



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Sorsha Anderson, Senior Staff Associate
Date: September 12, 2024
Subject: Grant – JFO #3214

Enclosed please find one (1) item, which the Joint Fiscal Office has received from the Administration. *This item is being held for the Joint Fiscal Committee meeting scheduled for September 25, 2024.*

JFO #3214: \$150,000.00 to the Department of Public Safety, Fire Safety from the U.S. Department of Labor. The funds will be used to support the administration and operation of the Vermont State Firefighters' Association Cadet Academy. The Cadet Academy provides entry-level firefighting training for 14–17-year-olds and is run by volunteer staff. This will be a pass-through grant to the VSFA with oversight provided by the Vermont Fire Academy. [*Received September 3, 2024*]

Please review the enclosed materials and notify the Joint Fiscal Office (Sorsha Anderson, sanderson@leg.state.vt.us) if you have questions before the meeting.



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

Agency of Administration

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary: The Department of Labor's FY 2023 Employment and Training Administration (ETA) Community Project grant program is Congressionally Directed Spending secured by Senator Sanders. It is intended to carry out demonstration and pilot projects under section 169(c) of the Workforce Innovation and Opportunity Act (WIOA). The funding will support the administration and operation of the Vermont State Firefighters' Association Cadet Academy. The Cadet Academy is a week-long summer program for youth ages 14 to 17 that serves as an introduction and entry-level training program for firefighting. This program is run by volunteer staff and has a proven track record of its participants going on to serve in careers or as volunteers in the fire service. This will be a pass-through grant to the VSFA with oversight provided by the Vermont Fire Academy.

Date: 6/3/2024

Department: Public Safety - Fire Safety

Legal Title of Grant: Community Project Funding/Congressionally Directed Spending

Federal Catalog #: 17.289

Grant/Donor Name and Address: Department of Labor-ETA Office of Grants Management

Grant Period: **From:** 4/1/2024 **To:** 3/31/2027

Grant/Donation: \$150,000

	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$50,950	\$49,525	\$49,525	\$150,000	

Position Information:	# Positions	Explanation/Comments
	0	

Additional Comments: No state match.

Department of Finance & Management	Adam Greshin Digitally signed by Adam Greshin Date: 2024.06.04 DocuSigned by: (Initial)
Secretary of Administration	Sarah Clark (Initial) 04AB832CD55C438...



STATE OF VERMONT FINANCE & MANAGEMENT GRANT REVIEW FORM		
Sent To Joint Fiscal Office		Date



STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:				
2. Department:		Public Safety		
3. Program:		Fire Safety		
4. Legal Title of Grant:		Community Project Funding/Congressionally Directed Spending		
5. Federal Catalog #:		17.289		
6. Grant/Donor Name and Address: Department of Labor-ETA Office of Grants Management				
7. Grant Period:		From: 4/1/2024	To: 3/31/2027	
8. Purpose of Grant: The Department of Labor's FY 2023 Employment and Training Administration (ETA) Community Project grant program is Congressionally Directed Spending secured by Senator Sanders. It is intended to carry out demonstration and pilot projects under section 169(c) of the Workforce Innovation and Opportunity Act (WIOA). The funding will support the administration and operation of the Vermont State Firefighters' Association Cadet Academy. The Cadet Academy is a week-long summer program for youth ages 14 to 17 that serves as an introduction and entry-level training program for firefighting. This program is run by volunteer staff and has a proven track record of its participants going on to serve in careers or as volunteers in the fire service. This will be a pass-through grant to the VSFA with oversight provided by the Vermont Fire Academy.				
9. Impact on existing program if grant is not Accepted: The state is facing a shortage of first responders. This program is aimed at youth and getting them interested and engaged with the volunteer fire service. This type of programming is crucial to the health of our first responder community and, without efforts like this, we will likely continue to see a decline in interest and participation.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2024	FY 2025	FY 2026	
Personal Services	\$0	\$0	\$0	
Operating Expenses	\$5,300	\$0	\$0	
Grants	\$45,650	\$49,525	\$49,525	Subgrant to VSFA
Total	\$50,950	\$49,525	\$49,525	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$50,950	\$49,525	\$49,525	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total	\$50,950	\$49,525	\$49,525	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

Appropriation No:	2140040000	Amount:	\$50,950
			\$
			\$
			\$
			\$
			\$
			\$
		Total	\$50,950

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		


12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT


I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature:	<small>DocuSigned by:</small>  Daniel Batsie	Date: 4/17/2024
Title:	Deputy Commissioner	
Signature:		Date:
Title:		

14. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/> Approved:	<small>DocuSigned by:</small>  Sarah Clark <small>04A8832CD55C438...</small>	Date: 6/10/2024
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15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/>	Check One Box: Accepted	 (Governor's signature)	Date: 6/29/24
<input type="checkbox"/>	Rejected		

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)
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STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

<input type="checkbox"/> Grant Budget	
End Form AA-1	
(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).	

