



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: James Reardon, Commissioner of Finance & Management
From: Nathan Lavery, Fiscal Analyst
Date: December 19, 2008
Subject: JFO #2352, #2353, #2354, #2355, #2356, #2357, #2360, #2361, #2362,
#2363, #2364, #2365, #2366

At the December 19, 2008 meeting of the Joint Fiscal Committee, the following grant requests were approved:

JFO #2352 — \$807,500 grant from the U.S. Department of Health and Human Services to the Vermont Agency of Human Services - Department of Health.

JFO #2353 — \$9,000 grant from the U.S. Environmental Protection Agency to the Agency of Natural Resource – Environmental Conservation.

JFO #2354 — \$161,407 grant from the U.S. Department of Justice to the Department of Corrections.

JFO #2355 — \$20,000 grant from the State Justice Institute to the Judiciary – Vermont Supreme Court.

JFO #2356 — \$333,002 grant from the U.S. Department of Justice to the Judiciary – Court Administrator's Office.

JFO #2357 — \$212,408 grant from the U.S. Department of Justice to the Judiciary – Court Administrator's Office.

JFO #2360 — \$2,000,000 grant from Substance Abuse and Mental Health Services Administration to the Agency of Human Services – Department of Mental Health.

JFO #2361 — \$21,000 grant from the State Justice Institute to the Judiciary.

JFO #2362 — \$32,125 grant from the U.S. Department of Education to the Vermont Department of Education.

JFO #2363 — \$166,160 grant from the Center for Applied and Special Technology to the Vermont Department of Education.

JFO #2364 — \$12,000 grant from the National Governor's Association to the Agency of Human Services – Department of Children and Families. **This grant was approved with the understanding that expenditure of the \$9,885 in state funds, as originally proposed, was no longer considered necessary and would not occur.**

JFO #2365 — \$19,140 donation from the Vermont Veterinary Medical Association (VVMA) to the Agency of Agriculture, Food and Markets.

JFO #2366 — \$500,000 grant from the U.S. Department of Homeland Security to the Agency of Transportation – Department of Motor Vehicles.

In accordance with 32 V.S.A. §5, these grants were placed on the Joint Fiscal Committee agenda and subsequently approved by vote of the Committee. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Robert Hofmann, Secretary
Wendy Davis, Commissioner
Michael Hartman, Commissioner
Stephen Dale, Commissioner
Andrew Pallito, Acting Commissioner
Armando Vilaseca, Commissioner
Lee Suskin, Court Administrator
Roger Allbee, Secretary
David Dill, Secretary
Bonnie Rutledge, Commissioner
George Crombie, Secretary
Laura Pelosi, Commissioner



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: December 17, 2008
Subject: Grant Requests

Attached please find seven (7) requests which the Joint Fiscal Office recently received from the Administration:

JFO #2360 — \$2,000,000 grant from Substance Abuse and Mental Health Services Administration (SAMHSA) to the Agency of Human Services – Department of Mental Health. These grant funds will be used to improve access to mental health services for transition-aged (16-21 years) youth. The goal of this project is for these youth to have adequate preparation and the necessary supports to be productively engaged in the community and free from incarceration.
[JFO received 12/15/08]

JFO #2361 — \$21,000 grant from the State Justice Institute (SJI) to the Judiciary. These grant funds will be used to contract for consultant services to develop an action plan for strengthening the state court system's foreign-language interpreter program, including meeting due process requirements and improving access to court-ordered programs and services.
[JFO received 12/15/08]

JFO #2362 — \$32,125 grant from the U.S. Department of Education to the Vermont Department of Education. These grant funds will be used to assist local operation agencies in implementing the interstate electronic exchange of migrant children's records through the Migrant Student Information Exchange (MSIX). Implementation of MSIX is federally required.
[JFO received 12/15/08]

JFO #2363 — \$166,160 grant from the Center for Applied and Special Technology to the Vermont Department of Education. These grant funds will be used to provide training and technical assistance for assistance technology services to students with disabilities.
[JFO received 12/15/08]

JFO #2364 — \$12,000 grant from the National Governor's Association to the Agency of Human Services – Department of Children and Families. These grant funds will be used to host the Governor's Summit on Poverty and Economic Opportunity. This grant provides support for technical assistance, planning, holding, and follow-up activities associated with the April 20, 2009 meeting.

[JFO received 12/15/08]

JFO #2365 — \$19,140 donation from the Vermont Veterinary Medical Association (VVMA) to the Agency of Agriculture, Food and Markets. VVMA is donating a Companion Animal Medical Emergency Trailer (CAMET) and associated supplies to house 50 dogs and cats in case their owners are relocated during an emergency. The value of this item represents the cumulative value of the vehicle and supplies, as well as the cost of transporting the CAMET to Vermont.

[JFO received 12/15/08]

JFO #2366 — \$500,000 grant from the U.S. Department of Homeland Security to the Agency of Transportation – Department of Motor Vehicles. These grant funds will be used to fund enhancements to offset costs associated with implementation of the Enhanced Driver's License / Identification Card, including meeting Real ID requirements.

[JFO received 12/15/08]

The Joint Fiscal Office has reviewed these submissions and determined that all appropriate forms bearing the necessary approvals are in order.

Because the current Joint Fiscal Committee may not meet again prior to the onset of the legislative session, the Committee may wish to consider action on these items prior to the exhaustion of the 30 day review period.

State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
 [fax] 802-828-2428

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM


Grant Summary:		Governor's Summit on Poverty & Economic Opportunity. Grant from the National Governor's Association to host a summit and receive technical assistance for planning, holding, and follow-up. Summit planned for April 20, 2009		
Date:		12/8/2008		
Department:		DCF		
Legal Title of Grant:		Governor's Summit on Poverty and Economic Opportunity		
Federal Catalog #:		N/A		
Grant/Donor Name and Address:		National Governor's Association		
Grant Period:		From:	To:	
		11/1/2008	4/20/2009	
Grant/Donation		12,000		
		SFY 1	SFY 2	SFY 3
Grant Amount:	\$ 12,000	\$	\$	Comments
Position Information:		# Positions	Explanation/Comments	
		0		
Additional Comments:				
Department of Finance & Management		<i>J</i> 12/8/08	(Initial)	
Secretary of Administration		<i>RPM</i> 12/8/08	(Initial)	
Sent To Joint Fiscal Office		12/15/08	Date	

RECEIVED
 DEC 15 2008
JOINT FISCAL OFFICE

Agency of Human Services
Office of the Secretary
103 South Main Street
Waterbury, VT 05671-0204
[phone] 802-241-2949
[fax] 802-241-1200

MEMORANDUM

TO: AA-1 Reviewers

FROM: Jim Giffin, Chief Financial Officer 

DATE: November 21, 2008

RE: AA-1 Resubmitted - Governor's Summit on Poverty and Economic Opportunity

Attached is a resubmitted Form AA-1 by which the Department for Children and Families requests permission to accept a grant from the National Governor's Association for a summit on poverty and economic opportunity.

The prior AA-1 form for this grant acceptance request lacked a signature on Box 11 and classified personal service contract expenses as operating expenses. This corrected AA-1 show both personal services expenses and operating expenses.

