



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: March 15, 2013
Subject: Grant Requests

Enclosed please find two (2) items that the Joint Fiscal Office has received from the administration, including the establishment of six (6) limited service positions.

JFO #2614 – \$2,167,747 grant from the U.S. Department of Health and Human Service to the Department of Vermont Health Access. These funds will be used to design and implement an In-Person Assistance program to help individuals, families, employees, and small businesses use the health benefits exchange as required by the federal Affordable Care Act. **Five (5) limited service positions** are associated with this request. **Expedited review has been requested. Joint Fiscal Committee members will be contacted by March 27th with a request to waive the balance of the review period and accept this grant.**

[JFO received 03/13/13]

JFO #2615 – \$68,000 grant from the Lintilhac Foundation to the Vermont Department of Forests, Parks and Recreation (FPR). These funds will be used to accelerate structural changes (within the Department) intended to centralize the responsibility for statewide recreation management in the new Division of Parks and Recreation. **One (1) limited service position** is associated with this request.

[JFO received 03/13/13]

Please review the enclosed materials and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by March 27 we will assume that you agree to consider as final the Governor's acceptance of these requests.



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

Agency of Administration

SFO 2615

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

| | | | | | |
|--------------------------------------|---|--------------|--------------|-----------------------------------|-----------------|
| Grant Summary: | Grant of \$68,000.00 in support of the Recreational Services Initiative (See attached Proposal dated January 14, 2013). | | | | |
| Date: | 2/26/2013 | | | | |
| Department: | ANR FPR 6130030000 | | | | |
| Legal Title of Grant: | Lintilhac Foundation Grant | | | | |
| Federal Catalog #: | N/A | | | | |
| Grant/Donor Name and Address: | The Lintilhac Foundation, 886 North Gate Road, Shelburne, VT 05482 | | | | |
| Grant Period: | From: | 2/5/2013 | To: | 8/1/2014 | |
| Grant/Donation | \$68,000.00 in support of the Recreational Services Initiative. | | | | |
| | SFY 1 | SFY 2 | SFY 3 | Total | Comments |
| Grant Amount: | \$34,000 | \$34,000 | \$0 | \$68,000 68,000 jbl | |

| | # Positions | Explanation/Comments |
|------------------------------|-------------|---|
| Position Information: | 1 | This grant includes funding of a limited service Recreation Coordinator position for 18 months. The associated JFO Limited Service Position Request will be submitted by FPR immediately following their completion of the RFR for this new classification. |

Additional Comments:

| | | |
|------------------------------------|-----------------------------|-------------|
| Department of Finance & Management | <i>[Signature]</i> 2/27/13 | (Initial) |
| Secretary of Administration | <i>[Signature]</i> 03/17/13 | (Initial) |
| Sent To Joint Fiscal Office | | Date 3/7/13 |

RECEIVED
 MAR 18 2013
 JOINT FISCAL OFFICE



| | |
|---|--|
| VERMONT GRANT ACCEPTANCE REQUEST Affordable Care Act (Form AA-1-ACA) | Priority Level (check one box): Expedited 14 Days <input checked="" type="checkbox"/> Normal 30 days <input type="checkbox"/> |
|---|--|

| |
|--------------------------------|
| BASIC GRANT INFORMATION |
|--------------------------------|

| | |
|---|---|
| 1. Agency: | Agency of Natural Resources |
| 2. Department: | Forests, Parks & Recreation |
| 3. Program: | State lands recreation |
| 4. Legal Title of Grant: | Lintilhac Foundation |
| 5. Federal Catalog #: | n/a |
| 6. Grant/Donor Name and Address: The Lintilhac Foundation, 886 North Gate Rd, Shelburne, VT 05482 | |
| 7. Grant Period: | From: 2/5/2013 To: 8/1/2014 |
| 8. Purpose of Grant: To quickly and substantially expand FPR capabilities to enhance public recreation opportunities | |
| 9. Impact on existing program if grant is not Accepted: FPR will be unable to move as quickly in this rapidly emerging area of public interest and economic opportunity | |

| |
|-------------------------------|
| 10. BUDGET INFORMATION |
|-------------------------------|

| | SFY 1 FY 2013 | SFY 2 FY 2014 | SFY 3 FY | Comments |
|-------------------------------------|------------------|------------------|-------------|----------|
| Expenditures: | | | | |
| Personal Services | \$34,000 | \$34,000 | \$ | |
| Operating Expenses | \$ | \$ | \$ | |
| Grants | \$ | \$ | \$ | |
| Total | \$34,000 | \$34,000 | \$ | |
| Revenues: | | | | |
| State Funds: | \$ | \$ | \$ | |
| Cash | \$ | \$ | \$ | |
| In-Kind | \$ | \$ | \$ | |
| Federal Funds: | \$ | \$ | \$ | |
| (Direct Costs) | \$ | \$ | \$ | |
| (Statewide Indirect) | \$ | \$ | \$ | |
| (Departmental Indirect) | \$ | \$ | \$ | |
| Other Funds: | \$ | \$ | \$ | |
| Grant (source Lintilhac Foundation) | \$34,000 | \$34,000 | \$ | |
| Total | \$ | \$ | \$ | |

| | | | |
|--------------------------|------------|----------------|----------|
| Appropriation No: | 6130030000 | Amount: | \$68,000 |
| | | | \$ |
| | | | \$ |
| | | | \$ |
| | | | \$ |
| | | | \$ |
| | | | \$ |

