



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Sorsha Anderson, Staff Associate
Date: September 30, 2020
Subject: Grant Requests – JFO #3024

Enclosed please find one (1) item, which the Joint Fiscal Office has received from the Administration.

JFO #3024 - \$65,785 to the VT. Center for Crime Services from the Dept. for Health and Human Services – Administration for Children and Families. Funds will support additional expenses in domestic victim shelters due to COVID-19 and for human services and supports for victims of domestic violence and their dependents. *This request does stem from the state or federal response to the COVID-19 pandemic.*

[Note: These funds are from the CARES Act but are not part of Vermont's CRF grant.]
[JFO received 09/29/20]

Please review the enclosed materials and notify the Joint Fiscal Office (Sorsha Anderson: sanderson@leg.state.vt.us) if you have questions or would like this item held for legislative review. Unless we hear from you to the contrary by October 23, 2020, we will assume that you agree to consider as final the Governor's acceptance of this request.

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Center for Crime Victim Services			
2. Department:	02160			
3. Program:	Family Violence Prevention and Services/Grants for Battered Women's Shelters Grants to States and Indian Tribes			
4. Legal Title of Grant:	Coronavirus Aid, Relief, and Economic Security (CARES) Act,2020			
5. Federal Catalog #:	93.671			
6. Grant/Donor Name and Address:	Department of Health and Human Services -Administration for Children and Families			
7. Grant Period:	From:	3/27/2020	To:	9/30/2021
8. Purpose of Grant:	Coronavirus Aid			
9. Impact on existing program if grant is not Accepted:	This grant is to support additional expenses due to the Coronavirus on those victims in shelters and for services and supports for victims of domestic violence and their dependents.			
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 21	FY	FY	
Personal Services	\$3,259	\$	\$	
Operating Expenses	\$	\$	\$	
Grants	\$62,526	\$	\$	
Total	\$65,785	\$	\$	
Revenues:				
State Funds:				
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:				
(Direct Costs)	\$65,785	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:				
Grant (source)	\$	\$	\$	
Total	\$65,785	\$	\$	
Appropriation No:	02160	Amount: \$65,785	\$	
	2160010000		\$	
			\$	
			\$	
			\$	
			\$	
			\$	
		Total	\$65,785	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
	0	
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature:	Date: 8/14/2020
	Title: Executive Director	
	Signature: _____	Date: _____
	Title: _____	

14. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/>	Approved:	(Secretary or designee signature) Susanne R. Young <small>Digitally signed by Susanne R. Young Date: 2020.09.15 15:21:56 -04'00'</small>	Date: _____
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15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/>	Check One Box: Accepted	 (Governor's signature)	Date: 9/25/20
<input type="checkbox"/>	Rejected		

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input checked="" type="checkbox"/> Request Memo <input checked="" type="checkbox"/> Dept. project approval (if applicable) <input checked="" type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input checked="" type="checkbox"/> Grant Budget	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)
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End Form AA-1

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

Agency of Administration

STATE OF VERMONT FINANCE & MANAGEMENT GRANT REVIEW FORM					
Grant Summary:		To support additional expenses due to COVID for victims in shelters and services and supports for victims of domestic violence and their dependents.			
Date:		9/11/2020			
Department:		Vermont Center for Crime Victims Services 2160010000			
Legal Title of Grant:		Formula Grant 2001VTFVC3			
Federal Catalog #:		2001VTFVC3 CFDA# 93.671			
Grant/Donor Name and Address:		Dept of Health and Human Services - Administration for Children and Families			
Grant Period:		From:		To:	
		3/27/2020		9/30/2021	
Grant/Donation		65,785			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$65,785	\$	\$	\$	
Position Information:		# Positions	Explanation/Comments		
		0			
Additional Comments:					
Department of Finance & Management				Adam Greshin <small>Digitally signed by Adam Greshin Date: 2020.09.11 18:10:05 -04'00'</small>	(Initial)
Secretary of Administration				Susanne R. Young <small>Digitally signed by Susanne R. Young Date: 2020.09.15 13:29:18 -04'00'</small>	
Sent To Joint Fiscal Office				Ariel Murphy <small>Digitally signed by Ariel Murphy Date: 2020.09.29 08:28:35 -04'00'</small>	Date

