



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: James Reardon, Commissioner of Finance & Management
From: Nathan Lavery, Fiscal Analyst
Date: December 9, 2009
Subject: JFO #2408, #2409, #2410, #2411, #2412, #2413

No Joint Fiscal Committee member has requested that the following items be held for review:

JFO #2408 — \$26,190 grant from the U.S. Health Resources and Services Administration to the Department of Health. These grant funds will be used to support the recruitment and retention of primary care providers via a subgrant to the Vermont State Primary Care Offices (PCO).
[JFO received 11/09/09]

JFO #2409 — \$217,504 grant from the U.S. Department of Justice to the Center for Crime Victim Services. These funds will be distributed to the Vermont Network Against Domestic and Sexual Violence for direct services to victims of sexual assault.
[JFO received 11/09/09]

JFO #2410 — \$695,147 grant from the U.S. Department of Justice to the Center for Crime Victim Services. These funds will be used to aid adult and child victims of domestic violence and sexual assault, etc., by expanding safety and support services in five of Vermont's rural.
[JFO received 11/09/09]

JFO #2411 — \$71,216 grant from the U.S. Department of Justice to the Center for Crime Victim Services. These funds will be used for outreach and education about services available to crime victims. The focus of this outreach will be underserved populations from diverse cultural backgrounds who may not speak English.
[JFO received 11/09/09]

JFO #2412 — \$1,000,000 grant from the U.S. Department of Justice to the Department of Public Safety. These funds will be used to support the work of the Vermont Drug Task Force to disrupt the flow of illegal drugs into Vermont.
[JFO received 11/09/09]

JFO #2413 — \$96,477 grant from the U.S. Department of Labor to the Vermont Department of Labor. These funds will be used to fund necessary IT upgrades and staff training for the transition to the new federal apprenticeship program mandates.

[JFO received 11/09/09]

In accordance with 32 V.S.A. §5, the requisite 30 days having elapsed since these items were submitted to the Joint Fiscal Committee, the Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Wendy Davis, Commissioner
Judy Rex, Executive Director
Thomas Tremblay, Commissioner
Patricia Moulton Powden, Commissioner



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: November 12, 2009
Subject: Grant Requests

Enclosed please find seven (7) requests that the Joint Fiscal Office has received from the administration:

JFO #2407 — \$612,000 grant from the U.S. Environmental Protection Agency (EPA) to the Agency of Commerce & Community Development. These grant funds will be used to establish a special revolving loan fund for brownfield projects that are “shovel-ready”. **This grant is a competitive award under the American Recovery and Reinvestment Act (ARRA) and expedited approval of this item has been requested.** The Joint Fiscal Committee members will be contacted within two weeks with a request to waive the statutory review period and accept this item.
[JFO received 11/09/09]

JFO #2408 — \$26,190 grant from the U.S. Health Resources and Services Administration to the Department of Health. These grant funds will be used to support the recruitment and retention of primary care providers via a subgrant to the Vermont State Primary Care Offices (PCO). **This grant is a competitive award under the American Recovery and Reinvestment Act (ARRA) and expedited approval of this item has been requested.** The Joint Fiscal Committee members will be contacted within two weeks with a request to waive the statutory review period and accept this item.
[JFO received 11/09/09]

JFO #2409 — \$217,504 grant from the U.S. Department of Justice to the Center for Crime Victim Services. These funds will be distributed to the Vermont Network Against Domestic and Sexual Violence for direct services to victims of sexual assault.
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JFO #2410 — \$695,147 grant from the U.S. Department of Justice to the Center for Crime Victim Services. These funds will be used to aid adult and child victims of domestic violence and sexual assault, etc., by expanding safety and support services in five of Vermont's rural.
[JFO received 11/09/09]

JFO #2411 — \$71,216 grant from the U.S. Department of Justice to the Center for Crime Victim Services. These funds will be used for outreach and education about services available to crime victims. The focus of this outreach will be underserved populations from diverse cultural backgrounds who may not speak English.
[JFO received 11/09/09]

JFO #2412 — \$1,000,000 grant from the U.S. Department of Justice to the Department of Public Safety. These funds will be used to support the work of the Vermont Drug Task Force to disrupt the flow of illegal drugs into Vermont.

[JFO received 11/09/09]

JFO #2413 — \$96,477 grant from the U.S. Department of Labor to the Vermont Department of Labor. These funds will be used to fund necessary IT upgrades and staff training for the transition to the new federal apprenticeship program mandates.

[JFO received 11/09/09]

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for Joint Fiscal Committee review. Unless we hear from you to the contrary by November 26 we will assume that you agree to consider as final the Governor's acceptance of these requests.

cc: James Reardon, Commissioner
Kevin Dorn, Secretary
Joan Senecal, Commissioner
Judy Rex, Executive Director
Thomas Tremblay, Commissioner
Patricia Moulton Powden, Commissioner



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Representative William Lippert
From: Nathan Lavery, Fiscal Analyst
Date: November 12, 2009
Subject: JFO #2409, #2410, #2411, #2412

Representative Michael Obuchowski asked that I forward to you a copy of the enclosed grant materials and cover memo. He requests your observations regarding the enclosed items.

cc: Rep. Michael Obuchowski
Stephen Klein

210 2412



State of Vermont
Department of Finance & Management
109 State Street, Pavilion Building
Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
[fax] 802-828-2428

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary:		Three years of financial support for the Vermont Drug Task Force to operate new model to address rural crime and drugs.			
Date:		10/20/2009			
Department:		Department of Public Safety			
Legal Title of Grant:		Bureau of Justice Assistance FY 09 Congressionally Selected Awards			
Federal Catalog #:		16.753			
Grant/Donor Name and Address:		Department of Justice, Bureau of Justice Assistance			
Grant Period:	From:	8/1/2009	To:	7/31/2012	
Grant/Donation		\$1,000,000			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$88,152	\$574,220	\$337,628	\$1,000,000	100% federal funding
Position Information:		# Positions	Explanation/Comments		
		0			
Additional Comments:					
Department of Finance & Management				<i>JF 10/22/09</i>	(Initial) DB 10-19-09
Secretary of Administration				<i>JP 10/21/09</i>	(Initial)
Sent To Joint Fiscal Office				<i>11/5/09</i>	Date



STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION

1. Agency:	
2. Department:	Public Safety
3. Program:	State Police
4. Legal Title of Grant:	FY09 Congressionally Selected Awards
5. Federal Catalog #:	16.753
6. Grant/Donor Name and Address: U.S. Dept. of Justice, Office of Justice Programs 810 Seventh Street NW Washington, DC 20531	
7. Grant Period:	From: 8/1/2009 To: 7/31/2012

8. Purpose of Grant:
The Congressionally Selected Awards Program, authorized by the Omnibus Appropriations Act, 2009 (Pub. L. 111-8), helps improve the functioning of the criminal justice system, prevent or combat juvenile delinquency, and/or assist victims of crime (other than compensation).

9. Impact on existing program if grant is not Accepted:
The Vermont Department of Public Safety will use their FY 2009 Congressionally Selected award to support the Vermont Drug TaskForce (VDTF), a multi-jurisdictional statewide task force that operates under the command of the Vermont State Police Special Investigations Unit. The primary goal of the VDTF is to disrupt the flow of illegal drugs into Vermont through collaboration among all effected law enforcement entities . Specific activities to be performed under this grant will be to: identify officers from the local jurisdictions to work closely with the VDTF; work with Vermont FUSION Center in establishing crime data for the problem area; initiate intelligence gathering and analysis of crime in the problem areas; utilize a multiagency approach to execute data-driven uniform saturation patrols in the problem areas; conduct covert arrests of drug defendants in an attempt to further infiltrate drug distribution networks; and conclude with an arrest sweep of multiple defendants. This operation involves coordination with multiple law enforcement agencies at the state, local, county and federal levels, as well as involvement by the Vermont FUSION Center and local prosecutors and corrections officials.

10. BUDGET INFORMATION

	SFY 1	SFY 2	SFY 3	Comments
	FY 2010	FY 2011	FY 2012	
Expenditures:				
Personal Services	\$47,152	\$360,417	\$213,824	
Operating Expenses	\$41,000	\$123,803	\$123,804	
Grants	\$	\$90,000	\$	
Total	\$88,152	\$574,220	\$337,628	
Revenues:				
State Funds:				
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:				
(Direct Costs)	\$88,152	\$574,220	\$337,628	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	

REQUEST 10 2009

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

Other Funds:	\$	\$	\$
Grant (source)	\$	\$	\$
Total	\$88,152	\$574,220	\$337,628

Appropriation No:	2140010000	Amount:	\$1,000,000
			\$
			\$
			\$
			\$
			\$
			\$
		Total	\$1,000,000

PERSONAL SERVICE INFORMATION

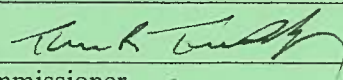
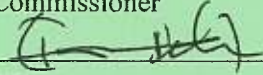
11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

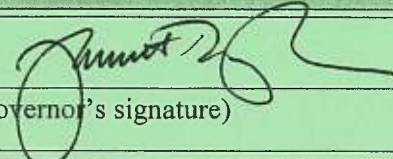
12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

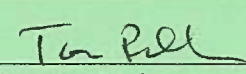
13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 10/1/09
	Title: Commissioner	
	Signature: 	Date:
	Title:	

14. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Check One Box: Accepted	 (Governor's signature)	11/3/09
<input type="checkbox"/> Rejected		Date:

15. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/> Check One Box: Request to JFO	 (Secretary's signature or designee)	11/14/09
<input type="checkbox"/> Information to JFO		Date:

16. DOCUMENTATION REQUIRED

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

Required GRANT Documentation

- | | |
|---|---|
| <input type="checkbox"/> Request Memo | <input type="checkbox"/> Notice of Donation (if any) |
| <input type="checkbox"/> Dept. project approval (if applicable) | <input type="checkbox"/> Grant (Project) Timeline (if applicable) |
| <input type="checkbox"/> Notice of Award | <input type="checkbox"/> Request for Extension (if applicable) |
| <input type="checkbox"/> Grant Agreement | <input type="checkbox"/> Form AA-1PN attached (if applicable) |
| <input type="checkbox"/> Grant Budget | |

End Form AA-1



Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 21, 2009

Commissioner Thomas Tremblay
Vermont Department of Public Safety
103 South Main Street
State Police Headquarters
Waterbury, VT 05671-0001

Dear Commissioner Tremblay:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 09 Congressionally Selected in the amount of \$1,000,000 for Vermont Department of Public Safety.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Flora Lawson, Program Manager at (202) 305-9216; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Mary Lou Leary".

Mary Lou Leary
Acting Assistant Attorney General

Enclosures



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 3

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Vermont Department of Public Safety 103 South Main Street State Police Headquarters Waterbury, VT 05671-0001		4. AWARD NUMBER: 2009-D1-BX-0202	
1A. GRANTEE IRS/VENDOR NO. 036000274		5. PROJECT PERIOD: FROM 08/01/2009 TO 07/31/2012 BUDGET PERIOD: FROM 08/01/2009 TO 07/31/2012	6. AWARD DATE 09/21/2009
3. PROJECT TITLE Vermont Drug Task Force Project		7. ACTION Initial	
8. SUPPLEMENT NUMBER 00		9. PREVIOUS AWARD AMOUNT \$ 0	
10. AMOUNT OF THIS AWARD \$ 1,000,000		11. TOTAL AWARD \$ 1,000,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY09 (BJA – Congressionally Recommended) Pub. L. No. 111-8, 123 Stat. 524, 580			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Mary Lou Leary Acting Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Thomas Tremblay Commissioner	
17. SIGNATURE OF APPROVING OFFICIAL <i>Mary Lou Leary</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Thomas Tremblay</i>	19A. DATE 9/28/09
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B D1 80 00 00 1000000		21. IDIU5878	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)

**VERMONT DEPARTMENT OF PUBLIC SAFETY
VERMONT STATE POLICE
FY2009 CONGRESSIONAL AWARD
ATTACHMENT 1
CFDA#16.753**

PROJECT ABSTRACT:

The Vermont State Police currently has in place a model for law enforcement combating the illegal drug problem in Vermont. This established model, known as the Vermont Drug Task Force (VDTF) is a multi-jurisdictional, statewide task force that operates under the command of the Vermont State Police, Special Investigations Unit. The VDTF operates directly under State Police supervisors and is made up of state and local undercover officers, who specialize in the enforcement of drug crimes throughout the entire state of Vermont, population (621,254). The VDTF has proven to be highly successful in combating the drug problem for more than 21 years. The VDTF has a strong reputation of assisting rural police departments and providing drug enforcement to areas that lack the resources needed to combat the ongoing drug problem.

The VTDTF's primary function is to conduct investigations into the transportation, sale, possession, and abuse of illegal drugs. These investigations range from street level dealers to major suppliers and enforcement efforts are geared towards disrupting the flow of illegal drugs into Vermont.

STATEMENT OF PROBLEM:

Vermont's most significant challenge is similar to that of many rural states; maintaining safer communities by combating the ever changing drug trade while attempting to reduce the rural crime that is a direct result of the drug problem.

Vermont's most prevalent drugs of abuse over the years have consistently included cocaine, crack cocaine, heroin and marijuana. In the late 90's and early 2000, Vermont experienced a significant increase in heroin. It is believed that this increase was due in part to the availability and inflated prices of this drug at the street level in Vermont. Heroin was being sold for \$30-\$40 a bag in Vermont towns. Heroin was being imported into Vermont from source cities in surrounding states such as Massachusetts, Connecticut and New York where it was being sold at a much reduced price. As a result, dealers were traveling to Vermont and making significant profit. The VDTF addressed this problem with zero tolerance enforcement. The VDTF formed a street level team of drug investigators to focus primarily on heroin distributors. This initiative was successful and was able to significantly impact the heroin problem in Vermont.

Cocaine has been consistently available in Vermont over the years. The availability of crack cocaine has increased in recent years and this continues to be a focus of the VDTF. Like heroin, cocaine and crack cocaine is trafficked into Vermont from source cities in surrounding states and sold on Vermont streets at inflated prices, resulting in a significant profit margin for dealers.

Vermont borders Canada to the north and as a result is a target for marijuana smuggling. This activity includes local Vermont dealers as well as organized criminal groups smuggling hydroponic marijuana into Vermont. In addition we have seen ecstasy pills in bulk quantities

being smuggled into Vermont from Canada. In recent years, Vermont has seen a significant increase in the illegal use and abuse of prescription drugs. This problem is prevalent throughout the state and reaches all age groups. Of particular concern has been the abuse of prescription drugs by our youth and young adults. Prescription drugs are being sold on the street and are often used as a medium of exchange for other street drugs. The increase in abuse of prescription drugs was seen on the heels of the decline in heroin in Vermont; however the VDTF has seen an increase in the availability of heroin since 2008.

The prescription drug problem has clearly resulted in an increase in crime, particularly in our rural areas. These crimes include assaults, robberies, fraud and property crimes. In 2007, the state suffered a dramatic increase in armed robberies and home invasions, many of which were found to be driven by drug addiction. Other crime increases seen in recent years such as pharmacy robberies / burglaries have exposed the connection with the prescription drug problem. The impact of these crimes has created significant quality of life issues for our local communities. The prescription drugs being sold illegally are widely available and are being sold at inflated prices. Oxycontin is a primary prescription drug of choice being sold on the street for an average of \$1 per milligram.

In addition to the increase in drug related crime, Vermont has experienced, in recent years, an increase of drug related overdose deaths. The victims of these deaths cross a wide array of ages, income, and social status and the deaths are largely fueled by prescription medications in conjunction with illicit narcotics.

To combat this problem, a Vermont State Police diversion investigator works closely with the VDTF to identify cases of diversion. The VDTF has stepped up efforts in identifying individuals illegally distributing prescription drugs.

GOALS AND OBJECTIVES:

The primary goal of the Vermont Drug Task Force is to disrupt the flow of illegal drugs into Vermont. The VDTF aims to target mid to high level dealers who are trafficking significant quantities of illegal drugs into Vermont communities for profit. Ultimately, the VDTF strives to apprehend those involved with the distribution of dangerous drugs so that those individuals will be introduced into the criminal justice system. The VDTF continues to work closely with state, local and federal agencies in presenting the best possible investigations for prosecution at either the state or federal level.

