

**STATE OF VERMONT**  
JOINT FISCAL OFFICE

**MEMORANDUM**

To: James Reardon, Commissioner of Finance & Management  
From: Nathan Lavery, Fiscal Analyst  
Date: December 28, 2010  
Subject: JFO #2473, #2474, #2475, #2476

No Joint Fiscal Committee member has requested that the following items be held for review:

**JFO #2473** — \$10,000 grant from the State of Connecticut Department of Agriculture to the Agency of Agriculture, Food & Markets. This grant will support a New England regional study to determine if there is a viable option for connecting local growers and producers to institutional markets.  
[JFO received 11/17/10]

**JFO #2474** — \$500,000 grant from the U.S. Department of Justice to the Vermont Department of Education. This grant will support extended education programs for at-risk school aged children outside of routine school hours.  
[JFO received 11/17/10]

**JFO #2475** — \$150,000 grant from the U.S. Department of Justice to the Vermont Department of Public Safety. This grant will be used to upgrade Vermont's statewide sex offender registry.  
[JFO received 11/17/10]

**JFO #2476** — \$400,000 grant from the U.S. Department of Commerce to the Vermont Department of Economic, Housing and Community Development. This funding will assist Vermont businesses in accessing and developing export sales by supporting international trade shows, international export training, international market development, and client resources.  
[JFO received 11/17/10]

The Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Roger Allbee, Secretary  
Armando Vilaseca, Commissioner  
Thomas Tremblay, Commissioner  
Tayt Brooks, Commissioner



**STATE OF VERMONT**  
JOINT FISCAL OFFICE

**MEMORANDUM**

To: Joint Fiscal Committee Members  
From: Nathan Lavery, Fiscal Analyst  
Date: November 19, 2010  
Subject: Grant Request

Enclosed please find six (6) request that the Joint Fiscal Office has received from the administration.

**JFO #2471** — \$65,474 grant from the Federal Emergency Management Agency (FEMA) to the Department of Public Safety. This grant will support hazard mitigation projects in Marlboro. **Expedited review of this item has been requested. Joint Fiscal Committee members will be contacted by December 3 with a request to waive the statutory review period and accept this item.**  
[JFO received 11/9/10]

**JFO #2472** — \$65,474 grant from the Federal Emergency Management Agency (FEMA) to the Department of Public Safety. This grant will support hazard mitigation projects in Fairfield, Windsor, S. Windsor and Ottauquechee region. **Expedited review of this item has been requested. Joint Fiscal Committee members will be contacted by December 3 with a request to waive the statutory review period and accept this item.**  
[JFO received 11/9/10]

**JFO #2473** — \$10,000 grant from the State of Connecticut Department of Agriculture to the Agency of Agriculture, Food & Markets. This grant will support a New England regional study to determine if there is a viable option for connecting local growers and producers to institutional markets.  
[JFO received 11/17/10]

**JFO #2474** — \$500,000 grant from the U.S. Department of Justice to the Vermont Department of Education. This grant will support extended education programs for at-risk school aged children outside of routine school hours.  
[JFO received 11/17/10]

**JFO #2475** — \$150,000 grant from the U.S. Department of Justice to the Vermont Department of Public Safety. This grant will be used to upgrade Vermont's statewide sex offender registry.  
[JFO received 11/17/10]

**JFO #2476** — \$400,000 grant from the U.S. Department of Commerce to the Vermont Department of Economic, Housing and Community Development. This funding will assist Vermont businesses in accessing and developing export sales by supporting international trade shows, international export training, international market development, and client resources.

[JFO received 11/17/10]

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at 802-828-1488; [nlavery@leg.state.vt.us](mailto:nlavery@leg.state.vt.us)) if you have questions or would like an item held for Joint Fiscal Committee review.

cc: James Reardon, Commissioner  
Thomas Tremblay, Commissioner  
Roger Allbee, Secretary  
Armando Vilaseca, Commissioner  
Tayt Brooks, Commissioner

STATE OF VERMONT  
GRANT ACCEPTANCE FORM

JFO 2474

DEPARTMENT: Education

DATE: November 10, 2010

GRANT/DONATION (brief description and purpose):

This grant provides funding for extended education programs for at-risk school aged children outside of routine school hours. DOE will use \$75K to fund existing positions administering the grant and the remaining ~~\$475K~~ will be used to supply communities with grants between \$10K - \$50K.

GRANTOR/DONOR: U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention

GRANT PERIOD: September 01, 2010 - August 31, 2013.

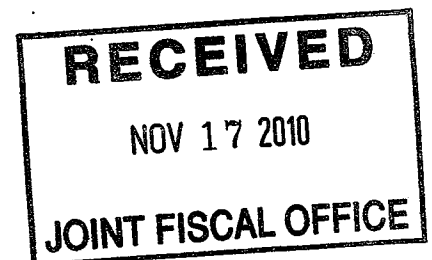
AMOUNT/VALUE: \$500,000

POSITIONS REQUESTED (LIMITED SERVICE): None

ANY ON-GOING, LONG-TERM COSTS TO THE STATE: None.

COMMENTS: No state costs or matching state funds are required. The risk exists, as with all federally funded programs, that once the program is embedded within a community and federal funding is eliminated the costs could be shifted onto the communities through voter approval at town meeting. In this case, voters at the local level would approve the program as part of their local school budgets (for programs operated by LEA's) and the costs could show up in the education fund.