Jason Aronowitz
Digitally signed by Jason Aronowitz
 Date: 2020.09.11 17:50:22 -04'00'





August 14, 2020

To: Commissioner of Finance & Management
Joint Fiscal Committee

From: Chris Fenno, Executive Director
Carol Brochu, Director of Finance and Administration

Re: Intent to secure a federally funded grant award 93.671 Coronavirus Aid, Relief, and Economic Security (CARES) Act, 2020

The Center for Crime Victim Services (CCVS) is requesting approval to accept a new Department of Health and Human Services for Coronavirus Aid, Relief and Economic Security (CARES) grant award in the amount of \$65,785.00. This award will support human service activities related to or affected by COVID-19 for services and supports for victims of domestic violence and their dependents. CCVS will be providing grant funding to Domestic Violence Programs and Shelters for an 18-month grant period, 3-27-2020 to 9-30-2021.

Please note, CCVS will not be hiring any additional positions and 95% of the grant funds will be pass-through grants to the Vermont Network Against Domestic and Sexual Violence Programs throughout the State of Vermont.

Please find attached the following:

Notice of Award
Grant Budget
Form AA-1

Please let me know if you have any further questions.

Thank you.

A handwritten signature in cursive script that reads "Carol L. Brochu".

Carol L. Brochu



Recipient Information

1. Recipient Name

Vermont Center for Crime Victim Services
58 S MAIN ST STE 1

WATERBURY, VERMONT 05676 1559

2. Congressional District of Recipient

*See Remarks

3. Payment Account Number and Type

*See Remarks

4. Employer Identification Number (EIN)

XXXXXXXXXXXX

5. Data Universal Numbering System (DUNS)

137133737

6. Recipient's Unique Entity Identifier

*See Remarks

7. Project Director or Principal Investigator

Carol Brochu

noemail@mgm.gov

8022411250-DUP

8. Authorized Official

*See Remarks

Federal Agency Information

9. Awarding Agency Contact Information

Margaret Harrell

Margaret.Harrell@ACF.hhs.gov

N/A

10. Program Official Contact Information

Jerry Milner

Associate Commissioner

ACYF - Family and Youth Services Bureau

MGM_Grantor@grantsolutions.gov

202-205-8618

Federal Award Information

11. Award Number

2001VTFVC3

12. Unique Federal Award Identification Number (FAIN)

2001VTFVC3

13. Statutory Authority

Coronavirus Aid, Relief, and Economic Security (CARES) Act, 2020 [P.L. 116-136]

14. Federal Award Project Title

*See Remarks

15. Catalog of Federal Domestic Assistance (CFDA) Number

93.671

16. CFDA Program Title

Family Violence Prevention and Services/Grants for Battered Women's Shelters_Grants to States and Indian Tribes

17. Award Action Type

New

18. Is the Award R&D?

*See Remarks

Summary Federal Award

Financial Information

19. Budget Period Start Date 03-27-2020

End Date 09-30-2021

20. Total Amount of Federal Funds Obligated by this Action

\$65,785.00

20a. Direct Cost Amount

*See Remarks

20b. Indirect Cost Amount Administrative Offset

*See Remarks

21. Authorized Carryover

*See Remarks

22. Offset

*See Remarks

23. Total Amount of Federal Funds Obligated this budget period

\$65,785.00

24. Total Approved Cost Sharing or Matching, where applicable

*See Remarks

25. Total Federal and Non-Federal Approved

*See Remarks

26. Project Period Start Date 03-27-2020 -

End Date 09-30-2021

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching

*See Remarks

28. Authorized Treatment of Program Income

*See Remarks

29. Grants Management Officer – Signature

Margaret Harrell

Footnotes



Recipient Information

Vermont Center for Crime Victim Services

58 S MAIN ST STE 1

WATERBURY, VERMONT 05676 1559

Employer Identification Number (EIN): XXXXXXXXXXXXX

Data Universal Numbering System (DUNS): 137133737

Recipient's Unique Entity Identifier: *See Remarks

Object Class: 41.15

Financial Information

<u>Appropriation</u>	<u>CAN</u>	<u>Allotment</u>	<u>Award this action</u>	<u>Cumulative Grant Award to Date</u>	<u>Document Number</u>	<u>Funding Type</u>
75-2021-1536	2020.G990910	\$65,785.00	\$65,785.00	\$65,785.00	2001VTFVC3	The CARES Act 2020

Terms and Conditions



Department of Health and Human Services
Administration for Children and Families

Notice of Award

Award # 2001VTFVC3

FAIN# 2001VTFVC3

Federal Award Date: May 11, 2020

By acceptance of awards for this program, the grantee agrees to comply with the requirements included in both the General and Supplemental Terms and Conditions for this program.