In addition to targeting the most significant dealers, the VDTF will focus on street level drug dealers that are negatively impacting Vermont's communities. It is evident throughout Vermont communities that rural crime is too often a direct result of illegal drug use and abuse. Concentrated efforts in identified high crime areas are a priority of the VDTF to make these communities safer for our citizens.

The VDTF will continue to provide its resources to local police and sheriffs departments when requested. The VDTF brings a highly trained group of undercover officers who specialize in drug investigations. These officers bring with them many years of expertise to conduct covert operations. The VDTF officers conduct concentrated enforcement efforts in problem areas with utilization of confidential informants and undercover officers conducting controlled drug purchases. These efforts ultimately lead to the identification of additional individuals involved in criminal activity as well as the identification of drug sources of supply.

The VDTF has proven to be a vital law enforcement resource in combating rural drug crime. Over the past several years the VDTF has experienced a decline in the number of officers due to reductions in federal funding. There is a need for additional personnel in the future in

order to achieve the goals of the VDTF and for us to be able to continue to provide a valuable service to the citizens of Vermont.

PROJECT DESIGN:

The Vermont Drug Task Force intends to refine and utilize an existing model for addressing rural crime and drugs. This model focuses on the saturation of a particular area that has been identified as having a high incidence of crime, in particular, drug crimes, crimes of violence and property crimes. This is an aggressive law enforcement approach, designed to address high crime areas, reduce crime and improve the quality of life within our communities.

To accomplish this, the VDTF recognizes the need to establish a multi-agency, multi-jurisdictional approach, which is essential to the mission of addressing rural crime and drugs.

This approach is described in the following outline:

- Collaborate with all effected law enforcement entities to identify the problem in a specific area.
- Identify an officer(s) from the local jurisdiction(s) to work closely with the VDTF.
- Work with Vermont FUSION Center in establishing crime data for the problem area.
- Initiate intelligence gathering and analysis of crime in the problem area.
- Utilize multi-agency approach to execute data-driven uniform saturation patrols in the problem area.
- VDTF conducts covert drug operations, identifying groups and / or individuals involved.
- Conduct covert arrests of drug defendants in an attempt to further infiltrate drug distribution networks.
- Conclude with an arrest sweep of multiple defendants. This operation involves coordination with multiple law enforcement agencies, state, local, county and federal. Additionally coordination and involvement by the Vermont FUSION Center as well as local prosecutors and correction officials.

- This operation is highlighted by media response, press conference and initial court appearances of defendants.

The VDTF has utilized this approach to addressing rural crime in Vermont with great success. Most recently the VDTF began an operation, dubbed "Operation Rail City" in the fall of 2008. This operation specifically targeted the City of St. Albans, located in the north-west corner of Vermont. The VDTF came together with law enforcement officials in St. Albans to address the growing problem of prescription drugs and a rise in quality of life crimes. This was a collaborative effort by all law enforcement agencies, utilizing a data driven approach, uniform saturation patrols, intelligence data, and undercover operations. A five month investigation resulted in the arrest of 21 defendants for drug distribution charges. In addition, this operation identified a significant oxycontin distribution ring that was bringing more than 1,000 oxycontin pills into the area each week. The investigation continued and resulted in the arrest of an individual who was responsible for trafficking large quantities of these pills from New York City to local Vermont dealers. The investigation resulted in the seizure of more than 2,000 illegal pills, approximately \$100,000 in cash, vehicles and several firearms. Defendants from this operation face charges in both state and federal court.

In 2008, an operation dubbed "Operation Marble Valley" focused on the Rutland, Vermont, region after a series of violent crimes, including a homicide, had occurred. Operation Marble Valley resulted in the arrest of over 30 drug offenders in a one day drug sweep, and criminal charges against 41 perpetrators who now face prosecution in both state and federal court. Operation Marble Valley was a collaborative effort of all Vermont Law Enforcement led by the Vermont Drug Task Force. This was in a direct response to the escalating problem of illegal drug related crime in the city of Rutland and surrounding region during the start of 2008.

This operation brought together 8 different law enforcement agencies working with prosecutors from the state, county and federal governments in pursuit of those involved in illegal drug crime. The Vermont Drug Task Force program provided over \$113,000 of funding for investigator overtime costs, evidence collection expenses, investigative support costs, and arrest sweep expenses, to make this initiative financially possible.

The VTDTF receives funds from the State of Vermont for the Community Drug Interdiction Program to fund 2 local positions and there are overtime funds available to the local agencies for time spent on drug related cases. The department has established a committee of 5 people which meets every year to disperse the overtime funds to the locals who apply for the Community Drug Interdiction Funds.

PROGRAM EVALUATION:

All investigations and arrests are reported to NIBRS and entered in to our CAD system. The VTDTF collects quarterly information on drugs seized by quantity and value. Statistics are recorded monthly and analyzed by the Vermont Fusion Center to identify emerging drug crime trends. The ongoing work of the VDTF and its achievements greatly serve to enhance the public safety of all Vermonters by reducing the violence and crime commonly associated with dangerous drugs.

The VTDTF relies on the federal funds that they receive. Without the federal funds the achievements of the Drug Task Force would be greatly diminished. The number of individuals on the task force would be reduced dramatically. The local towns and municipalities do not have the resources to fight all of the criminal activity from drug trafficking in their communities.

TIME TASK PLAN:

Goals	Activity Objective	Expected Completion
Year one combat drugs and decrease the availability of drugs on our streets	Arrest criminals and remove them from our neighborhoods in an effort to keep Vermont safe.	On going battle which is never complete. Work continuously to improve the quality of life in Vermont
Year two combat drugs and decrease the availability of drugs on our streets	Arrest criminals and remove them from our neighborhoods in an effort to keep Vermont safe.	On going battle which is never complete Work continuously to improve the quality of life in Vermont
Year three combat drugs and decrease the availability of drugs on our streets	Arrest criminals and remove them from our neighborhoods in an effort to keep Vermont safe.	On going battle which is never complete Work continuously to improve the quality of life in Vermont

PROJECT MANAGEMENT STRUCTURE

The Vermont State Police is a division of The Vermont Department of Public Safety.

There are 321 sworn positions, of those positions 11 make up the Vermont Drug Task Force.

The positions in the task force are as follows:

- 1 Captain
- 2 Lieutenants
- 4 Sergeants
- 4 Detective Troopers

The task force also has 5 Detectives from local and municipal departments who work directly with the task force daily. Of these positions 2 VSP sworn and 3 local positions are funded with federal funds. Without federal funding the task force would be greatly diminished. Along with the sworn positions the Department of Public Safety has approximately 600 Civilian positions.

Of the 600 or so civilian positions 3 work with the task force in the following positions:

- 1 Task force Business Manager
- 1 Lab position (Drug analyst)
- 1 Fusion Analyst

The individuals who work directly on the task force have more than 5 years of experience in their fields of expertise. The VTDTF officers are highly trained in covert operations and continuously attend trainings to improve their expertise in fighting drug crime.

As mentioned above the VTDTF has been successful in implementing operations with in the state and working very closely with the states local and municipal departments.

In the past year the Task Force has operated more than 4 very successful operations and has the collaboration of many other towns and counties looking for them to implement covert operations

in their areas to assist them in stopping the flow of drugs into their neighborhoods. Where there are drugs you are sure to find other crimes such a burglaries or home invasions along with other violent crimes. The VTDTF works daily to stop or decrease the flow of drugs into our state from our neighboring states of New York, New Hampshire, Massachusetts and also our neighbors on the other side of the border the province of Quebec in Canada.

ORGANIZATIONAL CAPABILITY:

The Vermont State police has many years of experience, as an organization under the Department of Public Safety, managing several different types of grants. The State Police have grants from the Bureau of Justice Assistance along with grants from the Community Oriented Policing Services Department. The Vermont Drug Task Force falls under the supervision of the Bureau of Criminal Investigations which is involved in many projects and covert operations on a regular basis. The VTDTF has conducted numerous successful operations during its 21 years of operation and continue to do so daily.

**VERMONT DEPARTMENT OF PUBLIC SAFETY
VERMONT STATE POLICE
FY2009 CONGRESSIONAL AWARD
ATTACHMENT 3 OTHER
CFDA#16.753**

It is very difficult to project an annualized time line for our project goal and related objective. The overall goal of combating drug crime in Vermont is a part of daily activities for the VTDTF. The activities of the VTDTF investigators are fluid and ever changing based on the drug problems that are identified. The VTDTF is often called upon to react to specific problem areas or situations involving drugs and associated crime. In addition, the VTDTF responds to changing drug trends and methods utilized by individuals involved in drug distribution. To accomplish our intended goals, the VTDTF must prioritize drug investigations with emphasis on those that will have the most impact on our local communities and those that will help keep Vermont citizens safe. The VTDTF must continue to work closely with local, state, and federal agencies in order to maintain success at combating drug crime. Despite the past successes of the VTDTF, we recognize that there will always be a need to combat drug distribution at all levels and to make every attempt at disrupting the flow of illicit drugs into Vermont.

The Vermont Drug Task Force is under the command and supervision of the Vermont State Police which falls within the State of Vermont Department of Public Safety. The VDTF is a part of the Special Investigations Unit which lies within the Criminal Division of the Vermont State Police. The VDTF is overseen by the Captain, SIU Commander who reports directly to the Criminal Division Major.

The positions in the task force are as follows:

- 1 Captain
- 2 Lieutenants - 1 North and 1 South
- 4 Sergeants - 2 North and 2 South
- 4 Detective Troopers - 2 North and 2 South

The task force also has 5 Detectives from local and municipal departments who work directly with the task force daily.

The 3 civilian positions report directly to their supervisor who reports directly to the Captain of the SIU division.

ATTACHMENT A
SCOPE OF WORK TO BE PERFORMED

Need or Problem

Successful investigation and prosecution of drug traffickers is very labor intensive. Drug cases require early involvement of a prosecutor to ensure that complex constitutional issues are properly discussed during the investigative stage. Early involvement by a prosecutor increases the likelihood of conviction and plea agreement. High caseloads and limited resources have made it difficult for local court prosecutors to specifically focus on drug cases and time consuming drug investigations. In addition, Vermont's 14 counties, being served by as many independently elected State's Attorneys, presents a challenge to an effective statewide coordinated effort.

Goals

The Vermont Attorney General's office goal is to aggressively prosecute drug cases throughout Vermont. In addition, this project will help identify trends of new drugs coming into Vermont and will aide in interdiction, education and legislative initiatives.

Objectives

- 1) Provide appropriate legal advice and consult to Task Force Officers working drug investigations.
- 2) Preview completed drug investigations and file appropriate charges.
- 3) Prosecute drug cases at arraignment, through trial ,and upon appeal.
- 4) Assist in training Officers on Laws effecting Drug investigations.

Activities

- 1) Provide legal advice to Task Force officers working on undercover operations.
- 2) Prosecute Cases cultivated from Task Force operations
- 3) Handle appeals from cases prosecuted.
- 4) Train law enforcement personnel on legal and constitutional issues surrounding drug interdiction.
- 5) Provide advise and consult, as requested, to the Legislature, on trends in drug trafficking in Vermont and propose change to Vermont's drug statutes.

Key personnel, roles and dedicated hours

The attorneys are under the supervision of the Chief of the Criminal Division of the Attorney General's office. The drug prosecutors work directly with the members of the drug task force. All drug prosecutors are available during non-regular office hours for legal consultation and related tasks to the assigned task force members.

Evaluation

The project will be monitored by, number, type, quality of investigation and successful persecutions conducted during the period of the grant. A semi-annual report is due 30 days after the reporting period is completed.

(e.g. July for June/Jan for Dec.) Accurate records of the cases and work by the attorneys is to be maintained by the Attorney General's office.

ATTACHMENT B
PAYMENT PROVISIONS
PAYMENT TERMS:

The State agrees to compensate the Subrecipient for services performed up to the maximum amounts stated below provided such services are within the scope of the grant and are authorized as provided for under the terms and conditions of this grant.

Budget Category	Award Amount
Attorney General Prosecutor Personnel Services, Related to drug investigations only.	\$

PAYMENT TERMS:
The State, at its discretion, will reimburse the subrecipient by one or more of the following optional alternatives depending on the needs of the subrecipient and their standing with the State at the time such reimbursement is requested:

- Limited cash advance in accordance with the Department of Public Safety's then existing procedures.
- Reimbursement in arrears of expenditures with attached documentation as such is then defined by the Department of Public Safety's existing procedures.
- Reimbursement in arrears of expenditures without attached documentation.

Subrecipients will submit their reimbursement requests to their respective grant manager(s) using the Department of Public Safety Financial Report Form Any required documentation must be attached to this form at the time of submission.

Reimbursement in arrears of expenditures: The subgrantee is required to submit documentation in support of their request for reimbursement attached to their invoices. It is expected that they (the subrecipient) will include such material as copies of paid invoices, payroll register, time sheets and hourly rate tables for employees who will be charging time against the grant and any other pertinent materials. Supporting documentation for Benefits, % of FICA % of Workers Compensation, % Medical, % Retirement, % Dental etc. All requests for reimbursement must be submitted on the department's reimbursement sheet.

Monthly Financial Statements are due no later than the 15th of the month following the month being reported.
A financial close out report must be submitted within 30 days of the end date of the grant.
All completed forms should be submitted to:

VERMONT DEPARTMENT OF PUBLIC SAFETY
 VERMONT STATE POLICE
 FY2009 CONGRESSIONAL AWARD
 ATTACHMENT 2
 CFDA#16.753

JAG 2009 BUDJET NARRATIVE

A. PERSONNEL

Sergeant – 100% of time devoted to Project	\$70,518.50
Sergeant – Overtime 540 hrs @ 42.82/hr	\$23,122.80
Sergeant – 100% of time devoted to project	\$70,518.50
Sergeant – Overtime 540 hrs @ 42.82/hr	\$23,122.80
Business Manager - 100% of time devoted to Project	\$51,937.60
Business Manager - Overtime 15 hrs a month @ 24.97/ hr	\$4,494.60
Analyst - 100% of time devoted to project	\$50,273.60
Analyst - Overtime 15 hrs a month @ 24.17/hr	\$4,345.20
Lab Personnel – Drug Analyst – 100% of Time	\$58,531.20
Lab Technician – Drug Analyst –O/T 6 hrs a month @ 28.14/hr	\$2,026.08
Overtime for Drug Related Cases 35.76/hr OT Rate X 2500 hours	\$89,400.00
Total Personnel	\$448,290.88

Overtime expenses

Federal funding for the VTDTF over the past years has continued on a downward spiral. A number of critical positions risk elimination due to federal funding reductions. The investigators of the Vermont Drug Task Force work long hours involving over time as the nature of the business. The overtime costs of the VTDTF budget are always a substantial portion of the operating costs. These funds expended to defray over time costs will help avoid a potential cut in task force strength by more than 50% in the very near future because of declining federal grant funds. There number of officers working the Drug related cases will be approximately 10.

B. FRINGE BENEFITS include the following: Social Security/Medicare, Retirement, Health Ins., Life Ins., Dental, EAP and Workers Comp.

Business Manager	\$24,856.22
Analyst	\$28,942.78
Sergeant	\$38,897.43
Sergeant	\$38,897.43
LAB – Drug Analyst	\$20,275.96
Overtime Fringe Benefits Retirement 10.1%, FICA 7.65% and Worker Comp 6%	\$21,232.50

Total for Fringe Benefits **\$173,102.32**
7

C. TRAVEL

PURPOSE Trainings **\$10,000.00**

The trainings that will be attended are unknown at this time. There would be two people to attending Financial training from BJA in Washington. Trainings for combating drug related crimes.

D. EQUIPMENT

VEHICLES: The Drug Task Force provides an “undercover” vehicle to each officer. Vehicles purchased for DTF officers are non-police vehicles and are registered under fictitious names so as not to compromise the identity of the undercover officers. DTF officers work statewide and on occasion need to travel to surrounding states on investigations. In addition to daily travel, these vehicles are utilized regularly for surveillance and undercover operations.