DocuSigned by:
Richard Hallenbeck
14DBD9CB847D478...

4/1/2024



Department of Labor

Notice of Award

Award# 24A60CP000326-01-00

FAIN# 24A60CP000326

Federal Award Date: 03/21/2024

Recipient Information

1. Recipient Name

VERMONT DEPARTMENT OF PUBLIC SAFETY
45 State Dr
Waterbury, VT 05671-2101

2. Congressional District of Recipient
00

3. Payment System Identifier (ID)
1036000264E2

4. Employer Identification Number (EIN)
036000264

5. Data Universal Numbering System (DUNS)
809376692

6. Recipient's Unique Entity Identifier (UEI)
LALMDNWSYKT1

7. Project Director or Principal Investigator
Mr. Michael Skaza
michael.skaza@vermont.gov
802-483-2754

8. Authorized Official

Mr. Daniel Batsie
Deputy Commissioner
dps.grantnotification@vermont.gov
802-244-5718

Federal Agency Information

ETA Office of Grants Management

9. Awarding Agency Contact Information

Mr. Todd M Long-Jr
Grants Management Specialist
long.todd.m@dol.gov
2026930570

10. Program Official Contact Information

Ms. Kendra Sanon Williams
Federal Project Officer
sanonwilliams.kendra.d@dol.gov
000-000-0000

Federal Award Information

11. Award Number

24A60CP000326-01-00

12. Unique Federal Award Identification Number (FAIN)

24A60CP000326

13. Statutory Authority

Workforce Innovation and Opportunity Act, P.L. 113-28, Section 169(c)

14. Federal Award Project Title

VT DPS Firefighting Workforce Development Program for Youth

15. Assistance Listing Number

17.289

16. Assistance Listing Program Title

Community Project Funding/Congressionally Directed Spending

17. Award Action Type

New

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date	04/01/2024	- End Date	03/31/2027
20. Total Amount of Federal Funds Obligated by this Action			\$150,000.00
20a. Direct Cost Amount			\$144,700.00
20b. Indirect Cost Amount			\$5,300.00
21. Authorized Carryover			\$0.00
22. Offset			\$0.00
23. Total Amount of Federal Funds Obligated this budget period			\$0.00
24. Total Approved Cost Sharing or Matching, where applicable			\$0.00
25. Total Federal and Non-Federal Approved this Budget Period			\$150,000.00
26. Period of Performance Start Date	04/01/2024	- End Date	03/31/2027
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance			\$150,000.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Ms. Aiyana Pucci
Grant Officer

30. Remarks



Department of Labor

Notice of Award

Award# 24A60CP000326-01-00

FAIN# 24A60CP000326

Federal Award Date: 03/21/2024

Recipient Information	
Recipient Name VERMONT DEPARTMENT OF PUBLIC SAFETY 45 State Dr Waterbury, VT 05671-2101	
Congressional District of Recipient 00	
Payment Account Number and Type 1036000264E2	
Employer Identification Number (EIN) Data 036000264	
Universal Numbering System (DUNS) 809376692	
Recipient's Unique Entity Identifier (UEI) LALMDNWSYKT1	
31. Assistance Type Discretionary Grant	
32. Type of Award Other	

33. Approved Budget (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$0.00
b. Fringe Benefits	\$0.00
c. Total Personnel Costs	\$0.00
d. Equipment	\$0.00
e. Supplies	\$0.00
f. Travel	\$0.00
g. Construction	\$0.00
h. Other	\$0.00
i. Contractual	\$144,700.00
j. TOTAL DIRECT COSTS	\$144,700.00
k. INDIRECT COSTS	\$5,300.00
l. TOTAL APPROVED BUDGET	\$150,000.00
m. Federal Share	\$150,000.00
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
0501742324BD202401740026235CP000A0000AOFAM0AOFAM0	CP000326TC1	ETA	410023	17.289	\$150,000.00	01742324BD