The administration of this program is subject to: (1) the statutory requirements of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (Public Law 116-136) and (2) the Family Violence Prevention and Services Act, 42 U.S.C. § 10401 "et seq."

In order to receive FVPSA CARES Act funding, FVPSA state administrators, tribes, and state domestic violence coalitions must submit a brief statement within 30 days of receiving funding. This statement must verify that the agency, tribe, or coalition is in a position to: (1) use these funds to conduct human service activities related to or affected by COVID-19 for services and supports for victims of domestic violence and their dependents; and (2) accept a supplemental award and the terms and conditions for the allowable use of funds: which includes issuing supplemental awards.

The program is codified at 42 U.S.C. §§10406, 10408, 10409 and the program-specific implementing regulations are located at 45 CFR Part 1370.

As applicable to insular areas identified under 45 CFR § 97.11, all of 45 CFR Part 97 – Consolidation of Grants applies to this program. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards is located under 45 CFR Part 75. In accordance with 45 CFR §75.101 Applicability, this program must comply with 45 CFR Part 75 in its entirety. No exceptions are identified.

Additional applicable regulations and requirements can be found in the General Terms and Conditions for Mandatory Formula, Block and Entitlement Grants.

This program has no cost sharing, matching or Maintenance of Effort (MOE) requirement per the CARES Act which provides these funds "without regard to matching requirements under section 306(c)(4) [42 U.S.C. §10406(c)(4)]."

Federal funds shall be used to supplement not supplant other Federal, State, tribal, and local public funds expended to provide services and activities that promote the objectives of this program. See 42 U.S.C. §10406(e)(6).

Federal funds awarded under this grant must be expended for the purposes which they were awarded and within the time period allotted.

States only. This program has an Administrative Cost requirement. According to 42 U.S.C. §10406(b)(1), each State may not use more than 5 percent of grant funds for State administrative costs.

The OMB approved Financial Reporting form for this program is the Financial Status Report SF-425. The SF-425 is due annually and no later than December 30 which is 90 days after the end of each project period. SF-425 must be submitted through the Payment Management System (PMS) at the Program Support Center (PSC).

Obligation/Liquidation Deadline: CARES Act funds must be obligated by September 30, 2021, and liquidated by December 30, 2021. Any Federal funds from this award not obligated or liquidated by the deadlines cited above will be recouped by ACF.

These funds can be used restore amounts, either directly or through reimbursement, for obligations incurred to prevent, prepare for, and respond to coronavirus, domestically or internationally, from January 20, 2020, and prior to the effective date of the Federal award.

FVPSA CARES Act supplemental grant recipients are required to submit post award documents related to the funding. Post-award documents consist of supplemental funding verification statement, a use of funds narratives, SF 424-A budget forms, budget narrative, performance progress reports and financial reports.

Insular Areas, Territories that consolidate FVPSA CARES funds with other HHS funds, per 45 CFR Part 97, are not required to submit the annual FVPSA performance progress reports and programmatic assurances. However, if FVPSA CARES funds are not consolidated, the reports are required for these entities.

By October 31, 2021 at 6:00 p.m. ET, all CARES Act Supplemental Funding Final Reports (e.g., supplemental funding verification statement, a use of funds narrative, SF 424-A budget forms, budget narrative, and performance progress reports) must be uploaded into the On-Line Data Collection (OLDC) Report System.

** These program-specific Supplemental Terms and Conditions are effective March 27, 2020 (as it relates to CARES Act funds) and will remain in effect until updated. They will be updated and reissued only as needed whenever a new program-specific statute, regulations or other requirement is enacted or whenever any of the applicable existing Federal statutes, regulations, policies, procedures or restrictions is amended, revised, altered, or repealed.