The process to purchase these vehicles is conducted by DTF Supervisors. Vehicles purchased are selected individually with considerations given to the officer it will be assigned to, the area of the state where it will be utilized, as well as the need to replace undercover vehicles that may have been compromised or are in need of replacement for mechanical reasons. In addition to the normal wear and tear on these vehicles, it is essential that the vehicles be replaced due to high mileage and their exposure to numerous undercover operations.

In recent years we have found success in purchasing used vehicles, with low mileage in the price range of approximately \$20,000 each. We have been able to find vehicles that fit the needs of undercover officers through this process. At this time we are in need of replacing two (2) vehicles, and are requesting funding to make this purchase.

2 used vehicles \$ 20,500.00 X 2 = \$41,000.00

E. SUPPLIES

Gasoline & Vehicle supplies for the undercover vehicles (There are several undercover vehicles which are required to be in use at all times which require repairs, maintenance and gasoline). \$5,115.06/mo @ 6 months \$30,690.36

Year's worth of Office Supplies for the undercover offices \$3,689.80

Total Supplies \$34,380.16

F. Construction

N/A

G. Consultants & Contracts

Consultants - N/A

Contract - DRUG PROSECUTOR - Attorney General's Office (2)

The goal of funding for 2 prosecutors is to combat drug trafficking through more effective investigation and prosecution in a statewide coordinated manner. The prosecutors are members of the State Attorney General's office and have statewide responsibilities.

The attorneys work directly with the VDTF from the start of an investigation through the prosecution and appeal. The attorneys coordinate, and sometimes co-counsel, with the U.S. Attorney's and local State's Attorneys. The VDTF, with early involvement by the prosecutor, provides the most effective method for drug enforcement. The attorneys also serve as a liaison/resource for legislative initiatives and law enforcement training.

The drug prosecutors are in regular contact and formally meet quarterly to discuss statewide issues such as recent district court decisions, to sentencing consistency, and technology updates/needs. The prosecutors regularly consult with local prosecutors in order to further consistency in offers and sentences.

2 Prosecutors at \$ 45,000.00/yr \$90,000.00

H. Other Costs

PROGRAM COSTS:

There are many expenses in the operation of an undercover operation. Funds are required for investigative and confidential operations. Funds are used as buy money, renting undercover office space, cell phones, office phones, internet etc. There are also internal

costs associated with the financial running of the task force. The costs associated with the running of the task include:

Drug Buy Money	\$102,000.00
Northern Office Expenses (6)	\$11,280.00
Southern Office Expenses (6)	\$12,210.00
Office Telephones (1)	\$2,400.00
Pagers & Repairs (21)	\$5,499.90
UC Cell Phones	\$7,500.00
Office Alarms	\$500.00
Under cover c/c charges \$1,500 X 12	\$18,000.00

TOTAL Operating for State and Local UC Officers **\$159,389.90**

**The undercover credit cards are used for expenses during a surveillance operation which at times can go on for months. Hotel rooms and meals during an undercover surveillance. Cell phones etc for CI's to use during buys. **

ADMINISTRATIVE COSTS

These are costs incurred for auto liability, general liability, accounting, fee for space and IT charges. The description and breakdown of cost is indicated on the budget detail worksheet.

\$ 43,836.74

TOTAL FOR OTHER COSTS \$203,226.64

I. INDIRECT COSTS

N/A

210 2412



State of Vermont
Department of Finance & Management
109 State Street, Pavilion Building
Montpelier, VT 05620-0401

[phone] 802-828-2376
[fax] 802-828-2428

Agency of Administration

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary: Three years of financial support for the Vermont Drug Task Force to operate new model to address rural crime and drugs.

Date: 10/20/2009

Department: Department of Public Safety

Project Name: Bureau of Justice Assistance FY 09 Congressionally Selected Awards

FY: 16.753

Grant/Donor Name and Address: Department of Justice, Bureau of Justice Assistance

Grant Period: From: 8/1/2009 To: 7/31/2012

Grant/Donation: \$1,000,000

	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$88,152	\$574,220	\$337,628	\$1,000,000	100% federal funding

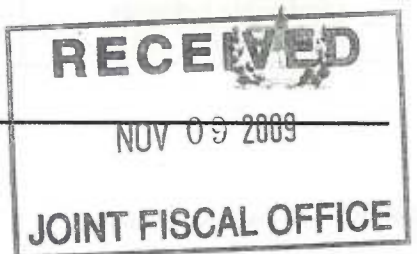
Position Information:	# Positions	Explanation/Comments
	0	

Additional Comments:

Department of Finance & Management *Y 10/22/09* (Initial) *DB 10-19-09*

Secretary of Administration *TP 10/21/09* (Initial)

Sent To Joint Fiscal Office *11/5/09* Date



2-2
Stapled
17 copies

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION

1. Agency:	
2. Department:	Public Safety
3. Program:	State Police
4. Legal Title of Grant:	FY09 Congressionally Selected Awards
5. Federal Catalog #:	16.753
6. Grant/Donor Name and Address: U.S. Dept. of Justice, Office of Justice Programs 810 Seventh Street NW Washington, DC 20531	
7. Grant Period:	From: 8/1/2009 To: 7/31/2012

8. Purpose of Grant:
The Congressionally Selected Awards Program, authorized by the Omnibus Appropriations Act, 2009 (Pub. L. 111-8), helps improve the functioning of the criminal justice system, prevent or combat juvenile delinquency, and/or assist victims of crime (other than compensation).

9. Impact on existing program if grant is not Accepted:
The Vermont Department of Public Safety will use their FY 2009 Congressionally Selected award to support the Vermont Drug TaskForce (VDTF), a multi-jurisdictional statewide task force that operates under the command of the Vermont State Police Special Investigations Unit. The primary goal of the VDTF is to disrupt the flow of illegal drugs into Vermont through collaboration among all effected law enforcement entities . Specific activities to be performed under this grant will be to: identify officers from the local jurisdictions to work closely with the VDTF; work with Vermont FUSION Center in establishing crime data for the problem area; initiate intelligence gathering and analysis of crime in the problem areas; utilize a multiagency approach to execute data-driven uniform saturation patrols in the problem areas; conduct covert arrests of drug defendants in an attempt to further infiltrate drug distribution networks; and conclude with an arrest sweep of multiple defendants. This operation involves coordination with multiple law enforcement agencies at the state, local, county and federal levels, as well as involvement by the Vermont FUSION Center and local prosecutors and corrections officials.

10. BUDGET INFORMATION

	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2010	FY 2011	FY 2012	
Personal Services	\$47,152	\$360,417	\$213,824	
Operating Expenses	\$41,000	\$123,803	\$123,804	
Grants	\$	\$90,000	\$	
Total	\$88,152	\$574,220	\$337,628	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$88,152	\$574,220	\$337,628	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

Other Funds:	\$	\$	\$
Grant (source)	\$	\$	\$
Total	\$88,152	\$574,220	\$337,628

Appropriation No:	2140010000	Amount:	\$1,000,000
			\$
			\$
			\$
			\$
			\$
			\$
		Total	\$1,000,000

PERSONAL SERVICE INFORMATION

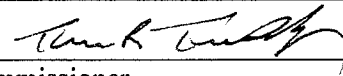
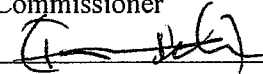
11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

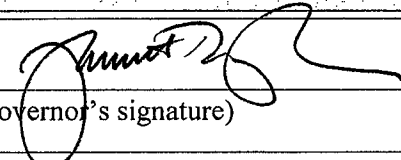
12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

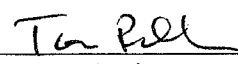
13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 10/1/09
	Title: Commissioner	
	Signature: 	Date:
	Title:	

14. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Check One Box: Accepted		11/3/09
<input type="checkbox"/> Rejected		Date:

15. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/> Check One Box: Request to JFO		11/4/09
<input type="checkbox"/> Information to JFO		Date:

16. DOCUMENTATION REQUIRED

REC'D OCT 16 2009

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

Required GRANT Documentation	
<input type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input type="checkbox"/> Grant Budget	

End Form AA-1



Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 21, 2009

Commissioner Thomas Tremblay
Vermont Department of Public Safety
103 South Main Street
State Police Headquarters
Waterbury, VT 05671-0001

Dear Commissioner Tremblay:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 09 Congressionally Selected in the amount of \$1,000,000 for Vermont Department of Public Safety.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Flora Lawson, Program Manager at (202) 305-9216; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Mary Lou Leary".

Mary Lou Leary
Acting Assistant Attorney General

Enclosures



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 3

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Vermont Department of Public Safety 103 South Main Street State Police Headquarters Waterbury, VT 05671-0001		4. AWARD NUMBER: 2009-D1-BX-0202	
		5. PROJECT PERIOD: FROM 08/01/2009 TO 07/31/2012 BUDGET PERIOD: FROM 08/01/2009 TO 07/31/2012	
1A. GRANTEE IRS/VENDOR NO. 036000274		6. AWARD DATE 09/21/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
3. PROJECT TITLE Vermont Drug Task Force Project		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 1,000,000	
		11. TOTAL AWARD \$ 1,000,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY09 (BJA - Congressionally Recommended) Pub. L. No. 111-8, 123 Stat. 524, 580			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Mary Lou Leary Acting Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Thomas Tremblay Commissioner	
17. SIGNATURE OF APPROVING OFFICIAL <i>Mary Lou Leary</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Thomas Tremblay</i>	19A. DATE 9/28/09
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B D1 80 00 00 1000000		21. ID1UGT5878	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)

**VERMONT DEPARTMENT OF PUBLIC SAFETY
VERMONT STATE POLICE
FY2009 CONGRESSIONAL AWARD
ATTACHMENT 1
CFDA#16.753**

PROJECT ABSTRACT:

The Vermont State Police currently has in place a model for law enforcement combating the illegal drug problem in Vermont. This established model, known as the Vermont Drug Task Force (VDTF) is a multi-jurisdictional, statewide task force that operates under the command of the Vermont State Police, Special Investigations Unit. The VDTF operates directly under State Police supervisors and is made up of state and local undercover officers, who specialize in the enforcement of drug crimes throughout the entire state of Vermont, population (621,254). The VDTF has proven to be highly successful in combating the drug problem for more than 21 years. The VDTF has a strong reputation of assisting rural police departments and providing drug enforcement to areas that lack the resources needed to combat the ongoing drug problem.

The VTDTF's primary function is to conduct investigations into the transportation, sale, possession, and abuse of illegal drugs. These investigations range from street level dealers to major suppliers and enforcement efforts are geared towards disrupting the flow of illegal drugs into Vermont.

STATEMENT OF PROBLEM:

Vermont's most significant challenge is similar to that of many rural states; maintaining safer communities by combating the ever changing drug trade while attempting to reduce the rural crime that is a direct result of the drug problem.

Vermont's most prevalent drugs of abuse over the years have consistently included cocaine, crack cocaine, heroin and marijuana. In the late 90's and early 2000, Vermont experienced a significant increase in heroin. It is believed that this increase was due in part to the availability and inflated prices of this drug at the street level in Vermont. Heroin was being sold for \$30-\$40 a bag in Vermont towns. Heroin was being imported into Vermont from source cities in surrounding states such as Massachusetts, Connecticut and New York where it was being sold at a much reduced price. As a result, dealers were traveling to Vermont and making significant profit. The VDTF addressed this problem with zero tolerance enforcement. The VDTF formed a street level team of drug investigators to focus primarily on heroin distributors. This initiative was successful and was able to significantly impact the heroin problem in Vermont.

Cocaine has been consistently available in Vermont over the years. The availability of crack cocaine has increased in recent years and this continues to be a focus of the VDTF. Like heroin, cocaine and crack cocaine is trafficked into Vermont from source cities in surrounding states and sold on Vermont streets at inflated prices, resulting in a significant profit margin for dealers.

Vermont borders Canada to the north and as a result is a target for marijuana smuggling. This activity includes local Vermont dealers as well as organized criminal groups smuggling hydroponic marijuana into Vermont. In addition we have seen ecstasy pills in bulk quantities

being smuggled into Vermont from Canada. In recent years, Vermont has seen a significant increase in the illegal use and abuse of prescription drugs. This problem is prevalent throughout the state and reaches all age groups. Of particular concern has been the abuse of prescription drugs by our youth and young adults. Prescription drugs are being sold on the street and are often used as a medium of exchange for other street drugs. The increase in abuse of prescription drugs was seen on the heels of the decline in heroin in Vermont; however the VDTF has seen an increase in the availability of heroin since 2008.

The prescription drug problem has clearly resulted in an increase in crime, particularly in our rural areas. These crimes include assaults, robberies, fraud and property crimes. In 2007, the state suffered a dramatic increase in armed robberies and home invasions, many of which were found to be driven by drug addiction. Other crime increases seen in recent years such as pharmacy robberies / burglaries have exposed the connection with the prescription drug problem. The impact of these crimes has created significant quality of life issues for our local communities. The prescription drugs being sold illegally are widely available and are being sold at inflated prices. Oxycontin is a primary prescription drug of choice being sold on the street for an average of \$1 per milligram.

In addition to the increase in drug related crime, Vermont has experienced, in recent years, an increase of drug related overdose deaths. The victims of these deaths cross a wide array of ages, income, and social status and the deaths are largely fueled by prescription medications in conjunction with illicit narcotics.

To combat this problem, a Vermont State Police diversion investigator works closely with the VDTF to identify cases of diversion. The VDTF has stepped up efforts in identifying individuals illegally distributing prescription drugs.

GOALS AND OBJECTIVES:

The primary goal of the Vermont Drug Task Force is to disrupt the flow of illegal drugs into Vermont. The VDTF aims to target mid to high level dealers who are trafficking significant quantities of illegal drugs into Vermont communities for profit. Ultimately, the VDTF strives to apprehend those involved with the distribution of dangerous drugs so that those individuals will be introduced into the criminal justice system. The VDTF continues to work closely with state, local and federal agencies in presenting the best possible investigations for prosecution at either the state or federal level.

In addition to targeting the most significant dealers, the VDTF will focus on street level drug dealers that are negatively impacting Vermont's communities. It is evident throughout Vermont communities that rural crime is too often a direct result of illegal drug use and abuse. Concentrated efforts in identified high crime areas are a priority of the VDTF to make these communities safer for our citizens.

The VDTF will continue to provide its resources to local police and sheriffs departments when requested. The VDTF brings a highly trained group of undercover officers who specialize in drug investigations. These officers bring with them many years of expertise to conduct covert operations. The VDTF officers conduct concentrated enforcement efforts in problem areas with utilization of confidential informants and undercover officers conducting controlled drug purchases. These efforts ultimately lead to the identification of additional individuals involved in criminal activity as well as the identification of drug sources of supply.

The VDTF has proven to be a vital law enforcement resource in combating rural drug crime. Over the past several years the VDTF has experienced a decline in the number of officers due to reductions in federal funding. There is a need for additional personnel in the future in

order to achieve the goals of the VDTF and for us to be able to continue to provide a valuable service to the citizens of Vermont.

PROJECT DESIGN:

The Vermont Drug Task Force intends to refine and utilize an existing model for addressing rural crime and drugs. This model focuses on the saturation of a particular area that has been identified as having a high incidence of crime, in particular, drug crimes, crimes of violence and property crimes. This is an aggressive law enforcement approach, designed to address high crime areas, reduce crime and improve the quality of life within our communities.

To accomplish this, the VDTF recognizes the need to establish a multi-agency, multi-jurisdictional approach, which is essential to the mission of addressing rural crime and drugs.

This approach is described in the following outline:

- Collaborate with all effected law enforcement entities to identify the problem in a specific area.
- Identify an officer(s) from the local jurisdiction(s) to work closely with the VDTF.
- Work with Vermont FUSION Center in establishing crime data for the problem area.
- Initiate intelligence gathering and analysis of crime in the problem area.
- Utilize multi-agency approach to execute data-driven uniform saturation patrols in the problem area.
- VDTF conducts covert drug operations, identifying groups and / or individuals involved.
- Conduct covert arrests of drug defendants in an attempt to further infiltrate drug distribution networks.
- Conclude with an arrest sweep of multiple defendants. This operation involves coordination with multiple law enforcement agencies, state, local, county and federal. Additionally coordination and involvement by the Vermont FUSION Center as well as local prosecutors and correction officials.

- This operation is highlighted by media response, press conference and initial court appearances of defendants.

