



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Daniel Dickerson, Fiscal Analyst
Date: November 29, 2016
Subject: Grant Request #2861- #2867

Enclosed please find seven (7) items that the Joint Fiscal Office has received from the administration.

JFO #2861 – \$170,000 grant from the Federal Transit Administration to the Agency of Transportation. The funds will be used to establish a training program for Community Health Center staff so that they may act as mobility managers to help transportation-challenged individuals schedule and attend medical appointments. Approximately \$42,500 in State matching funds would be required, which are included in the Agency's FY17 budget.

[JFO received 11/28/16]

JFO #2862 – \$480,000 grant from Federal Transit Administration to the Agency of Transportation. The grant will be used by the Agency to develop a statewide trip planner to include flexible or demand-driven routes, as well as hail-a-ride and other non-fixed route services, which would be incorporated into mobility applications. Approximately \$120,000 in State matching funds would be required, which are included in the Agency's FY17 budget.

[JFO received 11/28/16]

JFO #2863 – \$13,000 grant from Vermont Birth to Five to the Agency of Education. The funds will be used to hire temporary staff to process license applications for early childhood educators to meet full-licensing requirements under Act 166. The Agency has experienced an unexpectedly high level of Pre-K applicants and the additional staff would help reduce the backlog and meet Act 166 deadlines.

[JFO received 11/28/16]

JFO #2864 – \$30,000 grant from the Trust for Public Land to the Vermont Dept. of Forests, Parks and Recreation. The funds would be used to pay for stewardship planning and improvements to the 2,085 acres that were recently acquired to expand Camel's Hump State Park. The funded activities would include trailhead parking, replacing culverts, developing signage, improving roads and trails, performing natural resource inventories and public involvement events.

[JFO received 11/28/16]

JFO #2865 – \$15,000 grant from the Vermont Ski Areas Association to the Agency of Agriculture, Food and Markets. The funds serve as a donation to support the Working Lands Fund.

The actual grant amount will be between \$15,000 and \$20,000 as stated in the Association's award letter.

[JFO received 11/28/16]

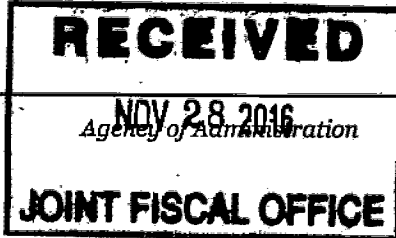
JFO #2866 – \$10,000 grant from Advocates for Youth to the Agency of Education. The funds would be used to pay for training materials and technical assistance provided to Vermont teachers for the improvement of sexual health education in the State.

[JFO received 11/28/16]

JFO #2867 – \$100,000 grant from Vermont Technical College (VTC) (as a sub-grant of federal funds) to the Department of Economic Development. The funds will be used to pay for existing staff within the Department to dedicate time to working with employers to identify needed skills in order to create pathways to employment. This sub-grant is part of a \$4 million grant received by VTC from the U.S. Department of Labor under a project titled the *Strengthening Workforce Families Initiative*. The awarded funds will be allocated to the Department in \$25k increments from State FY 2017 through FY 2020.

[JFO received 11/28/16]

Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; ddickerson@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by December 16, 2016 we will assume that you agree to consider as final the Governor's acceptance of these requests.



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

| | |
|-----------------------|---|
| Grant Summary: | Funding for the Agency of Education to hire temporary staff to process the unusual number of applications from Early Childhood Educators seeking full licensure to provide public and pre-K services under 2014 Act 166 - 'An act relating to providing access to publicly funded pre-K education'. |
|-----------------------|---|

| | |
|--------------|------------|
| Date: | 11/14/2016 |
|--------------|------------|

| | |
|--------------------|---------------------|
| Department: | Agency of Education |
|--------------------|---------------------|

| | |
|------------------------------|-------------------------------------|
| Legal Title of Grant: | Early Childhood Education Licensure |
|------------------------------|-------------------------------------|

| | |
|---------------------------|-----|
| Federal Catalog #: | N/A |
|---------------------------|-----|

| | |
|--------------------------------------|--|
| Grant/Donor Name and Address: | Vermont Birth to Five, Middlebury, VT. |
|--------------------------------------|--|

| | | |
|----------------------|------------------------|----------------------|
| Grant Period: | From: 11/1/2016 | To: 6/30/2017 |
|----------------------|------------------------|----------------------|

| | |
|-----------------------|----------|
| Grant/Donation | \$13,000 |
|-----------------------|----------|

| | SFY 1 | SFY 2 | SFY 3 | Total | Comments |
|----------------------|----------|-------|-------|----------|----------|
| Grant Amount: | \$13,000 | \$ | \$ | \$13,000 | . |

| Position Information: | # Positions | Explanation/Comments |
|------------------------------|-------------|----------------------|
| | | |