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

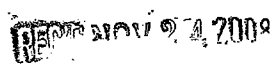
BASIC GRANT INFORMATION

1. Agency:	Agency of Human Services		
2. Department:	Department for Children & Families		
3. Program:	Governor's Summit on Poverty & Economic Opportunity		
4. Legal Title of Grant:			
5. Federal Catalog #:	N/A		
6. Grant/Donor Name and Address:	NGA Center for Best Practices		
7. Grant Period:	From:	To:	
8. Purpose of Grant: Host a summit and receive technical assistance for planning, holding and follow-up. Summit is April 20, 2008			
9. Impact on existing program if grant is not Accepted: N/A			

10. BUDGET INFORMATION

	SFY 1	SFY 2	SFY 3	Comments
	FY 09	FY	FY	
Expenditures:				
Personal Services	\$10725	\$	\$	
Operating Expenses	\$11160	\$	\$	
Grants	\$	\$	\$	
Total	\$21,885	\$	\$	
Revenues:				
State Funds:				
Cash	\$9885	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:				
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:				
Grant (source NGA)	\$12000	\$	\$	
Total	\$21885	\$	\$	

Appropriation No:		Amount:	
	3440010000		\$9,885
			\$
			\$
			\$
			\$



STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

	\$
Total	\$9,885

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding

Appointing Authority Name: _____ Agreed by: MEM (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I certify that no funds have been expended or committed in anticipation of Joint Fiscal Committee Approval of this grant:	Signature: <u>[Signature]</u>	Date: <u>11/20/08</u>
	Title: <u>Director of Operations, DCF</u>	
	Signature: <u>[Signature]</u>	Date: <u>11/20/08</u>
	Title: <u>DEPUTY SECRETARY</u>	

14. ACTION BY GOVERNOR

<input checked="" type="checkbox"/>	Check One Box: Accepted	(Governor's signature) <u>[Signature]</u>	Date: <u>12/15/08</u>
<input type="checkbox"/>	Rejected		

15. SECRETARY OF ADMINISTRATION

<input type="checkbox"/>	Check One Box: Request to JFO	(Secretary's signature or designee) <u>[Signature]</u>	Date: <u>12/18/08</u>
<input type="checkbox"/>	Information to JFO		

16. DOCUMENTATION REQUIRED

Required GRANT Documentation	
<input checked="" type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input checked="" type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input checked="" type="checkbox"/> Grant Budget	<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable)

End Form AA-1

**National Governor's Association Center for Best Practices
Governor's Summit on Poverty and Economic Opportunity**

State of Vermont Grant Application

Vermont State Lead Contact: Cynthia D. LaWare, Secretary, Vermont Agency of Human Services

Address: Agency of Human Services
Office of the Secretary
1st Floor, 5 North
103 South Main Street
Waterbury, VT 05671-0204

Vermont State Fiscal Agent: Vermont Agency of Human Services

Address: Agency of Human Services
1st Floor, 5 North
103 South Main Street
Waterbury, VT 05671-0204

Proposed Date of Summit: April 20, 2009

Explanation of the Lead Contacts relationship to the Governor's Office:

Cynthia LaWare is the Secretary of the Vermont Agency of Human Services, which encompasses all of the human service programs for the State of Vermont. Secretary LaWare is a member of the Governor's cabinet and is his lead on the issue of poverty in the State.

Policy Landscape

Vermont is the perfect environment for a Governor's Summit on Poverty and Economic Opportunity. We come to this discussion from a position of great strength:

1. Vermont's social well-being indicators are highly favorable.
Vermont is one of the healthiest states in the country, ranking high according to most indicators of social well-being. The 2008 Kids Count Data Book lists Vermont's overall ranking as tenth in the nation. These rankings are not coincidence. Rather, they are the result of progressive social policy and funding priorities, many of which have a direct relationship to this grant request.
2. Vermont is an ideal laboratory for social change.
Population numbers are relatively small, which means that specific strategies can be implemented on a scale that can make a difference in relatively short order.
3. Vermont is a proven leader in efforts to improve the quality of life for all Vermonters.
This is demonstrated through innovations in health care, early childhood education, long-term care for the elderly and disabled, access to economic benefits, and child protection.
4. The political environment is conducive to action.
Both parties in Vermont have worked together, and will continue working together, in a bipartisan way on these critical issues.
5. We are the only public Managed Care Organization in the country.
Vermont has one of the highest rates of health care coverage for its citizens. Additionally, Vermont operates under a global commitment Medicaid Funding waiver, we have the flexibility to reinvest health care dollars saved into programs that expand health coverage for uninsured individuals.

Connection to Existing Efforts

Affordable housing is a serious challenge in Vermont, one that we are meeting head on. In February of 2007, Governor Douglas established the Vermont Interagency Council on Homelessness to serve as a unified body for planning and policy development to reduce and alleviate homelessness. The Council is developing a ten-year plan, targeted for completion in 2008, that will lay out a roadmap of policies, initiatives, and strategies designed to end homelessness in Vermont within the next ten years.

In June of 2007, Governor Douglas established the Building Bright Futures Council, which was charged with coordinating and restructuring the existing systems of early childhood care, health, education, and related family support services. The overarching goal is to provide all Vermont families and young children with access to a continuum of comprehensive, high quality early childhood programs that meet established standards, promote school readiness, and address the needs of children and families—recognizing that one of the most important factors in combating poverty in the long-term is the support and education of our youngest and most vulnerable residents, our children.

In response to recent and alarming increases in food and fuel costs, Governor Douglas launched the Vermont Food and Fuel Partnership—a unique public and private partnership—to help Vermonters at all income levels address increasing home heating, gasoline and food costs. Governor Douglas also charged the Agency of Human Services' Department for Children and Families with immediately exploring an increase in Food Stamp benefits (raising the benefit level to 185% of FPL to support working Vermonters who will struggle to feed their families this winter).

The State of Vermont maintains significant working relationships with the Campaign to End Childhood Hunger; local, private community action programs; the Food Bank; the United Way; and a network of private non-profit programs across the state that deliver on-the-ground services and supports to Vermonters in need.

All of these efforts and initiatives underpin the work of the Vermont Child Poverty Council, created legislatively as a bipartisan entity dedicated to examining child poverty in Vermont and making recommendations that will improve the economic well-being of children in the state. These recommendations will be articulated in a ten-year plan aimed at reducing the number of children living in poverty in Vermont by at least 50% by June 30, 2017.

During State Fiscal Year 2008, the Child Poverty Council held public forums in every district of the state—bringing together public and private entities, concerned stakeholders, and Vermont residents—to discuss the issue of child poverty, gather information, and create the basis for a comprehensive set of recommendations.

Informing the work of the Vermont Child Poverty Council is a partnership between the State of Vermont and the National Center for Childhood Poverty (funded in part by the Annie E. Casey Foundation) for a comprehensive “cliff study” of the work support programs in Vermont. The study will assess work incentives and disincentives inherent in the eligibility and benefit provisions of these programs and recommend changes that will create pathways out of poverty for Vermonters. This report will be available for review at the end of September of 2008.

