



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Daniel Dickerson, Fiscal Analyst
Date: September 23, 2016
Subject: Grant Request #2848, #2849, #2850

Enclosed please find three (3) items that the Joint Fiscal Office has received from the administration.

JFO #2848 – \$248,989 grant from the U.S. Food and Drug Administration (FDA) to the Vermont Agency of Agriculture, Food and Markets. The funds will be used to help fund education and outreach to Vermont meat producers with a focus on teaching veterinary medication and residue avoidance best practices. These actions will be aimed at reducing Vermont's high level of violative drug residues found in the tissues of livestock.

[JFO received 9/19/16]

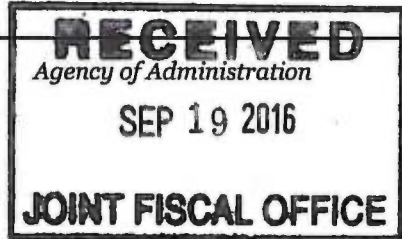
JFO #2849 – \$9,970 grant from the National Network of Public Health Institute to the Vermont Dept. of Health. The grant will be used to expand the Department's ability to conduct Health Impact Assessments (HIA) in order to further implement the State Health Improvement Plan (SHIP). The funds will cover the salaries, benefits, travel and meeting costs for district office employees who attend HIA training.

[JFO received 9/19/16]

JFO #2850 – \$339,861 grant from the Institute of Museum and Library Services to the Vermont Dept. of Libraries. The grant will be used to fund the Vermont Early Literacy Initiative – Science, Technology, Economics, Mathematics (VELI-STEM). Funds will be used over three years in 26 libraries across the State to introduce STEM learning to Vermont children and families and to develop a STEM learning model to be used in communities nationwide. A letter from the Secretary of Administration to the Joint Fiscal Committee is attached to the grant materials informing the committee that funds from this grant were expended prior to JFC approval, and contains an explanation of what occurred.

[JFO received 9/19/16]

Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; ddickerson@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by October 7, 2016 we will assume that you agree to consider as final the Governor's acceptance of these requests.



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary:		Grant from FDA that will support Agency of Agriculture program to implement education and outreach programs to Vermont meat producers. Education will focus on the proper drug use and compliance labeling and with best practices.			
Date:		9/6/2016			
Department:		Food Safety and Consumer Protection			
Legal Title of Grant:		FDA Drug Residue Cooperative Agreement Program			
Federal Catalog #:		93.103			
Grant/Donor Name and Address:		Health & Human Services Food and Drug Administration White Oak Campus 10903 New Hampshire Avenue Silver Spring, Maryland 20993			
Grant Period:		From: 9/30/2016		To: 9/29/2018	
Grant/Donation		\$248,989			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$124,231	\$93,568	\$31,190	\$249,019	
				\$248,989	DWD
Position Information:		# Positions	Explanation/Comments		
		0			
Additional Comments: Grant funding will support a program with the ultimate goal of reducing the residual amount of antibiotics in Vermont meats. The grant supports educational and stakeholder support and outreach programs. The grant will also support some IT infrastructure to allow communication between the Agency of Agriculture and farmers participating in the Food Armour program.					
Has Vantage budget detail been reviewed and reconciled?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(Analyst Initial) <i>AW</i>	



STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Department of Finance & Management	BZH	(Initial)
Secretary of Administration	re	(Initial)
Sent To Joint Fiscal Office	9/16/16	Date





Agency of Agriculture Food & Markets

116 State Street

Montpelier, VT 05620

www.Agriculture.Vermont.gov

Memorandum

To: Justin Johnson, Secretary, Agency of Administration

From: ~~For~~ Chuck Ross, Secretary, Agency of Agriculture, Food & Markets

Through: Diane Bothfeld, Deputy Secretary, Agency of Agriculture, Food & Markets

A handwritten signature in black ink, appearing to read "Diane Bothfeld".

Date: August 5, 2016

Re: Grant Funding for: Developing, implementing and sustaining a multifaceted education and outreach program that will provide dairy industry stakeholders with the resources needed to reduce the incidence of violative residues in VT

The Agency of Agriculture, Food & Markets (VAAFM) requests approval to accept the attached \$248,989 (\$124,231 during FFY1 and \$124,758 during FFY2) grant in support of the development of an antibiotic residue avoidance education and outreach program in Vermont.