\$425K  
(Type, sorry)



**STATE OF VERMONT  
GRANT ACCEPTANCE FORM**

DEPT. FINANCE AND MANAGEMENT:  
SECRETARY OF ADMINISTRATION:  
GOVERNOR:  
SENT TO JOINT FISCAL OFFICE:

(INITIAL) JK 11/10/10  
(INITIAL) TR 11/21/10  
(INITIAL) JD 11/15/10  
(DATE) \_\_\_\_\_

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

**BASIC GRANT INFORMATION**

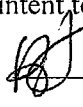
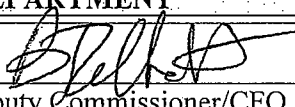
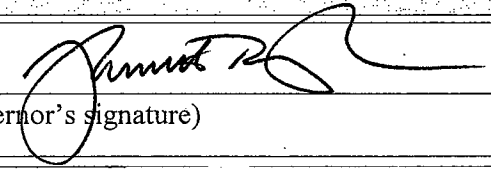
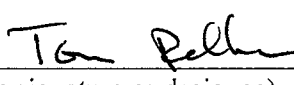
<b>1. Agency:</b>	
<b>2. Department:</b>	Education
<b>3. Program:</b> Extended Education Programming at Schools	
<b>4. Legal Title of Grant:</b>	OJJDP FY 10 Earmarks Program
<b>5. Federal Catalog #:</b>	16.541
<b>6. Grant/Donor Name and Address:</b> U.S. Dept of Justice, Office of Juvenile Justice and Delinquency Prevention	
<b>7. Grant Period:</b>	<b>From:</b> 9/1/2010 <b>To:</b> 8/31/2013
<b>8. Purpose of Grant:</b> To provide subgrants to local educational agencies, and public or private entities to initiate, expand and/or enhance summer, before school, weekend, evening or vacation programming for school-aged children.	
<b>9. Impact on existing program if grant is not Accepted:</b> Vermont students and communities would be left without valuable resources to existing programs and opportunities for start-ups to initiate or expand programs for school-aged children.	

**10. BUDGET INFORMATION**

	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2011	FY 2012	FY 2013	
Personal Services	\$24,667	\$22,167	\$22,166	
Operating Expenses	\$4,000	\$1,000	\$1,000	
Grants	\$150,000	\$225,000	\$50,000	
<b>Total</b>	<b>\$178,667</b>	<b>\$248,167</b>	<b>\$73,166</b>	
<b>Revenues:</b>				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$174,853	\$244,353	\$69,353	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$3,814	\$3,814	\$3,813	
Other Funds:	\$	\$	\$	
Grant (source )	\$	\$	\$	
<b>Total</b>	<b>\$178,667</b>	<b>\$248,167</b>	<b>\$73,166</b>	

<b>Appropriation No:</b>	5100070000	<b>Amount:</b>	\$500,000
			\$
			\$
			\$
			\$
			\$
			\$

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

	Total \$										
<b>PERSONAL SERVICE INFORMATION</b>											
<p>11. Will monies from this grant be used to fund one or more Personal Service Contracts? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.</p> <p>Appointing Authority Name: William Talbott Agreed by:  (initial)</p>											
<b>12. Limited Service Position Information:</b>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"># Positions</th> <th style="width: 70%;">Title</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr> <td style="text-align: center;"><b>Total Positions</b></td> <td> </td> </tr> </tbody> </table>	# Positions	Title							<b>Total Positions</b>	
# Positions	Title										
<b>Total Positions</b>											
<p>12a. Equipment and space for these positions: <input checked="" type="checkbox"/> Is presently available. <input type="checkbox"/> Can be obtained with available funds.</p>											
<b>13. AUTHORIZATION AGENCY/DEPARTMENT</b>											
I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature:  Date: 11-10-10										
	Title: Deputy Commissioner/CFO										
	Signature: _____ Date: _____										
	Title: _____										
<b>14. ACTION BY GOVERNOR</b>											
<input checked="" type="checkbox"/> Check One Box: Accepted	 (Governor's signature)										
<input type="checkbox"/> Rejected											
Date: 11/16/10											
<b>15. SECRETARY OF ADMINISTRATION</b>											
<input checked="" type="checkbox"/> Check One Box: Request to JFO	 (Secretary's signature or designee)										
<input type="checkbox"/> Information to JFO											
Date: 11/12/10											
<b>16. DOCUMENTATION REQUIRED</b>											
<b>Required GRANT Documentation</b>											
<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Grant Budget	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)										
<b>End Form AA-1</b>											



Department of Justice  
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

August 25, 2010

Commissioner Armando Vilaseca  
Vermont Department of Education  
120 State Street  
Montpelier, VT 05620-2501

Dear Commissioner Vilaseca:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 10 Earmarks Program in the amount of \$500,000 for Vermont Department of Education.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Gwen Williams, Program Manager at (202) 616-1611; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

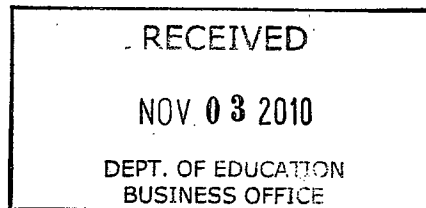
Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Laurie Robinson".

Laurie Robinson  
Assistant Attorney General

Enclosures







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State of Vermont  
Vermont Department of Education  
120 State Street  
Montpelier, VT 05620-2501

March 24, 2010

To Whom it May Concern:

The Vermont Department of Education is pleased to be working in conjunction with the Office of Juvenile Justice and Delinquency Prevention in creating the Summer and Extended Learning Opportunities Initiative.

The attached document titled "Narrative for Program" represents the Request for Proposal that will be distributed throughout Vermont for prospective programs to apply in order to sub-grant through us the funds that OJJDP is making available.

The narrative consists of all the components requested in your application instructions other than our itemized budget. This document is a separate attachment entirely and is labeled accordingly.

Each category is clearly defined and labeled to assist you in reviewing our application with clarity.

On behalf of the Vermont Department of Education, U.S. Senator Bernard Sanders and the youth of Vermont who will benefit greatly from the establishment of this initiative we thank you for your assistance in bringing this program to life.