The opportunity for a Governor's Summit focused on pathways out of poverty, building on the work of the Councils and initiatives listed above, is timely. Vermont has dedicated the last few years to research and data acquisition, laying the groundwork for understanding the reasons behind the issue of poverty. *What factors particular to the Vermont landscape contribute to poverty for individuals, children and families? What are the incentives and disincentives inherent in our public assistance programs and what changes do we need to make to re-tool those programs for maximum benefit? How can we fully leverage public and private partnerships to address both the root causes of poverty and the symptoms of poverty, such as homelessness, which cause the degeneration of family and community structures?*

The convergence of two significant reports, ten-year plans from both the Vermont Interagency Council on Homelessness and the Vermont Child Poverty Council, offers us a unique opportunity to use a Governor's Summit to assess recommendations, prioritize action steps, and create a single, overarching and comprehensive plan that addresses the entirety of the issue across the state.

This comprehensive plan would be informed by information from the Building Bright Futures Council; data from our food and fuel programs; the results from the Columbia University Cliff Study; and economic development indicators, labor trends, and additional statewide information that is currently available.

Summit Goals, Outcomes and Actions

Focus and Framing:

In considering an inclusive framework for investment in the topic of poverty and the need to harness both existing public initiatives and possible private partnerships for economic development, we would frame the event as the *Governor's Summit on Pathways to Economic Stability*. Relieving poverty is our primary goal; to do that sustainably, we must create economic stability through economic development, employment, and keeping food, fuel, housing and education in Vermont affordable. A summit that frames the issues of poverty within a picture of economic stability will enable us to reach out to a larger audience of relevant stakeholders and create the partnerships necessary to move this agenda forward.

The primary target population for a Governor's Summit on Pathways to Economic Stability would be children and families living in poverty and those families considered members of the working poor.

Goals, Outcomes, and Actions:

The broad goals for the Governor's Summit will include creating a unified, comprehensive plan to address a reduction in poverty and homelessness for children and families in the State of Vermont and recommending needed changes in public policy and regulation to ensure that our public assistance programs offer clear pathways out of poverty.

In the short term, the Summit will offer the opportunity to focus on various strands that must be explored and braided together in order to set areas of priority for attention and focus. These possible strands might include but not be limited to: Childhood Poverty, Homelessness, Economic Development, Public Policy, Early Childhood Education and Public/Private Partnerships.

Using experts in these areas to facilitate discussions, Summit participants will be grouped into their own areas of expertise, review the ten-year plans to reduce homelessness and childhood poverty, and prioritize action steps in light of the current economic situation facing the state. The priority areas will be used to forge the single plan and to assess the Work Support Programs Cliff Study report to define the policies and regulations that must be modified to create incentives to work and successful pathways out of poverty.

With an April timeline for the Summit, we expect that the plan will be written over the summer and recommendations for policy changes will be available prior to the beginning of the legislative session in January of 2010.

Although Vermont will experience a gubernatorial election in November of 2008, the issue of economic stability and a reduction in poverty for children and families enjoys intense bi-

partisan support. We do not anticipate that a change in administration would have any impact on the intention of this Summit.

Our target audience for the Governor's Summit on Pathways to Economic Stability will include key stakeholders, both public and private, in the areas most connected to the issues of poverty and economic development. Our intention would be to reach out beyond state government to involve key staff from private non-profits, local governments, education, and private employers to build a comprehensive coalition of individuals and organizations. Ideally, invitees will have an intimate knowledge and perspective on the economic issues facing Vermont families and will be willing to commit to engaging in a working session designed to recommend priorities for the State.

The Planning Team for the Summit will include a bi-partisan group of individuals representing state government, the legislature, non-profit organizations and economic development. Leadership will be offered by Cynthia D. LaWare, Secretary of the Agency of Human Services and Stephen R. Dale, Commissioner of the Department for Children and Families. The team will include:

- Cynthia D. LaWare, Secretary of the Agency of Human Services
- Stephen R. Dale, Commissioner of the Department for Children and Families
- Brian Dubie, Lieutenant Governor, Office of Lieutenant Governor
- Neale Lunderville, Secretary of Administration
- Kevin Dorn, Secretary of the Agency of Commerce and Community Development
- Patricia MoultonPowden, Commissioner of the Vermont Department of Labor
- Wendy Davis, Commissioner of the Vermont Department of Health
- William Talbott, Acting Commissioner of the Vermont Department of Education
- Cathy Voyer, Director of Housing and Transportation for the Agency of Human Services
- Steven Wark, Director of the Vermont Food and Fuel Partnership
- Heidi Tringe, Special Assistant to the Governor
- Ann D. Pugh, State Representative, Co-chair, Vermont Council on Childhood Poverty
- Douglas A. Racine, State Senator. Co-chair, Vermont Council on Childhood Poverty
- Vermont Campaign to End Childhood Hunger representative
- United Way representative
- Vermont League of Cities and Towns representative

Post-Summit Actions

Outcomes for the summit itself will include a unified state plan aimed at coordinating and prioritizing efforts to eliminate homelessness, increase economic opportunities, enhance public and private partnerships, address the root causes and symptoms of child and family poverty, identify significant changes in public policy and reduce childhood poverty by 50%. Attention to these multiple strands may result in the creation of a bi-partisan commission dedicated to the oversight and coordination of a multi-pronged approach to address the issue and to monitor the state's progress against the primary plan. A web site, used initially to offer information on the Summit, could be broadened following the event to offer ongoing and updated information on

relevant statistics, policy information, and progress on identified state goals to the larger population.

Recommendations for changes to state policies to ensure that work support programs offer clear incentives to work, eliminate potential disincentives, and identify pathways to economic stability must be a priority for the Governor's Summit. The initial cliff study will be completed in September of 2008. Timing for the summit will enable us to use the expertise of summit attendees to review recommendations for policy and program change prior to the 2010 legislative session.

Proposed Use of Grant Funds

Grant funds would be used primarily for strategic planning for the Summit and for the Summit event itself and to print and distribute a final, prioritized report that will act as a guide for Vermont in addressing poverty for children and families. The Summit will require overarching facilitation of the day to create a functional and efficient working environment for input and prioritization and to ensure that secondary strand facilitation provided by state employees is consistent and effective. This would best be offered through a professional facilitator, supported by state staff.

Designed as a working session, we plan to have Governor Douglas kick off the day and frame the issues facing Vermonters. Data presentations in each of the primary strand areas will provide each group with common information from which to discuss the issues, apply their particular expertise, review the ten-year reports in Homelessness and Childhood Poverty and the data from the Columbia work program benefits cliff study, and create prioritized recommendations.

Supplemental funding from the State will be offered through in-kind staff support (e.g., strategic planning and organization, facilitation, creation and distribution of outreach materials, creation of a survey to solicit broad input, and design of a Summit web page), space at the Vermont State House for the Summit event, and a contribution towards the printing and mailing of materials in addition to support for our contracted facilitator and a motivating local speaker.

Printing and distribution of a unified state plan and a detailed analysis of the recommended changes to state policies would be the final costs associated with the Governor's Summit.

