



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Sorsha Anderson, Staff Associate
Date: July 16, 2020
Subject: Grant Requests – JFO #3010

Enclosed please find one (1) item, which the Joint Fiscal Office has received from the Administration.

JFO #3010 – \$20,000 from the Association of Fish and Wildlife Agencies (AWFA) to the VT Dept. of Fish and Wildlife. Funds will be used for a marketing campaign with goals to build awareness, strengthen credibility and engage advocates in the work Vermont Fish and Wildlife does to protect and conserve wildlife. Grant funds will be used primarily to purchase social media and digital ads on multiple platforms. *This request does not stem from the state or federal response to the COVID-19 pandemic.*

[JFO received 07/16/20]

Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; ddickerson@leg.state.vt.us) if you have questions or would like this item held for legislative review. Unless we hear from you to the contrary by August 3, 2020, we will assume that you agree to consider as final the Governor's acceptance of this request.

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:	This is a grant from the Association of Fish and Wildlife Agencies for \$20,000 for the Vermont FWD to increase awareness of FWD's role in conserving wildlife among their target audiences.				
Date:	7/1/2020				
Department:	Vermont Fish and Wildlife Department				
Legal Title of Grant:	Making It Last toolkit implementation				
Federal Catalog #:	N/A				
Grant/Donor Name and Address:	Association of Fish and Wildlife Agencies, 1100 First Street, Suite 825, Washington, DC 20002				
Grant Period:	From:	6/1/2020	To:	12/31/2020	
Grant/Donation	\$20,000				
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$20,000	\$	\$	\$20,000	No match requirement for these funds.
Position Information:	# Positions	Explanation/Comments			
	0				
Additional Comments:					
Department of Finance & Management		(Initial)			
Secretary of Administration		(Initial)			
Sent To Joint Fiscal Office		Date			



Fish & Wildlife Department
1 National Life Drive, Davis 2
Montpelier, Vermont 05620
www.vtfishandwildlife.com

Agency of Natural Resources

MEMORANDUM

TO: Michael Middleman, Budget Analyst

FROM: Elizabeth Stratton, Financial Manager

SUBJECT: Grant Acceptance Request

DATE: May 28, 2020

Enclosed is a Request for Grant Acceptance (Form AA-1) for \$20,000 from the Association of Fish and Wildlife Agencies (AWFA) that will fund a marketing campaign with goals to build awareness, strengthen credibility and engage advocates in the work Vermont Fish and Wildlife does to protect and conserve wildlife. Grant funds will be used primarily to purchase social media and digital ads on multiple platforms.

Please let me know if you need any further information.

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Agency of Natural Resources			
2. Department:	Fish and Wildlife Department			
3. Program:	Outreach/Marketing			
4. Legal Title of Grant:	Making It Last toolkit implementation			
5. Federal Catalog #:	n/a			
6. Grant/Donor Name and Address:	Association of Fish and Wildlife Agencies 1100 First Street, Suite 825 Washington DC 20002			
7. Grant Period:	From:	6/1/2020	To:	12/31/2020
8. Purpose of Grant:	Increase awareness of the Department's role in protecting and conserving wildlife among target audiences.			
9. Impact on existing program if grant is not Accepted:	Accepting this grant will allow the department to purchase paid advertising for the specific purpose of raising awareness.			
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 21	FY	FY	
Personal Services	\$	\$	\$	
Operating Expenses	\$20,000	\$	\$	
Grants	\$	\$	\$	
Total	\$20,000	\$	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source AFWA)	\$20,000	\$	\$	
Total	\$20,000	\$	\$	
Appropriation No:	6120000000	Amount:	\$20,000	
			\$	
			\$	
			\$	
			\$	
			\$	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

	\$
Total	\$20,000

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature:	Date: 05/31/2020
	Title: Commissioner	
	Signature:	Date: 06/01/2020
	Title: Secretary	

14. SECRETARY OF ADMINISTRATION

<input type="checkbox"/>	Approved:	(Secretary or designee signature)	Date:
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15. ACTION BY GOVERNOR

<input type="checkbox"/>	Check One Box: Accepted	(Governor's signature)	Date:
<input type="checkbox"/>	Rejected		

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Grant Budget	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)
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End Form AA-1

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

question on the application was contact info about the department.

Lilla Stutz-Lumbra
Outreach Coordinator
Vermont Fish & Wildlife Department
1 National Life Drive, Davis 2
Montpelier, VT 05620
802.272.4139
www.vtfishandwildlife.com

Due to the coronavirus (COVID-19), the Agency of Natural Resources is taking additional safety measures to protect our employees, partners and customers. We are now working remotely and focused on keeping our normal business processes fully functional. We encourage you to communicate electronically or via phone to the greatest extent possible. Thank you for your patience and understanding that responses may occasionally be delayed.

From: Jenifer Wisniewski <Jenifer.Wisniewski@tn.gov>
Sent: Thursday, May 7, 2020 3:19 PM
To: Lumbra, Lil <Lil.Lumbra@vermont.gov>
Subject: Vermont got Awarded!

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hey Lil,

Great news! Vermont was chosen as a NEAFWA pilot state for phase 2 of the Making It Last toolkit implementation multistate grant!

This year, VT will receive \$20,000 to implement the making it last toolkit along the lines of what you outlined in your application. With all this COVID-19 business going on right now, would you still be able to accept this money and spend it this year? Would there be any affect to the timeline in your application?

If you can still participate, the next steps will be a call with this year's recipients (LA, MS, SC, CT, and VT) to discuss plans and next steps. Be on the lookout for something from Judy Stokes-Weber who helps Patty and me manage this project.

PS – If you weren't the one that submitted the application, please forward to the right person. I forgot to put a spot on the application form for state contact and Emily from Maine said you might be the right person to send this to.

Jenifer Wisniewski
Chief, Outreach and Communication
Tennessee Wildlife Resources Agency
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tnwildlife.org | [Facebook](#) | [Instagram](#) | [Twitter](#)