Remarks

* This field is intended to be included in the standardized Notice of Award and will be displayed in subsequent quarters.

A. Personnel Costs of Employee Salaries and Wages

Program	Name	Position	Computation	Federal Budget Allocated	Non-Federal Budget Allocated	Total Budget
AWARE	Tonda Bryant	Youth Advocate	132 hours X \$21.10	\$ 2,785.20	\$ -	\$ 2,785.20
Circle	Carrie Harvey	Youth Advocate	14.46% of \$4,770.88	\$ 4,770.87	\$ -	\$ 4,770.87
Clarina Howard Nicholas Center	Beth Reagle	Court Advocate	190hrs X\$19.10	\$ 3,629.00	\$ -	\$ 3,629.00
PAVE:	Nadia Lucchin	Executive Director	5% of \$50,000	\$ 2,500.00	\$ -	\$ 2,500.00
	Pam Lawton	Finance Coordinator	5% of \$40,019.	\$ 2,000.95	\$ -	\$ 2,000.95
Steps to End Domestic Violence	Ciara Kilburn	Housing Coordinator	\$20.25 X 238 Hours minus \$12.13	\$ 4,807.37	\$ -	\$ 4,807.37
Umbrella	Amanda Cocharane	Executive Director	\$75,566 X 1.46%	\$ 1,100.01	\$ -	\$ 1,100.01
Womens Freedom Center	Donna	Advocate	\$58,778 X8.18%	\$ 4,807.37	\$ -	\$ 4,807.37
WomenSafe:	Carol Rule	Admin Coordinator	%55,263 X 1%	\$ 552.63	\$ -	\$ 552.63
	Kerri Duquette Hoffman	Executive Director	\$64,291 X 5%	\$ 3,214.55	\$ -	\$ 3,214.55
Center for Crime Victim Services	Gene Nelson	Grants Manager		\$1,213.71	\$ -	\$ 1,213.71
	Carol Brochu	Finance Director		\$1,483.42	\$ -	\$ 1,483.42
SUBTOTAL PERSONNEL				\$ 32,865.08	\$ -	\$ 32,865.08

PERSONNEL NARRATIVE: FVPSA Covid Funds will help to provide critical advocacy services during a time of increased danger for survivors of domestic violence and for Vermont's domestic violence organizations. At Aware, Tonda Bryant will work 11 hours each week on COVID related activities. She is AWARE's Youth Advocate and Community Strategist and works directly with survivors of domestic and sexual violence as well as provides support and education to local professionals and community members. Carrie Harvey is the Youth and Family Services Coordinator at Circle. She is responsible for developing and implementing programming at the emergency shelter for youth and families. FVPSA COVID funds will support 5.7 hours a week of her time specifically for the increased COVID-19 challenges in providing criminal court advocacy services for survivors of domestic violence. For Steps to End Domestic Violence the FVPSA Covid Funds were allocated to allow Steps to hire a Housing Coordinator sooner than anticipated. Since the pandemic happened, there has been a significant increase in the need for emergency housing and the current caseload at STEPS has tripled. This requires more housing resource navigation as well as personal advocacy for housing. The Executive Director at Umbrella manages Advocacy program directors in Newport and St. Johnsbury and provides leadership on new COVID-related programming and spending. At WomenSafe the Executive Director has been working daily on updating policies, procedures and protocols for COVID-19, the Admin Coordinator at WomenSafe assists with the implementation of those changes. The 5% Admin for Center for Crime Victim Services will be used for generating award documents, processing financial payments to subgrantees, monitoring, reporting and oversight of the grants and a portion of that 5% will go to the salaries of the Grants Manager and Finance Director at the Center for Crime Victim Services.

