



**STATE OF VERMONT**  
JOINT FISCAL OFFICE

**MEMORANDUM**

To: Joint Fiscal Committee Members  
From: Daniel Dickerson, Fiscal Analyst  
Date: November 18, 2014  
Subject: Grant Request #2718, #2719, #2720, #2721, #2722, #2723

Enclosed please find six (6) items that the Joint Fiscal Office has received from the administration.

**JFO #2718** – \$10,000 grant from the Consumers Union to the Vermont Department of Finance and Management. These funds will cover a portion of the costs associated with implementation and administration of the new law that requires labeling of food produced from genetic engineering. The donated funds will be deposited in the Vermont Food Fight Fund.  
*[JFO received 11/10/14]*

**JFO #2719** – \$15,000 grant from the Consumers Union Action Fund (separate from above) to the Vermont Department of Finance and Management. These funds will cover a portion of the costs associated with implementation and administration of the new law that requires labeling of food produced from genetic engineering. The donated funds will be deposited in the Vermont Food Fight Fund.  
*[JFO received 11/10/14]*

**JFO #2720** – \$250,000 grant from the Northern Border Regional Commission to the Vermont Agency of Transportation. These funds will be used to install a 2,500 foot rail siding for a new Washington County Railroad (WCRR) transload facility near the town of Barton, VT. The total project cost is estimated at \$382,120, of which, \$63,350 will be paid from in-kind contributions from the WCRR and \$68,770 will be derived from the value of state-owned rail assets, with the remainder being funded by the grant.  
*[JFO received 11/10/14]*

**JFO #2721** – \$95,126 grant from the U.S. Dept. of Health and Human Services to the Vermont Agency of Human Services. These funds will be applied to the Agency's Refugee Targeted Assistance Program to supplement services already provided to refugees in Vermont. These services are geared towards making refugees economically self-sufficient as soon as possible after arriving in the U.S. through English language training and employment services.  
*[JFO received 11/10/14]*

**JFO #2722** – \$39,978 donation from the Vermont National Guard to the State of Vermont. These funds were previously appropriated to the Military Department in 2004 and 2005 as part of a

larger funding package to assist military members in emergency situations. Since that time, the Vermont National Guard Charitable Foundation (VTNGCF) has been established with ample funding to support its mission and the remaining State funds are no longer needed. The donation will be deposited into the General Fund.

*[JFO received 11/13/14]*

**JFO #2723** - \$13,500 grant from Keurig Green Mountain to the Vermont Agency of Human Services. This grant will fund a volunteer coordinator position in the SerVermont program to organize volunteers for projects to improve the water quality of Lake Champlain. The position will be funded for one year.

*[JFO received 11/13/14]*

Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; [ddickerson@leg.state.vt.us](mailto:ddickerson@leg.state.vt.us)) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by December 1 we will assume that you agree to consider as final the Governor's acceptance of these requests.

State of Vermont  
 Department of Finance & Management  
 109 State Street, Pavilion Building  
 Montpelier, VT 05620-0401

[phone] 802-828-2376  
 [fax] 802-828-2428

Agency of Administration

JFO 2721

**STATE OF VERMONT  
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

<b>Grant Summary:</b>		This grant will support social services, including employment services, English and citizenship classes, for refugees in Vermont. This is a mandatory formula grant awarded to states based on the size of the refugee population; this is the first year Vermont has qualified.			
<b>Date:</b>		10/21/2014			
<b>Department:</b>		Agency of Human Services Central Office			
<b>Legal Title of Grant:</b>		Refugee Targeted Assistance Program			
<b>Federal Catalog #:</b>		93.584			
<b>Grant/Donor Name and Address:</b>		DHHS, Administration for Children and Families, Office of Refugee Resettlement, Washington D.C.			
<b>Grant Period:</b>		From: 10/1/2013		To: 9/30/2015	
<b>Grant/Donation</b>		\$95,126			
	<b>SFY 1</b>	<b>SFY 2</b>	<b>SFY 3</b>	<b>Total</b>	<b>Comments</b>
<b>Grant Amount:</b>	\$45,126	\$50,000	\$	\$95,126	
<b>Position Information:</b>	<b># Positions</b>	<b>Explanation/Comments</b>			
	0	N/A			
<b>Additional Comments:</b>					
<b>Has Vantage budget detail been reviewed and reconciled?</b>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	EB	(Analyst Initial)
<b>Department of Finance &amp; Management</b>		10/29/14	(Initial)		
<b>Secretary of Administration</b>		10/29/14	(Initial)		
<b>Sent To Joint Fiscal Office</b>		11/6/14	Date 11/6/14		

