



**STATE OF VERMONT**  
JOINT FISCAL OFFICE

**MEMORANDUM**

To: Joint Fiscal Committee members  
From: Sorsha Anderson, Staff Associate  
Date: July 21, 2020  
Subject: Grant Requests – JFO #3012

Enclosed please find one (1) item, which the Joint Fiscal Office has received from the Administration.

**JFO #3012** –\$500,000 grant from the Great Lakes Fisheries Commission to the Vermont Fish and Wildlife Department. The grant will fund conservation, restoration and riparian habitat protection for fish and wildlife in the Lake Memphremagog Basin. *This request does not stem from the state or federal response to the COVID-19 pandemic.*  
[JFO received 07/15/20]


Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; [ddickerson@leg.state.vt.us](mailto:ddickerson@leg.state.vt.us)) if you have questions or would like this item held for legislative review. Unless we hear from you to the contrary by August 4, 2020, we will assume that you agree to consider as final the Governor's acceptance of this request.

**State of Vermont**  
 Department of Finance & Management  
 109 State Street, Pavilion Building  
 Montpelier, VT 05620-0401

[phone] 802-828-2376  
 [fax] 802-828-2428

*Agency of Administration*

**STATE OF VERMONT  
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

<b>Grant Summary:</b>		This is a \$500,000 grant from the Great Lakes Fisheries Commission to fund conservation, restoration and riparian habitat protection for fish and wildlife in the Lake Memphremagog Basin.			
<b>Date:</b>		6/5/2020			
<b>Department:</b>		Vermont Fish and Wildlife Department			
<b>Legal Title of Grant:</b>		Memphremagog Basin Streambank Restoration and Conservation			
<b>Federal Catalog #:</b>		N/A			
<b>Grant/Donor Name and Address:</b>		Great Lakes Fisheries Commission, 2200 Commonwealth Blvd, Suite 100, Ann Arbor, MI 48105			
<b>Grant Period:</b>		<b>From:</b>	<b>To:</b>		
<b>Grant/Donation</b>		\$500,000			
	<b>SFY 1</b>	<b>SFY 2</b>	<b>SFY 3</b>	<b>Total</b>	<b>Comments</b>
<b>Grant Amount:</b>	\$75,000	\$170,000	\$255,000	\$500,000	There is no formal grant agreement for award, so there is no set granting period. (See JFO 2918 for a similar grant from GLFC that had no grant period.) There is no matching requirement for these funds.
<b>Position Information:</b>		<b># Positions</b>	<b>Explanation/Comments</b>		
		0			
<b>Additional Comments:</b>					
<b>Department of Finance &amp; Management</b>					(Initial) 

**STATE OF VERMONT  
FINANCE & MANAGEMENT GRANT REVIEW FORM**

<b>Secretary of Administration</b>		<b>(Initial)</b>
<b>Sent To Joint Fiscal Office</b>		
		<b>Date</b>



**Fish & Wildlife Department**  
1 National Life Drive, Davis 2  
Montpelier, Vermont 05620  
[www.vtfishandwildlife.com](http://www.vtfishandwildlife.com)

*Agency of Natural Resources*

MEMORANDUM

TO: Michael Middleman, Budget Analyst

FROM: Elizabeth Stratton, Financial Manager

SUBJECT: Grant Acceptance Request

DATE: March 26, 2020

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Enclosed is a Request for Grant Acceptance (Form AA-1) for \$500,000 from the Great Lakes Fisheries Commission (GLFC) that will fund fisheries conservation and restoration of Memphremagog basin streambanks.

In the 1960's the Vermont Fish and Wildlife Department (VFWD) acquired roughly 60 miles of streambank along the 4 major tributaries of Lake Memphremagog. The primary purpose of these parcel acquisitions was to provide access for anglers as they perceived posted property the primary threat to recreational fishing. These one-rod (16.5 feet) strips became more relevant as nutrient loading to the lake was recognized as an additional threat to water quality and fisheries. VFWD now considers these parcels an important piece of a larger conservation puzzle that includes: ensuring habitat does not become fragmented for wildlife; providing forested streambanks which filter nutrients and pollutants, moderate water temperature (shading the streams in summer) and mitigate bank slumping and stream widening; and providing public access among other benefits.

In anticipation of GLFC funding the VFWD, Vermont Department of Environmental Conservation (VDEC), Natural Resource Conservation Districts (NRCD) and other members of the Memphremagog Steering Committee have worked to assess all 65 miles of VFWD streambank parcels and identified those areas which are highest priority to expand acquisition and to implement conservation measures. This installment of the GLFC funding will be used to fund the acquisition and conservation efforts and to build capacity within the basin to provide public outreach to landowners adjacent to the VFWD parcels to encourage conservation measures (including NRCD funded restoration, DEC funded easements and VFWD funded acquisition). The increased capacity will come from reassigning a permanent position and adding temporary positions in VFWD and from our partners through subgrants.

