shelter in Lamoille County.

Children's Advocate \$15.50/hr x 40 hrs/wk x 52 weeks x 2 yrs \$64,480
fringe of 25% of salary \$16,120
(fringe includes 7.65% FICA, 10.75% Health Insurance
and 5% Retirement)

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

The Children's Advocate will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Supervision by Executive Director, \$22/hour x 5 hrs/month x 24 months \$ 2,640

Rent, phone, photocopying and mileage @ \$350/month x 24 months \$ 8,400

For Children's Advocate:

(\$3600 for Rent at \$150/month x 24 months)

(\$1560 for land and cell phone service at \$65/month x 24 months)

(\$840 for photocopying and related paper products at \$35/month x 24 months)

(\$2400 for mileage at 182 miles/month x .55/mile x 24 months)

Emergency Funds for Rural Victims @ \$200/month x 24 months \$ 4,800

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Clarina Howard Nichols Center \$ 96,440

Umbrella

Umbrella is the non-profit domestic and sexual violence victim service program serving Caledonia, Essex and Orleans counties of northeastern Vermont.

Full time Children's Advocate \$18.00/hr x 37.5 hrs/week
x 52 weeks x 2 years \$70,200

For Caledonia and southern Essex counties

fringe of 25% of salary \$17,550

(25% fringe includes 7.65 % FICA, 12.35% Health/Dental Ins.,
1% Worker's Comp, 1% Unemployment Ins., and 2% Retirement)

Half-time Children's Advocate \$14.50/hr x 20 hrs/week x
52 weeks x 2 years \$30,160

For Orleans and southern Essex counties

Fringe of 25% of salary \$ 7,540

(25% fringe includes 7.65 % FICA, 12.35% Health/Dental Ins.,
1% Worker's Comp, 1% Unemployment Ins., and 2% Retirement)

The Children's Advocates will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Supervision for 2 Advocates by Director of Advocacy \$19/hour x 10 hours/month x 24 months	\$ 4,560
Playgroup supplies, photocopying, rent, phone, office supplies/postage and mileage at \$350/month x 24 months x 1.5 Children's Advocates	\$12,600
(\$720 for Playgroup supplies at \$20/month x 24 months x 1.5 Advocates)	
(\$900 for photocopying at \$25/month x 24 months x 1.5 Advocates)	
(\$5040 for Rent at \$140/month x 24 months x 1.5 Advocates)	
(\$1260 for phone service at \$35/month x 24 months x 1.5 Advocates)	
(\$1080 for office supplies and postage at \$30/month x 24 months x 1.5 Advocates)	
(\$3600 for in-state mileage at 182 miles x .55/mile x 24 months x 1.5 Advocates)	

Emergency Funds for Rural Victims @ \$200/month x 24 months x 2 service areas	\$ 9,600
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The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Umbrella \$152,210

AWARE

AWARE is the non-profit domestic and sexual violence victim service program serving border towns in Lamoille, Caledonia, Washington and Orleans counties.

Children's Advocate \$17.50/hr x 27 hrs per week x 52 wks x 2 years	\$49,140
plus fringe of 25% of salary	\$12,285

(25% fringe includes 7.65% FICA, 12.35% Health Insurance, 1% Worker's Comp and 1% Unemployment Ins.)

The Children's Advocate will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Supervision by Executive Director, \$22/hour x 4 hrs/month x 24 months \$ 2,112

Rent, phone, photocopying and mileage @ \$350/month x 24 months \$ 8,400

For Children's Advocate:
(\$3600 for Rent at \$150/month x 24 months)
(\$1560 for land and cell phone service at \$65/month x 24 months)
(\$840 for photocopying and related paper products at \$35/month x 24 months)
(\$2400 for mileage at 182 miles/month x 24 months x .55/mile)

Emergency Funds for Rural Victims @ \$200/month x 24 months \$ 4,800

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with AWARE \$76,737

Battered Women's Services and Shelter (BWSS)

BWSS is the non-profit domestic and sexual violence victim service program and shelter in Washington County.

Co-Director/Trainer/Facilitator for Coordinated Community Response Council
\$17/hour x 8 hrs/week x 52 weeks x 2 years \$14,144

Plus Fringe of 25% of salary \$ 3,536
(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's Compensation and 12.3% health insurance)

The Program Co-Director is a full time position whose responsibilities include staff supervision, coordination of special projects, facilitation of the local Coordinated Community Response Team (former Task Force), providing community trainings and presentations, and oversight of daily operations. This position works closely with the Shelter Youth Advocate and the Education Coordinator to monitor, evaluate, and improve upon existing programming available to youth in all areas, including schools, shelter, and community agencies that serve youth and teens.

Education Coordinator \$14/hour x 8 hours/week x 52 wks x 2 yrs \$11,648

Plus Fringe of 25% of salary \$ 2,912
(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's Compensation and 12.3% health insurance)

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

The Education Coordinator is a full time position whose responsibilities include providing prevention education to school staff and students throughout Washington County, and coordinating presentations to community groups. She is also a trained group facilitator, offering short and long-term support groups to area youth.

Shelter Youth Services Coordinator	
\$14/hour x 8 hours/week x 52 weeks x 2 years	\$11,648
Plus Fringe of 25% of salary	\$ 2,912
(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's Compensation and 12.3% health insurance)	

The Shelter Youth Advocate is a full-time shelter staff person responsible for developing and implementing programming for youth and families at the shelter. Responsibilities also include working with women to secure essential social services for their children. This position also provides one-on-one activities with youth in shelter in addition to facilitating group activities for all of the children in residence.

Emergency Funds for Rural Victims @ \$200/month x 24 months	\$ 4,800
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The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Battered Women's Services and Shelter	\$51,600
--	-----------------

OVW Technical Assistance

25,000 OVW-designated Technical Assistance:

3 people to attend 6 trainings (Locations unknown at this time.)	
Airfare (6 trips x 3 people x \$750)	\$13,500
Hotel (6 trips x 3 people x \$120/night x 4 nights)	\$ 8,640
Meals (6 trips x 3 people x \$42/day x 4 days)	\$ 3,024

Total OJP-Designated Technical Assistance	\$25,164
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The OVW sponsored technical assistance events will provide all grant partners with opportunities for new learning and networking with others working to support rural women and their children.

TRAVEL TOTAL:	\$25,164
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CONSULTANTS/CONTRACTS TOTAL:	\$687,371
-------------------------------------	------------------

H. OTHER COSTS

Education and Outreach \$100/mo. x 24 months \$2,400
The Education and Outreach funds will support the printing of outreach materials.