Additional Comments:

Has Vantage budget detail been reviewed and reconciled? Yes No *DIS 11-14-16* (Analyst Initial)

| | | |
|------------------------------------|--------------------|-----------|
| Department of Finance & Management | <i>[Signature]</i> | (Initial) |
|------------------------------------|--------------------|-----------|

| | | |
|-----------------------------|--------------------|-----------|
| Secretary of Administration | <i>[Signature]</i> | (Initial) |
|-----------------------------|--------------------|-----------|


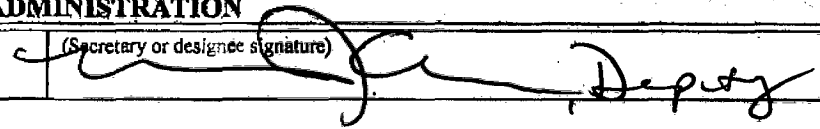
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|-----------------------------|-----------------|------|
| Sent To Joint Fiscal Office | <i>11/21/16</i> | Date |
|-----------------------------|-----------------|------|



STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

| BASIC GRANT INFORMATION | | | | |
|--|-------------------------------------|------------|----------------|-----------------|
| 1. Agency: | Education | | | |
| 2. Department: | | | | |
| 3. Program: | Educator Quality | | | |
| 4. Legal Title of Grant: | Early Childhood Education Licensure | | | |
| 5. Federal Catalog #: | | | | |
| 6. Grant/Donor Name and Address: Vermont Birth to Five, | | | | |
| 7. Grant Period: | From: | 11/10/2016 | To: | 6/30/2017 |
| 8. Purpose of Grant: To support additional temporary staffing in order to keep up with the processing of applications for Early Childhood Education licensure through alternative pathways such as transcript and peer review. | | | | |
| 9. Impact on existing program if grant is not Accepted: We would not be able to meet current deadlines for processing applications due to the increased volume of pre-k license applications exceeding the typical volume that staffing could address. | | | | |
| 10. BUDGET INFORMATION | | | | |
| | SFY 1 | SFY 2 | SFY 3 | Comments |
| | FY 2017 | FY | FY | |
| Expenditures: | | | | |
| Personal Services | \$13,000 | \$ | \$ | |
| Operating Expenses | \$ | \$ | \$ | |
| Grants | \$ | \$ | \$ | |
| Total | \$13,000 | \$ | \$ | |
| Revenues: | | | | |
| State Funds: | | | | |
| Cash | \$ | \$ | \$ | |
| In-Kind | \$ | \$ | \$ | |
| Federal Funds: | | | | |
| (Direct Costs) | \$ | \$ | \$ | |
| (Statewide Indirect) | \$ | \$ | \$ | |
| (Departmental Indirect) | \$ | \$ | \$ | |
| Other Funds: | | | | |
| Grant (source) | \$13,000 | \$ | \$ | |
| Total | \$13,000 | \$ | \$ | |
| Appropriation No: | 5100070000 | | Amount: | \$13,000 |
| | | | | \$ |
| | | | | \$ |
| | | | | \$ |
| | | | | \$ |
| | | | | \$ |
| | | | | \$ |
| | | | Total | \$13,000 |

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

| Has current fiscal year budget detail been entered into Vantage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | |
|--|---|-------------|-------|--|--|--|--|--|--|------------------------|--|
| PERSONAL SERVICE INFORMATION | | | | | | | | | | | |
| 11. Will monies from this grant be used to fund one or more Personal Service Contracts? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy. | | | | | | | | | | | |
| Appointing Authority Name: _____ Agreed by: _____ (initial) | | | | | | | | | | | |
| 12. Limited Service Position Information: | <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;"># Positions</th> <th style="width:70%;">Title</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr> <td>Total Positions</td> <td> </td> </tr> </tbody> </table> | # Positions | Title | | | | | | | Total Positions | |
| # Positions | Title | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Total Positions | | | | | | | | | | | |
| 12a. Equipment and space for these positions: <input checked="" type="checkbox"/> Is presently available. <input type="checkbox"/> Can be obtained with available funds. | | | | | | | | | | | |
| 13. AUTHORIZATION AGENCY/DEPARTMENT | | | | | | | | | | | |
| I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable): | Signature:  | | | | | | | | | | |
| | Title: Rebecca Holcombe, Secretary, Agency of Education | | | | | | | | | | |
| | Date: 11/14/2016 | | | | | | | | | | |
| | Signature: _____ Date: _____ | | | | | | | | | | |
| Title: _____ | | | | | | | | | | | |
| 14. SECRETARY OF ADMINISTRATION | | | | | | | | | | | |
| <input checked="" type="checkbox"/> Approved: | (Secretary or designee signature)  Deputy | | | | | | | | | | |
| Date: 11/15/16 | Date: | | | | | | | | | | |
| 15. ACTION BY GOVERNOR | | | | | | | | | | | |
| <input type="checkbox"/> Check One Box: Accepted | (Governor's signature) _____ | | | | | | | | | | |
| <input type="checkbox"/> Rejected | Date: 11/20/16 | | | | | | | | | | |
| 16. DOCUMENTATION REQUIRED | | | | | | | | | | | |
| Required GRANT Documentation | | | | | | | | | | | |
| <input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Grant Budget | <input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable) | | | | | | | | | | |
| End Form AA-1 | | | | | | | | | | | |
| (*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5). | | | | | | | | | | | |