Specific objectives for the project include:

- Provide producers and veterinarians with the tools needed to maintain best practices for on-farm veterinary medication use
- Educate the Vermont producer population about responsible on-farm use of veterinary medications and residue avoidance
- Educate and provide technical assistance to producers after initial or repeat residue violation(s) to ensure they improve their practices
- Obtain program buy-in from associated industry stakeholders
- Maintain the necessary IT infrastructure within VAAFM in order to communicate effectively with farmers participating in the Food Armor program and others who are interested in improving their on-farm practices focused on reducing violative tissue residues

The effective date of the FDA's Veterinary Feed Directive rule is nearing, and Vermont continues to have an unacceptably high level of violative drug residues found the tissues of livestock sent to slaughter. Acquisition of this grant award will help VAAFM lessen this incidence, thereby improving food safety for the consuming public and preserving the integrity of the Vermont Brand.

If you have any questions, please contact me.

AUG 9 - 2016



STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Agency of Agriculture, Food & Markets			
2. Department:	Division of Food Safety and Consumer Protection			
3. Program:	Animal Health			
4. Legal Title of Grant:	FDA Drug Residue Cooperative Agreement Program			
5. Federal Catalog #:	93.103			
6. Grant/Donor Name and Address:	Health & Human Services Food and Drug Administration White Oak Campus 10903 New Hampshire Avenue Silver Spring, Maryland 20993			
7. Grant Period:	From:	9/30/2016	To:	9/29/2018
8. Purpose of Grant:	Develop, implement and sustain a multifaceted education and outreach program that will provide dairy industry stakeholders with the resources needed to reduce the incidence of violative residues in Vermont.			
9. Impact on existing program if grant is not Accepted:	The Vermont Agency of Agriculture, Food and Markets (VAAFMM) will develop and implement a Residue Avoidance Education and Outreach Program by collaborating with a variety of expert stakeholders to conduct educational outreach activities and develop materials needed to enhance industry stakeholders' knowledge of proper drug use, treated food producing animal management, and compliance with extra label drug use regulations. Successful completion of this project will result in fewer violative residues in meat sourced from Vermont livestock. Since the VAAFMM tissue residue contract with FDA was unexpectedly cancelled two years ago by FDA, the Agency's ability to work effectively with Vermont producers to ensure the integrity of Vermont's meat-based food supply has been limited. If this grant is not accepted, the practices employed by some Vermont farmers that result in antibiotic residues in the meat-based food supply will continue, resulting in continued compromise of the safety of the food supply and the integrity of the Vermont Brand. Specific objectives for the project include: (1) Provide producers and veterinarians with the tools needed to maintain best practices for on-farm veterinary medication use, (2) Educate the Vermont producer population about responsible on-farm use of veterinary medications and residue avoidance, (3) Educate and provide technical assistance to producers after initial or repeat residue violation(s) to ensure they improve their practices, (4) Obtain program buy-in from associated industry stakeholders, and (5) Maintain the necessary IT infrastructure within VAAFMM in order to communicate effectively with farmers participating in the Food Armor program and others who are interested in improving their on-farm practices focused on reducing violative tissue residues.			
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
	FY 2017	FY 2018	FY 2019	
Expenditures:				
Personal Services	\$86,157	\$63,843	\$21,281	
Operating Expenses	\$38,074	\$29,725	\$9,909	
Grants	\$	\$	\$	
Total	\$124,231	\$93,598	\$31,190	
Revenues:				

AUG 9 - 2016

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

State Funds:	\$0	\$0	\$0
Cash	\$0	\$0	\$0
In-Kind	\$0	\$0	\$0
Federal Funds:	\$124,231	\$93,568	\$31,190
(Direct Costs)	\$98,771	\$76,668	\$25,556
(Statewide Indirect)	\$	\$	\$
(Departmental Indirect)	\$25,460	\$16,900	\$5,634
Other Funds:	\$	\$	\$
Grant (source)	\$	\$	\$
Total	\$124,231	\$93,568	\$31,190

Appropriation No:	2200020000	Amount:	\$124,231
			\$
			\$
			\$
			\$
			\$
			\$
		Total	\$124,231