TOTAL FOR OTHER COSTS: \$2,400

J. BUDGET SUMMARY

a. Personnel	\$ 4,200
b. Fringe Benefits	\$ 1,176
c. Travel	-0-
d. Equipment	-0-
e. Supplies	-0-
f. Construction	-0-
g. Consultants/Contracts	\$ 687,371
h. Other	\$ 2,400
Total Direct Costs	\$ 695,147
i. Indirect Costs	-0-
TOTAL PROJECT COSTS	\$ 695,147

Federal Request \$695,147

MEMO

TO: Department of Finance and Management

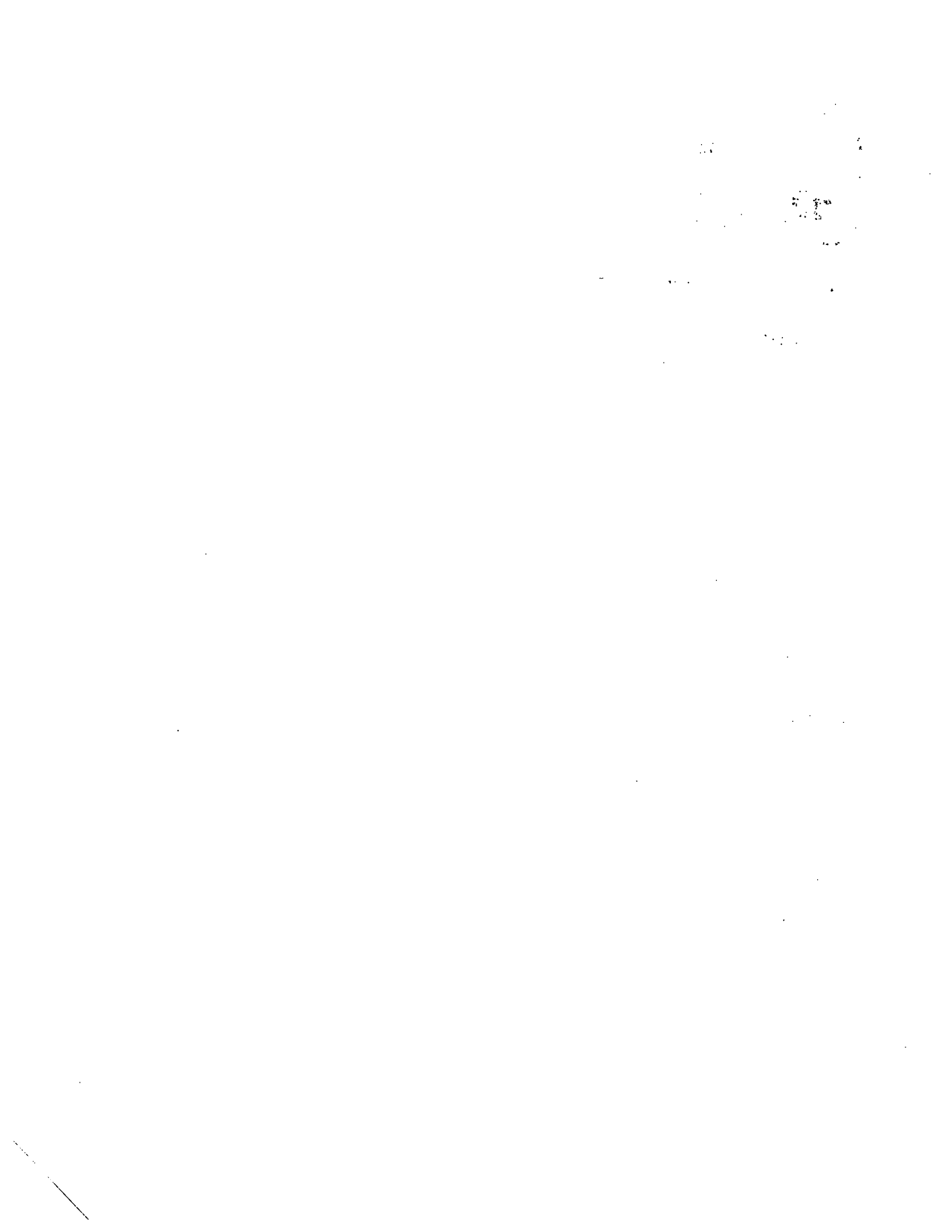
FROM: Judy Rex, Executive Director

DATE: 10/21/09

RE: Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project

The Rural Domestic Violence grant program is a discretionary grant awarded to the Center by the federal Office on Violence Against Women. This has been an on-going grant for over ten years. In order to receive this grant we must specify in the grant application who the grant partners are, exactly what they will be doing for tasks and activities and how much funding they will receive for accomplishing the grant activities. For this reason the Center sub grants this funding to the grant partners who are primarily the Vermont Network Against Domestic and Sexual Violence and the VT Department for Children and Families. It would not be appropriate or even allowed under the federal grant conditions to put this funding out to bid in accordance with bulletin 5.5.

If you have any additional questions, please don't hesitate to call me.



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
 [fax] 802-828-2428

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary:

This grant to the Center for Crime Victim's services is a new discretionary grant that is for assistance to adult and child victims' of domestic violence, sexual assault and stalking in 5 rural Vermont Counties. The former Rural grant # [redacted] was not approved for continuation in 10/2008. [redacted] 2009 for a new grant and has received this new grant

2-2 stapled
 17 copies

Date:

Department:

Victim's Services

Legal Title of Grant:

Translational Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project

Federal Catalog #:

16.589

Grant/Donor Name and Address:

Office on Violence Against Women, U.S. Department of Justice, Washington DC 20531

Grant Period:

From:

10/1/2009

To:

9/30/2011

Grant/Donation

\$695,147

	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$260,681	\$434,466	\$	\$695,147	

Position Information:

Positions
0

Explanation/Comments

Additional Comments:

Subgrantees are DCF for \$195,520; Vt Network Against Domestic and Sexual Violence for \$89,700; Clarina Howard Nichols Ctr for \$96,440; Umbrella for \$152,210; AWARE for \$76,737; and Battered Women's Services and Shelter for \$51,600

Department of Finance & Management

10/23/09 (Initial)

Secretary of Administration

10/26/09 (Initial)

Sent To Joint Fiscal Office

11/5/09

RECEIVED
 NOV 09 2009
JOINT FISCAL OFFICE

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Vermont Center for Crime Victim Services			
2. Department:				
3. Program:	Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project			
4. Legal Title of Grant:	Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project			
5. Federal Catalog #:	16.589			
6. Grant/Donor Name and Address:	Office on Violence Against Women, Depart. of Justice, Washington, DC 20531			
7. Grant Period:	From:	10/1/2009	To:	9/30/2011
8. Purpose of Grant:	To aid adult and child victims of domestic violence, dating violence, sexual assault and stalking by expanding safety and support services in 5 of Vermont's rural counties.			
9. Impact on existing program if grant is not Accepted:	Fewer children and families experiencing violence served by DCF's Domestic Violence Unit and local Network programs.			
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2010	FY 2011	FY	
Personal Services	\$2,016	\$3,360	\$	
Operating Expenses	\$9,437	\$15,727	\$	
Grants	\$249,228	\$415,379	\$	
Total	\$260,681	\$434,466	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$260,681	\$434,466	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total	\$260,681	\$434,466	\$	
Appropriation No:	2160010000	Amount:	\$260,681	
	2160010000		\$434,466	
			\$	
			\$	
			\$	

REC'D OCT 12 2009

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

			\$
			\$
		Total	\$695,147

PERSONAL SERVICE INFORMATION

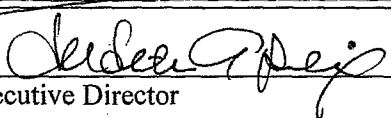
11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
	0	
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

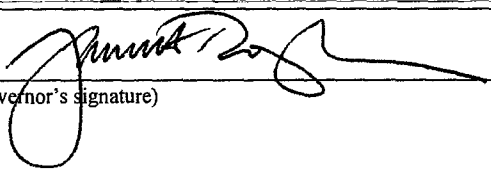
13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 10/9/2009
	Title: Executive Director	
	Signature:	Date:
	Title:	

14. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/>	Approved:	(Secretary or designee signature) 	Date: 10/26/09
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15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/>	Check One Box: Accepted	(Governor's signature) 	Date: 11/3/09
<input type="checkbox"/>	Rejected		Date:

16. DOCUMENTATION REQUIRED

Required GRANT Documentation	
<input checked="" type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input checked="" type="checkbox"/> Notice of Award <input checked="" type="checkbox"/> Grant Agreement <input checked="" type="checkbox"/> Grant Budget	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)

End Form AA-1



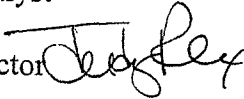
Vermont Center
for Crime Victim Services

Victims Compensation Program
Vermont Victim Assistance Academy
Victim Assistance Program
www.ccvs.state.vt.us

October 9, 2009

To: Toni Hartrich, Financial Analyst

From: Judy Rex, Executive Director



Re: Permission to accept new federal grants

The Center is seeking state approval to accept three new federal grant programs. I have attached form AA-1 for each grant along with the federal grant award notice, conditions of grant award, grant application or summary and budget detail when applicable.

The first grant is a new formula grant from the Office on Violence against Women (OVW) for sexual assault services. OVW requested that this grant program be administered by states' sexual assault coalitions, which in Vermont is the Vermont Network Against Domestic and Sexual Violence. This new grant program is timely as the Network received a \$150,000 cut in their state funding for state FY 2010. Based on the federal formula, Vermont will receive an annual grant award of \$108,752. Because OVW was not able to get this grant award out during FFY 08, Vermont will receive two awards for a total of \$217,504 during FFY 09. The impact of not accepting the grant will mean fewer services to victims of sexual assault. Of this grant, the Center plans to disburse \$163,128 to the Network in FY 2010 and \$54,376 in 2011 (in addition to the FFY 2010 grant award of \$108,752). The Network will be responsible for disbursing the monies to member programs according to a funding formula.

The second grant is a discretionary grant from OVW that we refer to as the Rural Domestic Violence and Child Abuse grant. Vermont had been receiving a Rural grant since 1995 to fund DCF's Domestic Violence Unit and children services in domestic violence shelters in the most rural counties in Vermont. Vermont's continuation application was rejected in October of 2008. However, the current grant award that was slated to end 3/31/09 was able to secure a no-cost extension through 9/30/09. We reapplied this past January and received a new grant award effective 10/1/09. The two-year award is for \$695,147. The abstract and budget detail is attached. The impact of not accepting this grant will mean fewer children who witness or experience domestic violence will receive the services and education needed to break the inter-generational cycle of family violence.

The third grant is a discretionary grant from the Office on Victims of Crime (OVC) to do outreach and education to underserved populations about crime, victimization and

10/9/2009

Page 2

services available to assist crime victims who may not speak English or who come from diverse cultural backgrounds. This is a two-year grant for a total of \$71,516. This grant award is also very timely since the Center had to drastically cut back on its operating cost in FY 2010 due to declining revenue. This grant will allow the Center to target certain populations, such as refugees who come to Vermont through the Refugee Resettlement Project, and design and print posters and brochures in different languages, as well as to hire Interpreters for our educational presentations. The goal is to increase the number of non-English speaking and culturally diverse crime victims who seek services from victim service providers in Vermont.


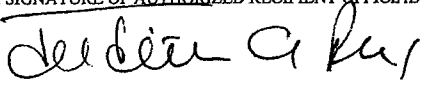


Department of Justice
Office on Violence Against Women
Office on Violence Against Women

Grant

PAGE 1 OF 5

9/28/09

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Vermont Center for Crime Victim Services 58 South Main Street, Suite One Waterbury, VT 05676-1599		4. AWARD NUMBER: 2009-WR-AX-0005	
		5. PROJECT PERIOD: FROM 10/01/2009 TO 09/30/2011 BUDGET PERIOD: FROM 10/01/2009 TO 09/30/2011	
1A. GRANTEE IRS/VENDOR NO. 036000262		6. AWARD DATE 09/21/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE Multi-jurisdictional Rural Grant-focusing on increasing safety of children, youth and battered women in five rural Vermont counties.		10. AMOUNT OF THIS AWARD \$ 695,147	
		11. TOTAL AWARD \$ 695,147	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 13971 (OVW - Rural)			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Catherine Pierce Acting Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Judith Rex Executive Director	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 9/28/09
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X A W5 29 00 00 695147		21. W509D00066	

- Increase safety and well-being of women and children in rural communities through increased awareness and prevention of domestic violence, dating violence, sexual assault and stalking.

B. Abstract/Proposal Summary

Adult and child survivors of domestic violence, sexual violence, dating violence and stalking living in five rural Vermont counties experience significant challenges to finding safety and support. Survivors who live in Lamoille, Caledonia, Essex, Orleans or Washington County are isolated by in their rural communities, socially isolated by close and familial relationships with those that might intervene, and economically isolated within communities that lack in employment and education opportunities.

This proposal seeks to mitigate the challenges faced by survivors in the five county area by ensuring that local services provided by domestic/sexual violence organizations are available; by promoting collaboration between local dv/sv organizations and other community-based service providers as well as collaboration between advocates and Department of Children and Family Case workers; by ensuring that survivors and their children receive high levels of support if they become involved with the Department of Children and Families by increasing the knowledge and skills of case workers around domestic and sexual violence, stalking and dating violence, and by training law enforcement officers on Vermont's Kids and Cops Protocol.

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

BUDGET DETAIL AND NARRATIVE

A. PERSONNEL

Grants Manager 7 hours/month x \$25/hour x 24 months **\$ 4,200**

B. FRINGE BENEFITS

Fringe for Grants Manager at 28% x \$6000 **\$ 1,176**

The Center for Crime Victim Services will provide the Grants and Financial Management for this grant project. In addition to submitting all required financial and performance reports, the Center will monitor the MOU agreements and support all grant partners to achieve project goals and objectives.

G. CONSULTANTS/CONTRACTS

Dept. for Children and Families (DCF) Domestic Violence Unit (DV Unit)

DV Unit Coordinator \$28.00/hr x 20 hrs/week x 52 weeks x 2 years \$58,240

The Unit Coordinator position is key to bridging the differences in perspective between DCF and the domestic violence coalition and local programs. The Coordinator makes it possible for DCF workers to receive annual training and provides leadership in child protection policy development. Working in collaboration with the Network office Children's Advocacy Coordinator, the Unit Coordinator will support systemic change intended to increase victim safety and offender accountability.

1.5 Domestic Violence Specialists \$22/hr x 40 hrs/week
x 52 wks x 1.5 DV Specialists x 2 yrs \$ 137,280

The Domestic Violence Specialists provide consultation to their colleagues within DCF. This consultant role provides Child Protection Workers with insight and knowledge to improve case plans and individual safety planning for women and children. They will also participate in the broader Coordinated Community Response in all 5 counties of the project.