Andy Snyder  
Intergovernmental Affairs  
Vermont Department of Education  
120 State Street.  
Montpelier, Vermont 05620

# Summer and Extended Learning Opportunities Initiative

## **I. Background**

Vermont youth need innovative and expanded opportunities to develop assets that lead to success in school, career and community citizenship. The Vermont Department of Education (VTDOE) invites interested parties to submit partnership proposals for the purpose of initiating, expanding and/or enhancing summer, before school, weekend, evening or vacation programming for school aged children. The purpose of this initiative is to address the needs of at-risk children, during times when working families need additional support. These programs should show a measurable, positive effect on student learning and developmental assets. This funding opportunity is also tied to the achievement of the vision of educational transformation. Transformation means focusing on student learning by creating educational environments that respond to the needs of students, provide flexible environments rich with 21st Century tools, and expect students to demonstrate deep understanding through a variety of means.

## **II. Program Goals**

Youth participation in extended learning opportunities initiative will:

1. Build developmental assets.
2. Reduce summer learning loss of core content knowledge.
3. Develop life and career skills for the 21<sup>st</sup> Century.

## **III. Statewide Program Objectives**

1. By 2014, 100% of students will report a 50% increase in youth asset measures over baseline.
2. By 2014, 50% of regular program attendees (30 days or more) will move up one level on an annual NECAP assessment when comparing two consecutive years.
3. By 2014, 100% of students will demonstrate acquisition of at least one life or career skill.

## **IV. Funding Duration**

Funding will be available from September 1, 2010-August 31, 2013. Awards will be granted annually on a September to August basis. Refunding of programs will be awarded based on an annual assessment towards meeting program objectives and as funds are available.

## **V. Priorities**

The VTDOE will give priority to successful applications that propose new programming that addresses an unmet need.

#### **IV. Eligible Grantees:**

Eligible applicants must be a local educational agency and include partners such as (LEAs); community-based organizations (CBOs); other public or private entities, faith-based organizations, or a consortium of two or more agencies, organizations, or entities. Municipalities may also apply. In addition, eligible communities are those that serve 30% or higher proportion of youth who qualify for free and reduced lunch. Please consult the most recent free and reduced lunch report at: [http://education.vermont.gov/new/html/pgm\\_nutrition/school\\_nutrition/resources.html](http://education.vermont.gov/new/html/pgm_nutrition/school_nutrition/resources.html) for information to determine which communities are eligible.

#### **VII. Allowable Uses of Funds**

Requests will be considered in the \$10,000-\$50,000 range per project. Projects proposed over \$25,000 should be mindful of the sustainability challenge over time and proposed only if significant outcomes are achievable. Only full comprehensive programs should be proposed.

A list of allowable activities should include but are not limited to:

- Arts and music education activities;
- Nutrition and physical activity programs;
- Service-learning programs;
- Telecommunications and technology education programs;
- Expanded library service hours;
- Academic enrichment learning programs;
- Entrepreneurial education programs;
- Tutoring services (including those provided by senior citizen volunteers) and mentoring programs;
- Programs that provide activities for limited-English proficient students that emphasize language skills;
- Programs that promote parental involvement and family literacy;
- Programs that provide assistance to students who have been truant, suspended, or expelled;
- Drug and violence prevention programs, counseling programs, and character education programs;
- Job and career development programs.

#### **VI. Proposals**

Include a detailed narrative that demonstrates how these funds will assist grantees in meeting/enhancing at least one of the three goals above. Proposals must not exceed 5 pages of narrative (12 point font, single spaced) plus a budget. Attachments are limited to 5 pages. Do not include Letters of Support.

Proposals must address:

A) **Need for the program** (20 points)  
In this section applicants should reference local data that establishes specific needs.

B) **Program(s) description(s)** (50 points)  
Strong applications will provide a detailed description of the program including: numbers of students to be served, a full schedule showing number of program days, student to staff ratios, comprehensive program components, and rationale for the program design. Applicants should note section V which identifies components of a high-quality program.

C) **Capacity and resources for success** (15 points)  
Identify how the organization and partners(s) will provide leadership, high quality staff, space and other resources to achieve its goals.

D) **Budget** (15 points)  
Include line items that are reasonable and necessary. Indirect costs may be requested only for LEAs that have approval by the Vermont Department of Education. Supply costs should not be substantial. Successful applications will be required to fully participate in an evaluation process established by the Vermont Department of Education and the Office of Juvenile Justice and Prevention.

## **VII. Selection Process**

All proposals will be read and reviewed by a small team of independent readers with experience in programming in the allowable uses. It is estimated that the available amount is \$500,000. All awards will be subject to the availability of federal funds. Grantees will be required to sign a grant award which includes an assurance that grant funds will not supplant other State, local, or Federal funds.

## **VIII. Due Date**

An e-copy of the proposal needs to be sent to: [andy.snyder@state.vt.us](mailto:andy.snyder@state.vt.us) and **received** no later than November 1<sup>st</sup>, 2010.

## **IX. Grant Award Decisions, Requirements, and Disposition of Proposals**

The Vermont Department of Education reserves the right to award in part, to reject any and all proposals in whole or in part, and to waive technical defects, irregularities or omissions if, in its judgment, the best interest of the students would be served. The Vermont Department of Education reserves the right not to award all parts, to negotiate specific grant amounts, and to select certain proposals to meet requirements or State Board of Education priorities. Funding is contingent upon receipt of federal funds. Grantees will be required to submit reports in a manner required by the U.S. Office of Juvenile Justice and Prevention and the Vermont Department of Education.

## **X: Components of a High-Quality Program\***

The Vermont Department of Education identifies nine elements of high-quality programs. In order to be successful in this competition programs should include all of the following:

- Strong and Effective Afterschool Program Leadership
- Linkages to the School Day
- High-Quality Staff
- Safe and Appropriate Environment
- High-Interest Programming
- School Leadership Support
- Attention to Serving Regular Attendees
- Strong Instructional Leadership
- Flexible Structures and Student Choice

\* 'Program' for the purpose of this application means one that occurs in the summer, before school, weekend, evening or vacations for school aged children.