B. Fringe Benefits

Program	Name	Position	Computation	Federal Budget Allocated	Non-Federal Budget Allocated	Total Budget
Circle	Carrie Harvey	Youth Advocate	1% of \$4770.88	\$ 36.50	\$ -	\$ 36.50
Clarina	Beth Reagle	Criminal Court Advocate	30% of \$3,972.80	\$ 1,178.37	\$ -	\$ 1,178.37
Umbrella	Amanda Cochrane	Executive Director	20% of \$1,100.01	\$ 215.05	\$ -	\$ 215.05
WomenSafe:	Carol Rule	Admin Coordinator	25% of \$552.63	\$ 138.16	\$ -	\$ 138.16
	Kerri Duquette Hoffman	Executive Director	15% of \$3,212.55	\$ 482.18	\$ -	\$ 482.18
Center for Crime Victim Services	Gene Nelson	Grants Manager		\$ 266.42		\$ 266.42
	Carol Brochu	Finance Director		\$ 325.64		\$ 325.64
SUBTOTAL FRINGE BENEFITS				\$ 2,642.32		\$ 2,642.32

BENEFITS NARRATIVE: FVPSA COVID funds will cover FICA costs for the above portion of the youth and family services salary for Carrie Harvey. The remaining benefits of Medical Workers Compensation are covered by Circle and other funding sources; 30% of the benefits portion for Clarina's Beth Reagle, and 20% of Amanda Cochrane's at Umbrella. At WomenSafe FVPSA Covid Funds will cover 25% and 15% of Carol Rule's and Kerri Duquette Hoffman's apportioned benefits. The 5% Admin for Center for Crime Victim Services will be used for generating award documents, processing financial payments to subgrantees, monitoring, reporting and oversight of the grants and a portion of that 5% will go to the benefits of the Grants Manager and Finance Director at the Center for Crime Victim Services.

C. Travel

PROGRAM	Description of Item	Cost	Computation	Federal Budget Allocated	Non-Federal Budget Allocated	Total Budget
				\$ -		
SUBTOTAL TRAVEL				\$ -		

TRAVEL NARRATIVE:

D. Equipment

PROGRAM	Description of Item	Cost	Computation	Federal Budget Allocated	Non-Federal Budget Allocated	Total Budget
				\$ -		
SUBTOTAL EQUIPMENT				\$ -		

EQUIPMENT NARRATIVE:

E. Supplies

PROGRAM	Description of Item	Cost	Computation	Federal Budget Allocated	Non-Federal Budget Allocated	Total Budget
AWARE:	Zoom Subscription	\$14.99/mnth	\$14.99X6 months	\$ 89.94	\$ -	\$ 89.94
	Covid Supplies	\$514.03/6months	\$514.03X6	\$ 514.03	\$ -	\$ 514.03
	Window Fans	\$69.70/1	\$69.70X6	\$ 418.20	\$ -	\$ 418.20
	Supplies for Survivors-Toiletries, Medication etc.	\$1,000	\$1,000	\$ 1,000.00	\$ -	\$ 1,000.00
New Story:	Verizon wifi installation	\$70	\$70x1	\$ 70.00	\$ -	\$ 70.00
	Monitor privacy screen	\$53	\$53X1	\$ 53.00	\$ -	\$ 53.00
	Vonage VOIP Telephone Service	monthly service during remote work \$474	\$474X2	\$ 948.00	\$ -	\$ 948.00
	Verizon Monthly Service	.6 of \$70 monthly fee	.6X\$70X6	\$ 252.00	\$ -	\$ 252.00
	Cleaning Supplies, Hand Sanitizer, PPE, Thermometers	\$500	\$500	\$ 500.00	\$ -	\$ 500.00
	Dell Vostro 15 7590 Laptop	100% of two computers (\$1228.45 each)	\$1228.45 X 2	\$ 2,456.90	\$ -	\$ 2,456.90
	Wireless outdoor security camera	100% of 2 camera systems	\$240 X 2	\$ 480.00	\$ -	\$ 480.00
	Wi-Fi Range Extender	100% of 1 extender	\$47.47	\$ 47.47	\$ -	\$ 47.47
PAVE:	Misc. Supplies	306.42 X 1	\$306.42	\$ 306.42	\$ -	\$ 306.42
Pride/SafeSpace:	Cell Phones-Monthly Fee	\$50	\$50 x3 X9 months	\$ 1,350.00		\$ 1,350.00
	Computer for Remote Work	\$800	\$800X1	\$ 800.00		\$ 800.00
	Microsoft Access Software for Database	\$200	\$200x1	\$ 200.00		\$ 200.00
Safeline:	Sanitizer 2 oz	\$1.49	96 X \$1.49	\$ 143.00	\$ -	\$ 143.00
	Sanitizer 8 oz	\$6.19	48 X \$6.19	\$ 297.00	\$ -	\$ 297.00
	Disinfectant Wipes	\$5.75/pack	24 X \$5.75	\$ 138.00	\$ -	\$ 138.00
	Surgical Masks	.56 each	500	\$ 280.00	\$ -	\$ 280.00