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.
 Appointing Authority Name: Diane Bothfeld Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature: <i>Diane Bothfeld</i>	Date: 8/8/16
Title: Deputy Secretary	
Signature: _____	Date: _____
Title: _____	

14. SECRETARY OF ADMINISTRATION

Approved: _____ (Secretary or designee signature) _____ Date: 09/07/16



FOOD AND DRUG ADMINISTRATION

Grant Number: 1U18FD005812-01
FAIN: U18FD005812

Principal Investigator:
Kristin Haas

Project Title: Develop, implement and sustain a multifaceted education and outreach program that will provide dairy industry stakeholders with the resources needed to reduce the incidence of violative residues in VT

Dr. Haas, Kristin
State Veterinarian and Director
116 State Street
Montpelier, VT 056202901

Award e-mailed to: marcey.hodgdon@state.vt.us

Budget Period: 09/30/2016 – 09/29/2017
Project Period: 09/30/2016 – 09/29/2018

Dear Business Official:

The Food and Drug Administration hereby awards a grant in the amount of \$124,231 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to VT STATE AGENCY/AGRICULTURE/FOOD/MARKETS in support of the above referenced project. This award is pursuant to the authority of PHS Act, Sec 1706, 42 USC 300u-5, as amended; Sec 2(d), PL 98-551 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the Grants Management Specialist and the Project Officer listed in the terms and conditions.

Sincerely yours,

Kimberly Pendleton
Grants Management Officer
Office of Acquisitions & Grants Services
Division of Acquisition Support and Grants
Grants & Assistance Team
FOOD AND DRUG ADMINISTRATION

See additional information below

SECTION I – AWARD DATA – 1U18FD005812-01

Award Calculation (U.S. Dollars)

Salaries and Wages	\$45,878
Fringe Benefits	\$23,496
Personnel Costs (Subtotal)	\$69,374
Consultant Services	\$16,783
Supplies	\$6,500
Travel Costs	\$5,114
Other Costs	\$1,000

Federal Direct Costs	\$98,771
Federal F&A Costs	\$25,460
Approved Budget	\$124,231
Federal Share	\$124,231
TOTAL FEDERAL AWARD AMOUNT	\$124,231

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$124,231

SUMMARY TOTALS FOR ALL YEARS			
YR	THIS AWARD	CUMULATIVE TOTALS	
1	\$124,231	\$124,231	\$124,231
2	\$124,758	\$124,758	\$124,758

* Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.103
 EIN: 1036000264E5
 Document Number: UFD005812A
 PMS AccountType P(Subaccount)
 Fiscal Year: 2016

IC	CAN	2016	2017
FD	6990928	\$124,231	\$124,758

* Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

FDA Administrative Data:

PCC: ORA14 / OC: 4141 / Processed: FDAKPU 08/04/2016

SECTION II – PAYMENT/HOTLINE INFORMATION – 1U18FD005812-01

Grant payments will be made available through the DHHS Payment Management System (PMS). PMS is administered by the Division of Payment Management, Program Support Center (PSC), DHHS, Office of the Deputy Assistant Secretary, Finance. Requests for downloadable forms and inquiries regarding payment should be directed to:

Regular Mailing Address:
 Division of Payment Management
 P.O. Box 6021
 Rockville, MD 20852

Telephone: (301) 443-1660

Included are the following Links & Instructions for drawing down funds, reporting expenditures, required forms, and the help desk info:

Homepage: <http://www.dpm.psc.gov/Default.aspx>

Grant Recipient Information:

http://www.dpm.psc.gov/grant_recipient/grant_recipient.aspx?explorer.event=true

Grant Recipient Forms:

http://www.dpm.psc.gov/grant_recipient/grantee_forms.aspx?explorer.event=true

PMS Help Desk: <http://www.dpm.psc.gov/help/help.aspx?explorer.event=true>

The ONE-DHHS Help Desk for PMS Support is now available Monday – Friday from 7 a.m. to 9 p.m. EST (except Federal Holidays). Phone (877) 614-5533; Email PMSSupport@psc.gov