State of Vermont Request for Grant Acceptance (Form AA-1)
Project Narrative: Supplemental Funding for Licensing related to PreK

Description of Project Deliverables

The Agency of Education (AOE) will utilize the funds to purchase additional temporary staff time to process licenses for the high influx of early childhood educators seeking peer review and transcript review to become fully licensed to meet Act 166 requirements.

Need for Project

Act 166 requires that public and private preK providers have a fully licensed teacher to in order to be prequalified to provide education services to students. Currently, the early childhood community has found a lack in the number of licensed educators available to meet this need. Through stakeholder engagement and project team meetings, multiple solutions were proposed for addressing this shortfall.

Among them was a recommendation that non-profit community groups would support private providers in pursuing licensure through peer review as a way to obtain a license. This support has created an unanticipated uptick in peer review applications and given staff constraints, the wait time for clearance is longer than applicants would like.

As part of the joint stakeholder and Early Childhood committee work, Vermont Community Preschool Collaborative/Vermont Birth to 5 offered to support the hiring of temporary staff to assist the Agency in meeting the timelines associated with processing licenses. The current timelines cannot be met due to the increased volume of preK license applications exceeding the typical volume that current staffing can address.

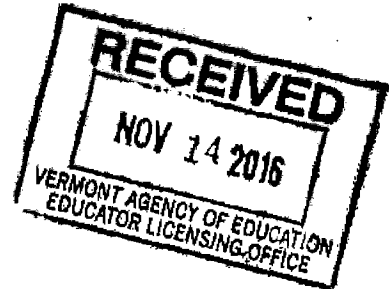
To offset this short term work flow problem, Vermont Birth to Five is offering to fund temporary staff that will help the Agency to meet the deadlines associated with processing these preK licenses, increase applicant satisfaction and support achieving the goals of Act 166.

Project Objectives

By the end of the term of agreement for this grant (June 30, 2017), we expect that:

1. The AOE will process 90% of preK peer review licenses within 90 days of portfolio submission.

Vermont Birth to Five



November 10, 2016

Debi Price, Director of Educator Quality
Vermont Agency of Education
219 North Main Street, Suite 402
Barre, VT 05641

Dear Debi:

It is a pleasure to present a grant to the Vermont Agency of Education from Vermont Birth to Five (VB5), a project of the Permanent Fund for Vermont's Children, a supporting organization of the Vermont Community Foundation, as follows:

Total Grant Amount: \$13,000.00

Grant Number: 20162223

Purpose: For the Agency of Education for additional temporary staffing in order to keep up with the processing of applications for ECE licensure through alternative pathways such as transcript and peer review.

Reporting: A short narrative report of grant activities/progress due February 15, 2017 and a final narrative report as well as budget/expenditures due July 1, 2017.

Deposit of this check signifies your intention to comply with the stated grant purpose.

If you have any questions about this grant, please contact Sherry Carlson, VCPC consultant, at scarlson380@comcast.net.

Congratulations and best wishes,

A handwritten signature in black ink, appearing to read "Janet McLaughlin".

Janet McLaughlin
Executive Director, Vermont Birth to Five
Enclosure:

By accepting this check, your organization certifies to the Permanent Fund for Vermont's Children that no tangible benefit, goods or services have been received by any donor or advisor connected with the Fund, their family members, or any entities controlled by aforesaid persons.

3 Court Street, Middlebury, VT 05753
www.vermontbirthtofive.org

An initiative supported by the Permanent Fund for Vermont's Children, the A.D. Henderson Foundation & the Turrell Fund