Total Contract with Department for Children and Families \$195,520

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Vermont Network Against Domestic and Sexual Violence (Network)

Children's Advocacy Coordinator \$20.00/hr x 30 hrs/wk x 52 wks x 2yrs \$62,400
Plus fringe benefits of 25% x \$62,400 \$15,600
(25% Fringe includes 7.65% FICA, 12.35% Health Insurance and 5% Retirement)

The Child Advocacy Coordinator provides leadership and expertise to the project. This position provides technical assistance to the 5 Child Advocates working in local communities with children and their mothers. The Coordinator also provides training and technical assistance to other child advocates across the state and works collaboratively with the DCF Unit Coordinator to assure coordination of efforts, to assist with local MOU development and to develop policy and best practice initiatives.

Rent, phone, photocopying, mileage and other related costs for the Children's Advocacy Coordinator @ \$300/month x 24 months \$ 7,200

(\$2400 for Rent at \$100/month x 24 months)
(\$1200 for Phone/cell service/computer use at \$50/month x 24 months)
(\$1200 for photocopying and mailing at \$50/month x 24 months)
(\$2400 for mileage at 182 miles/month x .55 cents/mile x 24 months)

Network Director \$30/hour x 5 hours/month x 24 months \$ 3,600
Plus fringe benefits of 25% of salary \$ 900
(25% Fringe includes 7.65% FICA, 12.35% Health Insurance and 5% Retirement)

The Network Director will provide supervision to the Children's Advocacy Coordinator and work collaboratively with all Rural grant partners to achieve project goals and objectives.

Total Contract with the Network \$ 89,700

Clarina Howard Nichols Center (Clarina)

Clarina is the non-profit domestic and sexual violence victim service program and shelter in Lamoille County.

Children's Advocate \$15.50/hr x 40 hrs/wk x 52 weeks x 2 yrs \$64,480
fringe of 25% of salary \$16,120
(fringe includes 7.65% FICA, 10.75% Health Insurance and 5% Retirement)

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

The Children's Advocate will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Supervision by Executive Director, \$22/hour x 5 hrs/month x 24 months \$ 2,640

Rent, phone, photocopying and mileage @ \$350/month x 24 months \$ 8,400

For Children's Advocate:

(\$3600 for Rent at \$150/month x 24 months)

(\$1560 for land and cell phone service at \$65/month x 24 months)

(\$840 for photocopying and related paper products at \$35/month x 24 months)

(\$2400 for mileage at 182 miles/month x .55/mile x 24 months)

Emergency Funds for Rural Victims @ \$200/month x 24 months \$ 4,800

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Clarina Howard Nichols Center \$ 96,440

Umbrella

Umbrella is the non-profit domestic and sexual violence victim service program serving Caledonia, Essex and Orleans counties of northeastern Vermont.

Full time Children's Advocate \$18.00/hr x 37.5 hrs/week
x 52 weeks x 2 years \$70,200

For Caledonia and southern Essex counties

fringe of 25% of salary \$17,550

(25% fringe includes 7.65 % FICA, 12.35% Health/Dental Ins.,
1% Worker's Comp, 1% Unemployment Ins., and 2% Retirement)

Half-time Children's Advocate \$14.50/hr x 20 hrs/week x
52 weeks x 2 years \$30,160

For Orleans and southern Essex counties

Fringe of 25% of salary \$ 7,540

(25% fringe includes 7.65 % FICA, 12.35% Health/Dental Ins.,
1% Worker's Comp, 1% Unemployment Ins., and 2% Retirement)

The Children's Advocates will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Supervision for 2 Advocates by Director of Advocacy \$19/hour x
10 hours/month x 24 months \$ 4,560

Playgroup supplies, photocopying, rent, phone, office supplies/postage and mileage at
\$350/month x 24 months x 1.5 Children's Advocates \$12,600

(\$720 for Playgroup supplies at \$20/month x 24 months x 1.5 Advocates)
(\$900 for photocopying at \$25/month x 24 months x 1.5 Advocates)
(\$5040 for Rent at \$140/month x 24 months x 1.5 Advocates)
(\$1260 for phone service at \$35/month x 24 months x 1.5 Advocates)
(\$1080 for office supplies and postage at \$30/month x 24 months x 1.5
Advocates)
(\$3600 for in-state mileage at 182 miles x .55/mile x 24 months x 1.5 Advocates)

Emergency Funds for Rural Victims @ \$200/month x 24 months
x 2 service areas \$ 9,600

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Umbrella \$152,210

AWARE

AWARE is the non-profit domestic and sexual violence victim service program serving border towns in Lamoille, Caledonia, Washington and Orleans counties.

Children's Advocate \$17.50/hr x 27 hrs per week x 52 wks x 2 years \$49,140

plus fringe of 25% of salary \$12,285

(25% fringe includes 7.65% FICA, 12.35% Health Insurance, 1% Worker's Comp and 1% Unemployment Ins.)

The Children's Advocate will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Supervision by Executive Director, \$22/hour x 4 hrs/month x 24 months \$ 2,112

Rent, phone, photocopying and mileage @ \$350/month x 24 months \$ 8,400

For Children's Advocate:

(\$3600 for Rent at \$150/month x 24 months)

(\$1560 for land and cell phone service at \$65/month x 24 months)

(\$840 for photocopying and related paper products at \$35/month x 24 months)

(\$2400 for mileage at 182 miles/month x 24 months x .55/mile)

Emergency Funds for Rural Victims @ \$200/month x 24 months \$ 4,800

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with AWARE \$76,737

Battered Women's Services and Shelter (BWSS)

BWSS is the non-profit domestic and sexual violence victim service program and shelter in Washington County.

Co-Director/Trainer/Facilitator for Coordinated Community Response Council

\$17/hour x 8 hrs/week x 52 weeks x 2 years \$14,144

Plus Fringe of 25% of salary \$ 3,536

(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's Compensation and 12.3% health insurance)

The Program Co-Director is a full time position whose responsibilities include staff supervision, coordination of special projects, facilitation of the local Coordinated Community Response Team (former Task Force), providing community trainings and presentations, and oversight of daily operations. This position works closely with the Shelter Youth Advocate and the Education Coordinator to monitor, evaluate, and improve upon existing programming available to youth in all areas, including schools, shelter, and community agencies that serve youth and teens.

Education Coordinator \$14/hour x 8 hours/week x 52 wks x 2 yrs \$11,648

Plus Fringe of 25% of salary \$ 2,912

(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's Compensation and 12.3% health insurance)

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

The Education Coordinator is a full time position whose responsibilities include providing prevention education to school staff and students throughout Washington County, and coordinating presentations to community groups. She is also a trained group facilitator, offering short and long-term support groups to area youth.

Shelter Youth Services Coordinator

\$14/hour x 8 hours/week x 52 weeks x 2 years \$11,648

Plus Fringe of 25% of salary \$ 2,912
(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's
Compensation and 12.3% health insurance)

The Shelter Youth Advocate is a full-time shelter staff person responsible for developing and implementing programming for youth and families at the shelter. Responsibilities also include working with women to secure essential social services for their children. This position also provides one-on-one activities with youth in shelter in addition to facilitating group activities for all of the children in residence.

Emergency Funds for Rural Victims @ \$200/month x 24 months \$ 4,800

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Battered Women's Services and Shelter \$51,600

OVW Technical Assistance

25,000 OVW-designated Technical Assistance:

3 people to attend 6 trainings (Locations unknown at this time.)