The VDTF has utilized this approach to addressing rural crime in Vermont with great success. Most recently the VDTF began an operation, dubbed "Operation Rail City" in the fall of 2008. This operation specifically targeted the City of St. Albans, located in the north-west corner of Vermont. The VDTF came together with law enforcement officials in St. Albans to address the growing problem of prescription drugs and a rise in quality of life crimes. This was a collaborative effort by all law enforcement agencies, utilizing a data driven approach, uniform saturation patrols, intelligence data, and undercover operations. A five month investigation resulted in the arrest of 21 defendants for drug distribution charges. In addition, this operation identified a significant oxycontin distribution ring that was bringing more than 1,000 oxycontin pills into the area each week. The investigation continued and resulted in the arrest of an individual who was responsible for trafficking large quantities of these pills from New York City to local Vermont dealers. The investigation resulted in the seizure of more than 2,000 illegal pills, approximately \$100,000 in cash, vehicles and several firearms. Defendants from this operation face charges in both state and federal court.

In 2008, an operation dubbed "Operation Marble Valley" focused on the Rutland, Vermont, region after a series of violent crimes, including a homicide, had occurred. Operation Marble Valley resulted in the arrest of over 30 drug offenders in a one day drug sweep, and criminal charges against 41 perpetrators who now face prosecution in both state and federal court. Operation Marble Valley was a collaborative effort of all Vermont Law Enforcement led by the Vermont Drug Task Force. This was in a direct response to the escalating problem of illegal drug related crime in the city of Rutland and surrounding region during the start of 2008.

This operation brought together 8 different law enforcement agencies working with prosecutors from the state, county and federal governments in pursuit of those involved in illegal drug crime. The Vermont Drug Task Force program provided over \$113,000 of funding for investigator over time costs, evidence collection expenses, investigative support costs, and arrest sweep expenses, to make this initiative financially possible.

The VTDTF receives funds from the State of Vermont for the Community Drug Interdiction Program to fund 2 local positions and there are overtime funds available to the local agencies for time spent on drug related cases. The department has established a committee of 5 people which meets every year to disperse the overtime funds to the locals who apply for the Community Drug Interdiction Funds.

PROGRAM EVALUATION:

All investigations and arrests are reported to NIBRS and entered in to our CAD system. The VTDTF collects quarterly information on drugs seized by quantity and value. Statistics are recorded monthly and analyzed by the Vermont Fusion Center to identify emerging drug crime trends. The ongoing work of the VDTF and its achievements greatly serve to enhance the public safety of all Vermonters by reducing the violence and crime commonly associated with dangerous drugs.

The VTDTF relies on the federal funds that they receive. Without the federal funds the achievements of the Drug Task Force would be greatly diminished. The number of individuals on the task force would be reduced dramatically. The local towns and municipalities do not have the resources to fight all of the criminal activity from drug trafficking in their communities.

TIME TASK PLAN:

Goals	Activity Objective	Expected Completion
Year one combat drugs and decrease the availability of drugs on our streets	Arrest criminals and remove them from our neighborhoods in an effort to keep Vermont safe.	On going battle which is never complete. Work continuously to improve the quality of life in Vermont
Year two combat drugs and decrease the availability of drugs on our streets	Arrest criminals and remove them from our neighborhoods in an effort to keep Vermont safe.	On going battle which is never complete Work continuously to improve the quality of life in Vermont
Year three combat drugs and decrease the availability of drugs on our streets	Arrest criminals and remove them from our neighborhoods in an effort to keep Vermont safe.	On going battle which is never complete Work continuously to improve the quality of life in Vermont

PROJECT MANAGEMENT STRUCTURE

The Vermont State Police is a division of The Vermont Department of Public Safety. There are 321 sworn positions, of those positions 11 make up the Vermont Drug Task Force.

The positions in the task force are as follows:

- 1 Captain
- 2 Lieutenants
- 4 Sergeants
- 4 Detective Troopers

The task force also has 5 Detectives from local and municipal departments who work directly with the task force daily. Of these positions 2 VSP sworn and 3 local positions are funded with federal funds. Without federal funding the task force would be greatly diminished. Along with the sworn positions the Department of Public Safety has approximately 600 Civilian positions.

Of the 600 or so civilian positions 3 work with the task force in the following positions:

- 1 Task force Business Manager
- 1 Lab position (Drug analyst)
- 1 Fusion Analyst

The individuals who work directly on the task force have more than 5 years of experience in their fields of expertise. The VTDTF officers are highly trained in covert operations and continuously attend trainings to improve their expertise in fighting drug crime.

As mentioned above the VTDTF has been successful in implementing operations with in the state and working very closely with the states local and municipal departments.

In the past year the Task Force has operated more than 4 very successful operations and has the collaboration of many other towns and counties looking for them to implement covert operations

in their areas to assist them in stopping the flow of drugs into their neighborhoods. Where there are drugs you are sure to find other crimes such a burglaries or home invasions along with other violent crimes. The VTDTF works daily to stop or decrease the flow of drugs into our state from our neighboring states of New York, New Hampshire, Massachusetts and also our neighbors on the other side of the border the province of Quebec in Canada.

ORGANIZATIONAL CAPABILITY:

The Vermont State police has many years of experience, as an organization under the Department of Public Safety, managing several different types of grants. The State Police have grants from the Bureau of Justice Assistance along with grants from the Community Oriented Policing Services Department. The Vermont Drug Task Force falls under the supervision of the Bureau of Criminal Investigations which is involved in many projects and covert operations on a regular basis. The VTDTF has conducted numerous successful operations during its 21 years of operation and continue to do so daily.

**VERMONT DEPARTMENT OF PUBLIC SAFETY
VERMONT STATE POLICE
FY2009 CONGRESSIONAL AWARD
ATTACHMENT 3 OTHER
CFDA#16.753**

It is very difficult to project an annualized time line for our project goal and related objective. The overall goal of combating drug crime in Vermont is a part of daily activities for the VTDTF. The activities of the VTDTF investigators are fluid and ever changing based on the drug problems that are identified. The VTDTF is often called upon to react to specific problem areas or situations involving drugs and associated crime. In addition, the VTDTF responds to changing drug trends and methods utilized by individuals involved in drug distribution. To accomplish our intended goals, the VTDTF must prioritize drug investigations with emphasis on those that will have the most impact on our local communities and those that will help keep Vermont citizens safe. The VTDTF must continue to work closely with local, state, and federal agencies in order to maintain success at combating drug crime. Despite the past successes of the VTDTF, we recognize that there will always be a need to combat drug distribution at all levels and to make every attempt at disrupting the flow of illicit drugs into Vermont.

The Vermont Drug Task Force is under the command and supervision of the Vermont State Police which falls within the State of Vermont Department of Public Safety. The VDTF is a part of the Special Investigations Unit which lies within the Criminal Division of the Vermont State Police. The VDTF is overseen by the Captain, SIU Commander who reports directly to the Criminal Division Major.

The positions in the task force are as follows:

- 1 Captain
- 2 Lieutenants - 1 North and 1 South
- 4 Sergeants - 2 North and 2 South
- 4 Detective Troopers - 2 North and 2 South

The task force also has 5 Detectives from local and municipal departments who work directly with the task force daily.

The 3 civilian positions report directly to their supervisor who reports directly to the Captain of the SIU division.

ATTACHMENT A
SCOPE OF WORK TO BE PERFORMED

Need or Problem

Successful investigation and prosecution of drug traffickers is very labor intensive. Drug cases require early involvement of a prosecutor to ensure that complex constitutional issues are properly discussed during the investigative stage. Early involvement by a prosecutor increases the likelihood of conviction and plea agreement. High caseloads and limited resources have made it difficult for local court prosecutors to specifically focus on drug cases and time consuming drug investigations. In addition, Vermont's 14 counties, being served by as many independently elected State's Attorneys, presents a challenge to an effective statewide coordinated effort.

Goals

The Vermont Attorney General's office goal is to aggressively prosecute drug cases throughout Vermont. In addition, this project will help identify trends of new drugs coming into Vermont and will aide in interdiction, education and legislative initiatives.

Objectives

- 1) Provide appropriate legal advice and consult to Task Force Officers working drug investigations.
- 2) Preview completed drug investigations and file appropriate charges.
- 3) Prosecute drug cases at arraignment, through trial ,and upon appeal.
- 4) Assist in training Officers on Laws effecting Drug investigations.

Activities

- 1) Provide legal advice to Task Force officers working on undercover operations.
- 2) Prosecute Cases cultivated from Task Force operations
- 3) Handle appeals from cases prosecuted.
- 4) Train law enforcement personnel on legal and constitutional issues surrounding drug interdiction.
- 5) Provide advise and consult, as requested, to the Legislature, on trends in drug trafficking in Vermont and propose change to Vermont's drug statutes.

Key personnel, roles and dedicated hours

The attorneys are under the supervision of the Chief of the Criminal Division of the Attorney General's office, The drug prosecutors work directly with the members of the drug task force. All drug prosecutors are available during non-regular office hours for legal consultation and related tasks to the assigned task force members.

Evaluation

The project will be monitored by, number, type, quality of investigation and successful persecutions conducted during the period of the grant. A semi-annual report is due 30 days after the reporting period is completed.

(e.g. July for June/Jan for Dec.) Accurate records of the cases and work by the attorneys is to be maintained by the Attorney General's office.

ATTACHMENT B
PAYMENT PROVISIONS
PAYMENT TERMS:

The State agrees to compensate the Subrecipient for services performed up to the maximum amounts stated below provided such services are within the scope of the grant and are authorized as provided for under the terms and conditions of this grant.

Budget Category	Award Amount
Attorney General Prosecutor Personnel Services, Related to drug investigations only.	\$

PAYMENT TERMS:

The State, at its discretion, will reimburse the subrecipient by one or more of the following optional alternatives depending on the needs of the subrecipient and their standing with the State at the time such reimbursement is requested:

Limited cash advance in accordance with the Department of Public Safety's then existing procedures.

X Reimbursement in arrears of expenditures with attached documentation as such is then defined by the Department of Public Safety's existing procedures.

Reimbursement in arrears of expenditures without attached documentation.

Subrecipients will submit their reimbursement requests to their respective grant manager(s) using the Department of Public Safety Financial Report Form Any required documentation must be attached to this form at the time of submission.

Reimbursement in arrears of expenditures: The subgrantee is required to submit documentation in support of their request for reimbursement attached to their invoices. It is expected that they (the subrecipient) will include such material as copies of paid invoices, payroll register, time sheets and hourly rate tables for employees who will be charging time against the grant and any other pertinent materials. Supporting documentation for Benefits, % of FICA % of Workers Compensation, % Medical, % Retirement, % Dental etc. All requests for reimbursement must be submitted on the department's reimbursement sheet.

Monthly Financial Statements are due no later than the 15th of the month following the month being reported.

A financial close out report must be submitted within 30 days of the end date of the grant.

All completed forms should be submitted to:

VERMONT DEPARTMENT OF PUBLIC SAFETY
 VERMONT STATE POLICE
 FY2009 CONGRESSIONAL AWARD
 ATTACHMENT 2
 CFDA#16.753

JAG 2009 BUDJET NARRATIVE

A. PERSONNEL

Sergeant – 100% of time devoted to Project	\$70,518.50
Sergeant – Overtime 540 hrs @ 42.82/hr	\$23,122.80
Sergeant – 100% of time devoted to project	\$70,518.50
Sergeant – Overtime 540 hrs @ 42.82/hr	\$23,122.80
Business Manager - 100% of time devoted to Project	\$51,937.60
Business Manager - Overtime 15 hrs a month @ 24.97/ hr	\$4,494.60
Analyst - 100% of time devoted to project	\$50,273.60
Analyst - Overtime 15 hrs a month @ 24.17/hr	\$4,345.20
Lab Personnel – Drug Analyst – 100% of Time	\$58,531.20
Lab Technician – Drug Analyst –O/T 6 hrs a month @ 28.14/hr	\$2,026.08
Overtime for Drug Related Cases 35.76/hr OT Rate X 2500 hours	\$89,400.00
Total Personnel	\$448,290.88

Overtime expenses

Federal funding for the VTDTF over the past years has continued on a downward spiral. A number of critical positions risk elimination due to federal funding reductions. The investigators of the Vermont Drug Task Force work long hours involving over time as the nature of the business. The overtime costs of the VTDTF budget are always a substantial portion of the operating costs. These funds expended to defray over time costs will help avoid a potential cut in task force strength by more than 50% in the very near future because of declining federal grant funds. There number of officers working the Drug related cases will be approximately 10.

B. FRINGE BENEFITS include the following: Social Security/Medicare, Retirement, Health Ins., Life Ins., Dental, EAP and Workers Comp.

Business Manager	\$24,856.22
Analyst	\$28,942.78
Sergeant	\$38,897.43
Sergeant	\$38,897.43
LAB – Drug Analyst	\$20,275.96
Overtime Fringe Benefits Retirement 10.1%, FICA 7.65% and Worker Comp 6%	\$21,232.50

Total for Fringe Benefits **\$173,102.32**

7

C. TRAVEL

PURPOSE Trainings **\$10,000.00**

The trainings that will be attended are unknown at this time. There would be two people to attending Financial training from BJA in Washington. Trainings for combating drug related crimes.

D. EQUIPMENT

VEHICLES: The Drug Task Force provides an “undercover” vehicle to each officer. Vehicles purchased for DTF officers are non-police vehicles and are registered under fictitious names so as not to compromise the identity of the undercover officers. DTF officers work statewide and on occasion need to travel to surrounding states on investigations. In addition to daily travel, these vehicles are utilized regularly for surveillance and undercover operations.

The process to purchase these vehicles is conducted by DTF Supervisors. Vehicles purchased are selected individually with considerations given to the officer it will be assigned to, the area of the state where it will be utilized, as well as the need to replace undercover vehicles that may have been compromised or are in need of replacement for mechanical reasons. In addition to the normal wear and tear on these vehicles, it is essential that the vehicles be replaced due to high mileage and their exposure to numerous undercover operations.

In recent years we have found success in purchasing used vehicles, with low mileage in the price range of approximately \$20,000 each. We have been able to find vehicles that fit the needs of undercover officers through this process. At this time we are in need of replacing two (2) vehicles, and are requesting funding to make this purchase.

2 used vehicles \$ 20,500.00 X 2 = \$41,000.00

E. SUPPLIES

Gasoline & Vehicle supplies for the undercover vehicles (There are several undercover vehicles which are required to be in use at all times which require repairs, maintenance and gasoline). \$5,115.06/mo @ 6 months \$30,690.36

Year's worth of Office Supplies for the undercover offices \$3,689.80

Total Supplies \$34,380.16

F. Construction

N/A

G. Consultants & Contracts

Consultants - N/A

Contract - DRUG PROSECUTOR - Attorney General's Office (2)

The goal of funding for 2 prosecutors is to combat drug trafficking through more effective investigation and prosecution in a statewide coordinated manner. The prosecutors are members of the State Attorney General's office and have statewide responsibilities.

The attorneys work directly with the VDTF from the start of an investigation through the prosecution and appeal. The attorneys coordinate, and sometimes co-counsel, with the U.S. Attorney's and local State's Attorneys. The VDTF, with early involvement by the prosecutor, provides the most effective method for drug enforcement. The attorneys also serve as a liaison/resource for legislative initiatives and law enforcement training.

The drug prosecutors are in regular contact and formally meet quarterly to discuss statewide issues such as recent district court decisions, to sentencing consistency, and technology updates/needs. The prosecutors regularly consult with local prosecutors in order to further consistency in offers and sentences.

2 Prosecutors at \$ 45,000.00/yr

\$90,000.00

H. Other Costs

PROGRAM COSTS:

There are many expenses in the operation of an undercover operation. Funds are required for investigative and confidential operations. Funds are used as buy money, renting undercover office space, cell phones, office phones, internet etc. There are also internal

costs associated with the financial running of the task force. The costs associated with the running of the task include:

Drug Buy Money	\$102,000.00
Northern Office Expenses (6)	\$11,280.00
Southern Office Expenses (6)	\$12,210.00
Office Telephones (1)	\$2,400.00
Pagers & Repairs (21)	\$5,499.90
UC Cell Phones	\$7,500.00
Office Alarms	\$500.00
Under cover c/c charges \$1,500 X 12	\$18,000.00

TOTAL Operating for State and Local UC Officers **\$159,389.90**

**The undercover credit cards are used for expenses during a surveillance operation which at times can go on for months. Hotel rooms and meals during an undercover surveillance. Cell phones etc for CI's to use during buys. **

ADMINISTRATIVE COSTS

These are costs incurred for auto liability, general liability, accounting, fee for space and IT charges. The description and breakdown of cost is indicated on the budget detail worksheet.

