



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: James Reardon, Commissioner of Finance & Management
From: Nathan Lavery, Fiscal Analyst
Date: May 12, 2010
Subject: JFO #2445

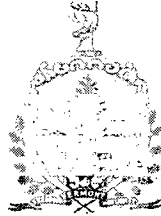
No Joint Fiscal Committee member has requested that the following item be held for review:

JFO #2445 — \$10,000 grant from the Wildlife Management Institute to the Vermont Department of Forests, Parks and Recreation. These funds will be used to create a roost field for American woodcock through reclamation of a gravel pit.

[JFO received 4/12/10]

The Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Jason Gibbs, Commissioner



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: April 14, 2010
Subject: Grant Requests

Enclosed please find seven (7) requests that the Joint Fiscal Office has received from the administration. These requests include the establishment of three (3) limited service positions and the retention of two existing positions.

JFO #2439 — \$410,215 grant from the USDA Food and Nutrition Service to the Vermont Department of Health. These funds will support Women, Infants Children program improvement projects in the areas of cash value benefit cards and replacement of the legacy computer system. **The establishment of one (1) limited service position is associated with this request.** This grant is awarded under the American Recovery and Reinvestment Act.
[JFO received 3/29/10]

JFO #2440 — \$6,647 grant from the University of Vermont to Agriculture, Food & Markets. These funds will be used to support the Farm First program in providing dairy producers and their families with counseling, resources, and referral information related to stress and other concerns.
[JFO received 3/29/10]

JFO #2441 — \$700,000 grant from the U.S. Department of Justice to the Vermont Department of Children and Families. This grant will be used to fund 12 sub-awards to schools and non-profits targeting youth delinquency prevention.
[JFO received 4/06/10]

JFO #2442 — \$807,454 grant from the Centers for Disease Control & Prevention to the Vermont Department of Health. These funds will be used to support efforts to reduce tobacco use and expand tobacco cessation quit lines. This grant is awarded under the American Recovery and Reinvestment Act.
[JFO received 4/06/10]

JFO #2443 — \$5,034,328 grant from the U.S. Department of Health & Human Services to the Office of Vermont Health Access. This grant will be used to establish a statewide health information exchange (HIE) network and interstate HIE interoperability. **The establishment of one (1) limited service position is associated with this request.** This grant is awarded under the American Recovery and Reinvestment Act and **expedited review of this item has been requested.** Joint Fiscal Committee

members will be contacted within two weeks with a request to waive the statutory review period and accept this item.

[JFO received 4/06/10]

JFO #2444 — Request to establish one (1) limited service position in the Agency of Agriculture, Food & Markets. This position is associated with a grant approved by the Joint Fiscal Committee for the Agriculture Innovation Demonstration Project (JFO #2425). This position request was not submitted as part of the request for approval of JFO #2425.

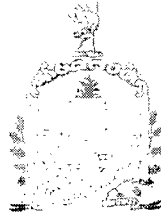
[JFO received 4/06/10]

JFO #2445 — \$10,000 grant from the Wildlife Management Institute to the Vermont Department of Forests, Parks and Recreation. These funds will be used to create a roost field for American woodcock through reclamation of a gravel pit.

[JFO received 4/12/10]

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by April 28 we will assume that you agree to consider as final the Governor's acceptance of these requests.

cc: James Reardon, Commissioner
Wendy Davis, Commissioner
Roger Allbee, Secretary
Stephen Dale, Commissioner
Susan Besio, Director
Jason Gibbs, Commissioner



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Representative David Deen

From: Nathan Lavery, Fiscal Analyst

Date: April 14, 2010

Subject: JFO #2445

Representative Michael Obuchowski asked that I forward to you a copy of the enclosed grant materials and cover memo. He requests your observations regarding the enclosed item.

cc: Rep. Michael Obuchowski

JFO 2445

STATE of VERMONT
AGENCY of NATURAL RESOURCES
DEPARTMENT OF FORESTS, PARKS & RECREATION

MEMORANDUM

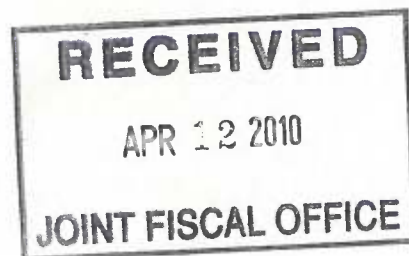
Tel: (802) 241-3646

Fax: (802) 244-1481

TO: Jason Aronowitz, Budget and Management Analyst
THRU: Steve Chadwick, Director of Admin Services, Agency of Natural Resources
FROM: Sarah Clark, Financial Manager, Dept of Forests, Parks & Recreation *SC*
DATE: February 23, 2010
SUBJECT: Wildlife Management Institute Grant

Attached you will find a request for grant acceptance for a grant from the Wildlife Management Institute for \$10,000. These funds will be used to create a roost field for American woodcock. There is no required state match.