Airfare (6 trips x 3 people x \$750) \$13,500

Hotel (6 trips x 3 people x \$120/night x 4 nights) \$ 8,640

Meals (6 trips x 3 people x \$42/day x 4 days) \$ 3,024

Total OJP-Designated Technical Assistance \$25,164

The OVW sponsored technical assistance events will provide all grant partners with opportunities for new learning and networking with others working to support rural women and their children.

TRAVEL TOTAL: \$25,164

CONSULTANTS/CONTRACTS TOTAL: \$687,371

H. OTHER COSTS

Education and Outreach \$100/mo. x 24 months \$2,400
The Education and Outreach funds will support the printing of outreach materials.

TOTAL FOR OTHER COSTS: \$2,400

J. BUDGET SUMMARY

a. Personnel	\$ 4,200
b. Fringe Benefits	\$ 1,176
c. Travel	-0-
d. Equipment	-0-
e. Supplies	-0-
f. Construction	-0-
g. Consultants/Contracts	\$ 687,371
h. Other	\$ 2,400
Total Direct Costs	\$ 695,147
i. Indirect Costs	-0-
TOTAL PROJECT COSTS	\$ 695,147

Federal Request \$695,147

MEMO

TO: Department of Finance and Management

FROM: Judy Rex, Executive Director

DATE: 10/21/09

RE: Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project

The Rural Domestic Violence grant program is a discretionary grant awarded to the Center by the federal Office on Violence Against Women. This has been an on-going grant for over ten years. In order to receive this grant we must specify in the grant application who the grant partners are, exactly what they will be doing for tasks and activities and how much funding they will receive for accomplishing the grant activities. For this reason the Center sub grants this funding to the grant partners who are primarily the Vermont Network Against Domestic and Sexual Violence and the VT Department for Children and Families. It would not be appropriate or even allowed under the federal grant conditions to put this funding out to bid in accordance with bulletin 5.5.

If you have any additional questions, please don't hesitate to call me.

State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
 [fax] 802-828-2428

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:		This grant to the Center for Crime Victim's services is a new discretionary grant that is for assistance to adult and child victims' of domestic violence, sexual assault and stalking in 5 rural Vermont Counties. The former Rural grant that Vermont had was not approved for continuation in 10/2008. Vermont reapplied in 1/2009 for a new grant and has received this new grant award effective 10/1/09.			
Date:		10/22/09			
Department:		Vermont Center for Crime Victim's Services			
Legal Title of Grant:		Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project			
Federal Catalog #:		16.589			
Grant/Donor Name and Address:		Office on Violence Against Women , U.S. Department of Justice, Washington DC 20531			
Grant Period:		From:	To:		
		10/1/2009	9/30/2011		
Grant/Donation		\$695,147			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$260,681	\$434,466	\$	\$695,147	
Position Information:		# Positions	Explanation/Comments		
		0			
Additional Comments:		Subgrantees are DCF for \$195,520; Vt Network Against Domestic and Sexual Violence for \$89,700; Clarina Howard Nichols Ctr for \$96,440; Umbrella for \$152,210; AWARE for \$76,737; and Battered Women's Services and Shelter for \$51,600			
Department of Finance & Management				10/23/09	(Initial)
Secretary of Administration				10/26/09	(Initial)
Sent To Joint Fiscal Office				11/5/09	Date



STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:		Vermont Center for Crime Victim Services		
2. Department:				
3. Program:		Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project		
4. Legal Title of Grant:		Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project		
5. Federal Catalog #:		16.589		
6. Grant/Donor Name and Address: Office on Violence Against Women, Depart. of Justice, Washington, DC 20531				
7. Grant Period:		From: 10/1/2009	To: 9/30/2011	
8. Purpose of Grant: To aid adult and child victims of domestic violence, dating violence, sexual assault and stalking by expanding safety and support services in 5 of Vermont's rural counties.				
9. Impact on existing program if grant is not Accepted: Fewer children and families experiencing violence served by DCF's Domestic Violence Unit and local Network programs.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2010	FY 2011	FY	
Personal Services	\$2,016	\$3,360	\$	
Operating Expenses	\$9,437	\$15,727	\$	
Grants	\$249,228	\$415,379	\$	
Total	\$260,681	\$434,466	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$260,681	\$434,466	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total	\$260,681	\$434,466	\$	
Appropriation No:	2160010000	Amount:	\$260,681	
	2160010000		\$434,466	
			\$	
			\$	
			\$	

REC'D OCT 12 2009

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

		\$
		\$
	Total	\$695,147

PERSONAL SERVICE INFORMATION

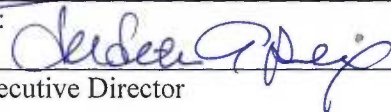
11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
	0	
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

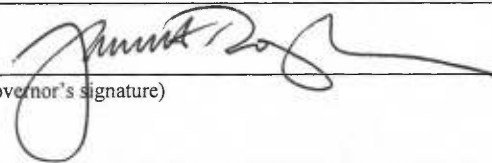
13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 10/9/2009
	Title: Executive Director	
	Signature:	Date:
	Title:	

14. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/> Approved:	(Secretary or designee signature) 	Date: 10/26/09
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15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Accepted		Date: 11/3/09
<input type="checkbox"/> Rejected	(Governor's signature)	Date:

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input checked="" type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input checked="" type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input checked="" type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input checked="" type="checkbox"/> Grant Budget	

End Form AA-1



Vermont Center
for Crime Victim Services

Victims Compensation Program
Vermont Victim Assistance Academy
Victim Assistance Program

www.ccvv.state.vt.us

October 9, 2009

To: Toni Hartrich, Financial Analyst

From: Judy Rex, Executive Director



Re: Permission to accept new federal grants

The Center is seeking state approval to accept three new federal grant programs. I have attached form AA-1 for each grant along with the federal grant award notice, conditions of grant award, grant application or summary and budget detail when applicable.

The first grant is a new formula grant from the Office on Violence against Women (OVW) for sexual assault services. OVW requested that this grant program be administered by states' sexual assault coalitions, which in Vermont is the Vermont Network Against Domestic and Sexual Violence. This new grant program is timely as the Network received a \$150,000 cut in their state funding for state FY 2010. Based on the federal formula, Vermont will receive an annual grant award of \$108,752. Because OVW was not able to get this grant award out during FFY 08, Vermont will receive two awards for a total of \$217,504 during FFY 09. The impact of not accepting the grant will mean fewer services to victims of sexual assault. Of this grant, the Center plans to disburse \$163,128 to the Network in FY 2010 and \$54,376 in 2011 (in addition to the FFY 2010 grant award of \$108,752). The Network will be responsible for disbursing the monies to member programs according to a funding formula.

The second grant is a discretionary grant from OVW that we refer to as the Rural Domestic Violence and Child Abuse grant. Vermont had been receiving a Rural grant since 1995 to fund DCF's Domestic Violence Unit and children services in domestic violence shelters in the most rural counties in Vermont. Vermont's continuation application was rejected in October of 2008. However, the current grant award that was slated to end 3/31/09 was able to secure a no-cost extension through 9/30/09. We reapplied this past January and received a new grant award effective 10/1/09. The two-year award is for \$695,147. The abstract and budget detail is attached. The impact of not accepting this grant will mean fewer children who witness or experience domestic violence will receive the services and education needed to break the inter-generational cycle of family violence.