FEB 19 2013

| | | | |
|---|---|--|----------------|
| | | Total | \$68,000 |
| PERSONAL SERVICE INFORMATION | | | |
| 11. Will monies from this grant be used to fund one or more Personal Service Contracts? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy. Appointing Authority Name: Michael C. Snyder, Commissioner Agreed by: <u>MCS</u> (initial) | | | |
| 12. Limited Service Position Information: | # Positions | Title | |
| | 1 | State-wide Recreation Coordinator | |
| | | | |
| | | | |
| Total Positions | 1 | | |
| 12a. Equipment and space for these positions: | | <input checked="" type="checkbox"/> Is presently available. <input type="checkbox"/> Can be obtained with available funds. | |
| 13. AUTHORIZATION AGENCY/DEPARTMENT | | | |
| I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable): | Signature: <u>Michael C. Snyder</u> | | Date: 2/6/13 |
| | Title: Michael C. Snyder, Commissioner, Vermont Dept of Forests, Parks & Recreation | | |
| | Signature: <u>Deborah Markowitz</u> | | Date: 2-14-13 |
| | Title: Deborah Markowitz, Secretary, Vermont Agency of Natural Resources | | |
| 14. SECRETARY OF ADMINISTRATION | | | |
| <input checked="" type="checkbox"/> Approved: | (Secretary or designee signature) <u>[Signature]</u> | | Date: 03/07/13 |
| 15. ACTION BY GOVERNOR | | | |
| <input checked="" type="checkbox"/> Accepted | (Governor's signature) <u>[Signature]</u> | | Date: 03/02/13 |
| <input type="checkbox"/> Rejected | | | Date: |
| 16. DOCUMENTATION REQUIRED | | | |
| Required GRANT Documentation | | | |
| <input checked="" type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input checked="" type="checkbox"/> Notice of Award <input checked="" type="checkbox"/> Grant Agreement <input checked="" type="checkbox"/> Grant Budget | | <input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable) | |
| End Form AA-1 | | | |

February 1, 2013

Michael Snyder, Commissioner
VT Forests, Parks & Recreation
103 South Main Street, 10 South
Waterbury, VT 05671-0601

Forests, Parks & Recreation

FEB 04 2013

Dear Michael:

Business Office

Please be advised that the Trustees of the Lintilhac Foundation have approved a grant to the State of Vermont, Dept. of Forests, Parks & Recreation in the amount of \$68,000. This grant is in support of the Recreation Services Initiative.

This grant will be paid as follows:

The first payment of \$34,000 to be paid immediately and the balance of \$34,000 to be paid in early 2014. This second half of the pledge will be payable upon satisfactory receipt of a brief nine month interim report that includes discussion of:

- a) The short-term outcomes of the Recreation Summit, and
- b) How this increased recreation services capacity has resulted in demonstrably improved relationships with non-profit and for-profit recreation partners, such as VMBA and OGE.

We want to suggest that, at the time that you hire this position you alert us, and also give us a report deadline date nine months out by which time you will submit your interim report.

Therefore, please find enclosed a Lintilhac Foundation check #5869, made payable to the State of Vermont in the amount of \$34,000 representing our first payment.

Forests, Parks and Recreation: Recreation Services Initiative

Preliminary Proposal

January 14, 2013

Background

One of the fundamental purposes of the Department of Forests, Parks and Recreation, as our name implies, is to promote and allow public recreational access to lands that the department is responsible for managing. Of the 300,000 acres of land under our care, 47,000 acres comprise our system of 52 state parks, with the primary purpose of providing opportunities for a wide variety of outdoor recreation activities. The balance of the land is managed for multiple purposes which include, of course, dispersed recreation. For the most part, that dispersed recreation activity has been traditionally managed by our Forestry Division staff with little or no state wide coordination or direction. Although we have done an admirable job over the years, contemporary public demand for recreation on our lands has far surpassed our ability to keep pace despite our significant efforts and our creative use of partnerships with other outdoor recreation providers. Demand is overwhelming our dedicated staff of foresters who are trained professional natural resource managers that have also taken on a secondary role of recreation management. Both roles are inherently linked but it is clearly time to raise recreation management from a secondary level. The public demands and expects that from us.