## **XI: Web Resources**

- 21<sup>st</sup> Century Skills: <http://www.21stcenturyskills.org>
- Search Institute's Youth Developmental Assets:  
<http://www.search-institute.org/developmental-assets>
- Evaluation: <http://www.gse.harvard.edu/~hfrp/>
- Vermont Afterschool Wiki: <http://vermontafterschool.pbworks.com/>

## **XII: Contact**

**Andy Snyder**  
**Intergovernmental Affairs**  
**Vermont Department of Education**  
**120 State Street**  
**Montpelier, Vermont 05620**  
**802-828-1086**  
**[Andy.snyder@state.vt.us](mailto:Andy.snyder@state.vt.us)**

<b>Position/Name</b>	<b>Computation</b>	<b>Cost</b>
Program Director – Andy Snyder	10% Annual Salary and Fringe @ \$8,800 per year (3 <sup>rd</sup> year represents 3% increase)	\$26,664 over the course of the 3 year grant.
Administrative Assistance- Elizabeth Rand	3% Annual Salary and Fringe @ \$1965 per year	\$5,895 over the course of the 3 year grant.
Travel – Out of State Mandatory OJJDP New Grantee Training (1 program coordinator and 1 case manager)	\$1500 per employee	\$3,000
Travel – In State	\$.50 per mile x 167 miles per month x 36 months	\$3,000
Consultants – Professional evaluation of program hired under contract to Vermont Department of Education for 3 year programs	Requirement to provide evaluation over the 3 year course of the program.	\$25,000
Indirect Costs -	Based on 18% formula of salary = \$11,441 over the course of 3 years.	\$11,441
<b>Total Administrative Costs</b>		<b>\$75,000</b>
<b>Total Funds to be Distributed to Sub-Grantees (Local Education Agencies) over the course of 3 years</b>		<b>\$425,000</b>
<b>Total Grant Request from OJJDP</b>		<b>\$500,000</b>



STATE OF VERMONT  
GRANT ACCEPTANCE FORM

JFO 2474

DEPARTMENT: Education

DATE: November 10, 2010

GRANT/DONATION (brief description and purpose):

This grant provides funding for extended education programs for at-risk school aged children outside of routine school hours. DOE will use \$75K to fund existing positions administering the grant and the remaining ~~\$475K~~ will be used to supply communities with grants between \$10K - \$50K.

GRANTOR/DONOR: U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention

GRANT PERIOD: September 01, 2010 - August 31, 2013.

AMOUNT/VALUE: \$500,000

POSITIONS REQUESTED (LIMITED SERVICE): None

ANY ON-GOING, LONG-TERM COSTS TO THE STATE: None.

COMMENTS: No state costs or matching state funds are required. The risk exists, as with all federally funded programs, that once the program is embedded within a community and federal funding is eliminated the costs could be shifted onto the communities through voter approval at town meeting. In this case, voters at the local level would approve the program as part of their local school budgets (for programs operated by LEA's) and the costs could show up in the education fund.



\$425K  
(Type, sorry)



**STATE OF VERMONT  
GRANT ACCEPTANCE FORM**

DEPT. FINANCE AND MANAGEMENT:  
SECRETARY OF ADMINISTRATION:  
GOVERNOR:  
SENT TO JOINT FISCAL OFFICE:

(INITIAL) WV 11/10/10  
(INITIAL) JA 11/12/10  
(INITIAL) JWD 11/15/10  
(DATE) \_\_\_\_\_

**STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)**

**BASIC GRANT INFORMATION**

<b>1. Agency:</b>			
<b>2. Department:</b>	Education		
<b>3. Program:</b>	Extended Education Programming at Schools		
<b>4. Legal Title of Grant:</b>	OJJDP FY 10 Earmarks Program		
<b>5. Federal Catalog #:</b>	16.541		
<b>6. Grant/Donor Name and Address:</b> U.S. Dept of Justice, Office of Juvenile Justice and Delinquency Prevention			
<b>7. Grant Period:</b>	<b>From:</b>	9/1/2010	<b>To:</b> 8/31/2013
<b>8. Purpose of Grant:</b> To provide subgrants to local educational agencies, and public or private entities to initiate, expand and/or enhance summer, before school, weekend, evening or vacation programming for school-aged children.			
<b>9. Impact on existing program if grant is not Accepted:</b> Vermont students and communities would be left without valuable resources to existing programs and opportunities for start-ups to initiate or expand programs for school-aged children.			

**10. BUDGET INFORMATION**

	SFY 1 FY 2011	SFY 2 FY 2012	SFY 3 FY 2013	Comments
<b>Expenditures:</b>				
Personal Services	\$24,667	\$22,167	\$22,166	
Operating Expenses	\$4,000	\$1,000	\$1,000	
Grants	\$150,000	\$225,000	\$50,000	
<b>Total</b>	\$178,667	\$248,167	\$73,166	
<b>Revenues:</b>				
State Funds:				
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:				
(Direct Costs)	\$174,853	\$244,353	\$69,353	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$3,814	\$3,814	\$3,813	
Other Funds:				
Grant (source )	\$	\$	\$	
<b>Total</b>	\$178,667	\$248,167	\$73,166	

<b>Appropriation No:</b>	5100070000	<b>Amount:</b>	\$500,000
			\$
			\$
			\$
			\$
			\$
			\$

NOV 10 2010

**STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)**

		<b>Total</b>	\$
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**PERSONAL SERVICE INFORMATION**

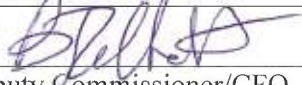
**11. Will monies from this grant be used to fund one or more Personal Service Contracts?**  Yes  No  
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: William Talbott Agreed by:  (initial)

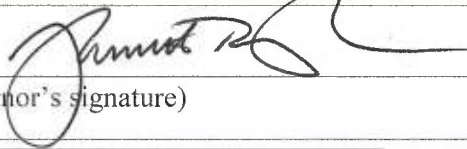
12. Limited Service Position Information:	# Positions	Title
<b>Total Positions</b>		

