



**STATE OF VERMONT**  
JOINT FISCAL OFFICE

**MEMORANDUM**

To: James Reardon, Commissioner of Finance & Management  
From: Nathan Lavery, Fiscal Analyst  
Date: October 13, 2011  
Subject: JFO #2529

The following grant/donation has been accepted in accordance with the Joint Fiscal Committee's Tropical Storm Irene Temporary Expedited Grant Review Policy:

**JFO #2529** — \$63,000 worth of clothing from VTresponse.com, c/o Reality Venture Capital, LLC, to the Vermont Department of Labor. This Carhartt clothing will be utilized by Vermonters participating in the cleanup from Tropical Storm Irene as part of the Disaster Unemployment Assistance program for people who became unemployed as a result of recent flooding.  
[JFO received 10/13/11]

The Governor's approval may now be considered final. Please inform the Secretary of Administration and your staff of this action.

cc: Annie Noonan, Commissioner  
Neale Lunderville, Irene Recovery Officer

State of Vermont  
 Department of Finance & Management  
 109 State Street, Pavilion Building  
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376  
 [fax] 802-828-2428

JFO 2529

**STATE OF VERMONT  
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

<b>Grant Summary:</b>		This grant provides clothing for people employed through the Disaster Unemployment Assistance as a result of the recent flooding.			
<b>Date:</b>		10/12/2011			
<b>Department:</b>		Labor			
<b>Legal Title of Grant:</b>		N/A			
<b>Federal Catalog #:</b>		N/A			
<b>Grant/Donor Name and Address:</b>		VTresponse.com			
<b>Grant Period:</b>	<b>From:</b>	10/1/2011	<b>To:</b>	12/31/2011	
<b>Grant/Donation</b>					
	<b>SFY 1</b>	<b>SFY 2</b>	<b>SFY 3</b>	<b>Total</b>	<b>Comments</b>
<b>Grant Amount:</b>	\$63,000	\$	\$	\$63,000	The grant amount is an estimated retail worth of the donated clothing. See attached email.
<b>Position Information:</b>		<b># Positions</b>	<b>Explanation/Comments</b>		
		0			
<b>Additional Comments:</b>		No positions to be created. Does not commit the state to any future expenditures.			
<b>Department of Finance &amp; Management</b>			<i>[Signature]</i>	(Initial)	
<b>Secretary of Administration</b>			<i>[Signature]</i>	(Initial)	
<b>Sent To Joint Fiscal Office</b>				<b>Date</b> 10/13/11	

STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:				
2. Department:		LABOR		
3. Program:		DISASTER UNEMPLOYMENT ASSISTANCE		
4. Legal Title of Grant:		N/A		
5. Federal Catalog #:		N/A		
6. Grant/Donor Name and Address: VT RESPONSE.COM, c/o Reality Venture Capital, LLC, 161 St. Paul St. #301, Burlington, VT 05401				
7. Grant Period:		From: 10/1/2011	To: 12/31/2011	
8. Purpose of Grant: To provide work clothing suitable for jobs being provided through Disaster Unemployment Assistance grants to people who became unemployed as a result of recent flooding.				
9. Impact on existing program if grant is not Accepted: The Department of Labor would otherwise have to use federal grant funds to purchase these clothes.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
<b>Expenditures:</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	
Personal Services	\$	\$	\$	
Operating Expenses	\$	\$	\$	
Grants	\$	\$	\$	
<b>Total</b>	\$ <i>φ</i>	\$	\$	
<b>Revenues:</b>				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$ <i>\$63,000</i>	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source )	\$	\$	\$	
<b>Total</b>	\$ <i>\$63,000</i>	\$	\$	
Appropriation No:	N/A	Amount:	\$0	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
		<b>Total</b>	\$	

**STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)**

**PERSONAL SERVICE INFORMATION**

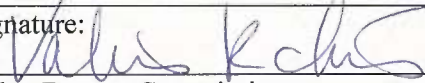
**11. Will monies from this grant be used to fund one or more Personal Service Contracts?**  Yes  No  
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: \_\_\_\_\_ Agreed by: \_\_\_\_\_ (initial)

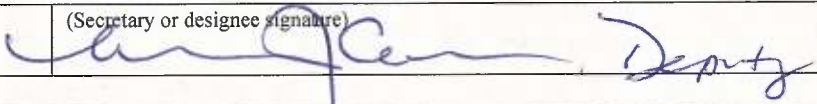
12. Limited Service Position Information:	# Positions	Title
<b>Total Positions</b>	0	

**12a. Equipment and space for these positions:**  Is presently available.  Can be obtained with available funds.

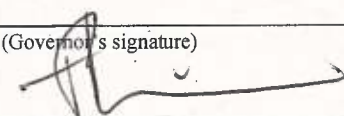
**13. AUTHORIZATION AGENCY/DEPARTMENT**

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 10/7/2011
	Title: Deputy Commissioner	
	Signature: _____	Date: _____
	Title: _____	

**14. SECRETARY OF ADMINISTRATION**

<input checked="" type="checkbox"/> Approved:	(Secretary or designee signature)  Deputy	Date: 10/12/11
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**15. ACTION BY GOVERNOR**

