



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Senior Fiscal Analyst
Date: September 24, 2014
Subject: Grant Request #2704, #2705, #2706, #2707

Enclosed please find four (4) items that the Joint Fiscal Office has received from the administration. Two (2) limited service positions are associated with these requests.

JFO #2704 – One (1) limited service position in the Vermont Department of Health. This position will develop an improved reporting and analysis process for substance abuse prevention activities conducted by field staff and community partners. The position will assume responsibility for much of the federally required data collection work that field staff and community partners currently conduct, allowing them to focus on prevention activities. This position is 100% federally funded with additional Substance Abuse Prevention and Treatment Block Grant funds.

[JFO received 09/15/14]

JFO #2705 – \$1,269,582 grant from the Federal Emergency Management Agency to the Vermont Department of Public Safety. These funds will be used to provide Federal disaster assistance in response to the storms and flooding of April 2014 in Caledonia, Essex, Franklin, Lamoille, Orange, Orleans, and Washington Counties.

[JFO received 09/18/14]

JFO #2706 – \$50,000 grant from Chipotle Mexican Grill to the Vermont Department of Finance and Management. These funds will a portion of the cover costs associated with implementation and administration of new law that requires labeling of food produced from genetic engineering. The donated funds will be deposited in the Vermont Food Fight Fund.

[JFO received 09/18/14]

JFO #2707 – \$50,000 grant from the State Justice Institute to the Vermont Judiciary. These funds will be used to assess courthouse security in Vermont in accordance with Act 179 of 2014 (Sec. E.204.1). **Expedited review has been requested. Joint Fiscal Committee members will be contacted by October 8th with a request to waive the balance of the review period and accept this item.**

[JFO received 09/22/14]

Please review the enclosed materials and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by **October 8** we will assume that you agree to consider as final the Governor's acceptance of these requests.

State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

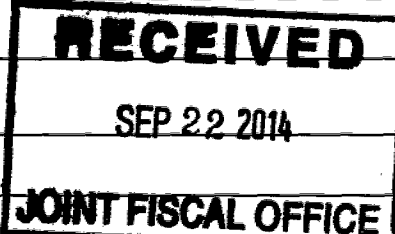
[phone] 802-828-2376
 [fax] 802-828-2428

Agency of Administration

JFO 2707

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:	This grant from the State Justice Institute will enable the Judiciary to conduct an independent review and assessment of courthouse security in Vermont. This is in response to a legislative mandate and required report due January 15, 2015 (Act 179, Sec E.204.1).				
Date:	9/18/2014				
Department:	Vermont Judiciary-Office of the Court Administrator				
Legal Title of Grant:	Technical Assistance Grant-Courthouse Security Review and Assessment				
Federal Catalog #:	N/A SJI# SJI-14-T-241				
Grant/Donor Name and Address:	State Justice Institute, 11951 Freedom Dr., Suite 1020, Reston, Virginia 20190				
Grant Period:	From: 9/15/2014		To: 1/15/2015		
Grant/Donation	\$50,000.00				
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$50,000	\$	\$	\$50,000	
Position Information:	# Positions	Explanation/Comments			
	0				
Additional Comments: The total project cost is \$75K; a \$50K grant from SJI and a \$25K match from the Judiciary.					
Has Vantage budget detail been reviewed and reconciled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No HC (Analyst Initial)					

Department of Finance & Management		sc	(Initial)
Secretary of Administration		nc	(Initial)
Sent To Joint Fiscal Office		9/22/14	Date



SUPREME COURT OF VERMONT
OFFICE OF THE COURT ADMINISTRATOR

MATTHEW D. RIVEN
Chief of Finance and Administration
matt.riven@state.vt.us



Mailing Address
Office of the Court Administrator
109 State Street
Montpelier, VT 05609-0701

Telephone (802) 828-6446
FAX: 802 828-3457

www.vermontjudiciary.org

September 16, 2014

Honorable Peter S. Shumlin, Governor, State of Vermont

Members, Joint Fiscal Committee

Dear Governor Shumlin and members of the Joint Fiscal Committee:

Attached please find a Grant Acceptance application (AA-1) to allow the Vermont Judiciary to receive a \$50,000 grant from the State Justice Institute to support the Judiciary's Courthouse Security and Review Assessment. The grant will be matched by \$25,000 of state cash and in-kind resources, which will be provided within the Judiciary's existing budget; no additional state resources are requested.

The legislature, in Act 179 (Big Bill), Section E.204.1, requires the Judiciary to conduct a courthouse security study and provide a report to the legislature by January 15, 2015. The Judiciary supports the importance of an updated security review. Given its budget situation, however, the Judiciary requested State funds for the required study. Those funds were not provided. The Judiciary therefore successfully sought grant funding.

In order to begin the study as soon as possible in order to attempt to meet the statutory deadline, the Judiciary requests expedited processing of this application.

Please let us know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Riven".