\$ 43,836.74

TOTAL FOR OTHER COSTS \$203,226.64

I. INDIRECT COSTS

N/A



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
 [fax] 802-828-2428

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:		Three years of financial support for the Vermont Drug Task Force to operate new model to address rural crime and drugs.			
Date:		10/20/2009			
Department:		Department of Public Safety			
Legal Title of Grant:		Bureau of Justice Assistance FY 09 Congressionally Selected Awards			
Federal Catalog #:		16.753			
Grant/Donor Name and Address:		Department of Justice, Bureau of Justice Assistance			
Grant Period:	From:	8/1/2009	To:	7/31/2012	
Grant/Donation		\$1,000,000			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$88,152	\$574,220	\$337,628	\$1,000,000	100% federal funding
Position Information:		# Positions	Explanation/Comments		
		0			
Additional Comments:					
Department of Finance & Management				10/22/09	(Initial) DB 10-19-09
Secretary of Administration				10/21/09	(Initial)
Sent To Joint Fiscal Office				11/5/09	Date



STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION

1. Agency:	
2. Department:	Public Safety
3. Program:	State Police
4. Legal Title of Grant:	FY09 Congressionally Selected Awards
5. Federal Catalog #:	16.753

6. Grant/Donor Name and Address:
 U.S. Dept. of Justice, Office of Justice Programs
 810 Seventh Street NW
 Washington, DC 20531

7. Grant Period:	From:	8/1/2009	To:	7/31/2012
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8. Purpose of Grant:
 The Congressionally Selected Awards Program, authorized by the Omnibus Appropriations Act, 2009 (Pub. L. 111-8), helps improve the functioning of the criminal justice system, prevent or combat juvenile delinquency, and/or assist victims of crime (other than compensation).

9. Impact on existing program if grant is not Accepted:
 The Vermont Department of Public Safety will use their FY 2009 Congressionally Selected award to support the Vermont Drug TaskForce (VDTF), a multi-jurisdictional statewide task force that operates under the command of the Vermont State Police Special Investigations Unit. The primary goal of the VDTF is to disrupt the flow of illegal drugs into Vermont through collaboration among all effected law enforcement entities . Specific activities to be performed under this grant will be to: identify officers from the local jurisdictions to work closely with the VDTF; work with Vermont FUSION Center in establishing crime data for the problem area; initiate intelligence gathering and analysis of crime in the problem areas; utilize a multiagency approach to execute data-driven uniform saturation patrols in the problem areas; conduct covert arrests of drug defendants in an attempt to further infiltrate drug distribution networks; and conclude with an arrest sweep of multiple defendants. This operation involves coordination with multiple law enforcement agencies at the state, local, county and federal levels, as well as involvement by the Vermont FUSION Center and local prosecutors and corrections officials.

10. BUDGET INFORMATION

	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2010	FY 2011	FY 2012	
Personal Services	\$47,152	\$360,417	\$213,824	
Operating Expenses	\$41,000	\$123,803	\$123,804	
Grants	\$	\$90,000	\$	
Total	\$88,152	\$574,220	\$337,628	
Revenues:				
State Funds:				
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:				
(Direct Costs)	\$88,152	\$574,220	\$337,628	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	

REC'D OCT 16 2009

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

Other Funds:	\$	\$	\$
Grant (source)	\$	\$	\$
Total	\$88,152	\$574,220	\$337,628

Appropriation No:	2140010000	Amount:	\$1,000,000
			\$
			\$
			\$
			\$
			\$
			\$
		Total	\$1,000,000

PERSONAL SERVICE INFORMATION

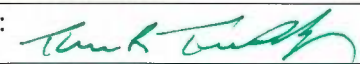

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.
 Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

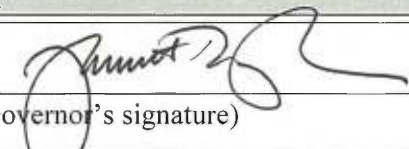
12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

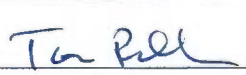
I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature: 	Date: 10/1/09
Title: Commissioner	
Signature: 	Date:
Title:	

14. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Check One Box: Accepted		11/3/09
<input type="checkbox"/> Rejected		Date:

15. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/> Check One Box: Request to JFO		11/4/09
<input type="checkbox"/> Information to JFO		Date:

16. DOCUMENTATION REQUIRED


STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

Required GRANT Documentation	
<input type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input type="checkbox"/> Grant Budget	

End Form AA-1

**Dept. of Public Safety
Administration Division
Accounting Unit**

Memo

To: David Beatty, Budget & Management Analyst
From: Tracy O'Connell, Programs Administration Supervisor 
Date: 10/14/09
CC: file
Re: Request for Grant Acceptance

Attached you will find an AA-1 form for the request to accept a grant from the Office of Justice Programs.

If you have any questions, please contact me at 802-241-5574 or toconnel@dps.state.vt.us.

Thank you.



Department of Justice

Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 21, 2009

Commissioner Thomas Tremblay
Vermont Department of Public Safety
103 South Main Street
State Police Headquarters
Waterbury, VT 05671-0001

Dear Commissioner Tremblay:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 09 Congressionally Selected in the amount of \$1,000,000 for Vermont Department of Public Safety.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Flora Lawson, Program Manager at (202) 305-9216; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Mary Lou Leary".

Mary Lou Leary
Acting Assistant Attorney General

Enclosures



Department of Justice
Office of Justice Programs
Office for Civil Rights

Washington, D.C. 20531

September 21, 2009

Commissioner Thomas Tremblay
Vermont Department of Public Safety
103 South Main Street
State Police Headquarters
Waterbury, VT 05671-0001

Dear Commissioner Tremblay:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

Ensuring Access to Federally Assisted Programs

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEO Plan), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

1) Meeting the EEO Plan Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEO Plan reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEO Plan and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEO Plan, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEO Plan specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO Plan, but it does not have to submit the EEO Plan to OCR for review. Instead, your organization has to maintain the EEO Plan on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO Plan requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

2) Submitting Findings of Discrimination


In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEO Plan, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Vermont Department of Public Safety 103 South Main Street State Police Headquarters Waterbury, VT 05671-0001		4. AWARD NUMBER: 2009-DI-BX-0202	
		5. PROJECT PERIOD: FROM 08/01/2009 TO 07/31/2012 BUDGET PERIOD: FROM 08/01/2009 TO 07/31/2012	
1A. GRANTEE IRS/VENDOR NO. 036000274		6. AWARD DATE 09/21/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE Vermont Drug Task Force Project		10. AMOUNT OF THIS AWARD \$ 1,000,000	
		11. TOTAL AWARD \$ 1,000,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY09 (BJA – Congressionally Recommended) Pub. L. No. 111-8, 123 Stat. 524, 580			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Mary Lou Leary Acting Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Thomas Tremblay Commissioner	
17. SIGNATURE OF APPROVING OFFICIAL <i>Mary Lou Leary</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Thomas Tremblay</i>	19A. DATE 9/28/09
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B D1 80 00 00 1000000		21. ID1UGT5878	



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 2 OF 3

PROJECT NUMBER 2009-D1-BX-0202

AWARD DATE 09/21/2009

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

PAGE 3 OF 3

PROJECT NUMBER 2009-D1-BX-0202

AWARD DATE 09/21/2009

SPECIAL CONDITIONS

7. No portion of these federal grant funds shall be used towards any part of the annual cash compensation of any employee of the grantee whose total annual cash compensation exceeds 110% of the maximum salary payable to a member of the Federal government's Senior Executive Service at an agency with a Certified SES Performance Appraisal System for that year.

This prohibition may be waived on an individual basis at the discretion of the Assistant Attorney General for OJP.
8. Prior to the expenditure of confidential funds, the recipient and any subrecipients agree to sign a certification indicating that he or she has read, understands, and agrees to abide by all of the conditions pertaining to confidential fund expenditures as set forth in the OJP Financial Guide.
9. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
10. The grantee agrees that within 120 days of award, for any law enforcement task force funded with these funds, the task force commander, agency executive, task force officers, and other task force members of equivalent rank, will complete required online (internet-based) task force training to be provided free of charge through BJA's Center for Task Force Integrity and Leadership. This training will address task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. Additional information will be provided by BJA regarding the required training and access methods via EJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).
11. The recipient agrees expeditiously to obtain active registration with the Central Contractor Registration (CCR) database, and to notify the program office in writing of its registration. Following satisfaction of this requirement, a Grant Adjustment Notice will be issued to remove this special condition.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Maria A. Berry, NEPA Coordinator

Subject: Categorical Exclusion for Vermont Department of Public Safety

The Edward Byrne Memorial Discretionary Grants Program helps local communities improve the capacity of local justice systems and provides for national support efforts. None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

- (1) New construction.
- (2) Renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain.
- (3) A renovation which will change the basic prior use of a facility or significantly change its size.
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment.
- (5) Implementation of a program involving the use of chemicals.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of the Code of Federal Regulations. Additionally, the proposed action is neither a phase nor a segment of a project which when reviewed in its entirety would not meet the criteria for a categorical exclusion.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2009-D1-BX-0202

PAGE 1 OF 1

This project is supported under FY09 (BJA – Congressionally Recommended) Pub. L. No. 111-8, 123 Stat. 524, 580

1. STAFF CONTACT (Name & telephone number)

Flora Lawson
(202) 305-9216

2. PROJECT DIRECTOR (Name, address & telephone number)

Glenn Hall
Acting Captain - SIU
103 South Main Street
State Police Headquarters
Waterbury, VT 05671-0001
(802) 241-5492

3a. TITLE OF THE PROGRAM

BJA FY 09 Congressionally Selected

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

Vermont Drug Task Force Project

5. NAME & ADDRESS OF GRANTEE

Vermont Department of Public Safety
103 South Main Street State Police Headquarters
Waterbury, VT 05671-0001

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 08/01/2009 TO: 07/31/2012

8. BUDGET PERIOD

FROM: 08/01/2009 TO: 07/31/2012

9. AMOUNT OF AWARD

\$ 1,000,000

10. DATE OF AWARD

09/21/2009

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Congressionally Selected Awards Program, authorized by the Omnibus Appropriations Act, 2009 (Pub. L. 111-8), helps improve the functioning of the criminal justice system, prevent or combat juvenile delinquency, and/or assist victims of crime (other than compensation). Funds should be used for the projects selected by Congress, in the amounts specified in the joint explanatory statement incorporated by reference into Pub. L. 111-8, and generally consistent with one or more of the following statutory purposes: improving the functioning of the criminal justice system, preventing or combating juvenile delinquency, or assisting victims of crime (other than compensation). Each of these purposes is framed using language drawn, respectively, from the former Byrne discretionary statute, the Juvenile Justice and Delinquency Prevention Act, the Victims of Crime Act, and the Violence Against Women Act. This project is authorized and funded through a line item in the FY 09 Congressional Budget and by the joint explanatory statement that is incorporated by reference into the FY09 Omnibus Appropriations Act.

The Vermont Department of Public Safety will use their FY 2009 Congressionally Selected award in the amount of \$1,000,000 to support the Vermont Drug Task

Force (VDTF), a multi-jurisdictional statewide task force that operates under the command of the Vermont State Police Special Investigations Unit. The primary goal of the VDTF is to disrupt the flow of illegal drugs into Vermont through collaboration among all effected law enforcement entities to identify the problem in a specific area. Specific activities to be performed under this grant will be to: identify officers from the local jurisdictions to work closely with the VDTF; work with Vermont FUSION Center in establishing crime data for the problem area; initiate intelligence gathering and analysis of crime in the problem areas; utilize a multi-agency approach to execute data-driven uniform saturation patrols in the problem areas; conduct covert arrests of drug defendants in an attempt to further infiltrate drug distribution networks; and conclude with an arrest sweep of multiple defendants. This operation involves coordination with multiple law enforcement agencies at the state, local, county and federal levels, as well as involvement by the Vermont FUSION Center and local prosecutors and corrections officials.

NCA/CF

APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED June 10, 2009	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE		State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier
5. APPLICANT INFORMATION			
Legal Name Vermont Department of Public Safety		Organizational Unit Department of Public Safety	
Address 103 South Main Street State Police Headquarters Waterbury, Vermont 05671-0001		Name and telephone number of the person to be contacted on matters involving this application Hall, Glenn (802) 241-5492	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 03-6000274		7. TYPE OF APPLICANT State	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.753 CFDA TITLE: Congressionally Recommended Awards		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Vermont's FY09 Congressionally Selected Award	
12. AREAS AFFECTED BY PROJECT Statewide			
13. PROPOSED PROJECT Start Date: August 01, 2009 End Date: July 31, 2012		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project VT00	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? Program is not covered by E.O. 12372	
Federal	\$1,000,000		
Applicant	\$0		
State	\$0		
Local	\$0		
Other	\$0		
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
TOTAL	\$1,000,000		

N

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.

Close Window

**VERMONT DEPARTMENT OF PUBLIC SAFETY
VERMONT STATE POLICE
FY2009 CONGRESSIONAL AWARD
ATTACHMENT 1
CFDA#16.753**

PROJECT ABSTRACT:

The Vermont State Police currently has in place a model for law enforcement combating the illegal drug problem in Vermont. This established model, known as the Vermont Drug Task Force (VDTF) is a multi-jurisdictional, statewide task force that operates under the command of the Vermont State Police, Special Investigations Unit. The VDTF operates directly under State Police supervisors and is made up of state and local undercover officers, who specialize in the enforcement of drug crimes throughout the entire state of Vermont, population (621,254). The VDTF has proven to be highly successful in combating the drug problem for more than 21 years. The VDTF has a strong reputation of assisting rural police departments and providing drug enforcement to areas that lack the resources needed to combat the ongoing drug problem.

The VTDTF's primary function is to conduct investigations into the transportation, sale, possession, and abuse of illegal drugs. These investigations range from street level dealers to major suppliers and enforcement efforts are geared towards disrupting the flow of illegal drugs into Vermont.

STATEMENT OF PROBLEM:

Vermont's most significant challenge is similar to that of many rural states; maintaining safer communities by combating the ever changing drug trade while attempting to reduce the rural crime that is a direct result of the drug problem.

Vermont's most prevalent drugs of abuse over the years have consistently included cocaine, crack cocaine, heroin and marijuana. In the late 90's and early 2000, Vermont experienced a significant increase in heroin. It is believed that this increase was due in part to the availability and inflated prices of this drug at the street level in Vermont. Heroin was being sold for \$30-\$40 a bag in Vermont towns. Heroin was being imported into Vermont from source cities in surrounding states such as Massachusetts, Connecticut and New York where it was being sold at a much reduced price. As a result, dealers were traveling to Vermont and making significant profit. The VDTF addressed this problem with zero tolerance enforcement. The VDTF formed a street level team of drug investigators to focus primarily on heroin distributors. This initiative was successful and was able to significantly impact the heroin problem in Vermont.

Cocaine has been consistently available in Vermont over the years. The availability of crack cocaine has increased in recent years and this continues to be a focus of the VDTF. Like heroin, cocaine and crack cocaine is trafficked into Vermont from source cities in surrounding states and sold on Vermont streets at inflated prices, resulting in a significant profit margin for dealers.

Vermont borders Canada to the north and as a result is a target for marijuana smuggling. This activity includes local Vermont dealers as well as organized criminal groups smuggling hydroponic marijuana into Vermont. In addition we have seen ecstasy pills in bulk quantities

being smuggled into Vermont from Canada. In recent years, Vermont has seen a significant increase in the illegal use and abuse of prescription drugs. This problem is prevalent throughout the state and reaches all age groups. Of particular concern has been the abuse of prescription drugs by our youth and young adults. Prescription drugs are being sold on the street and are often used as a medium of exchange for other street drugs. The increase in abuse of prescription drugs was seen on the heels of the decline in heroin in Vermont; however the VDTF has seen an increase in the availability of heroin since 2008.