**Attachment A: Proposed Budget and Narrative
Governor's Summit on Poverty and Economic Opportunity**

	State Contribution	NGA Request
Consultants, Tools, and Materials		
Strategic Planning	Staff time	-
Lead Facilitator / Coordinator (\$1,650 per day @ 6.5 days for strategic planning assistance, facilitator training, development of materials, and lead facilitation of Summit)	\$6,035	\$4,690
5-10 Facilitators	Staff time	-
Speaker (honorarium)	\$250	-
Subtotal	\$6,285	\$4,690
Publications and Outreach		
Writing/editing of materials including a final report	Staff time	-
Design of materials, including promotional/outreach flyer, summit agenda and hand outs, and final report	Staff time	-
Printing of materials (printing of outreach materials and final report)	\$1,000	\$3,000
Postage	\$1,500	-
Website design and maintenance, including interactive features such as a survey to solicit feedback from consumers, advocates, and stakeholders who will not be in attendance	Staff time & state server	-
Media relations	Staff time	-
Subtotal	\$2,500	\$3,000
Meeting Costs		
Space	State House	-
Security at State House (2 security guards - \$35/hr x 8 hrs)	-	\$560
Food and beverages (coffee service @\$3.95, boxed lunches @\$7.50, and afternoon snacks @\$3.50 plus tax and service charge for 200 participants)	-	\$3,750
Equipment/materials (flip charts, projectors, notepads, pens)	\$250	-
Conference transcribing	staff time	-
Subtotal	\$250	\$4,310
Travel Costs		
\$60 stipend plus mileage costs for 8 consumers	\$800	-
Mileage for speaker	\$50	-
Subtotal	\$850	\$0
TOTAL	\$9,885	\$12,000

JAMES H. DOUGLAS
Governor



State of Vermont
OFFICE OF THE GOVERNOR

September 9, 2008

Governors' Summits on Poverty Selection Committee
c/o Linda Hoffman, Senior Policy Analyst
NGA Center for Best Practices

Dear Ms. Hoffmann:

I am writing to offer my strong support for Vermont's application for a National Governors Association Center for Best Practices grant plus technical assistance to support our *Governor's Summit on Pathways to Economic Stability* in April, 2009. I am strongly committed to this effort, have directed key members of my senior staff and Cabinet to serve on the Planning Team for the Summit, and will be participating actively in the Summit, should Vermont's application be selected.

As you will note in the attached application, Vermont is the perfect environment for a Governor's Summit on Poverty and Economic Opportunity and we come to this discussion from a position of great strength:

- Vermont's social well-being indicators are highly favorable;
- Vermont is a proven leader in efforts to improve the quality of life for our residents;
- The political environment in our state is conducive to action;
- We are the only public Managed Care Organization in the country; and
- Vermont, because of our small size, is an ideal laboratory for social change.

The opportunity for a Governor's Summit focused on pathways out of poverty, building on the significant work of previous Councils and initiatives described in our application, is timely. Vermont has dedicated the last few years to research and data acquisition, laying the groundwork for understanding the reasons behind the issue of poverty. The convergence of two significant reports, ten-year plans from both the Vermont Interagency Council on Homelessness and the Vermont Child Poverty Council, offers us a unique opportunity to use a Governor's Summit to assess recommendations, prioritize action steps, and create a single, overarching and comprehensive plan that addresses the entirety of the issue across the state.

I wholeheartedly support this grant application, and look forward to hearing from you regarding the final decision.

Sincerely,

A handwritten signature in black ink, appearing to read 'JD', written over a circular stamp.

James H. Douglas
Governor

Subject: Congratulations on Vermont's Award for Summit on Poverty

Dear Secretary LaWare,

Thank you for Vermont's application to the NGA Center for Best Practices to host a Governor's Summit on Poverty and Economic Opportunity. Please accept our congratulations on your state's selection to receive a \$12,000 grant to host a summit and to receive technical assistance for planning and follow-up. Nine other states teams have also been awarded grants to host events. A copy of the attached acceptance letter was also sent to your Governor's office by mail.

I will follow up with you in the coming days to discuss next steps including a conference call with all grantees and our contracting process with the Vermont Agency of Human Services. In addition, the NGA Center will be publicly announcing selection of the states on Wednesday, September 24 at 2pm EDT. We encourage you to distribute a press release of your own but request that you do not do so prior to this time. If you have any questions, please contact Chris Cashman in the NGA Office of Communications at 202-624-7787 or ccashman@nga.org.

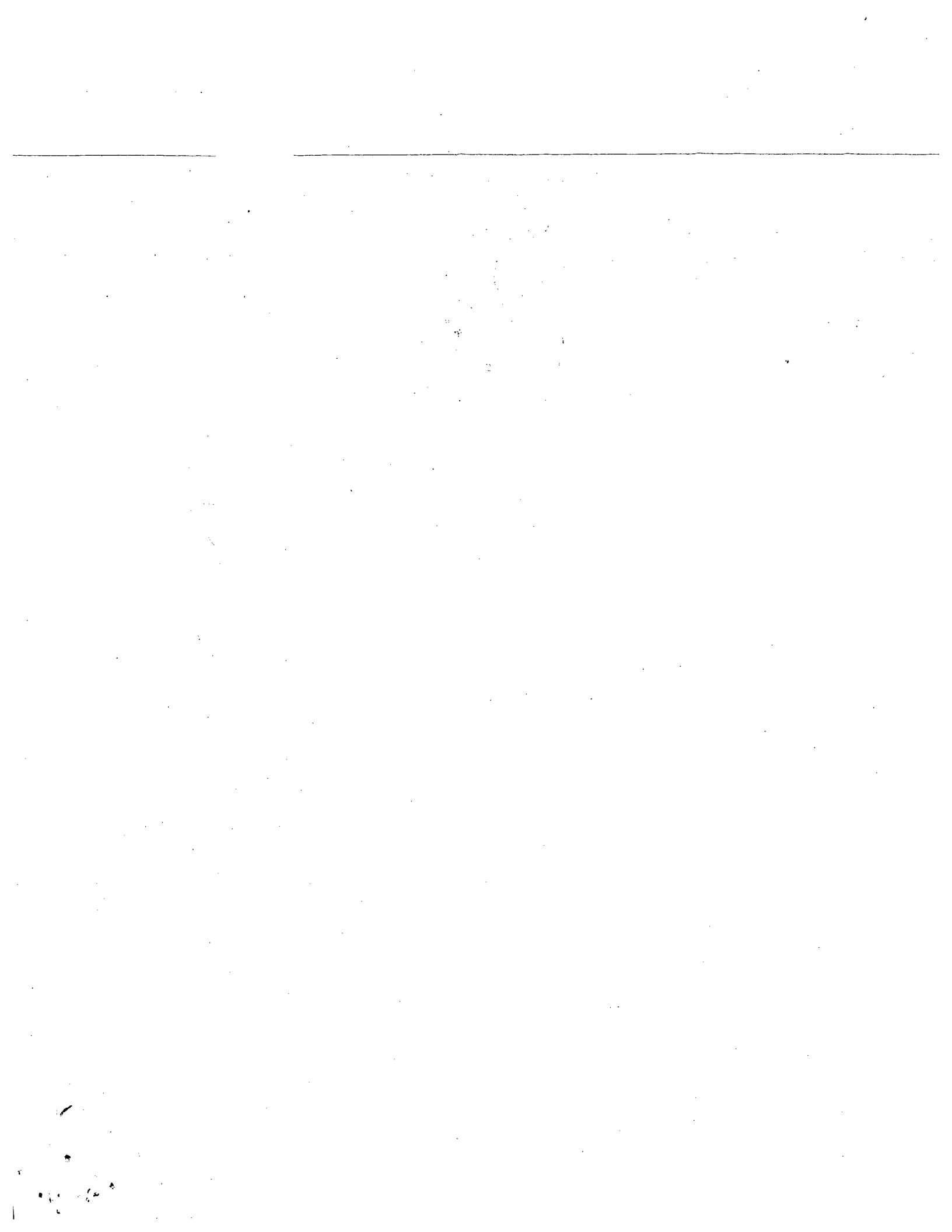
Again, congratulations and thank you for all the time and effort you invested in your proposal. We are eager to begin the project and look forward to working with you and your team. I will be out of the office next week, but will follow-up with you upon my return during the week of September 29th.