The third grant is a discretionary grant from the Office on Victims of Crime (OVC) to do outreach and education to underserved populations about crime, victimization and

10/9/2009

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services available to assist crime victims who may not speak English or who come from diverse cultural backgrounds. This is a two-year grant for a total of \$71,516. This grant award is also very timely since the Center had to drastically cut back on its operating cost in FY 2010 due to declining revenue. This grant will allow the Center to target certain populations, such as refugees who come to Vermont through the Refugee Resettlement Project, and design and print posters and brochures in different languages, as well as to hire Interpreters for our educational presentations. The goal is to increase the number of non-English speaking and culturally diverse crime victims who seek services from victim service providers in Vermont.



Department of Justice
Office on Violence Against Women
Office on Violence Against Women

Grant

PAGE 1 OF 5

9/28/09

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Vermont Center for Crime Victim Services 58 South Main Street, Suite One Waterbury, VT 05676-1599		4. AWARD NUMBER: 2009-WR-AX-0005	
		5. PROJECT PERIOD: FROM 10/01/2009 TO 09/30/2011 BUDGET PERIOD: FROM 10/01/2009 TO 09/30/2011	
1A. GRANTEE IRS/VENDOR NO. 036000262		6. AWARD DATE 09/21/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE Multi-jurisdictional Rural Grant-focusing on increasing safety of children, youth and battered women in five rural Vermont counties.		10. AMOUNT OF THIS AWARD \$ 695,147	
		11. TOTAL AWARD \$ 695,147	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 13971 (OVW - Rural)			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Catherine Pierce Acting Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Judith Rex Executive Director	
17. SIGNATURE OF APPROVING OFFICIAL <i>Catherine Pierce</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Judith Rex</i>	19A. DATE 9/28/09
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X A W5 29 00 00 695147		21. W509D00066	



Department of Justice
Office on Violence Against Women

**AWARD CONTINUATION
SHEET
Grant**

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PROJECT NUMBER 2009-WR-AX-0005

AWARD DATE 09/21/2009

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government without the express prior written approval of OVW, in order to avoid violation of 18 USC § 1913. The recipient may, however, use federal funds to collaborate with and provide information to Federal, State, local, tribal and territorial public officials and agencies to develop and implement policies to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 42 USC 13925(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. The Director of OVW, upon a finding that there has been substantial failure by the grantee to comply with applicable laws, regulations, and/or the terms and conditions of the grant or cooperative agreement, will terminate or suspend until the Director is satisfied that there is no longer such failure, all or part of the grant or cooperative agreement, in accordance with the provisions of 28 CFR Part 18, as applicable mutatis mutandis.

Rey



Department of Justice
Office on Violence Against Women

**AWARD CONTINUATION
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Grant**

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PROJECT NUMBER 2009-WR-AX-0005

AWARD DATE 09/21/2009

SPECIAL CONDITIONS

7. The grantee agrees to comply with all relevant statutory and regulatory requirements which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C 3711 et seq., the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, and OVW's implementing regulations at 28 CFR Part 90.
8. The grantee agrees that grant funds will not support activities that may compromise victim safety, such as: pre-trial diversion programs not approved by OVW or the placement of offenders in such programs; mediation, couples counseling, family counseling or any other manner of joint victim-offender counseling; mandatory counseling for victims, penalizing victims who refuse to testify, or promoting procedures that would require victims to seek legal sanctions against their abusers (e.g., seek a protection order, file formal complaint); or the placement of perpetrators in anger management programs.
9. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.
10. All materials and publications (written, visual, or sound) resulting from award activities shall contain the following statements: "This project was supported by Grant No. _____ awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice, Office on Violence Against Women.
11. The grantee agrees to submit one copy of all reports and proposed publications funded under this project not less than twenty (20) days prior to public release for OVW review. Prior review and approval of a report or publication is required if project funds are to be used to publish or distribute reports and publications developed under this grant.
12. The grantee agrees to submit semiannual progress reports that describe project activities during the reporting period. Progress reports must be submitted within 30 days after the end of the reporting periods, which are January 1-June 30 and July 1 - December 31 for the duration of the award. Future awards may be withheld if progress reports are delinquent. Grantees are required to submit this information online, through the Grants Management System (GMS), on the semi-annual progress report for the relevant OVW grant programs.
13. A final report, which provides a summary of progress toward achieving the goals and objectives of the award, significant results, and any products developed under the award, is due 90 days after the end of the award. The Final Progress Report should be submitted to the Office on Violence Against Women through the Grants Management System with the Report Type indicated as "Final".

Okay



Department of Justice
Office on Violence Against Women

**AWARD CONTINUATION
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PROJECT NUMBER 2009-WR-AX-0005

AWARD DATE 09/21/2009

SPECIAL CONDITIONS

14. Under the Government Performance and Results Act (GPRA) and VAWA 2000, grantees are required to collect and maintain data that measure the effectiveness of their grant-funded activities. Accordingly, the grantee agrees to submit semi-annual electronic progress reports on program activities and program effectiveness measures. Information that grantees must collect under GPRA and VAWA 2000 includes, but is not limited to: 1) number of victims receiving requested services; 2) number of persons seeking services who could not be served; 3) number and percentage of arrests relative to the number of police responses to domestic violence incidents; and 4) number of referrals between child protective service workers and victim advocates.
15. The grantee agrees to submit for OVW review and approval any anticipated addition of, removal of, or change in collaborating partner agencies or individuals who are signatories of the Memorandum of Understanding, and if applicable, the Internal Memorandum of Agreement.
16. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office on Violence Against Women prior to obligation or expenditure of such funds.
17. As a first time grant recipient under this grant program, the grantee agrees to send its project coordinator to an OVW technical assistance new grantee orientation seminar. Additionally, if there is a change in the project coordinator during the grant period, the grantee agrees to send the new project coordinator, regardless of prior experience with this or any other federal grant, to an OVW technical assistance new grantee orientation seminar.
18. The grantee agrees to allocate and set aside project funds to attend and participate in OVW-sponsored technical assistance on developing and strengthening projects in rural areas that address domestic violence, dating violence, sexual assault and stalking and working with under-served and diverse communities. Technical assistance includes, but is not limited to, training institutes, audio-conferences, peer-to-peer consultations, focus groups, mentoring site visits, educational conferences and workshops conducted by OVW-designated contractors and on-site consultations with OVW-designated contractors. Periodic mailings will be sent to grantees from OVW-designated contractors containing listings and information on OVW-sponsored trainings grantees may attend with set-aside technical assistance funds. All grantees must attend and participate in a minimum of three (3) OVW-sponsored trainings during the two-year grant project period.