	Shipping Costs	\$1.00	1 X \$75	\$ 75.00	\$ -	\$ 75.00
	Dell Latitude Laptop for remote access	\$1099 each	3 X \$1099	\$ 3,297.00	\$ -	\$ 3,297.00
	Zoom Subscription	\$15.89 per month	6 X \$15.89	\$ 95.34	\$ -	\$ 95.34
	Cellular Phone	\$99/each	3 X \$99.99	\$ 299.97	\$ -	\$ 299.97
	Airtime	\$60.69/month	3 X \$60.69	\$ 182.06	\$ -	\$ 182.06
Umbrella:	Telephone and Beepers	\$166/each	12 X \$166.00	\$ 1,992.00	\$ -	\$ 1,992.00
	Supplies	\$41.67	12 X \$41.67	\$ 500.00	\$ -	\$ 500.00
	Information Technology	\$83.36	12 X \$83.36	\$ 1,000.31	\$ -	\$ 1,000.31
Voices Against Violence:	Technology Upgrades	Partial Support	1 X \$4,807.37	\$ 4,807.37	\$ -	\$ 4,807.37
WomenSafe	Laptop	\$839.70	.5 X 839.70	\$ 419.85	\$ -	\$ 419.85
					\$ -	\$ -
SUBTOTAL SUPPLIES				\$ 23,012.86	\$ -	\$ 23,012.86

SUPPLIES NARRATIVE: The NewStory Legal Advocate did not have home internet service prior to COVID-19. In order to support clients remotely and participate in mandatory meetings, NewStory agreed to pay for the connection of wi-fi and 60% of the monthly cost through August. Vonage VOIP phones allow all NewStory Staff to answer office phones from their home or cell phone in real time with no need for survivors to wait on hold or leave a message. Hand sanitizer is used by staff, shelter residents, and distributed to service users. Computer monitor privacy screen will be used on the computer located in a more public area of the building. Disinfecting cleaning supplies are used in both the shelter and office space. PPE is supplied to staff, shelter residents, and service users. Thermometers are used to monitor staff, shelter residents, and walk-in service users. Laptop computers will allow New Story to eliminate shared work spaces in order to meet social distancing guidelines for COVID-19. Wireless outdoor camera system will allow us to provide better security around the outside perimeter of shelter. Wi-fi range extender was needed in order for a member of the NewStory advocate to work remotely to meet client needs and attend mandatory meetings. At Pride Center, As a result of coronavirus, survivor advocates have had to work remotely utilizing personal cell phones and their personal internet services. Previously, these services and utilizations were not required. In order to help compensate for this increased utilization and need for personal cell service and wifi for providing survivor services, we are offering a \$50/mont flat contribution towards aphone bills. In total, this is for 3 advocates over 9 months (April - December, 2020). \$50 flat monthly contribution x 9 months = \$450. \$450 x 3 advocates = \$1,350. Also at Pride/Safespace, as a result of coronavirus, advocates have not had daily access to client records (stored in paper on-site). Often these records are needed in order to provide comprehensive and well coordinated services that reflect past client disclosures and services. Through the purchasing of a laptop and database software, there will be remote access to client's data allowing us to run reports remotely and to provide more comprehensive and informed support to survivors throughout the coronavirus pandemic. Safeline will use FVPSA Covid Funds for products to reduce the spread of COVID-19. Umbrella will use FVPSA Covid relief fund for: Telephone and beepers at \$166/month; Supplies @ \$41/month to cover cleaning supplies, masks, thermometers, and regular office supplies needed for remote work; and Information Technology of \$83/month will be used to support video conferencing, and other virtual tools needed to provide remote advocacy. Voices Against Violence (VAV) will use their FVPSA Covid Funds to upgrade their technology to enhance accessibility for survivors such as adding a chat line, texting capabilities and support of a new phone system that will allow advocates to answer the hotline off site and enhance access to their client database offsite.