Best Regards,

Linda Hoffman
Senior Policy Analyst
NGA Center for Best Practices
202-624-5374

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9/26/2008



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

Agency of Administration

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 [fax] 802-828-2428

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

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Legal Title of Grant:		Governor's Summit on Poverty and Economic Opportunity		
Federal Catalog #:		N/A		
Grant/Donor Name and Address:		National Governor's Association		
Grant Period:	From:	11/1/2008	To:	4/20/2009
Grant/Donation		12,000		
	SFY 1	SFY 2	SFY 3	Comments
Grant Amount:	\$ 12,000	\$	\$	
Position Information:	# Positions	Explanation/Comments		
	0			
Additional Comments:				
Department of Finance & Management		<i>J 12/8/08</i>	(Initial)	
Secretary of Administration		<i>JPM 12/8/08</i>	(Initial)	
Sent To Joint Fiscal Office		<i>12/15/08</i>	Date	

RECEIVED
 DEC 15 2008
JOINT FISCAL OFFICE

Agency of Human Services
Office of the Secretary
103 South Main Street
Waterbury, VT 05671-0204
[phone] 802-241-2949
[fax] 802-241-1200

MEMORANDUM

TO: AA-1 Reviewers

FROM: Jim Giffin, Chief Financial Officer



DATE: November 21, 2008

RE: AA-1 Resubmitted - Governor's Summit on Poverty and Economic Opportunity

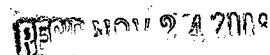
Attached is a resubmitted Form AA-1 by which the Department for Children and Families requests permission to accept a grant from the National Governor's Association for a summit on poverty and economic opportunity.

The prior AA-1 form for this grant acceptance request lacked a signature on Box 11 and classified personal service contract expenses as operating expenses. This corrected AA-1 show both personal services expenses and operating expenses.

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE

(Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Agency of Human Services			
2. Department:	Department for Children & Families			
3. Program:	Governor's Summit on Poverty & Economic Opportunity			
4. Legal Title of Grant:				
5. Federal Catalog #:	N/A			
6. Grant/Donor Name and Address: NGA Center for Best Practices				
7. Grant Period:	From:	To:		
8. Purpose of Grant: Host a summit and receive technical assistance for planning, holding and follow-up. Summit is April 20, 2008				
9. Impact on existing program if grant is not Accepted: N/A				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 09	FY	FY	
Personal Services	\$10725	\$	\$	
Operating Expenses	\$11160	\$	\$	
Grants	\$	\$	\$	
Total	\$21,885	\$	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$9885	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source NGA)	\$12000	\$	\$	
Total	\$21885	\$	\$	
Appropriation No:			Amount:	\$
	3440010000			\$9,885
				\$
				\$
				\$
				\$



STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE

(Form AA-1)

			\$
		Total	\$9,885

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding

Appointing Authority Name: _____ Agreed by: MEH (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I certify that no funds have been expended or committed in anticipation of Joint Fiscal Committee Approval of this grant:

	Signature: <u>[Signature]</u>	Date: <u>11/20/08</u>
	Title: <u>Director of Operations, DCF</u>	
	Signature: <u>[Signature]</u>	Date: <u>11/20/08</u>
	Title: <u>DEPUTY SECRETARY</u>	

14. ACTION BY GOVERNOR

<input checked="" type="checkbox"/>	Check One Box: Accepted	(Governor's signature) <u>[Signature]</u>	Date: <u>12/15/08</u>
<input type="checkbox"/>	Rejected		Date:

15. SECRETARY OF ADMINISTRATION

<input type="checkbox"/>	Check One Box: Request to JFO	(Secretary's signature or designee) <u>[Signature]</u>	Date: <u>12/15/08</u>
<input type="checkbox"/>	Information to JFO		Date:

16. DOCUMENTATION REQUIRED

Required GRANT Documentation	
<input checked="" type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input checked="" type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input checked="" type="checkbox"/> Grant Budget	<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable)

End Form AA-1

Subject: Congratulations on Vermont's Award for Summit on Poverty

Dear Secretary LaWare,

Thank you for Vermont's application to the NGA Center for Best Practices to host a Governor's Summit on Poverty and Economic Opportunity. Please accept our congratulations on your state's selection to receive a \$12,000 grant to host a summit and to receive technical assistance for planning and follow-up. Nine other states teams have also been awarded grants to host events. A copy of the attached acceptance letter was also sent to your Governor's office by mail.

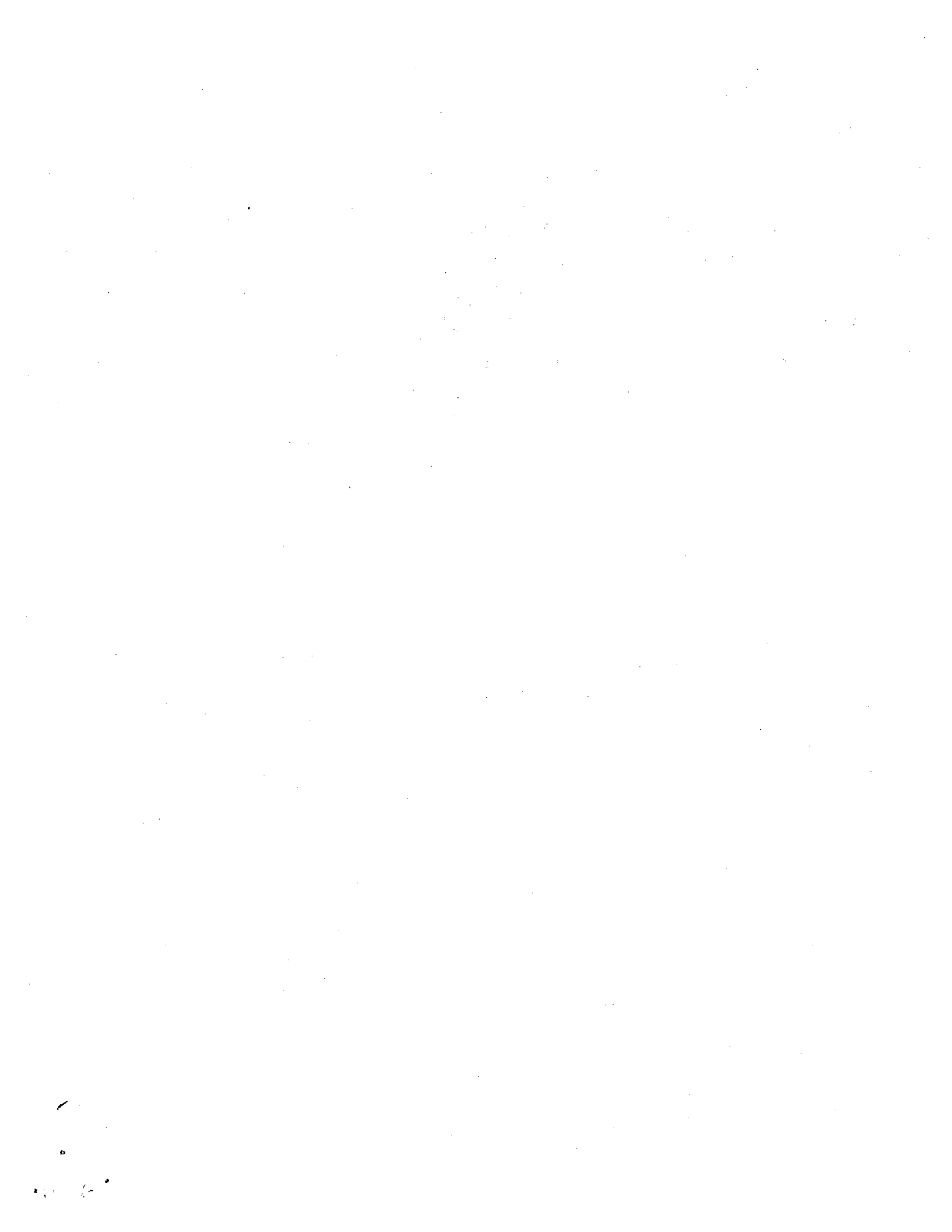
I will follow up with you in the coming days to discuss next steps including a conference call with all grantees and our contracting process with the Vermont Agency of Human Services. In addition, the NGA Center will be publicly announcing selection of the states on Wednesday, September 24 at 2pm EDT. We encourage you to distribute a press release of your own but request that you do not do so prior to this time. If you have any questions, please contact Chris Cashman in the NGA Office of Communications at 202-624-7787 or ccashman@nga.org.