**12a. Equipment and space for these positions:**  Is presently available.  Can be obtained with available funds.


**13. AUTHORIZATION AGENCY/DEPARTMENT**

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 11-10-10
	Title: Deputy Commissioner/CFO	
	Signature:	Date:
	Title:	

**14. ACTION BY GOVERNOR**

<input checked="" type="checkbox"/>	Check One Box: Accepted	 (Governor's signature)	
<input type="checkbox"/>	Rejected		Date: 11/16/10

**15. SECRETARY OF ADMINISTRATION**

<input checked="" type="checkbox"/>	Check One Box: Request to JFO	 (Secretary's signature or designee)	
<input type="checkbox"/>	Information to JFO		Date: 11/12/10

**16. DOCUMENTATION REQUIRED**

**Required GRANT Documentation**

<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Grant Budget	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)
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**End Form AA-1**



Department of Justice  
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

August 25, 2010

Commissioner Armando Vilaseca  
Vermont Department of Education  
120 State Street  
Montpelier, VT 05620-2501

Dear Commissioner Vilaseca:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 10 Earmarks Program in the amount of \$500,000 for Vermont Department of Education.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Gwen Williams, Program Manager at (202) 616-1611; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

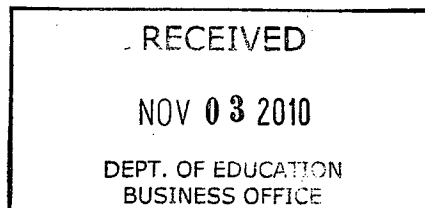
Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Laurie Robinson".

Laurie Robinson  
Assistant Attorney General

Enclosures





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**State of Vermont**  
**Vermont Department of Education**  
120 State Street  
Montpelier, VT 05620-2501

March 24, 2010

To Whom it May Concern:

The Vermont Department of Education is pleased to be working in conjunction with the Office of Juvenile Justice and Delinquency Prevention in creating the Summer and Extended Learning Opportunities Initiative.

The attached document titled "Narrative for Program" represents the Request for Proposal that will be distributed throughout Vermont for prospective programs to apply in order to sub-grant through us the funds that OJJDP is making available.

The narrative consists of all the components requested in your application instructions other than our itemized budget. This document is a separate attachment entirely and is labeled accordingly.

Each category is clearly defined and labeled to assist you in reviewing our application with clarity.

On behalf of the Vermont Department of Education, U.S. Senator Bernard Sanders and the youth of Vermont who will benefit greatly from the establishment of this initiative we thank you for your assistance in bringing this program to life.

Andy Snyder  
Intergovernmental Affairs  
Vermont Department of Education  
120 State Street.  
Montpelier, Vermont 05620

# Summer and Extended Learning Opportunities Initiative

## **I. Background**

Vermont youth need innovative and expanded opportunities to develop assets that lead to success in school, career and community citizenship. The Vermont Department of Education (VTDOE) invites interested parties to submit partnership proposals for the purpose of initiating, expanding and/or enhancing summer, before school, weekend, evening or vacation programming for school aged children. The purpose of this initiative is to address the needs of at-risk children, during times when working families need additional support. These programs should show a measurable, positive effect on student learning and developmental assets. This funding opportunity is also tied to the achievement of the vision of educational transformation. Transformation means focusing on student learning by creating educational environments that respond to the needs of students, provide flexible environments rich with 21st Century tools, and expect students to demonstrate deep understanding through a variety of means.

## **II. Program Goals**

Youth participation in extended learning opportunities initiative will:

1. Build developmental assets.
2. Reduce summer learning loss of core content knowledge.
3. Develop life and career skills for the 21<sup>st</sup> Century.

## **III. Statewide Program Objectives**

1. By 2014, 100% of students will report a 50% increase in youth asset measures over baseline.
2. By 2014, 50% of regular program attendees (30 days or more) will move up one level on an annual NECAP assessment when comparing two consecutive years.
3. By 2014, 100% of students will demonstrate acquisition of at least one life or career skill.

## **IV. Funding Duration**

Funding will be available from September 1, 2010-August 31, 2013. Awards will be granted annually on a September to August basis. Refunding of programs will be awarded based on an annual assessment towards meeting program objectives and as funds are available.

## **V. Priorities**

The VTDOE will give priority to successful applications that propose new programming that addresses an unmet need.

#### **IV. Eligible Grantees:**

Eligible applicants must be a local educational agency and include partners such as (LEAs); community-based organizations (CBOs); other public or private entities, faith-based organizations, or a consortium of two or more agencies, organizations, or entities. Municipalities may also apply. In addition, eligible communities are those that serve 30% or higher proportion of youth who qualify for free and reduced lunch. Please consult the most recent free and reduced lunch report at:

[http://education.vermont.gov/new/html/pgm\\_nutrition/school\\_nutrition/resources.html](http://education.vermont.gov/new/html/pgm_nutrition/school_nutrition/resources.html)

for information to determine which communities are eligible.

#### **VII. Allowable Uses of Funds**

Requests will be considered in the \$10,000-\$50,000 range per project. Projects proposed over \$25,000 should be mindful of the sustainability challenge over time and proposed only if significant outcomes are achievable. Only full comprehensive programs should be proposed.

A list of allowable activities should include but are not limited to:

- Arts and music education activities;
- Nutrition and physical activity programs;
- Service-learning programs;
- Telecommunications and technology education programs;
- Expanded library service hours;
- Academic enrichment learning programs;
- Entrepreneurial education programs;
- Tutoring services (including those provided by senior citizen volunteers) and mentoring programs;
- Programs that provide activities for limited-English proficient students that emphasize language skills;
- Programs that promote parental involvement and family literacy;
- Programs that provide assistance to students who have been truant, suspended, or expelled;
- Drug and violence prevention programs, counseling programs, and character education programs;
- Job and career development programs.