The prescription drug problem has clearly resulted in an increase in crime, particularly in our rural areas. These crimes include assaults, robberies, fraud and property crimes. In 2007, the state suffered a dramatic increase in armed robberies and home invasions, many of which were found to be driven by drug addiction. Other crime increases seen in recent years such as pharmacy robberies / burglaries have exposed the connection with the prescription drug problem. The impact of these crimes has created significant quality of life issues for our local communities. The prescription drugs being sold illegally are widely available and are being sold at inflated prices. Oxycontin is a primary prescription drug of choice being sold on the street for an average of \$1 per milligram.

In addition to the increase in drug related crime, Vermont has experienced, in recent years, an increase of drug related overdose deaths. The victims of these deaths cross a wide array of ages, income, and social status and the deaths are largely fueled by prescription medications in conjunction with illicit narcotics.

To combat this problem, a Vermont State Police diversion investigator works closely with the VDTF to identify cases of diversion. The VDTF has stepped up efforts in identifying individuals illegally distributing prescription drugs.

GOALS AND OBJECTIVES:

The primary goal of the Vermont Drug Task Force is to disrupt the flow of illegal drugs into Vermont. The VDTF aims to target mid to high level dealers who are trafficking significant quantities of illegal drugs into Vermont communities for profit. Ultimately, the VDTF strives to apprehend those involved with the distribution of dangerous drugs so that those individuals will be introduced into the criminal justice system. The VDTF continues to work closely with state, local and federal agencies in presenting the best possible investigations for prosecution at either the state or federal level.

In addition to targeting the most significant dealers, the VDTF will focus on street level drug dealers that are negatively impacting Vermont's communities. It is evident throughout Vermont communities that rural crime is too often a direct result of illegal drug use and abuse. Concentrated efforts in identified high crime areas are a priority of the VDTF to make these communities safer for our citizens.

The VDTF will continue to provide its resources to local police and sheriffs departments when requested. The VDTF brings a highly trained group of undercover officers who specialize in drug investigations. These officers bring with them many years of expertise to conduct covert operations. The VDTF officers conduct concentrated enforcement efforts in problem areas with utilization of confidential informants and undercover officers conducting controlled drug purchases. These efforts ultimately lead to the identification of additional individuals involved in criminal activity as well as the identification of drug sources of supply.

The VDTF has proven to be a vital law enforcement resource in combating rural drug crime. Over the past several years the VDTF has experienced a decline in the number of officers due to reductions in federal funding. There is a need for additional personnel in the future in

order to achieve the goals of the VDTF and for us to be able to continue to provide a valuable service to the citizens of Vermont.

PROJECT DESIGN:

The Vermont Drug Task Force intends to refine and utilize an existing model for addressing rural crime and drugs. This model focuses on the saturation of a particular area that has been identified as having a high incidence of crime, in particular, drug crimes, crimes of violence and property crimes. This is an aggressive law enforcement approach, designed to address high crime areas, reduce crime and improve the quality of life within our communities.

To accomplish this, the VDTF recognizes the need to establish a multi-agency, multi-jurisdictional approach, which is essential to the mission of addressing rural crime and drugs.

This approach is described in the following outline:

- Collaborate with all effected law enforcement entities to identify the problem in a specific area.
- Identify an officer(s) from the local jurisdiction(s) to work closely with the VDTF.
- Work with Vermont FUSION Center in establishing crime data for the problem area.
- Initiate intelligence gathering and analysis of crime in the problem area.
- Utilize multi-agency approach to execute data-driven uniform saturation patrols in the problem area.
- VDTF conducts covert drug operations, identifying groups and / or individuals involved.
- Conduct covert arrests of drug defendants in an attempt to further infiltrate drug distribution networks.
- Conclude with an arrest sweep of multiple defendants. This operation involves coordination with multiple law enforcement agencies, state, local, county and federal. Additionally coordination and involvement by the Vermont FUSION Center as well as local prosecutors and correction officials.

- This operation is highlighted by media response, press conference and initial court appearances of defendants.

The VDTF has utilized this approach to addressing rural crime in Vermont with great success. Most recently the VDTF began an operation, dubbed "Operation Rail City" in the fall of 2008. This operation specifically targeted the City of St. Albans, located in the north-west corner of Vermont. The VDTF came together with law enforcement officials in St. Albans to address the growing problem of prescription drugs and a rise in quality of life crimes. This was a collaborative effort by all law enforcement agencies, utilizing a data driven approach, uniform saturation patrols, intelligence data, and undercover operations. A five month investigation resulted in the arrest of 21 defendants for drug distribution charges. In addition, this operation identified a significant oxycontin distribution ring that was bringing more than 1,000 oxycontin pills into the area each week. The investigation continued and resulted in the arrest of an individual who was responsible for trafficking large quantities of these pills from New York City to local Vermont dealers. The investigation resulted in the seizure of more than 2,000 illegal pills, approximately \$100,000 in cash, vehicles and several firearms. Defendants from this operation face charges in both state and federal court.

In 2008, an operation dubbed "Operation Marble Valley" focused on the Rutland, Vermont, region after a series of violent crimes, including a homicide, had occurred. Operation Marble Valley resulted in the arrest of over 30 drug offenders in a one day drug sweep, and criminal charges against 41 perpetrators who now face prosecution in both state and federal court. Operation Marble Valley was a collaborative effort of all Vermont Law Enforcement led by the Vermont Drug Task Force. This was in a direct response to the escalating problem of illegal drug related crime in the city of Rutland and surrounding region during the start of 2008.

This operation brought together 8 different law enforcement agencies working with prosecutors from the state, county and federal governments in pursuit of those involved in illegal drug crime. The Vermont Drug Task Force program provided over \$113,000 of funding for investigator overtime costs, evidence collection expenses, investigative support costs, and arrest sweep expenses, to make this initiative financially possible.

The VTDTF receives funds from the State of Vermont for the Community Drug Interdiction Program to fund 2 local positions and there are overtime funds available to the local agencies for time spent on drug related cases. The department has established a committee of 5 people which meets every year to disperse the overtime funds to the locals who apply for the Community Drug Interdiction Funds.

PROGRAM EVALUATION:

All investigations and arrests are reported to NIBRS and entered in to our CAD system. The VTDTF collects quarterly information on drugs seized by quantity and value. Statistics are recorded monthly and analyzed by the Vermont Fusion Center to identify emerging drug crime trends. The ongoing work of the VDTF and its achievements greatly serve to enhance the public safety of all Vermonters by reducing the violence and crime commonly associated with dangerous drugs.

The VTDTF relies on the federal funds that they receive. Without the federal funds the achievements of the Drug Task Force would be greatly diminished. The number of individuals on the task force would be reduced dramatically. The local towns and municipalities do not have the resources to fight all of the criminal activity from drug trafficking in their communities.

TIME TASK PLAN:

Goals	Activity Objective	Expected Completion
Year one combat drugs and decrease the availability of drugs on our streets	Arrest criminals and remove them from our neighborhoods in an effort to keep Vermont safe.	On going battle which is never complete. Work continuously to improve the quality of life in Vermont
Year two combat drugs and decrease the availability of drugs on our streets	Arrest criminals and remove them from our neighborhoods in an effort to keep Vermont safe.	On going battle which is never complete Work continuously to improve the quality of life in Vermont
Year three combat drugs and decrease the availability of drugs on our streets	Arrest criminals and remove them from our neighborhoods in an effort to keep Vermont safe.	On going battle which is never complete Work continuously to improve the quality of life in Vermont

PROJECT MANAGEMENT STRUCTURE

The Vermont State Police is a division of The Vermont Department of Public Safety. There are 321 sworn positions, of those positions 11 make up the Vermont Drug Task Force.

The positions in the task force are as follows:

- 1 Captain
- 2 Lieutenants
- 4 Sergeants
- 4 Detective Troopers

The task force also has 5 Detectives from local and municipal departments who work directly with the task force daily. Of these positions 2 VSP sworn and 3 local positions are funded with federal funds. Without federal funding the task force would be greatly diminished. Along with the sworn positions the Department of Public Safety has approximately 600 Civilian positions. Of the 600 or so civilian positions 3 work with the task force in the following positions:

- 1 Task force Business Manager
- 1 Lab position (Drug analyst)
- 1 Fusion Analyst

The individuals who work directly on the task force have more than 5 years of experience in their fields of expertise. The VTDTF officers are highly trained in covert operations and continuously attend trainings to improve their expertise in fighting drug crime.

As mentioned above the VTDTF has been successful in implementing operations with in the state and working very closely with the states local and municipal departments.

In the past year the Task Force has operated more than 4 very successful operations and has the collaboration of many other towns and counties looking for them to implement covert operations

in their areas to assist them in stopping the flow of drugs into their neighborhoods. Where there are drugs you are sure to find other crimes such a burglaries or home invasions along with other violent crimes. The VTDTF works daily to stop or decrease the flow of drugs into our state from our neighboring states of New York, New Hampshire, Massachusetts and also our neighbors on the other side of the border the province of Quebec in Canada.

ORGANIZATIONAL CAPABILITY:

The Vermont State police has many years of experience, as an organization under the Department of Public Safety, managing several different types of grants. The State Police have grants from the Bureau of Justice Assistance along with grants from the Community Oriented Policing Services Department. The Vermont Drug Task Force falls under the supervision of the Bureau of Criminal Investigations which is involved in many projects and covert operations on a regular basis. The VTDTF has conducted numerous successful operations during its 21 years of operation and continue to do so daily.

**VERMONT DEPARTMENT OF PUBLIC SAFETY
VERMONT STATE POLICE
FY2009 CONGRESSIONAL AWARD
ATTACHMENT 3 OTHER
CFDA#16.753**

It is very difficult to project an annualized time line for our project goal and related objective. The overall goal of combating drug crime in Vermont is a part of daily activities for the VTDTF. The activities of the VTDTF investigators are fluid and ever changing based on the drug problems that are identified. The VTDTF is often called upon to react to specific problem areas or situations involving drugs and associated crime. In addition, the VTDTF responds to changing drug trends and methods utilized by individuals involved in drug distribution. To accomplish our intended goals, the VTDTF must prioritize drug investigations with emphasis on those that will have the most impact on our local communities and those that will help keep Vermont citizens safe. The VTDTF must continue to work closely with local, state, and federal agencies in order to maintain success at combating drug crime. Despite the past successes of the VTDTF, we recognize that there will always be a need to combat drug distribution at all levels and to make every attempt at disrupting the flow of illicit drugs into Vermont.

The Vermont Drug Task Force is under the command and supervision of the Vermont State Police which falls within the State of Vermont Department of Public Safety. The VDTF is a part of the Special Investigations Unit which lies within the Criminal Division of the Vermont State Police. The VDTF is overseen by the Captain, SIU Commander who reports directly to the Criminal Division Major.

The positions in the task force are as follows:

- 1 Captain
- 2 Lieutenants - 1 North and 1 South
- 4 Sergeants - 2 North and 2 South
- 4 Detective Troopers - 2 North and 2 South

The task force also has 5 Detectives from local and municipal departments who work directly with the task force daily.

The 3 civilian positions report directly to their supervisor who reports directly to the Captain of the SIU division.

JOB DESCRIPTIONS

Matthew Birmingham - Vermont Drug Task Force Sergeant

JOB DUTIES:

Daily supervision of four undercover drug investigators in the North West Vermont Drug Task Force (NDTF). Responsible for all investigative case review to include court paperwork, reports, affidavits, warrants, etc. Responsible for all personnel matters within the unit, including quarterly/annual performance evaluations. Maintain and control inventory of all equipment assigned to the unit, including the daily operations of the NDTF office. Review and authorize all imprest expenditures and informant packets. Provide field supervision for all drug operations conducted by unit members, as well as provide guidance and support to investigators. Act as a liaison between the NDTF and other state and federal agencies, including court personnel, prosecutors and agency heads.

SPECIAL TRAINING:

2002 – Drug Enforcement Agency: Basic Narcotics Investigations Course
2003 – Gangs and Youth Violence Training
2005 – Financial Crimes Investigative Techniques
2008 – IACP: Leadership in Police Organizations

EDUCATION:

Bachelor of Arts in Political Science, Trinity College (Hartford, CT)
Masters of Public Administration, University of Vermont (Burlington, VT)
Matthew Birmingham began employment with the State of Vermont as a Trooper 2/C in February 1998. He currently holds the rank of Sergeant – Supervisor Vermont Drug Task Force.

Position to be Filled - Vermont Drug Task Force Sergeant

Job Duties

Daily supervision of Detective Trooper undercover drug investigators in the North East Vermont Drug Task Force (NDTF). Responsible for all investigative case review to include court paperwork, reports, affidavits, warrants, etc. Responsible for all personnel matters within the unit, including quarterly/annual performance evaluations. Maintain and control inventory of all equipment assigned to the unit, including the daily operations of the NDTF office. Review and authorize all imprest expenditures and informant packets. Provide field supervision for all drug operations conducted by unit members, as well as provide guidance and support to investigators. Act as a liaison between the NDTF and other state and federal agencies, including court personnel, prosecutors and agency heads.

Susan Blain - Business Manager

Job Duties: Grants management, Data entry into Spillman & NIBRS, review of financial reports, Business Manager for imprest account and administrative assistant.

Duty Definitions: ***Grants Management:*** Review and stay updated on all documents related to grants supporting the DTF, to include meeting deadlines on applications and FUR submission. Maintain accurate records and report all grant changes to DTF Commander. Prepare annual report for submission.

Statistics Collection: Ensure that all reports from the field are accurate and represent a true account of DTF related activity. Collect data on Seized drugs, dollar values, arrests, investigations, overdose deaths.

Review of Financial Reports: Review monthly financial reports received from the accounting division. Communicate with the accounting department on a regular basis, updating expenditures and reconcile deviations noted in the reports.

Business Manager for Imprest Account: Manage the DTF undercover account with strict attention to confidentiality. Reconcile the bank account monthly, audit the account quarterly, preparation of checks and review of invoices.

Administrative Assistant: Perform all duties associated with that of an administrative assistant.

I have been an employee of the State of Vermont for 10 years. During the first six years I was in the Accounting Division of the Department of Public Safety. My position in the accounting unit was supervisor of three employees in accounts payable and accounts receivable. In July of 2005 I moved to my current position with the Vermont State Police, BCI SIU Unit.

Denise Gregory

Drug Chemist – Vermont Forensic Laboratory

Job Duties: Daily Analysis for Isolation and identification of control substance using acid/base extraction, thin layer chromatography, microscopy, gas chromatography/mass spectrometry and Fourier transform IR on powders, liquids, plan material and other substrates. Considerable knowledge of LIMS (Lab Information Management System). Daily preparation of reagents and standards. Daily Calibration, tuning and routine maintenance for Thermo Polaris Q Ion trap (GC/MS). Responsible for drawing conclusion from analysis results and testifying to those results in court, on both state and federal levels. Additional responsibilities: Evidence intake for local and state police agencies. Tracking of evidence using the LIMS System.

Special Training:

2005 - Drug Enforcement Agency class for New Forensic Chemists

2006 - Federal Bureau of Investigation class on Mass Spectrometry

Certifications and professional Training:

Northeastern association of Forensic Scientists (NEAFS) 2005 to present

Education:

B.S. Degree in Environmental Science, Johnson State College

B.S. Degree in Biology, Johnson State College

Denise Gregory started working with the State of Vermont as a Forensic Chemist III in May 2004.

**Criminal Intelligence Analyst
Vermont Fusion Center
Ronald Lafond**

Job Duties:

Assist members of law enforcement agencies by providing case specific analytical assistance in the areas of case analysis, telephone toll analysis, link analysis, event analysis, and financial analysis for their investigations.

Prepare written and oral reports summarizing the results of analytical work, which will be reviewed by the supervisor of the unit and sent to the requesting agency.

Daily review of on-line services, incoming bulletins, newsletters, and journals in order to be aware of current trends regarding criminal activity and to identify patterns or similarities that would be of value to law enforcement agencies.

Review and maintain material on assigned topics of specialization of various hate and criminal type organizations and be responsible for disseminating this information while assisting law enforcement agencies during investigations.