Again, congratulations and thank you for all the time and effort you invested in your proposal. We are eager to begin the project and look forward to working with you and your team. I will be out of the office next week, but will follow-up with you upon my return during the week of September 29th.

Best Regards,

Linda Hoffman
Senior Policy Analyst
NGA Center for Best Practices
202-624-5374

This email message may contain privileged and/or confidential information. If you are not the intended recipient(s), you are hereby notified that any dissemination, distribution, or copying of this email message is strictly prohibited. If you have received this message in error, please immediately notify the sender and delete this email message from your computer. CAUTION: The Agency of Human Services cannot ensure the confidentiality or security of email transmissions.



SFO 2364



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
 [fax] 802-828-2428

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**


Grant Summary:		Governor's Summit on Poverty & Economic Opportunity. Grant from the National Governor's Association to host a summit and receive technical assistance for planning, holding, and follow-up. Summit planned for April 20, 2009		
Date:		12/8/2008		
Department:		DCF		
Legal Title of Grant:		Governor's Summit on Poverty and Economic Opportunity		
Federal Catalog #:		N/A		
Grant/Donor Name and Address:		National Governor's Association		
Grant Period:	From:	11/1/2008	To:	4/20/2009
Grant/Donation		12,000		
	SFY 1	SFY 2	SFY 3	Comments
Grant Amount:	\$ 12,000	\$	\$	
Position Information:	# Positions	Explanation/Comments		
	0			
Additional Comments:				
[REDACTED]				
Department of Finance & Management		<i>JM</i> 12/8/08	(Initial)	
Secretary of Administration		<i>RPM</i> 12/8/08	(Initial)	
Sent To Joint Fiscal Office		12/15/08	Date	

RECEIVED
 DEC 15 2008
JOINT FISCAL OFFICE

Agency of Human Services
Office of the Secretary
103 South Main Street
Waterbury, VT 05671-0204
[phone] 802-241-2949
[fax] 802-241-1200

MEMORANDUM

TO: AA-1 Reviewers

FROM: Jim Giffin, Chief Financial Officer 

DATE: November 21, 2008

RE: AA-1 Resubmitted - Governor's Summit on Poverty and Economic Opportunity

Attached is a resubmitted Form AA-1 by which the Department for Children and Families requests permission to accept a grant from the National Governor's Association for a summit on poverty and economic opportunity.

The prior AA-1 form for this grant acceptance request lacked a signature on Box 11 and classified personal service contract expenses as operating expenses. This corrected AA-1 show both personal services expenses and operating expenses.

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE

(Form AA-1)

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2. Department:	Department for Children & Families			
3. Program:	Governor's Summit on Poverty & Economic Opportunity			
4. Legal Title of Grant:				
5. Federal Catalog #:	N/A			
6. Grant/Donor Name and Address:				
NGA Center for Best Practices				
7. Grant Period:	From:	To:		
8. Purpose of Grant:				
Host a summit and receive technical assistance for planning, holding and follow-up. Summit is April 20, 2008				
9. Impact on existing program if grant is not Accepted:				
N/A				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
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Grant (source NGA)	\$12000	\$	\$	
Total	\$21885	\$	\$	
Appropriation No:			Amount:	\$
	3440010000			\$9,885
				\$
				\$
				\$
				\$

RECEIVED 9/14/2008

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE

(Form AA-1)

	\$
Total	\$9,885

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding

Appointing Authority Name: _____ Agreed by: men (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I certify that no funds have been expended or committed in anticipation of Joint Fiscal Committee Approval of this grant:

Signature: [Signature] Date: 11/20/08

Title: Director of Operations, DCF

Signature: [Signature] Date: 11/20/08

Title: DEPUTY SECRETARY

14. ACTION BY GOVERNOR

Check One Box: Accepted Date: 12/15/08
 Rejected Date: _____
 (Governor's signature) [Signature]

15. SECRETARY OF ADMINISTRATION

Check One Box: Request to JFO Date: 12/15/08
 Information to JFO Date: _____
 (Secretary's signature or designee) [Signature]

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

- | | |
|---|---|
| <input checked="" type="checkbox"/> Request Memo | <input type="checkbox"/> Request Memo |
| <input type="checkbox"/> Dept. project approval (if applicable) | <input type="checkbox"/> Dept. project approval (if applicable) |
| <input checked="" type="checkbox"/> Notice of Award | <input type="checkbox"/> Notice of Donation (if any) |
| <input type="checkbox"/> Grant Agreement | <input type="checkbox"/> Grant (Project) Timeline (if applicable) |
| <input checked="" type="checkbox"/> Grant Budget | <input type="checkbox"/> Request for Extension (if applicable) |

End Form AA-1

**National Governor's Association Center for Best Practices
Governor's Summit on Poverty and Economic Opportunity**

State of Vermont Grant Application

Vermont State Lead Contact: Cynthia D. LaWare, Secretary, Vermont Agency of Human Services

Address: Agency of Human Services
Office of the Secretary
1st Floor, 5 North
103 South Main Street
Waterbury, VT 05671-0204

Vermont State Fiscal Agent: Vermont Agency of Human Services

Address: Agency of Human Services
1st Floor, 5 North
103 South Main Street
Waterbury, VT 05671-0204

Proposed Date of Summit: April 20, 2009

Explanation of the Lead Contacts relationship to the Governor's Office:

Cynthia LaWare is the Secretary of the Vermont Agency of Human Services, which encompasses all of the human service programs for the State of Vermont. Secretary LaWare is a member of the Governor's cabinet and is his lead on the issue of poverty in the State.