Structural Changes

The Department is moving forward with organizational changes to respond to this need. Responsibility for state wide recreation management and coordination is being centralized in a new Division of Parks and Recreation to be led by the current Director of State Parks who is a trained recreation professional with over 30 years of public outdoor recreation management experience. Our staff from all divisions involved heavily in recreation management will be brought together as a team to develop a unified vision and set of priorities for moving toward greater recreation access and more effective cooperative relationships with our partners. Over time as resources become available recreation staff positions will be established so that foresters will be free to focus more on the complexities land management. In the meantime, though, most will continue to play dual roles (including the Director of State Parks). We are changing our structure to facilitate a change in our culture assuring more professional and responsive recreation management.

Proposal

The structural changes we are making assure a lasting commitment to more professional management of recreational use of department lands. The result will be greater use of department lands for recreational activities and smoother, more timely response to the changing recreational

needs of the state. However, unless additional resources are brought to the initiative, significant and meaningful results of those changes may be slow to appear. Dedicated professional staff volunteering to accept dual roles, although helpful, is hardly a formula for quick success. What is needed is a quick “jump start” so that momentum can be achieved and a successful future assured. Assistance is requested to fund an FPR Recreation Coordinator for 18 months. With the right person serving in that role, we can be well on our way to permanent and lasting changes in the way our organization provides these critical services. Under the direction and guidance of the Director of Parks and Recreation, this person will:

- Immediately **organize and facilitate, with the help of a consultant, an “FPR Recreation Summit”** of staff largely involved in providing recreation services along with several of our partner/stakeholder organizations including non-profit groups such as the Green Mountain Club and Vermont Mountain Bike Association and other private sector stakeholders like Eastern Mountain Sports, Outdoor Gear Exchange and Climb High. The outcome will be a universal consensus of FPR visions and principles for recreation service moving forward and will become the basis for specific action oriented strategies necessary to launch our new direction. This effort will focus on detailed actions for FPR lands as a supplement to the broader based Statewide Comprehensive Outdoor Recreation Plan (SCORP).
- Immediately begin **participating in decision making at the local level** with our multi-disciplinary Stewardship Teams assuring that recreation carries the appropriate weight in the balance of interests necessary for sound policy with respect to both long and short range land management. Stewardship Teams are comprised of individuals at each of our 5 administrative districts representing a full range of natural resource management expertise. This effort is needed to raise the importance of recreation service relative to our other natural resource management responsibilities.
- Immediately **meet with all our major recreation partner organizations** and critically assess the relationships by understanding their goals and needs and the extent to which our values and approaches align. Identify the highest priority relationships that need strengthening by virtue of demand for the service and history of communication, understanding, and responsiveness issues. Vermont is a small state with a high outdoor recreation demand and limited resources. Working effectively with partners is the only way to meet those needs. The Coordinator will focus on those relationships of greatest need and **build ways to maintain a stronger and more productive collaboration** while exploring and developing new relationships, particularly with private sector stakeholders.
- Serve as **liaison between partner and stakeholder organizations and FPR Stewardship Teams and management**. Encourage Stewardship Teams to include assessment of the feasibility for high demand recreation activities in all short and long term planning. Understand any limits to that feasibility and be able to convey that information to the partners. Work with both sides of the relationship to assure plans and

expectations are understood and mutually supportive. Work with partners to understand review and approval processes and help them prepare plans and requests to assure timely review and successful approval. Follow up between FPR and partners to prevent any misunderstandings or delays in review processes. A series of positive, high profile successes will help lay the foundation for lasting cultural change.

- Consolidate **public trail access information**, apply consistent standards to the content and devise effective ways to make the information readily available to the recreating public through dynamic web presence, printed materials, etc. Coordinate high profile public events such as the National Trails Day program and First Day Hikes and assist partners with such events as the Mountain Bike Festival to draw attention to the value of outdoor recreation and the availability of state resources.

A strategically designed, action oriented 18 month period, beginning this winter, not only supports our structural changes and jump starts our lasting cultural shift but can very likely lead to a powerful justification for continued state support for the Coordinator and several other needed field oriented Recreation Specialists. The long term vision is to have a fully staffed recreation service function with a state wide Coordinator and a Recreation Specialist in each of the 5 districts.

The outcome of this significant shift is to substantially broaden the use of FPR lands for public dispersed recreation by increasing access and opportunity. Studies abound connecting outdoor recreation participation with personal physical and emotional health, economic prosperity and environmental literacy and sensitivity. The personal and collective quality of life of Vermonters of all ages and abilities can be positively affected by this lasting effort.

Budget

| | |
|--|----------|
| Recreation Coordinator (18 months) | \$65,000 |
| Consultant for vision/strategy development session | \$3,000 |
| Total | \$68,000 |