<input checked="" type="checkbox"/> Check One Box: Accepted	(Governor's signature) 	Date: 10/13/11
<input type="checkbox"/> Rejected		

**16. DOCUMENTATION REQUIRED**

**Required GRANT Documentation**

- |   |   |
|---|---|
| <input type="checkbox"/> Request Memo                           | <input checked="" type="checkbox"/> Notice of Donation (if any)   |
| <input type="checkbox"/> Dept. project approval (if applicable) | <input type="checkbox"/> Grant (Project) Timeline (if applicable) |
| <input type="checkbox"/> Notice of Award                        | <input type="checkbox"/> Request for Extension (if applicable)    |
| <input type="checkbox"/> Grant Agreement                        | <input type="checkbox"/> Form AA-1PN attached (if applicable)     |
| <input type="checkbox"/> Grant Budget                           |   |

**End Form AA-1**

(\*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

# Reality Venture Capital, LLC

161 Saint Paul Street #301  
Burlington, Vermont 05401  
Phone: 203.561.6771  
E-Mail: [mgsisto@gmail.com](mailto:mgsisto@gmail.com)  
Web: <http://realityvc.com>

October 5, 2011

Anne M. Noonan  
Commissioner  
VT Department of Labor  
5 Green Mountain Drive  
Montpelier, VT 05602

Dear Commissioner Noonan:

I am authorizing the Commissioner of the Vermont Department of Labor, Anne M. Noonan, to accept a gift from Carhartt, a manufacturer of work clothing.

Carhartt has offered to donate to the Department of Labor 300 clothing kits to be utilized by Vermonters participating in flood relief, clean-up, reconstruction and demolition efforts. The clothing kits each consist of 2 pants, 3 gloves and a jacket; and will be distributed by the VDOL's central and regional offices ((Workforce Development Division) for distribution to individuals participating in flood relief work under the oversight of VDOL.

This does not require any matching funds on the part of the Vermont Department of Labor.

Sincerely,

Sarah Waterman  
VT Response.com

Signed Electronically by Sarah Waterman on 10/6/11

## Zeller, Susan

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**From:** Kuhn, Beth  
**Sent:** Wednesday, October 12, 2011 1:26 PM  
**To:** Noonan, Annie; Furry, Tami; Zeller, Susan; Kukenberger, Bradley  
**Cc:** Smith, Debra  
**Subject:** RE: Wrapping Up Carhartt Donation

Hi all,

Each set of clothing has a retail value of \$210 X 300 sets = \$63,000

Again, that is retail, not wholesale or direct cost to Carhartt.

Thanks for your assistance, and let me know if we need any further information.

Beth

Beth Kuhn  
Director, Workforce Development  
Vermont Department of Labor  
802.828.4151  
802.318.5053 (c)  
[beth.kuhn@state.vt.us](mailto:beth.kuhn@state.vt.us)

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**From:** Noonan, Annie  
**Sent:** Tuesday, October 11, 2011 11:10 AM  
**To:** Kuhn, Beth; Furry, Tami; Zeller, Susan  
**Cc:** Smith, Debra  
**Subject:** RE: Wrapping Up Carhartt Donation

I just spoke with Deputy Commissioner of Finance Sue Zeller. Charlie sent over the paperwork, but it did not have a dollar value. We need to provide that dollar figure --- so what is the value of each set of clothes and multiply that by the number of sets. Send the dollar figure to Sue Zeller, by emailing her at the address listed by "reply all".

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**From:** Kuhn, Beth  
**Sent:** Tuesday, October 11, 2011 10:21 AM  
**To:** Furry, Tami; Noonan, Annie  
**Cc:** Smith, Debra  
**Subject:** FW: Wrapping Up Carhartt Donation

Hi Annie and Tami,

Charlie is out till Thursday, wondering if either of you have a status on this? VT Response is hoping to do the delivery, we have held them off pending the appropriate approvals being in place.

Thanks,

Beth

Beth Kuhn  
Director, Workforce Development

Vermont Department of Labor

802.828.4151

802.318.5053 (c)

[beth.kuhn@state.vt.us](mailto:beth.kuhn@state.vt.us)

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**From:** Sarah Waterman [<mailto:sjwaterman@gmail.com>]

**Sent:** Tuesday, October 11, 2011 7:57 AM

**To:** Kuhn, Beth; Smith, Debra

**Subject:** Wrapping Up Carhartt Donation

Hi Beth:

I'm really hopeful that we can wrap up the Carhartt donation this week. I sent back the form letter last week signed and delivery is ready when you all are. I understand that you want letterhead that says VTResponse on it; however, Reality VC is the parent company off of which VTResponse is a subsidiary and our 501 (c)(3) for VTResponse is still pending (we have our DBA done). As such, we accepted the Carhartt donations as RVC.

I hope that this is a sufficient explanation and that we can get Carhartt out of Lyndon this week and into the hands of the people who will work to clean up after Irene.

Thanks.

Sarah

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[vtresponse.com](http://vtresponse.com)

[www.linkedin.com/in/sjwaterman](http://www.linkedin.com/in/sjwaterman)