SECTION III – TERMS AND CONDITIONS – 1U18FD005812-01

This award is based on the application submitted to, and as approved by, FDA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Grant Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75.
- d. The HHS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. Federal Award Performance Goals: As required by the periodic report in the RPPR or in the final progress report when applicable.
- f. A required Federal Financial Report (FFR) SF-425 must be submitted annually. FDA now requires all annual financial expenditure reports to be submitted electronically using the Federal Financial Report (FFR) system located in the eRA Commons. Annual FFRs must be submitted for each budget period no later than 90 days after the end of the calendar quarter in which the budget period ended. The reporting period for an annual FFR will be that of the budget period for the particular grant; however, the actual submission date is based on the calendar quarter. Failure to submit timely reports may affect future funding.
- g. Closeout Requirements (when applicable): A Final Program Progress Activity Report, Final Federal Financial Report SF-425, Final Invention Statement HHS-568 (if applicable), Tangible Personal Property Report SF-428, and Statement of Disposition of Equipment (if applicable) must be submitted within 90 days after the expiration date of the project period.
- h. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

This award has been assigned the Federal Award Identification Number (FAIN) U18FD005812. Recipients must document the assigned FAIN on each consortium/subaward issued under this award.

Treatment of Program Income:

Additional Costs

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements,

and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – FD Special Terms and Condition – 1U18FD005812-01

Expanded Authorities do NOT apply to this award.

The following special terms of award are in addition to, and not in lieu of, otherwise applicable U.S. Office of Management and Budget (OMB) administrative guidelines, U.S. Department of Health and Human Services (DHHS) grant administration regulations at 45 CFR Parts 75, and other HHS, PHS, and FDA grant administration policies.

Support will be in the form of a cooperative agreement. Substantive involvement by the awarding agency is inherent in the cooperative agreement award. Accordingly, FDA will have substantial involvement in the program activities of the project funded by the cooperative agreement.

The program project officer will monitor the recipient periodically. The monitoring may be in the form of telephone conversations, e-mails, or written correspondence between the project officer/grants management officer and the grantee. Periodic site visits with officials of the recipient organization may also occur. There may be other regular meetings with recipients to assist in fulfilling the requirements of the cooperative agreement.

The results of these monitoring activities will be recorded in the official cooperative agreement file and will be available to the grant recipient, upon request, consistent with applicable disclosure statutes and FDA disclosure regulations. Also, the grantee organization must comply with all special terms and conditions of the cooperative agreement, including those which state that future funding of the project will depend on recommendations from the Project Officer.

Future funding will be dependent on recommendations from the Project Officer. The scope of the recommendation will confirm that acceptable progress has been made in achieving and maintaining the requirements and conditions of the award. Specific project milestones, reporting requirements, and other project deliverables may be included as a condition of your award.

Work anticipated under this cooperative agreement may not be duplicated or funded by other cooperative agreements, contracts, or other funding mechanisms. Projects proposed under these cooperative agreements and the funding provided must remain distinct and separate from other projects and funding sources. The grantee must be able to account separately for fund expenditures, including employee salaries, wages, and benefits, received through contracts, cooperative agreements, grants, and other funding received by the grantee and these cooperative agreements.

Any equipment currently owned by FDA that is loaned out to parties as a result of a cooperative agreement will remain the property of FDA under loan to the awardee for a specified time period with a review every twelve months. FDA may terminate the loan at any time. Unless approved by ORA/Office of Partnerships, the FDA provided equipment may not be transferred by the awardees to a third party, and the awardee assumes full responsibility and liability for any claims that may arise as a result of operation of this equipment for the period it is in the possession of the awardees.

The Government, via the PO, will have access to data generated under this Cooperative Agreement and may periodically review the data and progress reports. The FDA PO may use information obtained from the data for the preparation of internal reports on the activities of the study. However, awardees shall retain custody of and have primary rights to all data developed under these awards.

Mid-year reports are required. The Research Performance Progress Report (RPPR) will be considered the annual program progress report for the budget period.