Grantees may use project funds to pay for teams of law enforcement officers, prosecutors, judges, child welfare workers, other criminal justice personnel, social and health service personnel to attend OVW-sponsored trainings. In addition, sub-recipients and local advocates who implement projects with Rural Grant funding should also attend trainings.
19. The grantee will provide the Office on Violence Against Women (OVW) with the agenda for any training seminars, workshops, or conferences not sponsored by OVW that project staff propose to attend using grant funds. The grantee must receive prior approval from OVW before using OVW grant funds to attend any training, workshops, or conferences not sponsored by OVW. To request approval, grantees must submit a Grant Adjustment Notice (GAN) request through the grants management system to OVW with a copy of the event's brochure, curriculum and/or agenda, a description of the hosts or trainers, and an estimated breakdown of costs. The GAN request should be submitted to OVW at least 20 days before registration for the event is due. Approval to attend non-OVW sponsored programs will be given on a case-by-case basis.
20. The grantee agrees that funds will only be used to carry out programs serving rural areas or rural communities as defined by 42 USC section 13925(a)(21). By statute a rural area is (A) any area or community, respectively, no part of which is within an area designated as a standard metropolitan statistical area by the Office on Management and Budget; or (b) any area or community, respectively, that is i) within an area designated as a metropolitan statistical area or considered as part of a metropolitan statistical area; and ii) located in a rural census tract.

Rey



Department of Justice
Office on Violence Against Women

**AWARD CONTINUATION
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PROJECT NUMBER 2009-WR-AX-0005

AWARD DATE 09/21/2009

SPECIAL CONDITIONS

21. With the exception of child sexual abuse, grant funds may be used to address services for children only in cases linked to services provided to an adult victim of domestic violence, dating violence, sexual assault and/or stalking.
22. The recipient agrees not to use grant funds to provide legal representation in civil or criminal matters, such as family law cases (divorce, custody, visitation and child support), housing cases, consumer law cases and others. Grant funds may be used to provide legal representation to victims of domestic violence, dating violence, sexual assault or stalking only in the limited context of protection order proceedings.
23. Pursuant to 28 CFR §66.34, the Office on Violence Against Women reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, in whole or in part (including in the creation of derivative works), for Federal Government purposes:
 - (a) any work that is subject to copyright and was developed under this award, subaward, contract or subcontract pursuant to this award; and
 - (b) any work that is subject to copyright for which ownership was purchased by a recipient, subrecipient or a contractor with support under this award.

In addition, the recipient (or subrecipient, contractor or subcontractor) must obtain advance written approval from the Office on Violence Against Women program manager assigned to this award, and must comply with all conditions specified by the program manager in connection with that approval before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of the recipient (and of each subrecipient, contractor or subcontractor as applicable) to ensure that this condition is included in any subaward, contract or subcontract under this award.

- Increase safety and well-being of women and children in rural communities through increased awareness and prevention of domestic violence, dating violence, sexual assault and stalking.

B. Abstract/Proposal Summary

Adult and child survivors of domestic violence, sexual violence, dating violence and stalking living in five rural Vermont counties experience significant challenges to finding safety and support. Survivors who live in Lamoille, Caledonia, Essex, Orleans or Washington County are isolated by in their rural communities, socially isolated by close and familial relationships with those that might intervene, and economically isolated within communities that lack in employment and education opportunities.

This proposal seeks to mitigate the challenges faced by survivors in the five county area by ensuring that local services provided by domestic/sexual violence organizations are available; by promoting collaboration between local dv/sv organizations and other community-based service providers as well as collaboration between advocates and Department of Children and Family Case workers; by ensuring that survivors and their children receive high levels of support if they become involved with the Department of Children and Families by increasing the knowledge and skills of case workers around domestic and sexual violence, stalking and dating violence, and by training law enforcement officers on Vermont's Kids and Cops Protocol.

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

BUDGET DETAIL AND NARRATIVE

A. PERSONNEL

Grants Manager 7 hours/month x \$25/hour x 24 months **\$ 4,200**

B. FRINGE BENEFITS

Fringe for Grants Manager at 28% x \$6000 **\$ 1,176**

The Center for Crime Victim Services will provide the Grants and Financial Management for this grant project. In addition to submitting all required financial and performance reports, the Center will monitor the MOU agreements and support all grant partners to achieve project goals and objectives.

G. CONSULTANTS/CONTRACTS

Dept. for Children and Families (DCF) Domestic Violence Unit (DV Unit)

DV Unit Coordinator \$28.00/hr x 20 hrs/week x 52 weeks x 2 years **\$58,240**

The Unit Coordinator position is key to bridging the differences in perspective between DCF and the domestic violence coalition and local programs. The Coordinator makes it possible for DCF workers to receive annual training and provides leadership in child protection policy development. Working in collaboration with the Network office Children's Advocacy Coordinator, the Unit Coordinator will support systemic change intended to increase victim safety and offender accountability.

1.5 Domestic Violence Specialists \$22/hr x 40 hrs/week
x 52 wks x 1.5 DV Specialists x 2 yrs **\$ 137,280**

The Domestic Violence Specialists provide consultation to their colleagues within DCF. This consultant role provides Child Protection Workers with insight and knowledge to improve case plans and individual safety planning for women and children. They will also participate in the broader Coordinated Community Response in all 5 counties of the project.

Total Contract with Department for Children and Families \$195,520

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Vermont Network Against Domestic and Sexual Violence (Network)

Children's Advocacy Coordinator \$20.00/hr x 30 hrs/wk x 52 wks x 2yrs \$62,400
Plus fringe benefits of 25% x \$62,400 \$15,600
(25% Fringe includes 7.65% FICA, 12.35% Health Insurance and 5% Retirement)

The Child Advocacy Coordinator provides leadership and expertise to the project. This position provides technical assistance to the 5 Child Advocates working in local communities with children and their mothers. The Coordinator also provides training and technical assistance to other child advocates across the state and works collaboratively with the DCF Unit Coordinator to assure coordination of efforts, to assist with local MOU development and to develop policy and best practice initiatives.

Rent, phone, photocopying, mileage and other related costs for the Children's Advocacy Coordinator @ \$300/month x 24 months \$ 7,200

(\$2400 for Rent at \$100/month x 24 months)
(\$1200 for Phone/cell service/computer use at \$50/month x 24 months)
(\$1200 for photocopying and mailing at \$50/month x 24 months)
(\$2400 for mileage at 182 miles/month x .55 cents/mile x 24 months)

Network Director \$30/hour x 5 hours/month x 24 months \$ 3,600
Plus fringe benefits of 25% of salary \$ 900
(25% Fringe includes 7.65% FICA, 12.35% Health Insurance and 5% Retirement)

The Network Director will provide supervision to the Children's Advocacy Coordinator and work collaboratively with all Rural grant partners to achieve project goals and objectives.

Total Contract with the Network \$ 89,700

Clarina Howard Nichols Center (Clarina)

Clarina is the non-profit domestic and sexual violence victim service program and shelter in Lamoille County.

Children's Advocate \$15.50/hr x 40 hrs/wk x 52 weeks x 2 yrs \$64,480
fringe of 25% of salary \$16,120
(fringe includes 7.65% FICA, 10.75% Health Insurance and 5% Retirement)

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

The Children's Advocate will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Supervision by Executive Director, \$22/hour x 5 hrs/month x 24 months \$ 2,640

Rent, phone, photocopying and mileage @ \$350/month x 24 months \$ 8,400

For Children's Advocate:

(\$3600 for Rent at \$150/month x 24 months)

(\$1560 for land and cell phone service at \$65/month x 24 months)

(\$840 for photocopying and related paper products at \$35/month x 24 months)

(\$2400 for mileage at 182 miles/month x .55/mile x 24 months)

Emergency Funds for Rural Victims @ \$200/month x 24 months \$ 4,800

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Clarina Howard Nichols Center \$ 96,440

Umbrella

Umbrella is the non-profit domestic and sexual violence victim service program serving Caledonia, Essex and Orleans counties of northeastern Vermont.