Policy Landscape

Vermont is the perfect environment for a Governor's Summit on Poverty and Economic Opportunity. We come to this discussion from a position of great strength:

1. Vermont's social well-being indicators are highly favorable.
Vermont is one of the healthiest states in the country, ranking high according to most indicators of social well-being. The 2008 Kids Count Data Book lists Vermont's overall ranking as tenth in the nation. These rankings are not coincidence. Rather, they are the result of progressive social policy and funding priorities, many of which have a direct relationship to this grant request.
2. Vermont is an ideal laboratory for social change.
Population numbers are relatively small, which means that specific strategies can be implemented on a scale that can make a difference in relatively short order.
3. Vermont is a proven leader in efforts to improve the quality of life for all Vermonters.
This is demonstrated through innovations in health care, early childhood education, long-term care for the elderly and disabled, access to economic benefits, and child protection.
4. The political environment is conducive to action.
Both parties in Vermont have worked together, and will continue working together, in a bipartisan way on these critical issues.
5. We are the only public Managed Care Organization in the country.
Vermont has one of the highest rates of health care coverage for its citizens. Additionally, Vermont operates under a global commitment Medicaid Funding waiver, we have the flexibility to reinvest health care dollars saved into programs that expand health coverage for uninsured individuals.

Connection to Existing Efforts

Affordable housing is a serious challenge in Vermont, one that we are meeting head on. In February of 2007, Governor Douglas established the Vermont Interagency Council on Homelessness to serve as a unified body for planning and policy development to reduce and alleviate homelessness. The Council is developing a ten-year plan, targeted for completion in 2008, that will lay out a roadmap of policies, initiatives, and strategies designed to end homelessness in Vermont within the next ten years.

In June of 2007, Governor Douglas established the Building Bright Futures Council, which was charged with coordinating and restructuring the existing systems of early childhood care, health, education, and related family support services. The overarching goal is to provide all Vermont families and young children with access to a continuum of comprehensive, high quality early childhood programs that meet established standards, promote school readiness, and address the needs of children and families—recognizing that one of the most important factors in combating poverty in the long-term is the support and education of our youngest and most vulnerable residents, our children.

In response to recent and alarming increases in food and fuel costs, Governor Douglas launched the Vermont Food and Fuel Partnership—a unique public and private partnership—to help Vermonters at all income levels address increasing home heating, gasoline and food costs. Governor Douglas also charged the Agency of Human Services’ Department for Children and Families with immediately exploring an increase in Food Stamp benefits (raising the benefit level to 185% of FPL to support working Vermonters who will struggle to feed their families this winter).

The State of Vermont maintains significant working relationships with the Campaign to End Childhood Hunger; local, private community action programs; the Food Bank; the United Way; and a network of private non-profit programs across the state that deliver on-the-ground services and supports to Vermonters in need.

All of these efforts and initiatives underpin the work of the Vermont Child Poverty Council, created legislatively as a bipartisan entity dedicated to examining child poverty in Vermont and making recommendations that will improve the economic well-being of children in the state. These recommendations will be articulated in a ten-year plan aimed at reducing the number of children living in poverty in Vermont by at least 50% by June 30, 2017.

During State Fiscal Year 2008, the Child Poverty Council held public forums in every district of the state—bringing together public and private entities, concerned stakeholders, and Vermont residents—to discuss the issue of child poverty, gather information, and create the basis for a comprehensive set of recommendations.

Informing the work of the Vermont Child Poverty Council is a partnership between the State of Vermont and the National Center for Childhood Poverty (funded in part by the Annie E. Casey Foundation) for a comprehensive “cliff study” of the work support programs in Vermont. The study will assess work incentives and disincentives inherent in the eligibility and benefit provisions of these programs and recommend changes that will create pathways out of poverty for Vermonters. This report will be available for review at the end of September of 2008.

The opportunity for a Governor’s Summit focused on pathways out of poverty, building on the work of the Councils and initiatives listed above, is timely. Vermont has dedicated the last few years to research and data acquisition, laying the groundwork for understanding the reasons behind the issue of poverty. *What factors particular to the Vermont landscape contribute to poverty for individuals, children and families? What are the incentives and disincentives inherent in our public assistance programs and what changes do we need to make to re-tool those programs for maximum benefit? How can we fully leverage public and private partnerships to address both the root causes of poverty and the symptoms of poverty, such as homelessness, which cause the degeneration of family and community structures?*

The convergence of two significant reports, ten-year plans from both the Vermont Interagency Council on Homelessness and the Vermont Child Poverty Council, offers us a unique opportunity to use a Governor’s Summit to assess recommendations, prioritize action steps, and create a single, overarching and comprehensive plan that addresses the entirety of the issue across the state.

This comprehensive plan would be informed by information from the Building Bright Futures Council; data from our food and fuel programs; the results from the Columbia University Cliff Study; and economic development indicators, labor trends, and additional statewide information that is currently available.

Summit Goals, Outcomes and Actions

Focus and Framing:

In considering an inclusive framework for investment in the topic of poverty and the need to harness both existing public initiatives and possible private partnerships for economic development, we would frame the event as the *Governor's Summit on Pathways to Economic Stability*. Relieving poverty is our primary goal; to do that sustainably, we must create economic stability through economic development, employment, and keeping food, fuel, housing and education in Vermont affordable. A summit that frames the issues of poverty within a picture of economic stability will enable us to reach out to a larger audience of relevant stakeholders and create the partnerships necessary to move this agenda forward.

The primary target population for a Governor's Summit on Pathways to Economic Stability would be children and families living in poverty and those families considered members of the working poor.

Goals, Outcomes, and Actions:

The broad goals for the Governor's Summit will include creating a unified, comprehensive plan to address a reduction in poverty and homelessness for children and families in the State of Vermont and recommending needed changes in public policy and regulation to ensure that our public assistance programs offer clear pathways out of poverty.

In the short term, the Summit will offer the opportunity to focus on various strands that must be explored and braided together in order to set areas of priority for attention and focus. These possible strands might include but not be limited to: Childhood Poverty, Homelessness, Economic Development, Public Policy, Early Childhood Education and Public/Private Partnerships.

Using experts in these areas to facilitate discussions, Summit participants will be grouped into their own areas of expertise, review the ten-year plans to reduce homelessness and childhood poverty, and prioritize action steps in light of the current economic situation facing the state. The priority areas will be used to forge the single plan and to assess the Work Support Programs Cliff Study report to define the policies and regulations that must be modified to create incentives to work and successful pathways out of poverty.

With an April timeline for the Summit, we expect that the plan will be written over the summer and recommendations for policy changes will be available prior to the beginning of the legislative session in January of 2010.

Although Vermont will experience a gubernatorial election in November of 2008, the issue of economic stability and a reduction in poverty for children and families enjoys intense bi-

partisan support. We do not anticipate that a change in administration would have any impact on the intention of this Summit.

Our target audience for the Governor's Summit on Pathways to Economic Stability will include key stakeholders, both public and private, in the areas most connected to the issues of poverty and economic development. Our intention would be to reach out beyond state government to involve key staff from private non-profits, local governments, education, and private employers to build a comprehensive coalition of individuals and organizations. Ideally, invitees will have an intimate knowledge and perspective on the economic issues facing Vermont families and will be willing to commit to engaging in a working session designed to recommend priorities for the State.