#### **VI. Proposals**

Include a detailed narrative that demonstrates how these funds will assist grantees in meeting/enhancing at least one of the three goals above. Proposals must not exceed 5 pages of narrative (12 point font, single spaced) plus a budget. Attachments are limited to 5 pages. Do not include Letters of Support.

Proposals must address:

A) **Need for the program** (20 points)  
In this section applicants should reference local data that establishes specific needs.

B) **Program(s) description(s)** (50 points)  
Strong applications will provide a detailed description of the program including: numbers of students to be served, a full schedule showing number of program days, student to staff ratios, comprehensive program components, and rationale for the program design. Applicants should note section V which identifies components of a high-quality program.

C) **Capacity and resources for success** (15 points)  
Identify how the organization and partners(s) will provide leadership, high quality staff, space and other resources to achieve its goals.

D) **Budget** (15 points)  
Include line items that are reasonable and necessary. Indirect costs may be requested only for LEAs that have approval by the Vermont Department of Education. Supply costs should not be substantial. Successful applications will be required to fully participate in an evaluation process established by the Vermont Department of Education and the Office of Juvenile Justice and Prevention.

## **VII. Selection Process**

All proposals will be read and reviewed by a small team of independent readers with experience in programming in the allowable uses. It is estimated that the available amount is \$500,000. All awards will be subject to the availability of federal funds. Grantees will be required to sign a grant award which includes an assurance that grant funds will not supplant other State, local, or Federal funds.

## **VIII. Due Date**

An e-copy of the proposal needs to be sent to: [andy.snyder@state.vt.us](mailto:andy.snyder@state.vt.us) and **received** no later than November 1<sup>st</sup>, 2010.

## **IX. Grant Award Decisions, Requirements, and Disposition of Proposals**

The Vermont Department of Education reserves the right to award in part, to reject any and all proposals in whole or in part, and to waive technical defects, irregularities or omissions if, in its judgment, the best interest of the students would be served. The Vermont Department of Education reserves the right not to award all parts, to negotiate specific grant amounts, and to select certain proposals to meet requirements or State Board of Education priorities. Funding is contingent upon receipt of federal funds. Grantees will be required to submit reports in a manner required by the U.S. Office of Juvenile Justice and Prevention and the Vermont Department of Education.



## **X: Components of a High-Quality Program\***

The Vermont Department of Education identifies nine elements of high-quality programs. In order to be successful in this competition programs should include all of the following:

- Strong and Effective Afterschool Program Leadership
- Linkages to the School Day
- High-Quality Staff
- Safe and Appropriate Environment
- High-Interest Programming
- School Leadership Support
- Attention to Serving Regular Attendees
- Strong Instructional Leadership
- Flexible Structures and Student Choice

\* 'Program' for the purpose of this application means one that occurs in the summer, before school, weekend, evening or vacations for school aged children.

## **XI: Web Resources**

- 21<sup>st</sup> Century Skills: <http://www.21stcenturyskills.org>
- Search Institute's Youth Developmental Assets:  
<http://www.search-institute.org/developmental-assets>
- Evaluation: <http://www.gse.harvard.edu/~hfrp/>
- Vermont Afterschool Wiki: <http://vermontafterschool.pbworks.com/>

## **XII: Contact**

**Andy Snyder**  
**Intergovernmental Affairs**  
**Vermont Department of Education**  
**120 State Street**  
**Montpelier, Vermont 05620**  
**802-828-1086**  
**[Andy.snyder@state.vt.us](mailto:Andy.snyder@state.vt.us)**

<b>Position/Name</b>	<b>Computation</b>	<b>Cost</b>
Program Director – Andy Snyder	10% Annual Salary and Fringe @ \$8,800 per year (3 <sup>rd</sup> year represents 3% increase)	\$26,664 over the course of the 3 year grant.
Administrative Assistance- Elizabeth Rand	3% Annual Salary and Fringe @ \$1965 per year	\$5,895 over the course of the 3 year grant.
Travel – Out of State Mandatory OJJDP New Grantee Training (1 program coordinator and 1 case manager)	\$1500 per employee	\$3,000
Travel – In State	\$.50 per mile x 167 miles per month x 36 months	\$3,000
Consultants – Professional evaluation of program hired under contract to Vermont Department of Education for 3 year programs	Requirement to provide evaluation over the 3 year course of the program.	\$25,000
Indirect Costs -	Based on 18% formula of salary = \$11,441 over the course of 3 years.	\$11,441
<b>Total Administrative Costs</b>		<b>\$75,000</b>
<b>Total Funds to be Distributed to Sub-Grantees (Local Education Agencies) over the course of 3 years</b>		<b>\$425,000</b>
<b>Total Grant Request from OJJDP</b>		<b>\$500,000</b>



**Department of Justice**  
Office of Justice Programs  
Office for Civil Rights

*Washington, D.C. 20531*

August 25, 2010

Commissioner Armando Vilaseca  
Vermont Department of Education  
120 State Street  
Montpelier, VT 05620-2501

Dear Commissioner Vilaseca:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

**Ensuring Access to Federally Assisted Programs**

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

**Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

**Ensuring Equal Treatment for Faith-Based Organizations**

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

## Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

## Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEO), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

### 1) Meeting the EEO Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEO reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEO and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEO, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEO specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO, but it does not have to submit the EEO to OCR for review. Instead, your organization has to maintain the EEO on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

### 2) Submitting Findings of Discrimination

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

## Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEO, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston  
Director

