



**STATE OF VERMONT**  
JOINT FISCAL OFFICE

**MEMORANDUM**

To: Joint Fiscal Committee members  
From: Sorsha Anderson, Senior Staff Associate  
Date: January 18, 2022  
Subject: Updated Grant Request – JFO #3086

Enclosed please find one (1) item, which the Joint Fiscal Office has received from the Administration.

**JFO #3086** – \$925,840 to the VT Agency of Education from the U.S. Department of Agriculture Food and Nutrition Services. The grant will be used to fund two projects: Phase II of a current IT systems upgrade to improve interconnectivity and data transfer functionalities of the system; and a pilot of the Ed-Fi data model to explore improvements for data transfers between local education agencies, child nutrition programs and other state agencies. Edfi is a national data standard in education. Please see this link for more information on the data system:

<https://www.ed-fi.org/>.

*[Received January 4, 2022]*

Please review the enclosed materials and notify the Joint Fiscal Office (Sorsha Anderson: sanderson@leg.state.vt.us) if you have questions or would like this item held for legislative review. Unless we hear from you to the contrary by January 30, 2022, we will assume that you agree to consider as final the Governor's acceptance of this request.

## STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
<b>1. Agency:</b>		Education		
<b>2. Department:</b>				
<b>3. Program:</b>				
<b>4. Legal Title of Grant:</b>		CNP Training and Technical Assistance		
<b>5. Federal Catalog #:</b>		10.541		
<b>6. Grant/Donor Name and Address:</b> US Department of Agricult-Food and Nutrition Service				
<b>7. Grant Period:</b>		<b>From:</b> 9/30/2021	<b>To:</b> 9/30/2024	
<b>8. Purpose of Grant:</b> The grant funds two separate projects, both with the shared goal of using technology to create efficiencies to save staff time, reduce errors, and provide better service to program sponsors through improved data sharing capabilities. The first project will fund Phase II development costs associated with a technology project that the state has already begun. Phase I of this project was funded with State Administrative Funds. The nTIG funding will allow AOE to fund all of the additional items included in Phase II, which will improve interconnectivity and data transfer functionalities of the system and which the state would otherwise be unable to fund. The second item is a pilot of the EdFi model to facilitate improved data transfer between local educational agencies, child nutrition programs sponsoring organizations, the Agency of Education, and other state agencies.				
<b>9. Impact on existing program if grant is not Accepted:</b> Several of the items in Phase II which are essential to garner the full benefit of the AOE's investment in the new Harvest system will not get built and the needed functionality to improve data transfer between LEAs, the state, and other state agencies, which is essential to streamline and improve the work of the Child Nutrition Team and many other Agency teams, will not be created.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2022	FY 2023	FY 2024	
Personal Services	\$303,920	\$242,200	\$242,200	plus department indirects, listed below
Operating Expenses	\$2,000	\$	\$2,000	
Grants	\$303,920	\$242,200	\$244,200	
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$305,920	\$242,200	\$244,200	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$44,508	\$44,506	\$44,506	
Other Funds:	\$	\$	\$	
Grant (source )	\$	\$	\$	
<b>Total</b>	<b>\$350,428</b>	<b>\$286,706</b>	<b>\$288,706</b>	

## STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)

<b>Appropriation No:</b>	5100070000	<b>Amount:</b>	\$925,840
			\$
			\$
			\$
			\$
			\$
		<b>Total</b>	\$925,840

### PERSONAL SERVICE INFORMATION


**11. Will monies from this grant be used to fund one or more Personal Service Contracts?**  Yes  No  
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: \_\_\_\_\_ Agreed by: \_\_\_\_\_ (initial)

12. Limited Service Position Information:	# Positions	Title
<b>Total Positions</b>		

**12a. Equipment and space for these positions:**  Is presently available.  Can be obtained with available funds.


### 13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 12/9/2021
	Title: Agency Secretary	
	Signature:	Date:
	Title:	

### 14. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/> Approved:	(Secretary or designee signature) <b>Douglas Farnham</b>	<small>Digitally signed by Douglas Farnham Date: 2021.12.29 15:37:14 -05'00'</small>	Date:
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### 15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Accepted		Date: 1/4/22
<input type="checkbox"/> Rejected	(Governor's signature)	Date:

### 16. DOCUMENTATION REQUIRED

#### Required GRANT Documentation

<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)
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## STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)

<input type="checkbox"/> Grant Budget	
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**End Form AA-1**

(\*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

1. GRANTOR AGENCY: **USDA - Food and Nutrition Service**  
 2. APPROPRIATION: See below under Appropriation column  
 3. VERMONT DEPT OF EDUCATION  
 DEPT OF EDUCATION  
 MONTPELIER VT 05602-2702  
 VENDOR NO: S5091501.000

4. TITLE OF GRANT: Child Nutrition (2 Year)  
 5. APPORTIONMENT YEAR: 2021  
 GAD NUMBER: 8VT300788 AMENDMENT: 000  
 6. ESTIMATED ANNUAL GRANT AWARD:  
 7. GRANT PERIOD FROM: 09/30/2021  
 GRANT PERIOD TO: 09/30/2024