F. Contracts

PROGRAM	Description of Item	Cost	Computation	Federal Budget Allocated	Non-Federal Budget Allocated	Total Budget
Pride/SafeSpace:	Covid-19 Strategic Planning Facilitators	Flat Rate \$2,500	2 X \$2,500 X30%	\$1,497.37	\$ -	\$ 1,497.37
	Hotline Forwarding/Scheduling Service	\$80/month	\$80 X 12 months	\$960		\$ 960.00
SUBTOTAL CONTRACTS				\$ 2,457.37		\$ 2,457.37

CONTRACTS NARRATIVE: Coronavirus has drastically impacted Pride/Safespace's work and operations supporting survivors. Contracting training and technical assistance in relation to strategic planning will help Pride/Safespace better meet the unique and new needs of survivors during COVID-19 Pandemic. The training and technical assistance listed above will include multiple days (in accordance with federal guidelines) of technical assistance and training to better meet the needs of survivors during coronavirus, and will only partially be funded through FVPSA at 29.9474%. Coronavirus related operational changes has resulted in Pride/Safespace no longer being able to manually hand off the warm-line for consistent warm-line coverage. They are now manually forwarding the line for shift changes between advocates, and are having increased call volumes since they are not currently offering in-person drop-in services. This is resulting in a new coronavirus driven need for a hotline forwarding or answering service which would cost approximately \$80/month over 12 months (\$960). This service would help us be able to provide better coordinated and more consistent support to survivors during the pandemic.

G. Construction

PROGRAM	Description of Item	Cost	Computation	Federal Budget Allocated	Non-Federal Budget Allocated	Total Budget
SUBTOTAL CONSTRUCTION				\$ -		
CONSTRUCTION NARRATIVE: Construction is a non-allowable expense						
H. Other Costs						
PROGRAM	Description of Item	Cost	Computation	Federal Budget Allocated	Non-Federal Budget Allocated	Total Budget
Wise	Printing, Publications, Newspaper and Radio Ads- Outreach during COVID	\$4,807.37		\$ 4,807.37	\$ -	\$ 4,807.37
SUBTOTAL OTHER COSTS				\$ 4,807.37		\$ 4,807.37
OTHER COSTS NARRATIVE: WISE's budget reflects its commitment to ensuring survivors and the community at large know that 24-hour victim advocacy support is still available. As our world shifted online due to the COVID-19 health crisis, WISE created the "We're Here" awareness campaign to share with our community that WISE support is still available - as it always is - with adaptations. This communication became critical as they closed their White River Junction and Windsor, Vermont support centers along with the Lebanon, NH Program Center and staff began working remotely. They also needed to communicate the newly added online chat and text capabilities they put in place for survivors and community partners to access their advocacy services. This mixed media campaign is using radio, newspaper, magazines, social media, community listservs, email and digital email communication to reach out across our Upper Valley community. Key elements of the campaign included: -Email communication to supporters and community partners (faith-based and civic organizations and businesses) -Community listservs -Radio :60 and :30 paid ads airing on WGXL, The River, WHDQ, Kixx Country -Social Media posts on Instagram and Facebook -Print ads in Valley News, Vermont Standard, The Dartmouth, Here in Hanover, Woodstock Magazine, Image Magazine, 4 Legs & a Tail (scheduled to hit in the coming weeks and months) -Monthly digital email communication						
I. Indirect						
SUBTOTAL INDIRECT				\$ -		
INDIRECT NARRATIVE:						
SUMMARY BUDGET CATEGORIES						
a. Personnel						\$ 32,865.08
b. Fringe Benefits						\$ 2,642.32
c. Travel						\$ -
d. Equipment						\$ -
e. Supplies						\$ 23,012.86
f. Contractual						\$ 2,457.37
g. Construction						\$ -
h. Other Costs						\$ 4,807.37
i. Total Direct Charges						\$ 65,785.00
j. Indirect Charges						
GRAND TOTAL (i+j)				\$ 65,785.00	\$ -	\$ 65,785.00