**RECEIVED**  
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**JOINT FISCAL OFFICE**



**STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)**

<b>BASIC GRANT INFORMATION</b>				
<b>1. Agency:</b>	Human Services			
<b>2. Department:</b>	Office of the Secretary			
<b>3. Program:</b>	Refugee Program			
<b>4. Legal Title of Grant:</b>	Refugee Targeted Assistance Program			
<b>5. Federal Catalog #:</b>	93.584			
<b>6. Grant/Donor Name and Address:</b>	DHHS, Administration for Children and Families, Office of Refugee Resettlement			
<b>7. Grant Period:</b>	<b>From:</b>	10/1/2013	<b>To:</b>	9/30/2015
<b>8. Purpose of Grant:</b>	This is a mandatory formula grant for services in localities with large refugee populations and concentrations and high use of public assistance and where specific needs exist, for supplementation of currently available resources.			
<b>9. Impact on existing program if grant is not Accepted:</b>	More limited social services for refugees (employment services, English classes, citizenship classes, etc.)			
<b>10. BUDGET INFORMATION</b>				
	<b>SFY 1</b>	<b>SFY 2</b>	<b>SFY 3</b>	<b>Comments</b>
	<b>FY 15</b>	<b>FY 16</b>	<b>FY</b>	
<b>Expenditures:</b>				
Personal Services	\$0	\$	\$	
Operating Expenses	\$0	\$	\$	
Grants	\$45,126	\$50,000	\$	
<b>Total</b>	<b>\$45,126</b>	<b>\$50,000</b>	<b>\$</b>	
<b>Revenues:</b>				
State Funds:	\$0	\$0	\$	
Cash	\$0	\$0	\$	
In-Kind	\$0	\$0	\$	
Federal Funds:	\$0	\$	\$	
(Direct Costs)	\$45,126	\$50,000	\$	
(Statewide Indirect)	\$0	\$0	\$	
(Departmental Indirect)	\$0	\$0	\$	
Other Funds:	\$0	\$0	\$	
Grant (source )	\$	\$	\$	
<b>Total</b>	<b>\$45,126</b>	<b>\$50,000</b>	<b>\$</b>	
<b>Appropriation No:</b>		<b>Amount:</b>	\$	
	3400001000		\$45,126	
			\$	
			\$	
			\$	
			\$	
			\$	
		<b>Total</b>	<b>\$45,126</b>	

**STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)**

**Has current fiscal year budget detail been entered into Vantage?**  Yes  No

**PERSONAL SERVICE INFORMATION**

**11. Will monies from this grant be used to fund one or more Personal Service Contracts?**  Yes  No  
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: \_\_\_\_\_ Agreed by: \_\_\_\_\_ (initial)

12. Limited Service Position Information:	# Positions	Title
<b>Total Positions</b>		

**12a. Equipment and space for these positions:**  Is presently available.  Can be obtained with available funds.

**13. AUTHORIZATION AGENCY/DEPARTMENT**

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: <i>[Signature]</i>	Date: <i>10/03/14</i>
	Title: <i>DIRECTOR, REFUGEE OFFICE</i>	
	Signature: <i>[Signature]</i>	Date: <i>10/13/14</i>
	Title: <i>Deputy Secretary, AHS</i>	

**14. SECRETARY OF ADMINISTRATION**

<input checked="" type="checkbox"/> Approved:	(Secretary or designee signature) <i>[Signature]</i>	Date: <i>10/29/14</i>
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**15. ACTION BY GOVERNOR**

<input checked="" type="checkbox"/> Accepted	(Governor's signature) <i>[Signature]</i>	Date: <i>11/5/14</i>
<input type="checkbox"/> Rejected		

**16. DOCUMENTATION REQUIRED**

**Required GRANT Documentation**

<input type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input checked="" type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input type="checkbox"/> Grant Budget	

**End Form AA-1**

(\*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government. (see 32 V.S.A. §5).



STATE OF VERMONT  
AGENCY OF HUMAN SERVICES

MEMORANDUM

**TO: Jim Giffin, Administrative Services Director**  
**FROM: Denise Lamoureux, Refugee Office Director**  
**DATE: October 6, 2014**  
**SUBJECT: New Targeted Assistance Program grant to Vermont**

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Vermont qualified for this mandatory formula grant for the first time this year to provide social services to recently arrived refugees in Chittenden County. This grant supplement a Social Services formula grant that all states receive based on the number of refugee arrivals in the past two federal fiscal years.

The new Targeted Assistance grant will supplement services already provided to refugees in the U.S. less than five years, especially since the Social Services formula grant amount is significantly lower this year.

The goal is for the refugees to become economically self-sufficient as soon as possible after their arrivals in the U.S. These services are English Language Training geared toward employment, employment services and citizenship services and are provided by the U.S. Committee for Refugees and Immigrants (AKA Vermont Refugee Resettlement Program) and the Association of Africans Living in Vermont. The providers were selected following a formal RFP issued by the AHS Refugee Office.