If you have any questions, please contact me.



REC'D MAR 04 2010

STATE OF VERMONT
GRANT ACCEPTANCE FORM

GRANT SUMMARY: Title: A Cooperative Habitat Project under the Northern Forest
Woodcock Initiative

This is a request for approval of a grant to create a roost field for
American woodcock. There is no required state match.

DATE: April 8, 2010

DEPARTMENT: Forests, Parks and Recreation (ANR)

GRANT / DONATION: \$10,000.00

FEDERAL CATALOG No.: N/A

GRANTOR / DONOR: Wildlife Management Intitute

AMOUNT / VALUE: \$10,000.00

POSITIONS REQUESTED: None

GRANT PERIOD: 1/1/2010 to 12/31/2011

COMMENTS: See attachments.

DEPARTMENT OF FINANCE AND MANAGEMENT:
SECRETARY OF ADMINISTRATION
SENT TO JOINT FISCAL OFFICE:

(INITIAL) SW
(INITIAL) TV
DATE: 4/13/10

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:		Agency of Natural Resources		
2. Department:		Forests, Parks & Recreation		
3. Program:		Forestry		
4. Legal Title of Grant:		A Cooperative Habitat Project under the Northern Forest Woodcock Initiative		
5. Federal Catalog #:		N/A		
6. Grant/Donor Name and Address: Wildlife Management Institute				
7. Grant Period:		From: 1/1/2010	To: 12/31/2011	
8. Purpose of Grant: Through gravel pit reclamation, FPR will create a roost field for American woodcock that is approximately 5 acres or larger in size. FPR will mow log landings and major skid trails to develop and maintain woodcock singing grounds at sites adjacent to or near woodcock nesting habitats. FPR will hire heavy equipment and mowing contractors to perform this work.				
9. Impact on existing program if grant is not Accepted: The program will not exist without this grant.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 10	FY 11	FY	
Personal Services	\$5,000	\$5,000	\$	Personal Service Contracts
Operating Expenses	\$	\$	\$	
Grants	\$	\$	\$	
Total	\$5,000	\$5,000	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source Wildlife Management Institute)	\$5,000	\$5,000	\$	
Total	\$5,000	\$5,000	\$	
Appropriation No:	6130020000	Amount:	\$10,000	
			\$	
			\$	
			\$	

REC'D MAR 04 2010

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

		\$
		\$
		\$
	Total	\$10,000

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: Jason Gibbs Agreed by: JG (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature: <u>[Signature]</u>	Date: <u>3/1/10</u>
Title: Commissioner, Forests, Parks & Recreation	
Signature:	Date:
Title:	

15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Check One Box: Accepted	<u>[Signature]</u> (Governor's signature)	Date: <u>4/12/10</u>
<input type="checkbox"/> Rejected		