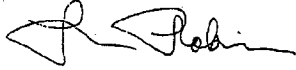
cc: Grant Manager  
Financial Analyst



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**Grant**

PAGE 1 OF 4

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Vermont Department of Education 120 State Street Montpelier, VT 05620-2501		4. AWARD NUMBER: 2010-JL-FX-0611	
		5. PROJECT PERIOD: FROM 09/01/2010 TO 08/31/2013 BUDGET PERIOD: FROM 09/01/2010 TO 08/31/2013	
		6. AWARD DATE 08/25/2010	7. ACTION
1A. GRANTEE IRS/VENDOR NO. 036000281 274		8. SUPPLEMENT NUMBER 00	Initial
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE Extended Education Programming at Schools		10. AMOUNT OF THIS AWARD \$ 500,000	
		11. TOTAL AWARD \$ 500,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY10(OJJDP Part E) 42 USC 5665-5667			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL  Laurie Robinson Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL  Armando Vilaseca Commissioner	
17. SIGNATURE OF APPROVING OFFICIAL  		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X F JL 70 00 00 500000		21. JLTGT0528	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 2 OF 4

PROJECT NUMBER 2010-JL-FX-0611

AWARD DATE 08/25/2010

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General  
U.S. Department of Justice  
Investigations Division  
950 Pennsylvania Avenue, N.W.  
Room 4706  
Washington, DC 20530

e-mail: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov)

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 3 OF 4

PROJECT NUMBER 2010-JL-FX-0611

AWARD DATE 08/25/2010

*SPECIAL CONDITIONS*

8. The recipient agrees to report data on the grantee's OJJDP-approved performance measures as part of the semi-annual categorical progress report. This data will be submitted on line at OJJDP's Performance Measures website (<http://ojjdp.ncjrs.gov/grantees/pm/index.html>) by July 31 and January 31 each year for the duration of the award. Once data entry is complete, the grantee will be able to create and download a "Performance Measures Data Report." This document is to be included as an attachment to the grantee's narrative categorical assistance progress report submitted in GMS for each reporting period.
9. Any deviation from the timeline provided in the application or revised grant program implementation plan must receive prior approval from OJJDP.
10. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons and with the concurrence of OJP. OJP will not unreasonably withhold concurrence. All successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.
11. The recipient agrees to submit quarterly financial status reports to OJP. At present, these reports are to be submitted on-line (at <https://grants.ojp.usdoj.gov>) using Standard Form SF 269A, not later than 45 days after the end of each calendar quarter. The recipient understands that after October 15, 2009, OJP will discontinue its use of the SF 269A, and will require award recipients to submit quarterly financial status reports within 30 days after the end of each calendar quarter, using the government-wide Standard Form 425 Federal Financial Report form (available for viewing at [www.whitehouse.gov/omb/grants/standard\\_forms/ffr.pdf](http://www.whitehouse.gov/omb/grants/standard_forms/ffr.pdf)). Beginning with the report for the fourth calendar quarter of 2009 (and continuing thereafter), the recipient agrees that it will submit quarterly financial status reports to OJP on-line (at <https://grants.ojp.usdoj.gov>) using the SF 425 Federal Financial Report form, not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the grant period.
12. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on line-through the Internet at <https://grants.ojp.usdoj.gov/>.
13. The award recipient agrees, as a condition of award approval, to comply with the requirements of 28 CFR Part 22, including the requirement to submit a properly executed Privacy Certificate that is in accordance with the requirements of 28 CFR Section 22.23 to OJJDP for approval.
14. The award recipient agrees, as a condition of award approval, to comply with the requirements of 28 CFR Part 46 and all other Department of Justice/Office of Justice Programs policies and procedures regarding the protection of human research subjects, including informed consent procedures and obtainment of Institutional Review Board (IRB) approval, if appropriate.
15. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 4 OF 4

PROJECT NUMBER 2010-JL-FX-0611

AWARD DATE 08/25/2010

*SPECIAL CONDITIONS*

16. The recipient must submit proposed solicitations for subawards to the Office of Juvenile Justice and Delinquency Prevention for review and approval at least 30 days prior to the planned release and must obtain OJJDP written approval of the solicitation prior to its release or publication.
17. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
18. The recipient may not obligate, expend or draw down funds until such time as the program office has approved the strategic/implementation plans and a Grant Adjustment Notice has been issued to remove this special condition.
19. As a condition of receiving grant funds, the grantee certifies that it has appropriate criminal background screening procedures in place, to the extent permitted by state, local, and federal law, to evaluate any employee, contractor, or volunteer working under this grant who is expected to have direct substantial contact with minor children. Direct substantial contact is defined as contact that is regular, continuous, and personal in nature.
20. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See [http://www.ojp.gov/about/ocr/equal\\_fbo.htm](http://www.ojp.gov/about/ocr/equal_fbo.htm).
21. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.





**Department of Justice**

Office of Justice Programs

*Office of Juvenile Justice and Delinquency Prevention*

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Washington, D.C. 20531

**Memorandum To:** Official Grant File

**From:** Kathi Grasso, OJJDP NEPA Coordinator

**Subject:** Categorical Exclusion for Vermont Department of Education

The recipient agrees to assist OJJDP to comply with the National Environmental Policy Act (NEPA) and other related federal environmental impact analyses requirements in the use of these grant funds either directly by the recipient or by a subrecipient. Accordingly, prior to obligating grant funds, the grantee agrees to first determine if any of the following activities will be related to the use of the grant funds and, if so, to advise OJJDP and request further NEPA implementation guidance. Recipient understands that this special condition applies to its activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are: a. new construction; b. minor renovation or remodeling of a property either; (1) listed on or eligible for listing on the National Register of Historic Places or; (2) located within a 100-year flood plain; c. a renovation, lease, or any other proposed use of a building or facility that will either; (1) result in a change in its basic prior use or; (2) significantly change its size and; d. Implementation of a new program involving the use of chemicals other than chemicals that are; (1) purchased as an incidental component of a funded activity and; (2) traditionally used, for example, in office, household, recreational, or education environments.