VFWD will measure the success of this project by engaging with adjacent landowners to determine their willingness to conserve streambank, by identifying and implementing specific projects on VFWD-owned parcels that will result in land use changes (i.e. from field/pasture to floodplain forest), and by

implementing other water-quality and fish and wildlife specific improvements including berm removal, dike plugging and invasive exotic treatment in the riparian corridor.

These funds are not tied to a specific time frame nor do they expire and there is no matching requirement. Spending authority identified in the attached (\$75,000) will be needed in SFY20. The SFY21 amount was included in our budget submission.

Please let me know if you need any further information.

## STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
<b>1. Agency:</b>		Agency of Natural Resources		
<b>2. Department:</b>		Vermont Fish and Wildlife Department		
<b>3. Program:</b>		Fish Management		
<b>4. Legal Title of Grant:</b>		Memphremagog Basin Streambank Restoration and Conservation		
<b>5. Federal Catalog #:</b>		N/A		
<b>6. Grant/Donor Name and Address:</b> Great Lakes Fisheries Commission 2200 Commonwealth Blvd. Suite 100 Ann Arbor, MI 48105				
<b>7. Grant Period:</b>		<b>From:</b>	<b>To:</b>	
<b>8. Purpose of Grant:</b> Conservation, restoration and protection of riparian habitat for fish and wildlife in the Lake Memphremagog Basin.				
<b>9. Impact on existing program if grant is not Accepted:</b> Currently impaired streambanks will continue to contribute to fish and wildlife habitat loss, fragmentation and impaired water quality.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
<b>Expenditures:</b>	FY 2020	FY 2021	FY 2022	
Personal Services	\$25,000	\$93,875	\$100,000	
Operating Expenses	\$20,000	\$	\$95,000	
Grants	\$30,000	\$76,125	\$60,000	
<b>Total</b>	<b>\$75,000</b>	<b>\$170,000</b>	<b>\$255,000</b>	
<b>Revenues:</b>				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source GLFC)	\$75,000	\$170,000	\$255,000	
<b>Total</b>	<b>\$75,000</b>	<b>\$170,000</b>	<b>\$255,000</b>	
<b>Appropriation No:</b>	6120000000		<b>Amount:</b>	\$75,000
				\$
				\$
				\$
				\$
				\$

# STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)

		\$
	<b>Total</b>	\$75,000

## PERSONAL SERVICE INFORMATION

**11. Will monies from this grant be used to fund one or more Personal Service Contracts?**  Yes  No  
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: Louis Porter Agreed by: \_\_\_\_\_ (initial)

12. Limited Service Position Information:	# Positions	Title
<b>Total Positions</b>		

**12a. Equipment and space for these positions:**  Is presently available.  Can be obtained with available funds.

## 13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: <b>Mark Scott</b> <small>Digitally signed by Mark Scott Date: 2020.03.27 07:46:46 -04'00'</small>	Date:
	Title:	
	Signature:	Date: <b>03/27/20</b>
	Title: <b>Secretary</b>	

## 14. SECRETARY OF ADMINISTRATION

	Approved:	(Secretary or designee signature)	Date:
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## 15. ACTION BY GOVERNOR

<input type="checkbox"/>	Check One Box: Accepted	(Governor's signature)	Date:
<input type="checkbox"/>	Rejected		

## 16. DOCUMENTATION REQUIRED

### Required GRANT Documentation

<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Grant Budget	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)
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**End Form AA-1**

(\*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).



## Great Lakes Fishery Commission

March 20, 2020

Mr. Louis Porter, Commissioner  
Vermont Department of Fish and Wildlife  
111 West Street  
Essex Junction, VT 05452  
(by email)

Dear Commissioner Porter,

The Great Lakes Fishery Commission is pleased to award Vermont Fish and Wildlife \$500,000 to conserve, restore, and protect riparian habitat for fish and wildlife in the Lake Memphremagog Basin. Upon receipt of a request, we will release the funds. The request may be sent to Dr. Marc Gaden of the Great Lakes Fishery Commission staff at the address below or, preferred, by email to [marc@glfc.org](mailto:marc@glfc.org). Please feel free to contact me should you have further questions.

Sincerely,

Robert Lambe  
Executive Secretary



EST 1955 BY TREATY

Great Lakes Fishery Commission  
2200 Commonwealth Blvd, Suite 100  
Ann Arbor, MI, 48105

734.662.3209  
[glfc.org](http://glfc.org)