14. SECRETARY OF ADMINISTRATION

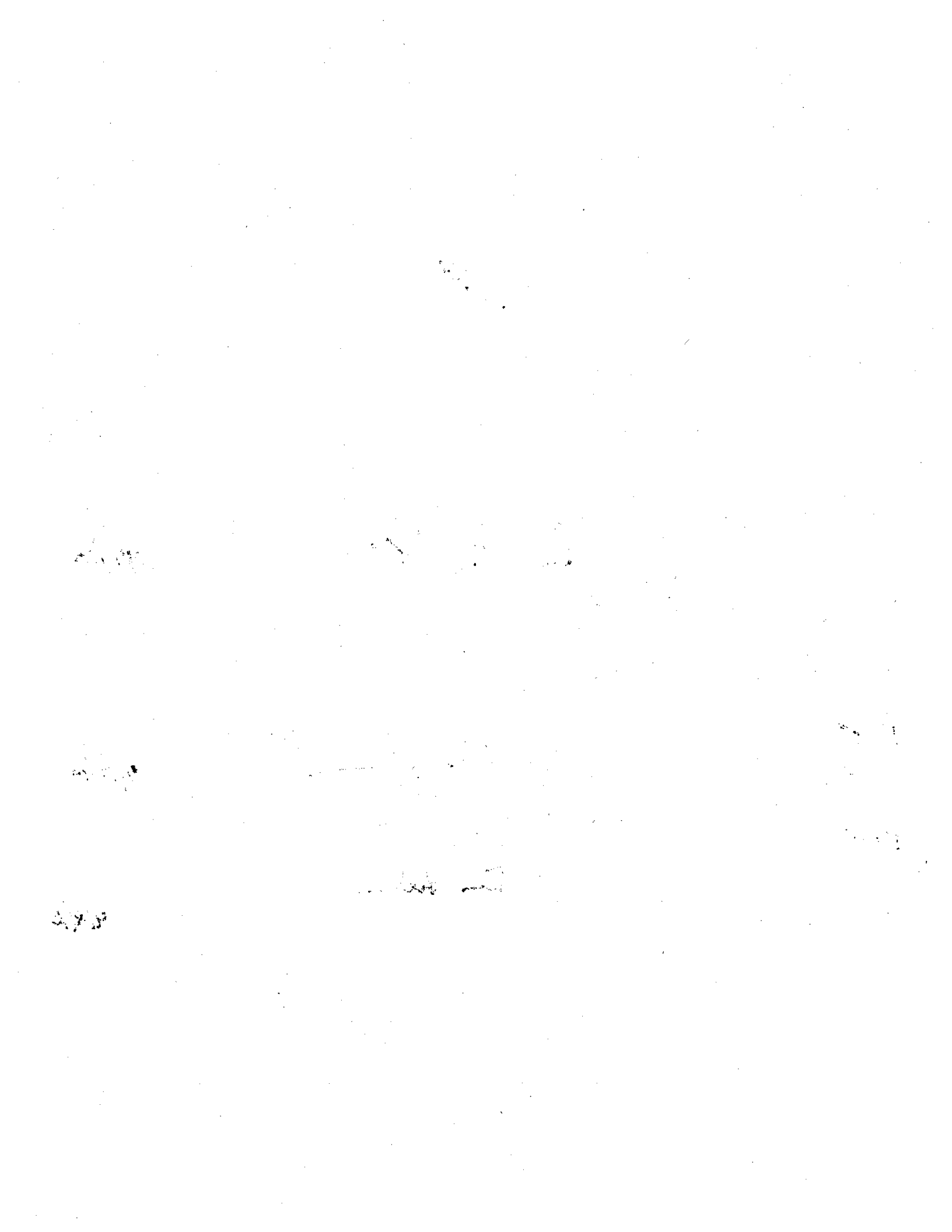
<input type="checkbox"/> Check One Box: Request to JFO	<u>[Signature]</u> (Secretary's signature or designee)	Date: <u>4/5/10</u>
<input type="checkbox"/> Information to JFO		

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input checked="" type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input checked="" type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input checked="" type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input checked="" type="checkbox"/> Grant Budget	

End Form AA-1





MEMORANDUM OF AGREEMENT
between the
Wildlife Management Institute,
and
Vermont Department of Forests, Parks and Recreation

A Cooperative Habitat Project under the Northern Forest Woodcock Initiative

Wildlife Management Institute (WMI), a private, nonprofit, scientific and educational organization committed to the conservation, enhancement and professional management of North America's wildlife and other natural resources; and **Vermont Department of Forests, Parks and Recreation (VDFPR), 103 South Main Street, 10 South, Waterbury, VT 05671** hereinafter referred to as the Landowner, have agreed to the following initiatives on the property of the Landowner located at **Groton State Forest** in the towns of **Groton and Peacham, Caledonia County, Vermont** to benefit the American woodcock and other "Species of Greatest Conservation Need".

BASIS for NORTHERN FOREST WOODCOCK INITIATIVE-

- *State Wildlife Action Plans in BCR 14 list 57 "Species of Greatest Conservation Need" that require young forest and shrubland habitats.*
- *The states of Maine, Vermont, Rhode Island, New Hampshire, Massachusetts, Connecticut and New York have declared American woodcock to be a species of greatest conservation need within their respective Wildlife Action Plans*
- *American woodcock populations have declined 2 to 4 percent per year since the early 1970s.*
- *Research has documented that the loss of young forest and shrubland habitats is the primary cause of the decline.*
- *Habitats used by woodcock also support other high priority species in need of conservation action.*

- *The U.S. Fish and Wildlife Service has named American woodcock as one of eight national focus species.*
- *Partners In Flight and the North American Bird Conservation Initiative has ranked woodcock as a highest (global) priority species in need of conservation action.*

DECLARATION-

Now therefore, the signing of this Agreement by both parties signifies that the WMI and the Landowner understand the importance of early succession forest habitats and are committed to initiating practices to benefit the American woodcock and other young forest/shrubland wildlife species in decline.