Perform as the Statewide Police Intelligence Network (SPIN) liaison at local and regional information sharing meetings as a representative for the Vermont State Police Criminal Intelligence Unit and provide any relevant material, which may be appropriate for sharing with members through SPIN's Law Enforcement Bulletin. Conduct maintenance of the SPIN database to ensure that all entries comply with Federal Regulations. Responsible for preparation and posting of specialized topics for inclusion on the SPIN Law Enforcement Bulletin Board.

Produce Strategic Threat Assessments in areas of specialization to include survey instrument development, data, and intelligence collection, and completion of a comprehensive report.

Assist in the training of members of law enforcement agencies as to the operation and functions of the Statewide Police Intelligence Network, the benefits of the analysis of information, and other topics related to information of crimes.

SPECIAL TRAININGS:

Certified Foundations of Intelligence Analysis Training	2006
I2 Analyst Notebook Training	2006
Law Enforcement Intelligence Analysis (IALEIA)	2006
Terrorism, Awareness, Prevention and Analysis Workshop	2006
Criminal Intelligence Training	2006
Call Analysis Training School (CATS)	2006
Pen-Link Advanced Class (PAC)	2007
State Local Anti-Terrorism Training Program	2007
Advanced Criminal Intelligence Analysis to Prevent Terrorism	2008
Multijurisdictional Counterdrug Task Force Training	2008
Critical Thinking and Analytical Techniques January	2009

CERTIFICATIONS & PROFESSIONAL ORGANIZATIONS:

FINCEN Certified	2006
East Coast Gang Investigators Association Certificate	2007, 2008, 2009
International Outlaw Motorcycle Gang Investigator's Association	2007, 2008, 2009

EDUCATION:

Associates, Champlain College

Sample of the State Of Vermont Grant Agreement/Memorandum of Understanding



State of Vermont
Standard Grant Agreement

Agreement #

Parties: This is a Grant Agreement between the State of Vermont, **Department of Public Safety**, Division of **BCI-SIU** (hereinafter called "State"), and _____ with principal place of business at _____ (hereinafter called "Subrecipient"). Subrecipient is/ is not required by law to have a Business Account Number from the Vermont Department of Taxes. The Account Number is #_____, the Subrecipient's Federal Tax Identification Number is _____.

Subject Matter: The subject matter of this Grant Agreement is **Drug Task Force Prosecutors**. Detailed services to be provided by the Subrecipient are described in Attachment A.

Grant Term: The period of Subrecipient's performance shall begin on _____

Maximum Amount: In consideration of the services to be performed by Subrecipient, the State agrees to pay Subrecipient, in accordance with the payment provisions specified in Attachment B, a sum not to exceed _____.

Source of Funds: Federal 50% Other 50%

Match required: Yes No If Yes, \$ _____

CFDA Title **EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT**

CFDA Number ;

Award Name : **State of Vermont 2009 Edward Byrne Justice Assistance Grant;**

Award Number ;

Award Year **2009;**

Federal Granting Agency **Bureau of Justice Assistance;**

Research and Development Grant? Yes No .

Amendment: No changes, modifications, or amendments in the terms and conditions of this Grant Agreement shall be effective unless reduced to writing, numbered, and signed by the duly authorized representative of the State and Subrecipient.

Cancellation: This Grant Agreement may be suspended or cancelled by either party by giving written notice at least 30 days in advance.

Contact persons: The Subrecipient's contact person for this award is: Name ; Telephone Number ; E-mail address

Fiscal Year: The Subrecipient's fiscal year starts (month) July and ends (month) June

Attachments: This Grant consists of 10 pages including the following attachments that are incorporated herein:

- Attachment A - Scope of Work to be Performed
- Attachment B - Payment Provisions
- Attachment C - Customary State Grant Provisions
- Attachment D - Other Provisions

Public Safety Grant Contact person: Susan Blain Telephone No.: 802-241-5360

State of Vermont Standard Grant Agreement Continued

Agreement #

WE, THE UNDERSIGNED PARTIES, AGREE TO BE BOUND BY THIS GRANT AGREEMENT.

STATE OF VERMONT

SUBRECIPIENT

by:

by:

Commissioner T. Tremblay

Department of Public Safety
(Print)

Date: _____

Name: _____

Address:

Date: _____

ATTACHMENT A
SCOPE OF WORK TO BE PERFORMED

Need or Problem

Successful investigation and prosecution of drug traffickers is very labor intensive. Drug cases require early involvement of a prosecutor to ensure that complex constitutional issues are properly discussed during the investigative stage. Early involvement by a prosecutor increases the likelihood of conviction and plea agreement. High caseloads and limited resources have made it difficult for local court prosecutors to specifically focus on drug cases and time consuming drug investigations. In addition, Vermont's 14 counties, being served by as many independently elected State's Attorneys, presents a challenge to an effective statewide coordinated effort.

Goals

The Vermont Attorney General's office goal is to aggressively prosecute drug cases throughout Vermont. In addition, this project will help identify trends of new drugs coming into Vermont and will aide in interdiction, education and legislative initiatives.

Objectives

- 1) Provide appropriate legal advice and consult to Task Force Officers working drug investigations.
- 2) Preview completed drug investigations and file appropriate charges.
- 3) Prosecute drug cases at arraignment, through trial ,and upon appeal.
- 4) Assist in training Officers on Laws effecting Drug investigations.

Activities

- 1) Provide legal advice to Task Force officers working on undercover operations.
- 2) Prosecute Cases cultivated from Task Force operations
- 3) Handle appeals from cases prosecuted.
- 4) Train law enforcement personnel on legal and constitutional issues surrounding drug interdiction.
- 5) Provide advise and consult, as requested, to the Legislature, on trends in drug trafficking in Vermont and propose change to Vermont's drug statutes.

Key personnel, roles and dedicated hours

The attorneys are under the supervision of the Chief of the Criminal Division of the Attorney General's office. The drug prosecutors work directly with the members of the drug task force. All drug prosecutors are available during non-regular office hours for legal consultation and related tasks to the assigned task force members.

Evaluation

The project will be monitored by, number, type, quality of investigation and successful persecutions conducted during the period of the grant. A semi-annual report is due 30 days after the reporting period is completed.

(e.g. July for June/Jan for Dec.) Accurate records of the cases and work by the attorneys is to be maintained by the Attorney General's office.

ATTACHMENT B
PAYMENT PROVISIONS
PAYMENT TERMS:

The State agrees to compensate the Subrecipient for services performed up to the maximum amounts stated below provided such services are within the scope of the grant and are authorized as provided for under the terms and conditions of this grant.

Budget Category	Award Amount
Attorney General Prosecutor Personnel Services, Related to drug investigations only.	\$

PAYMENT TERMS:

The State, at its discretion, will reimburse the subrecipient by one or more of the following optional alternatives depending on the needs of the subrecipient and their standing with the State at the time such reimbursement is requested:

Limited cash advance in accordance with the Department of Public Safety's then existing procedures.

Reimbursement in arrears of expenditures with attached documentation as such is then defined by the Department of Public Safety's existing procedures.

Reimbursement in arrears of expenditures without attached documentation.

Subrecipients will submit their reimbursement requests to their respective grant manager(s) using the Department of Public Safety Financial Report Form Any required documentation must be attached to this form at the time of submission.

Reimbursement in arrears of expenditures: The subgrantee is required to submit documentation in support of their request for reimbursement attached to their invoices. It is expected that they (the subrecipient) will include such material as copies of paid invoices, payroll register, time sheets and hourly rate tables for employees who will be charging time against the grant and any other pertinent materials. Supporting documentation for Benefits, % of FICA % of Workers Compensation, % Medical, % Retirement, % Dental etc. All requests for reimbursement must be submitted on the department's reimbursement sheet.

Monthly Financial Statements are due no later than the 15th of the month following the month being reported.

A financial close out report must be submitted within 30 days of the end date of the grant. All completed forms should be submitted to:

VERMONT DEPARTMENT OF PUBLIC SAFETY
 VERMONT STATE POLICE
 FY2009 CONGRESSIONAL AWARD
 ATTACHMENT 2
 CFDA#16.753

JAG 2009 BUDJET NARRATIVE

A. PERSONNEL

Sergeant – 100% of time devoted to Project	\$70,518.50
Sergeant – Overtime 540 hrs @ 42.82/hr	\$23,122.80
Sergeant – 100% of time devoted to project	\$70,518.50
Sergeant – Overtime 540 hrs @ 42.82/hr	\$23,122.80
Business Manager - 100% of time devoted to Project	\$51,937.60
Business Manager - Overtime 15 hrs a month @ 24.97/ hr	\$4,494.60
Analyst - 100% of time devoted to project	\$50,273.60
Analyst - Overtime 15 hrs a month @ 24.17/hr	\$4,345.20
Lab Personnel – Drug Analyst – 100% of Time	\$58,531.20
Lab Technician – Drug Analyst –O/T 6 hrs a month @ 28.14/hr	\$2,026.08
Overtime for Drug Related Cases 35.76/hr OT Rate X 2500 hours	\$89,400.00
Total Personnel	\$448,290.88

Overtime expenses

Federal funding for the VTDTF over the past years has continued on a downward spiral. A number of critical positions risk elimination due to federal funding reductions. The investigators of the Vermont Drug Task Force work long hours involving over time as the nature of the business. The overtime costs of the VTDTF budget are always a substantial portion of the operating costs. These funds expended to defray over time costs will help avoid a potential cut in task force strength by more than 50% in the very near future because of declining federal grant funds. There number of officers working the Drug related cases will be approximately 10.

B. FRINGE BENEFITS include the following: Social Security/Medicare, Retirement, Health Ins., Life Ins., Dental, EAP and Workers Comp.

Business Manager	\$24,856.22
Analyst	\$28,942.78
Sergeant	\$38,897.43
Sergeant	\$38,897.43
LAB – Drug Analyst	\$20,275.96
Overtime Fringe Benefits Retirement 10.1%, FICA 7.65% and Worker Comp 6%	\$21,232.50

Total for Fringe Benefits **\$173,102.32**

C. TRAVEL

PURPOSE Trainings **\$10,000.00**

The trainings that will be attended are unknown at this time. There would be two people to attending Financial training from BJA in Washington. Trainings for combating drug related crimes.

D. EQUIPMENT

VEHICLES: The Drug Task Force provides an “undercover” vehicle to each officer. Vehicles purchased for DTF officers are non-police vehicles and are registered under fictitious names so as not to compromise the identity of the undercover officers. DTF officers work statewide and on occasion need to travel to surrounding states on investigations. In addition to daily travel, these vehicles are utilized regularly for surveillance and undercover operations.

The process to purchase these vehicles is conducted by DTF Supervisors. Vehicles purchased are selected individually with considerations given to the officer it will be assigned to, the area of the state where it will be utilized, as well as the need to replace undercover vehicles that may have been compromised or are in need of replacement for mechanical reasons. In addition to the normal wear and tear on these vehicles, it is essential that the vehicles be replaced due to high mileage and their exposure to numerous undercover operations.

In recent years we have found success in purchasing used vehicles, with low mileage in the price range of approximately \$20,000 each. We have been able to find vehicles that fit the needs of undercover officers through this process. At this time we are in need of replacing two (2) vehicles, and are requesting funding to make this purchase.

2 used vehicles \$ 20,500.00 X 2 = \$41,000.00

E. SUPPLIES

Gasoline & Vehicle supplies for the undercover vehicles (There are several undercover vehicles which are required to be in use at all times which require repairs, maintenance and gasoline). \$5,115.06/mo @ 6 months \$30,690.36

Year's worth of Office Supplies for the undercover offices \$3,689.80

Total Supplies \$34,380.16

F. Construction

N/A

G. Consultants & Contracts

Consultants - N/A

Contract - DRUG PROSECUTOR - Attorney General's Office (2)

The goal of funding for 2 prosecutors is to combat drug trafficking through more effective investigation and prosecution in a statewide coordinated manner. The prosecutors are members of the State Attorney General's office and have statewide responsibilities.

The attorneys work directly with the VDTF from the start of an investigation through the prosecution and appeal. The attorneys coordinate, and sometimes co-counsel, with the U.S. Attorney's and local State's Attorneys. The VDTF, with early involvement by the prosecutor, provides the most effective method for drug enforcement. The attorneys also serve as a liaison/resource for legislative initiatives and law enforcement training.

The drug prosecutors are in regular contact and formally meet quarterly to discuss statewide issues such as recent district court decisions, to sentencing consistency, and technology updates/needs. The prosecutors regularly consult with local prosecutors in order to further consistency in offers and sentences.

2 Prosecutors at \$ 45,000.00/yr \$90,000.00

H. Other Costs

PROGRAM COSTS:

There are many expenses in the operation of an undercover operation. Funds are required for investigative and confidential operations. Funds are used as buy money, renting undercover office space, cell phones, office phones, internet etc. There are also internal

costs associated with the financial running of the task force. The costs associated with the running of the task include:

Drug Buy Money	\$102,000.00
Northern Office Expenses (6)	\$11,280.00
Southern Office Expenses (6)	\$12,210.00
Office Telephones (1)	\$2,400.00
Pagers & Repairs (21)	\$5,499.90
UC Cell Phones	\$7,500.00
Office Alarms	\$500.00
Under cover c/c charges \$1,500 X 12	\$18,000.00

TOTAL Operating for State and Local UC Officers \$159,389.90

**The undercover credit cards are used for expenses during a surveillance operation which at times can go on for months. Hotel rooms and meals during an undercover surveillance. Cell phones etc for CI's to use during buys. **

ADMINISTRATIVE COSTS

These are costs incurred for auto liability, general liability, accounting, fee for space and IT charges. The description and breakdown of cost is indicated on the budget detail worksheet.

\$ 43,836.74

TOTAL FOR OTHER COSTS \$203,226.64

I. INDIRECT COSTS

N/A

CONFIDENTIAL FUNDS CERTIFICATION

This is to certify that I have read, understand, and agree to abide by all of the conditions for confidential funds as set forth in the effective edition of OJP's Financial Guide.

Date: 06/09/09

Signature: [Handwritten Signature]
Project Director

Grant No. CFDA: 16.1753

Written Procedures

Each Project Director and RISS member agency authorized to disburse confidential funds must develop and follow internal procedures which incorporate the following elements listed below. Deviations from these elements must receive prior approval of the awarding agency.

1. **Imprest Fund.** The funds authorized will be established in an imprest fund which is controlled by a bonded cashier.
2. **Advance of Funds.** The supervisor of the unit to which the imprest fund is assigned must authorize all advances of funds for the purchase of information. Such authorization must specify the information to be received, the amount of expenditures, and the assumed name of the informant.
3. **Informant Files.** Informant files are confidential files of the true names, assumed names, and signatures of all informants to whom payments of confidential expenditures have been made. To the extent possible, pictures and/or fingerprints of the informant payee should also be maintained. In the RISS program, the informant files are to be maintained at the member agencies only. Project Headquarters may maintain case files.
4. **Cash Receipts.**
 - a. The cashier shall receive from the agent or officer authorized to make a confidential payment, a receipt for cash advanced to him/her for such purposes.
 - b. The agent or officer shall receive from the informant payee a receipt for cash paid to him/her.