Mid-year and annual progress reports shall contain the elements below as applicable to the grantee proposal and award, but are not limited to, the following:

1. Progress report that covers accomplishments for each specific goal and objective outlined in grant application. Goals and objectives should be broken out and reported against actual results.
2. Summary of improvements (identify and quantify) or developments in the overall drug residue prevention program resulting from the cooperative agreement. Baseline data must be provided, when appropriate. A set range to accomplish the goals of the project or to gauge the success of the proposed project must be identified.
3. Certification of current appropriation funding levels for the feed regulatory program.
4. Status report on the installation, operational readiness and monitoring activities of any analytical equipment or software that is purchased.
5. Status report on hiring and training personnel that are involved in the existing drug residue prevention program or developing new programs.
6. A strategic plan that accurately reflects when specific objectives and tasks have been, or will be, completed and/or implemented and when new objectives and tasks are identified to support achievement of the objectives outlined in this FOA. The strategic plan should include significant goals or action items, anticipated completion dates, responsible personnel, and other required resources.
7. Summary report on any outreach materials offered and/or events provided consisting of educating outreach relating to proper drug use; effective management practices; compliance of extralabel drug use regulations, or such related activities in support of drug residue prevention.
8. Must identify the amount of training services and/or the number of outreach programs provided. The activity and/or event must produce measurable outcomes. Must explain how the results are measured. A description of how data results, progress and the evaluation of the project covering the applicable reporting period will be measured.

3. Reporting

When multiple years are involved, awardees will be required to submit the Research Performance Progress Report (RPPR) annually and financial statements as required in the Notice of Award.

When multi-year funding is used (R15, UA5, RC3, RC4, RF1, DP2, DP3, DP4, UC1, UC4, and UF1), the above text will need to be changed. Please insert a comment to change the above text to the following "Progress reports for multi-year funded awards are due annually on or before the anniversary of the budget/project period start date of award. The reporting period for multi-year funded award progress report is the calendar year preceding the anniversary date of the award. Information on the content of the progress report and instructions on how to submit the report using the RPPR are posted at <http://grants.nih.gov/grants/policy/myf.htm>." All multi-year activity codes except R15 must get multi-year funding authorization from the DDER and upload the approval into the NIHGPS with the FOA.

If additional reporting requirements need to be added, please insert a comment indicating what reporting requirements are desired. Note that additions likely will require approval by OER. A final progress report, invention statement, and the expenditure data portion of the Federal Financial Report are required for closeout of an award, as described in the HHS Grants Policy Statement.

The Federal Funding Accountability and Transparency Act of 2006 (Transparency Act), includes a requirement for awardees of Federal grants to report information about first-tier subawards and executive compensation under Federal assistance awards issued in FY2011 or later. All awardees of applicable FDA grants and cooperative agreements are required to report to the Federal Subaward Reporting System (FSRS) available at www.fsrs.gov on all subawards over \$25,000.

Project Officer, Jocelyn Ramos for inquiries and questions regarding programmatic aspects or concerns: Phone 510/337-6894 E-mail: jocelyn.ramos@fda.hhs.gov

Grants Management Specialist, Dan Lukash for inquiries and questions regarding administrative matters or financial concerns: Phone: 240/402-7596 E-mail: daniel.lukash@fda.hhs.gov

Direct inquiries regarding scientific programmatic issues to the official listed below.

Direct inquiries regarding fiscal and/or administrative matters to the grants management specialist listed below.

All formal correspondence/reports regarding the grant should be signed by an authorized institutional official and the Principal Investigator and should be sent to the attention of the grants management specialist, unless otherwise explicitly directed.

STAFF CONTACTS

Grants Management Specialist: Daniel Lukash
Email: daniel.lukash@fda.hhs.gov Phone: 240-402-7596

SPREADSHEET SUMMARY

GRANT NUMBER: 1U18FD005812-01

INSTITUTION: VT STATE AGENCY/AGRICULTURE/FOOD/MARKETS

Budget	Year 1	Year 2
Salaries and Wages	\$45,878	\$40,546
Fringe Benefits	\$23,496	\$20,855
Personnel Costs (Subtotal)	\$69,374	\$61,401
Consultant Services	\$16,783	\$23,723
Supplies	\$6,500	\$6,500
Travel Costs	\$5,114	\$4,600
Other Costs	\$1,000	\$6,000
TOTAL FEDERAL DC	\$98,771	\$102,224
TOTAL FEDERAL F&A	\$25,460	\$22,534
TOTAL COST	\$124,231	\$124,758