THE AGREEMENT-

The **Wildlife Management Institute** and **VDFPR** agree to the following:

1. WMI agrees that all site specific documents, materials, and conversations between the Landowner and WMI are proprietary and as such are owned and controlled by the Landowner in this agreement.
2. The Landowner agrees to provide the WMI with accurate and timely documentation of activities conducted by the Landowner as required by conditions of the grant.
3. The total value of this grant for non-commercial early successional habitat management activities outlined in Attachment A shall not exceed **\$10,000**.
4. Project management prescriptions, special instructions, implementation schedules, report requirements, maps/aerial photos, budgets, source of funds, and payment procedures agreed to by the WMI and the Landowner will be included and itemized, as needed, in Attachment A and attached to this agreement.
5. The Landowner agrees to allow WMI (or a designated agent of WMI) to have ingress and egress access to their property to review, plan and/or implement conservation practices as agreed upon by WMI and the Landowner (Attachment A).
6. Landowner guarantees ownership of the above-described property and warrant that there are no outstanding rights or claims (pending or threatened), to the best of its knowledge, that might interfere with this Agreement.

TERM-

This agreement will be for **2** years beginning **January 1, 2010**, and ending **December 31, 2011**. This agreement may be modified or terminated at any time by mutual consent of the parties or be terminated by any party upon 30 days written notice to the other.

Any notice or notices required under this section shall be made as follows:

To Wildlife Management Institute:

To Vermont Dept. of Forests, Parks and Rec.:

Attention: Scot Williamson

Attention: Louis Bushey

Address: 4426 Rt. 215
Cabot, VT 05647

Address: 1229 Portland Street, Suite 201
St. Johnsbury, VT 05819-2099

Telephone: 802-563-2187

Telephone: 802-751-0136

APPROVAL-

IN WITNESS WHEREOF, the parties, by their duly authorized representatives, execute this Agreement and agree to undertake this Cooperative Habitat Project of the Northern Forest Woodcock Initiative. Signed on this _____ day of _____, 2010.

Wildlife Management Institute

By: _____
Scot Williamson, Vice President

Date: _____

**Vermont Department of Forests, Parks
and Recreation**

By: _____
Jason Gibbs, Commissioner

Date: _____

ATTACHMENT A

SCOPE OF SERVICES:

I. Vermont Department of Forests, Parks and Recreation Responsibilities

1. Through gravel pit reclamation, create a roost field for American woodcock that is approximately 5 acres or larger in size (refer to www.timberdoodle.org for guidelines).
 - a. The vegetative structure of roosting habitats should be sparse enough for woodcock to detect ground predators while affording scattered overhead protection from avian predators. Characteristics of a roost fields include:
 - i. A site that is relatively barren with light herbaceous ground cover,
 - ii. Patches of bare ground,
 - iii. Occasional weed/shrub cover for overhead protection,
 - iv. Clump grasses are preferred over sod grasses, and
 - v. Scattered small shrubs and trees <4 feet in height.
 - b. Sites should be maintained in this condition through mowing, controlled burning, or herbicides.
 - c. Allow, if possible, a 100 foot border of the 5 acres opening to regenerate into dense sapling sized deciduous shrubs and trees for woodcock nesting habitat.
2. With remaining funds, use appropriate equipment to mow log landings and major skid trails to develop and/or maintain woodcock singing grounds at sites adjacent to or near woodcock nesting habitats.

3. VDFPR shall submit itemized invoices to:

Gary Donovan
Northern Forest Woodcock Initiative
PO Box 146
Holden Maine 04429

4. In the performance of this Agreement, VDFPR and their contractors shall comply with sound environmental practices in implementing the provisions of this Agreement including, but not limited to, all federal and state environmental laws and regulations that may relate to wetlands, forestry and gravel pit reclamation. WMI shall not be liable for any costs associated with corrective measures taken to repair or remediate damages to the project area as a result of work performed under this Agreement.

II. WMI Responsibilities

1. For work completed in accordance with this Agreement, WMI will pay VDFPR based on invoices submitted by VDFPR. The invoice or correspondence will be mailed to the above-mentioned WMI representative.

2. WMI payments shall not exceed \$10,000.

III. Map Groton State Forest Woodcock Management Demonstration Project

Attached

Woodcock Management Demonstration Project



Gravel Pit

Woodcock Management
Demonstration Area

Scope of Project

This project consists of the reclamation of a portion of the gravel pit on Groton State Forest and mowing log landings and major skid trails as funding permits.

Gravel Pit – The goal of this reclamation project is to develop a roosting area for American Woodcock and to close out the unused portion of the pit.

Mowing – Utilizing remaining funds after the gravel pit close out, log landings and major skid trails will be mowed to provide singing grounds and herbaceous openings.

0 300 600 1,200 1,800 2,400
Feet