SAMPLE

INFORMANT PAYEE RECEIPT

For and in consideration of the sale and delivery to the State, County, or City of _____ of information or evidence identified as follows:

I hereby acknowledge receipt of \$ (numerical and word amount entered by payee) paid to me by the State, County, or City of _____

Date: _____

Payee: _____
(Signature)

Case Agent/Officer: _____
(Signature)

Witness: _____
(Signature)

Case or Reference: _____

5. **Receipt for P/I.** An informant payee receipt shall identify the exact amount paid to and received by the informant payee on the date executed. Cumulative or anticipatory receipts are not permitted. Once the receipt has been completed, **no alteration is allowed**. The agent shall prepare an informant payee receipt containing the following information:
 - a. The jurisdiction initiating the payment;
 - b. A description of the information/evidence received;
 - c. The amount of payment, both in numerical and word format;
 - d. The date on which the payment was made;
 - e. The signature of the informant payee;
 - f. The signature of the case agent or officer making payment;
 - g. The signature of at least one other officer witnessing the payment; and
 - h. The signature of the first-line supervisor authorizing and certifying the payment.
6. **Review and Certification.** The signed receipt from the informant payee with a memorandum detailing the information received shall be forwarded to the agent or officer in charge. The agent or officer in charge shall compare the signatures. He/she shall also evaluate the information received in relation to the expense incurred and enter his/her evaluation remarks in the report of the agent or officer who made the expenditure from the imprest fund. The certification will be witnessed by the agent or officer in charge on the basis of the report and informant payee's receipt.
7. **Reporting of Funds.** Each Project Director shall prepare a reconciliation report on the imprest fund on a quarterly basis. Information to be included in the reconciliation report will be the assumed name of the informant given and to what extent this informant contributed to the investigation. Grantees shall retain the reconciliation report in their files and have it available for review. Subrecipients shall retain the reconciliation report in their files and have it available for review unless the State agency requests that the report be submitted to them on a quarterly basis.
8. **Record and Audit Provisions.** Each Project Director and member agency must maintain specific records of each confidential fund transaction. At a minimum, these records must consist of all documentation concerning the request for funds, processing (should include the review and approval/disapproval), modifications, closure or impact material, and receipts and/or other documentation necessary to justify and track all expenditures. Refer to the documentation under "Informant Files" below for a list of documents which should be included in the informant files. In projects where grant funds are used for confidential expenditures, it

will be understood that all of the above records are subject to the record retention requirements and audit provisions of the awarding agency and program legislation. However, only under extraordinary and rare circumstances would such access include a review of the true name of confidential informants. When access to the true name of confidential informants is necessary, appropriate steps to protect this sensitive information must and will be taken by the recipient, awarding agency, and auditing agency. Any such access, other than under a court order or subpoena pursuant to a bona fide confidential investigation, must be approved by both the OJP Program Office Head and the Chief Financial Officer.

Informant Files

1. **Security.** A separate file should be established for each informant for accounting purposes. Informant files should be kept in a separate and secure storage facility, segregated from any other files, and under the exclusive control of the office head or an employee designated by him/her. The facility should be locked at all times when unattended. Access to these files should be limited to those employees who have a necessary legitimate need. An informant file should not leave the immediate area, except for review by a management official or the handling agent, and should be returned prior to the close of business hours. Signout logs should be kept indicating the date, informant number, time in and out, and the signature of the person reviewing the file.
2. **Documentation.** Each file should include the following information:
 - a. Informant Payment Record kept on top of the file. This record provides a summary of informant payments.
 - b. Informant Establishment Record, including complete identifying and locating data, plus any other documents connected with the informant's establishment.
 - c. Current photograph and fingerprint card (or Federal Bureau of Investigation [FBI]/State Criminal Identification-Number).
 - d. Agreement with cooperating individual.
 - e. Receipt for P.I.
 - f. Copies of all debriefing reports (except for the Headquarters case file).
 - g. Copies of case initiation reports bearing on the utilization of the informant (except for the Headquarters case file).
 - h. Copies of statements signed by the informant (unsigned copies will be placed in appropriate investigative files).
 - i. Any administrative correspondence pertaining to the informant, including documentation of any representations made on his behalf or any other nonmonetary considerations furnished.
 - j. Any deactivation report or declaration of an unsatisfactory informant.

RISS Program

1. **Processing Procedures.**

- a. **Authorization of Disbursement.** The project policy board establishes the maximum level the Project Director may authorize in disbursements to member agencies. The Project Director, or his/her designee, may authorize payment of funds to member agencies and their officers for P/I and evidence up to this maximum level. The Project Director must refer all requests for amounts in excess of the maximum level to the Project Policy Board for review and approval.
 - b. **Request of Funds.** Any member agency requesting funds from the project will do so in writing. The request must contain the amount needed, the purpose of the funds, and a statement that the funds requested are to be used in furtherance of the project's objectives. Additionally, the agency must provide a statement agreeing to establish control, accounting, and reporting procedures consistent with the procedures outlined in this chapter.
 - c. **Processing the Request.** The Project Director, or his/her designee when appropriate, will approve or disapprove the request. If approved, the request will be forwarded to the project cashier who will record the request and transmit the monies, along with a receipt form, to the member agency. Upon receipt of the monies, the member agency will immediately sign and return the receipt form to the cashier.
 - d. **Records.** For all transactions involving P/I each Project Director must maintain on file the assumed name and signature of all informants to whom member agencies make payments from project funds.
 - e. **Processing the Informant Payee Receipt.** The original signed informant payee receipt, with a summary of the information received, will be forwarded to the Project Director by the member agency. The Project Director will then authenticate the receipt by comparing the signature of the informant payee on the receipt with the signature maintained by the project in a confidential file. If discrepancies exist, the Project Director, or his/her designee, will take immediate steps to notify the member agency and ascertain the reason(s) for the discrepancies. The member agency must forward written justification to address the discrepancies of the Project Director. If satisfactory, the justification will be attached to the informant payee receipt.
2. **Informant Management and Utilization.** All persons who will be utilized as informants should be established as such. The specific procedures required in establishing a person as an informant may vary from jurisdiction to jurisdiction but, at a minimum, should include the following:
- a. Assignment of an informant code name to protect the informant's identity.
 - b. Creation of an informant code book controlled by the office head or his/her designee containing:
 1. Informant's code name;
 2. Type of informant (i.e., informant, defendant/informant, restricted-use informant);
 3. Informant's true name;
 4. Name of establishing law enforcement officer;
 5. Date the establishment is approved; and
 6. Date of deactivation.

- c. Establishment of each informant's files in accordance with Documentation, Item 2, under Informant Files.
- d. Review of all active status informant files on a quarterly basis to assure they contain all relevant and current information. Where a MATERIAL fact that was earlier reported on the Establishment Record is no longer correct (e.g., a change in criminal status, means of locating him/her, etc.), a supplemental establishing report should be submitted with the correct entry.
- e. A search of all available criminal indices for informants being established. If a verified FBI number is available, request a copy of the criminal records from the FBI. Where a verified FBI number is not available, the informant should be fingerprinted, with a copy sent to the FBI and appropriate State authorities for analysis. The informant may be utilized on a provisional basis while awaiting a response from the FBI.

3. Payment to Informants.

- a. Any person who is to receive payments charged against P/E or /P/I funds should be established as an informant. This includes persons who may otherwise be categorized as sources of information or informants under the control of another agency. The amount of payment should be commensurate with the value of services and/or information provided and should be based on the following factors:
 - 1. The level of the targeted individual, organization, or operation;
 - 2. The amount of the actual or potential seizure; and
 - 3. The significance of the contribution made by the informant to the desired objectives.
- b. There are various circumstances in which payments to informants may be made:
 - 1. **Payments for Information and/or Active Participation.** When an informant assists in developing an investigation, either through supplying information or actively participating in it, he/she may be paid for his/her service either in a lump sum or in staggered payments. Payments for information leading to a seizure, with no defendants, should be held to a minimum.
 - 2. **Payment for Informant Protection.** When an informant needs protection, law enforcement agencies may absorb the expenses of relocation. These expenses may include travel for the informant and his/her immediate family, movement and/or storage of household goods, and living expenses at the new location for a specific period of time (not to exceed 6 months). Payments for these expenses may be either lump sum or as they occur and should not exceed the amounts authorized by law enforcement employees for these activities.
 - 3. **Payments to Informants of Another Agency.** To use or pay another agency's informant, he/she should be established as an informant. These payments should not be a duplication of a payment from another agency; however, sharing a payment is acceptable.
- c. Documentation of payments to informants is critical and should be accomplished on a receipt for P/I. Payment should be made and witnessed by two law enforcement officers and authorized payment amounts should be established and reviewed by at least the first-line supervisory level. In unusual circumstances, a non-officer employee

or an officer of another law enforcement agency may serve as a witness. In all instances, the original signed receipt must be submitted to the Project Director for review and recordkeeping.

Accounting and Control Procedures

Special accounting and control procedures should govern the use and handling of confidential expenditures as described below:

1. It is important that expenditures identified as P/E, P/I, and P/S expenses are in fact allocated and charged to the proper category. It is only in this manner that these funds may be properly managed at all levels and accurate forecasts of projected needs be made.
2. Each law enforcement entity should apportion its P/E, P/I, or P/S allowance throughout its jurisdiction and delegate authority to approve P/E, P/I, and P/S expenditures to those offices, as it deems appropriate.
3. Headquarters management should establish guidelines authorizing offices to spend up to a predetermined limit of their total allowance on any one investigation.
4. In exercising his/her authority to approve these expenditures, the supervisor should consider:
 - a. The significance of the investigation;
 - b. The need for this expenditure to further that investigation; and
 - c. Anticipated expenditures in other investigations. Funds for P/E, P/I, and P/S expenditures should be advanced to the officer for a specific purpose. If they are not expended for that purpose, they should be returned to the cashier. They should not be used for another purpose (including another category) without first returning them and repeating the authorization and advance process based on the new purpose.
5. Funds for P/E, P/I, or P/S expenditure should be advanced to the officer on a suitable receipt form. A receipt for P/I or a voucher for P/E should be completed to document funds used in P/E or funds paid or advanced to an informant.
6. For security purposes, there should be a 48-hour limit on the amount of time funds advanced for P/E, P/I, or P/S expenditure may be held outstanding. If it becomes apparent at any point within the 48-hour period that the expenditure will not materialize, then the funds should be returned to the advancing cashier as soon as possible. An extension to the 48-hour limit may be granted by the level of management that approved the advance. Factors to consider in granting such an extension are: the amount of funds involved, the degree of security under which the funds are being held, the length of extension required, and the significance of the expenditure. Such extensions are generally limited to 48 hours.

Recipients should consult with the program office prior to determining the final course of action. Beyond this time period, the funds should be returned and re-advanced, if necessary. Regardless of circumstances, within 48 hours of the advance, the fund cashier should be presented with either the unexpended funds, an executed voucher for P/I or P/E, or written notification by management that an extension has been granted.

7. P/S expenditures, when not endangering the safety of the officer or informant, need to be supported by cancelled tickets, receipts, lease agreements, and so forth. If not available, the office head, or his/her immediate subordinate, must certify that the expenditures were necessary and justify why supporting documents were not obtained.

Vermont's FY09 Congressionally Selected Award
For the period: 08/01/2009-07/31/2012

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel--List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation				Cost
	Amount per unit (define unit)	# units	# Individuals		
Sergeant 100% of time	\$70,518.50	yearly	1	1	\$ 70,518.50
Sergeant Overtime	\$42.82	hourly	540	1	\$ 23,122.80
Sergeant 100% of time	\$70,518.50	yearly	1	1	\$ 70,518.50
Sergeant Overtime	\$42.82	hourly	540	1	\$ 23,122.80
Business Manager 100% of Time	\$51,937.60	yearly	1	1	\$ 51,937.60
Business Manager overtime	\$24.97	hourly	180	1	\$ 4,494.60
Analyst 100% of time	\$50,273.60	yearly	1	1	\$ 50,273.60
Analyst overtime	\$24.14	hourly	180	1	\$ 4,345.20
Drug Analyst	\$58,531.20	yearly	1	1	\$ 58,531.20
Drug Analyst Overtime	\$28.14	hourly	72	1	\$ 2,026.08
VSP Investigators Overtime	\$35.76	hourly	2500	1	\$ 89,400.00
					\$ 448,290.88

B. Fringe Benefits--Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

	Amount of Personnel for basis	% of Amount of Personnel	Additional computation (optional)	
Employer's FICA	\$ 448,290.88	0.0765		\$34,294.25
Retirement	\$ 448,290.88	0.101		\$45,277.38
Health Insurance	\$59,347.42	0%	5 people yearly	\$59,347.42
Workman's Compensation	\$ 448,290.88	0.06		\$26,897.45
Life insurance	\$41.72		26 pay periods	\$1,084.72
Dental	\$165.60		26 pay periods	\$4,305.60
EAP	\$26.75		26 pay periods	\$695.50
Clothing Allowance Sworn personnel only	\$600.00		2 yearly	\$1,200.00
				\$173,102.32
Total Personnel & Fringe Benefits				\$621,393.20

C. Travel-- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meetings, etc. Show the basis of computation (e.g., six people 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation				Cost
			Cost	# Individuals	# Nights/Days	# Trips	
DOJ Grant Meeting	Wash.DC	Airfare	\$420.00	2	1	1	\$840.00
DOJ Grant Meeting	Wash.DC	Hotel	\$200.00	2	4	1	\$1,600.00
DOJ Grant Meeting	Wash.DC	Meals	\$32.00	2	4	1	\$256.00
Regional Training	unknown	Airfare	\$376.00	2	1	1	\$752.00
Regional Training	unknown	Hotel	\$200.00	2	3	1	\$1,200.00
Regional Training	unknown	Meals	\$32.00	2	3	1	\$192.00
U/C operations trainings	unknown	Hotels	\$95.00	3	8	2	\$4,560.00
U/C operations trainings	unknown	meals	\$12.50	3	8	2	\$600.00

TOTAL \$10,000.00

D. Equipment-- List non-expendable items that are to be purchased. (Note: Organization's own capitalization policy for classification of equipment should be used. Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation		Cost
	Cost per Unit	# Units	
Under Cover Vehicles	\$20,500.00	2	\$41,000.00
TOTAL			\$41,000.00

E.-Supplies--List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation			Cost
	Cost per unit		# Units	
Gasoline & Vehicle Supplies	\$ 5,115.06	Monthly	6	\$ 30,690.36
Office supplies	\$ 3,689.80	Yearly	1	\$ 3,689.80
TOTAL				\$34,380.16

F. Construction-- As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
		\$0.00
TOTAL		\$0.00

G. Consultants/Contracts-- Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions.

Consultant Fee: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation		Cost
		Cost per unit (define unit)	# Units	
				\$0.00
				\$0.00
Subtotal				\$0

Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation			Cost
		Cost per unit (define unit)	# Units	# Individuals	
					\$0.00
					\$0.00
					\$0.00
Subtotal					\$0

Contracts: Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	Vendor	Service Provided	Cost
Prosecutors 2 50% federal 50% state	Attorney Generals Office	Drug court prosecution	\$90,000
Subtotal			\$90,000

CONSULTANTS/ CONTRACTS TOTAL \$90,000

H. Other Costs-- List items (e.g. rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot rent, and provide a monthly rental cost and how many months to rent.

Description	Computation			Cost
	Cost per unit	(define unit)	# Units	
Buy money for drugs & CI informa	\$ 102,000.00	Yearly	1	\$ 102,000.00
Office rent	\$ 1,880.00	Monthly	6	\$ 11,280.00
Office rent	\$ 2,035.00	Monthly	6	\$ 12,210.00
Telephones	\$ 2,400.00	Yearly	1	\$ 2,400.00
Pager & repairs	\$ 261.90	Yearly	21	\$ 5,499.90
UC Cell Phones	\$ 468.75	Monthly	16	\$ 7,500.00
Office Alarm	\$ 500.00	Yearly	1	\$ 500.00
Undercover credit card charges	\$ 1,500.00	Monthly	12	\$ 18,000.00
Fee for Space	\$ 15,000.00	Yearly	1	\$ 15,000.00
Single Audit	\$ 7,500.00	Yearly	1	\$ 7,500.00
DII	\$ 7,500.00	Yearly	1	\$ 7,500.00
VISION	\$ 5,000.00	Yearly	1	\$ 5,000.00
Auto & General Liability	\$ 8,836.74	Yearly	1	\$ 8,836.74
TOTAL				\$ 203,226.64

I. Indirect Cost-- Indirect costs are allowed only if the applicant has Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation		Cost
	\$0.00	1%	\$0.00
TOTAL			\$0.00

Budget Summary-- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
A. Personnel	\$ 448,290.88
B. Fringe Benefits	\$ 173,102.32
C. Travel	\$ 10,000.00
D. Equipment	\$ 41,000.00
E. Supplies	\$ 34,380.16
F. Construction	\$ -
G. Consultants/Contracts	\$ 90,000.00
H. Other	\$ 203,226.64
Total Direct Costs	\$ 1,000,000.00
I. Indirect Costs	\$ -
TOTAL PROJECT COSTS	\$ 1,000,000.00
Federal Request	\$ 1,000,000.00
Non-Federal Amount	\$ -