The Planning Team for the Summit will include a bi-partisan group of individuals representing state government, the legislature, non-profit organizations and economic development. Leadership will be offered by Cynthia D. LaWare, Secretary of the Agency of Human Services and Stephen R. Dale, Commissioner of the Department for Children and Families. The team will include:

- Cynthia D. LaWare, Secretary of the Agency of Human Services
- Stephen R. Dale, Commissioner of the Department for Children and Families
- Brian Dubie, Lieutenant Governor , Office of Lieutenant Governor
- Neale Lunderville, Secretary of Administration
- Kevin Dorn, Secretary of the Agency of Commerce and Community Development
- Patricia MoultonPowden, Commissioner of the Vermont Department of Labor
- Wendy Davis, Commissioner of the Vermont Department of Health
- William Talbott, Acting Commissioner of the Vermont Department of Education
- Cathy Voyer, Director of Housing and Transportation for the Agency of Human Services
- Steven Wark, Director of the Vermont Food and Fuel Partnership
- Heidi Tringe, Special Assistant to the Governor
- Ann D. Pugh, State Representative, Co-chair, Vermont Council on Childhood Poverty
- Douglas A. Racine, State Senator. Co-chair, Vermont Council on Childhood Poverty
- Vermont Campaign to End Childhood Hunger representative
- United Way representative
- Vermont League of Cities and Towns representative

Post-Summit Actions

Outcomes for the summit itself will include a unified state plan aimed at coordinating and prioritizing efforts to eliminate homelessness, increase economic opportunities, enhance public and private partnerships, address the root causes and symptoms of child and family poverty, identify significant changes in public policy and reduce childhood poverty by 50%. Attention to these multiple strands may result in the creation of a bi-partisan commission dedicated to the oversight and coordination of a multi-pronged approach to address the issue and to monitor the state's progress against the primary plan. A web site, used initially to offer information on the Summit, could be broadened following the event to offer ongoing and updated information on

relevant statistics, policy information, and progress on identified state goals to the larger population.

Recommendations for changes to state policies to ensure that work support programs offer clear incentives to work, eliminate potential disincentives, and identify pathways to economic stability must be a priority for the Governor's Summit. The initial cliff study will be completed in September of 2008. Timing for the summit will enable us to use the expertise of summit attendees to review recommendations for policy and program change prior to the 2010 legislative session.

Proposed Use of Grant Funds

Grant funds would be used primarily for strategic planning for the Summit and for the Summit event itself and to print and distribute a final, prioritized report that will act as a guide for Vermont in addressing poverty for children and families. The Summit will require overarching facilitation of the day to create a functional and efficient working environment for input and prioritization and to ensure that secondary strand facilitation provided by state employees is consistent and effective. This would best be offered through a professional facilitator, supported by state staff.

Designed as a working session, we plan to have Governor Douglas kick off the day and frame the issues facing Vermonters. Data presentations in each of the primary strand areas will provide each group with common information from which to discuss the issues, apply their particular expertise, review the ten-year reports in Homelessness and Childhood Poverty and the data from the Columbia work program benefits cliff study, and create prioritized recommendations.

Supplemental funding from the State will be offered through in-kind staff support (e.g., strategic planning and organization, facilitation, creation and distribution of outreach materials, creation of a survey to solicit broad input, and design of a Summit web page), space at the Vermont State House for the Summit event, and a contribution towards the printing and mailing of materials in addition to support for our contracted facilitator and a motivating local speaker.

Printing and distribution of a unified state plan and a detailed analysis of the recommended changes to state policies would be the final costs associated with the Governor's Summit.

**Attachment A: Proposed Budget and Narrative
Governor's Summit on Poverty and Economic Opportunity**

	State Contribution	NGA Request
Consultants, Tools, and Materials		
Strategic Planning	Staff time	-
Lead Facilitator / Coordinator (\$1,650 per day @ 6.5 days for strategic planning assistance, facilitator training, development of materials, and lead facilitation of Summit)	\$6,035	\$4,690
5-10 Facilitators	Staff time	-
Speaker (honorarium)	\$250	-
Subtotal	\$6,285	\$4,690
Publications and Outreach		
Writing/editing of materials including a final report	Staff time	-
Design of materials, including promotional/outreach flyer, summit agenda and hand outs, and final report	Staff time	-
Printing of materials (printing of outreach materials and final report)	\$1,000	\$3,000
Postage	\$1,500	-
Website design and maintenance, including interactive features such as a survey to solicit feedback from consumers, advocates, and stakeholders who will not be in attendance	Staff time & state server	-
Media relations	Staff time	-
Subtotal	\$2,500	\$3,000
Meeting Costs		
Space	State House	-
Security at State House (2 security guards - \$35/hr x 8 hrs)	-	\$560
Food and beverages (coffee service @\$3.95, boxed lunches @\$7.50, and afternoon snacks @\$3.50 plus tax and service charge for 200 participants)	-	\$3,750
Equipment/materials (flip charts, projectors, notepads, pens)	\$250	-
Conference transcribing	staff time	-
Subtotal	\$250	\$4,310
Travel Costs		
\$60 stipend plus mileage costs for 8 consumers	\$800	-
Mileage for speaker	\$50	-
Subtotal	\$850	\$0
TOTAL	\$9,885	\$12,000

JAMES H. DOUGLAS
Governor



State of Vermont
OFFICE OF THE GOVERNOR

September 9, 2008

Governors' Summits on Poverty Selection Committee
c/o Linda Hoffman, Senior Policy Analyst
NGA Center for Best Practices

Dear Ms. Hoffmann:

I am writing to offer my strong support for Vermont's application for a National Governors Association Center for Best Practices grant plus technical assistance to support our *Governor's Summit on Pathways to Economic Stability* in April, 2009. I am strongly committed to this effort, have directed key members of my senior staff and Cabinet to serve on the Planning Team for the Summit, and will be participating actively in the Summit, should Vermont's application be selected.

As you will note in the attached application, Vermont is the perfect environment for a Governor's Summit on Poverty and Economic Opportunity and we come to this discussion from a position of great strength:

- Vermont's social well-being indicators are highly favorable;
- Vermont is a proven leader in efforts to improve the quality of life for our residents;
- The political environment in our state is conducive to action;
- We are the only public Managed Care Organization in the country; and
- Vermont, because of our small size, is an ideal laboratory for social change.

The opportunity for a Governor's Summit focused on pathways out of poverty, building on the significant work of previous Councils and initiatives described in our application, is timely. Vermont has dedicated the last few years to research and data acquisition, laying the groundwork for understanding the reasons behind the issue of poverty. The convergence of two significant reports, ten-year plans from both the Vermont Interagency Council on Homelessness and the Vermont Child Poverty Council, offers us a unique opportunity to use a Governor's Summit to assess recommendations, prioritize action steps, and create a single, overarching and comprehensive plan that addresses the entirety of the issue across the state.

I wholeheartedly support this grant application, and look forward to hearing from you regarding the final decision.

Sincerely,

A handwritten signature in black ink, appearing to be "JD", written over a circular stamp.

James H. Douglas
Governor