Full time Children's Advocate \$18.00/hr x 37.5 hrs/week
x 52 weeks x 2 years \$70,200

For Caledonia and southern Essex counties

fringe of 25% of salary \$17,550

(25% fringe includes 7.65 % FICA, 12.35% Health/Dental Ins.,
1% Worker's Comp, 1% Unemployment Ins., and 2% Retirement)

Half-time Children's Advocate \$14.50/hr x 20 hrs/week x
52 weeks x 2 years \$30,160

For Orleans and southern Essex counties

Fringe of 25% of salary \$ 7,540

(25% fringe includes 7.65 % FICA, 12.35% Health/Dental Ins.,
1% Worker's Comp, 1% Unemployment Ins., and 2% Retirement)

The Children's Advocates will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Supervision for 2 Advocates by Director of Advocacy \$19/hour x
10 hours/month x 24 months \$ 4,560

Playgroup supplies, photocopying, rent, phone, office supplies/postage and mileage at
\$350/month x 24 months x 1.5 Children's Advocates \$12,600

((\$720 for Playgroup supplies at \$20/month x 24 months x 1.5 Advocates)
(\$900 for photocopying at \$25/month x 24 months x 1.5 Advocates)
(\$5040 for Rent at \$140/month x 24 months x 1.5 Advocates)
(\$1260 for phone service at \$35/month x 24 months x 1.5 Advocates)
(\$1080 for office supplies and postage at \$30/month x 24 months x 1.5
Advocates)
(\$3600 for in-state mileage at 182 miles x .55/mile x 24 months x 1.5 Advocates)

Emergency Funds for Rural Victims @ \$200/month x 24 months
x 2 service areas \$ 9,600

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Umbrella \$152,210

AWARE

AWARE is the non-profit domestic and sexual violence victim service program serving border towns in Lamoille, Caledonia, Washington and Orleans counties.

Children's Advocate \$17.50/hr x 27 hrs per week x 52 wks x 2 years \$49,140

plus fringe of 25% of salary \$12,285

(25% fringe includes 7.65% FICA, 12.35% Health Insurance, 1% Worker's Comp and 1% Unemployment Ins.)

The Children's Advocate will provide direct services to children and their non-offending parent, provide training and technical assistance, as well as facilitate weekly support groups with children who have witnessed domestic violence.

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

Supervision by Executive Director, \$22/hour x 4 hrs/month x 24 months \$ 2,112

Rent, phone, photocopying and mileage @ \$350/month x 24 months \$ 8,400

For Children's Advocate:

(\$3600 for Rent at \$150/month x 24 months)

(\$1560 for land and cell phone service at \$65/month x 24 months)

(\$840 for photocopying and related paper products at \$35/month x 24 months)

(\$2400 for mileage at 182 miles/month x 24 months x .55/mile)

Emergency Funds for Rural Victims @ \$200/month x 24 months \$ 4,800

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with AWARE \$76,737

Battered Women's Services and Shelter (BWSS)

BWSS is the non-profit domestic and sexual violence victim service program and shelter in Washington County.

Co-Director/Trainer/Facilitator for Coordinated Community Response Council

\$17/hour x 8 hrs/week x 52 weeks x 2 years \$14,144

Plus Fringe of 25% of salary \$ 3,536

(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's Compensation and 12.3% health insurance)

The Program Co-Director is a full time position whose responsibilities include staff supervision, coordination of special projects, facilitation of the local Coordinated Community Response Team (former Task Force), providing community trainings and presentations, and oversight of daily operations. This position works closely with the Shelter Youth Advocate and the Education Coordinator to monitor, evaluate, and improve upon existing programming available to youth in all areas, including schools, shelter, and community agencies that serve youth and teens.

Education Coordinator \$14/hour x 8 hours/week x 52 wks x 2 yrs \$11,648

Plus Fringe of 25% of salary \$ 2,912

(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's Compensation and 12.3% health insurance)

Vermont's Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project: OVW-2009-2001

The Education Coordinator is a full time position whose responsibilities include providing prevention education to school staff and students throughout Washington County, and coordinating presentations to community groups. She is also a trained group facilitator, offering short and long-term support groups to area youth.

Shelter Youth Services Coordinator

\$14/hour x 8 hours/week x 52 weeks x 2 years \$11,648

Plus Fringe of 25% of salary \$ 2,912
(Fringe includes 7.65 of FICA, 1% Unemployment, 1% Worker's
Compensation and 12.3% health insurance)

The Shelter Youth Advocate is a full-time shelter staff person responsible for developing and implementing programming for youth and families at the shelter. Responsibilities also include working with women to secure essential social services for their children. This position also provides one-on-one activities with youth in shelter in addition to facilitating group activities for all of the children in residence.

Emergency Funds for Rural Victims @ \$200/month x 24 months \$ 4,800

The Emergency Funds for battered women and children are crucial to supporting women in transition. There is often an immediate need for safe and secure housing, for winter clothing for children, for fuel oil, winter tires, and etc. Car repairs and gasoline make it possible for some women to increase their safety, get to work, get their children to school, medical appointments and etc.

Total Contract with Battered Women's Services and Shelter \$51,600

OVW Technical Assistance

25,000 OVW-designated Technical Assistance:

3 people to attend 6 trainings (Locations unknown at this time.)

Airfare (6 trips x 3 people x \$750) \$13,500

Hotel (6 trips x 3 people x \$120/night x 4 nights) \$ 8,640

Meals (6 trips x 3 people x \$42/day x 4 days) \$ 3,024

Total OJP-Designated Technical Assistance \$25,164

The OVW sponsored technical assistance events will provide all grant partners with opportunities for new learning and networking with others working to support rural women and their children.

TRAVEL TOTAL: \$25,164

CONSULTANTS/CONTRACTS TOTAL: \$687,371

H. OTHER COSTS

Education and Outreach \$100/mo. x 24 months \$2,400
The Education and Outreach funds will support the printing of outreach materials.

TOTAL FOR OTHER COSTS: \$2,400

J. BUDGET SUMMARY

a. Personnel	\$ 4,200
b. Fringe Benefits	\$ 1,176
c. Travel	-0-
d. Equipment	-0-
e. Supplies	-0-
f. Construction	-0-
g. Consultants/Contracts	\$ 687,371
h. Other	\$ 2,400
Total Direct Costs	\$ 695,147
i. Indirect Costs	-0-
TOTAL PROJECT COSTS	\$ 695,147

Federal Request \$695,147

MEMO

TO: Department of Finance and Management

FROM: Judy Rex, Executive Director

DATE: 10/21/09

RE: Multi-jurisdictional Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Assistance grant project

The Rural Domestic Violence grant program is a discretionary grant awarded to the Center by the federal Office on Violence Against Women. This has been an on-going grant for over ten years. In order to receive this grant we must specify in the grant application who the grant partners are, exactly what they will be doing for tasks and activities and how much funding they will receive for accomplishing the grant activities. For this reason the Center sub grants this funding to the grant partners who are primarily the Vermont Network Against Domestic and Sexual Violence and the VT Department for Children and Families. It would not be appropriate or even allowed under the federal grant conditions to put this funding out to bid in accordance with bulletin 5.5.

If you have any additional questions, please don't hesitate to call me.