Department of Justice  
Office of Justice Programs  
Office of Juvenile Justice and  
Delinquency Prevention

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER  
2010-JL-FX-0611

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This project is supported under FY10(OJJDP Part E) 42 USC 5665-5667

1. STAFF CONTACT (Name & telephone number)

Gwen Williams  
(202) 616-1611

2. PROJECT DIRECTOR (Name, address & telephone number)

Andrew Snyder  
Intergovernmental Affairs  
120 State Street  
Montpelier, VT 05620-2501  
(802) 828-1086

3a. TITLE OF THE PROGRAM

OJJDP FY 10 Earmarks Program

3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)

4. TITLE OF PROJECT

Extended Education Programming at Schools

5. NAME & ADDRESS OF GRANTEE

Vermont Department of Education  
120 State Street  
Montpelier, VT 05620-2501

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 09/01/2010 TO: 08/31/2013

8. BUDGET PERIOD

FROM: 09/01/2010 TO: 08/31/2013

9. AMOUNT OF AWARD

\$ 500,000

10. DATE OF AWARD

08/25/2010

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The OJJDP FY 10 Earmarks Program furthers the Department's mission by providing grants, cooperative agreements, and other assistance authorized by the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, to organizations identified in the Conference Report to accompany the Consolidated Appropriations Act, 2010 (P.L. 111-117), H.R. Conf. Rep. No. 111-366 at 702-714.

The Vermont Department of Education (VTDOE) will provide subgrants to local educational agencies, community-based organizations (CBOs) public or private entities, faith-based organizations, and municipalities to initiate, expand and/or enhance summer, before school, weekend, evening or vacation programming for school-aged children in the state of Vermont. Program goals will be to 1) build developmental assets, reduce summer learning loss of core content knowledge, and develop life and career skills. The program will show a measurable, positive effect on student learning and developmental assets. Following are the program objectives: by 2014, 100% of students will report a 50% increase in youth asset measures over baseline; by 2014, 50% of regular program attendees (30 days or

more) will move up one level on an annual NECAP assessment when comparing two consecutive years; and by 2014, 100% of students will demonstrate acquisition of at least one life or career skill. NCA/NCF



OJJDP FY 10 Earmarks Program 2010-50765-VT-JL



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*Is the applicant delinquent on any federal debt	No
*Employer Identification Number (EIN)	03-6000274
*Type of Applicant	State
Type of Applicant (other):	
*Organizational Unit	General Supervision
*Legal Name (Legal Jurisdiction Name)	Vermont Department of Education
*Vendor Address 1	120 State Street
Vendor Address 2	
*Vendor City	Montpelier
Vendor County/Parish	Washington
*Vendor State	Vermont
*Vendor ZIP	05620-2501
<b>Point of Contact Information for matters involving this application</b>	
Contact Prefix:	Mr.
Contact Prefix (Other):	
Contact First Name:	Andrew
Contact Middle Initial:	
Contact Last Name:	Snyder
Contact Suffix:	
Contact Suffix (Other):	
Contact Title:	Intergovernmental Affairs
Contact Address Line 1:	120 State Street
Contact Address Line 2:	
Contact City:	Montpelier

Contact State:	Vermont
Contact Zip Code:	05620-2501
Contact Phone Number:	(802) 828-1086
Contact Fax Number:	(802) 828-0543
Contact E-mail Address:	andy.snyder@state.vt.us

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Descriptive Title of Applicant's Project		
Extended Education Programming at Schools		
Areas Affected by Project		
State of Vermont		
Proposed Project		
	*Start Date	September/ 01/ 2010
	*End Date	August/ 31/ 2013
*Congressional Districts of		
	Project	Congressional District At-Large, VT
*Estimated Funding		
Federal		\$500000.00
Applicant		\$0.00
State		\$0.00
Local		\$0.00
Other		\$0.00
Program Income		\$0.00
TOTAL		\$500000.00

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OJJD FY 10 Earmarks Program 2010-50765-VT-JL



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To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

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Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

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1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

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If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

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*Prefix	Other
Name Prefix:(Other)	Commissioner
*First Name	Armando
Middle Initial (if any)	
*Last Name	Vilaseca
Suffix	
Name Suffix:(Other)	
*Title	Commissioner
*Address Line 1	120 State Street
Address Line 2	
*City	Montpelier
County	Washington
*State	Vermont
*Zip Code	05620-2501
*Phone	802-828-3135 Ext :
Fax	--
*E-mail	armando.vilaseca@state.vt.us

**I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or**

**designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.**

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<b>APPLICATION FOR FEDERAL ASSISTANCE</b>	<b>2. DATE SUBMITTED</b> April 05, 2010	<b>Applicant Identifier</b>	
	<b>1. TYPE OF SUBMISSION</b> Application Non-Construction	<b>3. DATE RECEIVED BY STATE</b>	<b>State Application Identifier</b>
		<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	<b>Federal Identifier</b>
<b>5. APPLICANT INFORMATION</b>			
<b>Legal Name</b> Vermont Department of Education		<b>Organizational Unit</b> General Supervision	
<b>Address</b> 120 State Street Montpelier, Vermont 05620-2501		<b>Name and telephone number of the person to be contacted on matters involving this application</b>  Snyder, Andrew (802) 828-1086	
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN)</b> 03-6000274		<b>7. TYPE OF APPLICANT</b> State	
<b>8. TYPE OF APPLICATION</b> New		<b>9. NAME OF FEDERAL AGENCY</b> Office of Juvenile Justice and Delinquency Prevention	
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE</b>  NUMBER: 16.541 CFDA Part E - Developing, Testing and Demonstrating TITLE: Promising New Programs		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT</b>  Extended Education Programming at Schools	
<b>12. AREAS AFFECTED BY PROJECT</b> State of Vermont			
<b>13. PROPOSED PROJECT</b> Start Date: September 01, 2010 End Date: August 31, 2013		<b>14. CONGRESSIONAL DISTRICTS OF</b>  a. Applicant b. Project VTAL	
<b>15. ESTIMATED FUNDING</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>	
Federal	\$500,000		
Applicant	\$0		

State	\$0	Program has not been selected by state for review
Local	\$0	
Other	\$0	
Program Income	\$0	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>
TOTAL	\$500,000	
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.</b>		

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