APPROPRIATION	FAIN	ACCOUNT ID	PCA TITLE	CFDA NO.	PREVIOUS LEVEL	INCREASE/DECREASE	CURRENT LEVEL
121/23539	218VT788N7603	202121N760330	- CNP TRAINING AND TECH ASSIS	10.541	\$0.00	\$925,840.00	\$925,840.00
<b>Total:</b>					<b>\$0.00</b>	<b>\$925,840.00</b>	<b>\$925,840.00</b>

9. SPECIAL INSTRUCTIONS/COMMENTS  
 Please note that the Financial Official (FO) assigned by the above grantee organization is responsible for maintaining valid banking information for this grant. This includes certifying that correct routing and transit numbers(ABA/RTN) and bank account numbers have been entered into the ASAP gov payment system. The Food and Nutrition Service and the United States Treasury are not responsible for a misdirected payment in the event that the FO entered the incorrect ABA/RTN or bank account number information.

10. AUTHORIZATION  
 ALLOWANCE HOLDER (DESIGNEE)  
 USDA, Food & Nutrition Service  
 65745  
 Test Telephone: DC 22079  
 SIGNATURE: - Electronically Signed by - ROY PERRY  
 DATE: 09/30/2021  
 TELEPHONE NO: (703) 305-2060

NOTICE OF REVISED PROGRAM LIMITATIONS FOR LOC NO: 85031 EFFECTIVE DATE: 09/30/2021 FOR APPORTIONMENT YEAR: 2021  
LOC AMENDMENT NO: 000

VERMONT DEPT OF EDUCATION  
DEPT OF EDUCATION

MONTPELIER VT 05602-2702

TO WHOM IT MAY CONCERN:  
THE ABOVE LETTER OF CREDIT, HELD IN YOUR FAVOR BY THE TREASURY REGIONAL DISBURSING OFFICE NAMED HAS BEEN REVISED TO REFLECT THE CHANGE(S) SHOWN BELOW FOR THE PROGRAM(S) INDICATED.

ACCOUNT ID	CFDA NO.	PREVIOUS LEVEL	INCREASE/DECREASE	CURRENT LEVEL
202121N760330	10.541	\$0.00	\$925,840.00	\$925,840.00
<b>Total:</b>		<b>\$0.00</b>	<b>\$925,840.00</b>	<b>\$925,840.00</b>

REMARKS:

Please note that the Financial Official (FO) assigned by the above grantee organization is responsible for maintaining valid banking information for this grant. This includes certifying that correct routing and transit numbers (ABA/R/TN) and bank account numbers have been entered into the ASAP gov payment system. The Food and Nutrition Service and the United States Treasury are not responsible for a misdirected payment in the event that the FO entered the incorrect ABA/R/TN or bank account number information.

UNDER NO CIRCUMSTANCE SHALL FUNDS BE REQUESTED WHICH WOULD RESULT IN OVERDRAWING THE CURRENT AUTHORIZATION FOR ANY PROGRAM. IF A REQUEST FOR PAYMENT IS ISSUED IN AN AMOUNT IN EXCESS OF THE LIMITATION FOR THE SPECIFIC PROGRAM, YOU WILL BE FULLY RESPONSIBLE FOR SUCH EXCESS AMOUNT.

DATE: 10/01/2021

SIGNATURE OF AUTHORIZING OFFICIAL: Electronically Signed by - ROY PERRY

**STATE OF VERMONT  
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

<b>Grant Summary:</b>						This grant funds development costs associated with a pre-existing technology project as well as a new pilot to facilitate improved data transfer between local educational agencies, child nutrition program sponsoring organizations, the Agency of Education, and other state agencies.					
<b>Date:</b>						12/6/2021					
<b>Department:</b>						Agency of Education					
<b>Legal Title of Grant:</b>						CNP Training and Technical Assistance					
<b>Federal Catalog #:</b>						10.541					
<b>Grant/Donor Name and Address:</b>						US Department of Agriculture Food and Nutrition Service					
<b>Grant Period:</b>			<b>From:</b>			9/30/2021		<b>To:</b>		9/30/2024	
<b>Grant/Donation</b>						\$925,840					
		<b>SFY 1</b>		<b>SFY 2</b>		<b>SFY 3</b>		<b>Total</b>		<b>Comments</b>	
<b>Grant Amount:</b>		\$350,428		\$286,706		\$288,706		\$925,840			
<b>Position Information:</b>			<b># Positions</b>		<b>Explanation/Comments</b>						
			0								
<b>Additional Comments:</b>											
<b>Department of Finance &amp; Management</b>						Adam Greshin		<small>Digitally signed by Adam Greshin Date: 2021.12.07 14:03:17 -05'00'</small>		(Initial)	
<b>Secretary of Administration</b>						Douglas Farnham		<small>Digitally signed by Douglas Farnham Date: 2021.12.29 15:36:47 -05'00'</small>		(Initial)	
<b>Sent To Joint Fiscal Office</b>										<b>Date</b>	