Matthew D. Riven
Chief of Finance and Administration

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

1. Agency:	Vermont Judicial Branch
2. Department:	Office of the Court Administrator
3. Program:	Security and Safety Program
4. Legal Title of Grant:	Technical Assistance Grant - Courthouse Security Review and Assessment
5. Federal Catalog #:	None, Grant Number SJI-14-T-241

6. Grant/Donor Name and Address:
 State Justice Institute, 11951 Freedom Drive, Suite 1020, Reston, VA 20190

7. Grant Period: From: 9/15/2014 To: 1/15/2015

8. Purpose of Grant:
 Independent Review and Assessment of Courthouse Security

9. Impact on existing program if grant is not Accepted:
 In response to legislative mandate and required report due January 15, 2015 Act 179, Sec E.204.1

	SFY 1 FY 2015	SFY 2 FY	SFY 3 FY	Comments
Expenditures:				
Personal Services	\$20,000	\$	\$	
Operating Expenses	\$5,000	\$	\$	
Grants	\$50,000	\$	\$	
Total	\$75,000	\$	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$5,000	\$	\$	
In-Kind	\$20,000	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source SJI)	\$50,000	\$	\$	
Total	\$75,000	\$	\$	

Appropriation No:	2120000000 Fund 21908	Amount:	\$50,000
			\$
	Existing Budget		\$25,000
			\$
			\$
			\$
			\$
		Total	\$75,000

Has current fiscal year budget detail been entered into Vantage? Yes No


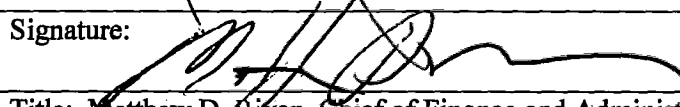
STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

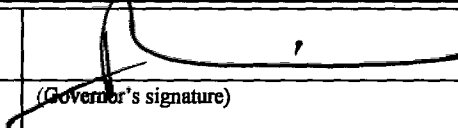
Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 9/17/2014
	Title: Patricia Gabel, Court Administrator	
	Signature: 	Date: 9/17/2014
	Title: Matthew D. Riven, Chief of Finance and Administration	

Approved:  (Secretary or designee signature) Date: 9/19/14

Check One Box: Accepted  (Governor's signature) Date: 9/19/14

Rejected

Required GRANT Documentation

- | | |
|---|--|
| <input type="checkbox"/> Request Memo
<input type="checkbox"/> Dept. project approval (if applicable)
<input type="checkbox"/> Notice of Award
<input type="checkbox"/> Grant Agreement
<input type="checkbox"/> Grant Budget | <input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Form AA-1PN attached (if applicable) |
|---|--|

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

State Justice Institute

RECEIVED
STATE JUSTICE INSTITUTE

Chairman
JAMES R. HANNAH
Chief Justice
Supreme Court of Arkansas
Little Rock, Arkansas

2014 09 09 10:34:02

September 9, 2014

Vice Chairman
DANIEL J. BECKER
State Court Administrator
Utah Administrative Office of the Courts
Salt Lake City, Utah

William F. Gerke, Jr.
Security and Safety Program Manager
Vermont Office of the Court Administrator
109 State Street
Montpelier, VT 05609

Secretary
GAYLE A. NACHTIGAL
Senior Circuit Court Judge
Circuit Court of Washington County
Hillsboro, Oregon

Mr. Gerke:

Treasurer
HERNAN D. VERA
President/CEO
Public Counsel Law Center
Los Angeles, California

On behalf of the SJI Board of Directors, I am pleased to inform you that the Vermont Office of the Court Administrator has been awarded a grant to support the application titled, *Courthouse Security Review and Assessment*. The project has been assigned Grant Number SJI-14-T-241. Please use this number on all correspondence to SJI regarding this grant.

CHASE T. ROGERS
Chief Justice
Supreme Court of Connecticut
Hartford, Connecticut

JONATHAN LIPPMAN
Chief Judge of the State of New York
New York Court of Appeals
New York, New York

Enclosed are the original and one copy of the Grant Award. Please sign both and return the signed original to SJI. Keep the copy for your records. Please note that SJI's Grant Guideline requires submission of two copies of the progress and financial status reports 30 days after the end of each calendar quarter. Reports must be received in hard copy and should not be emailed. In addition, please review all compliance and financial requirements listed in the SJI Grant Guideline: http://www.sji.gov/PDF/Grant_Guideline_FY_2014.pdf.

DAVID V. BREWER
Justice
Oregon Supreme Court
Salem, Oregon

WILFREDO MARTINEZ
County Judge
9th Judicial Circuit of Florida
Orlando, Florida

Grant payments from SJI will be made through electronic fund transfers (EFTs) or hard checks issued directly from the U.S. Treasury. You are encouraged to participate in EFT since it is a faster form of receiving payment from the U.S. Treasury. Both the Request for Advance or Reimbursement (Form R) and EFT form (SF 3881) can be found on the SJI website: <http://www.sji.gov/forms.php>, in addition to the Form Q – Quarterly Progress Report, and Form F – Quarterly Financial Report.

MARSHA J. RABITEAU
Executive Director
Legal Policy Strategies Group
Bloomfield, Connecticut

JOHN B. NALBANDIAN
Partner
Taft, Stettinius & Hollister, LLP
Cincinnati, Ohio

ISABEL FRAMER
President
Language Access Consultants, LLC
Copley, Ohio

If you have any programmatic or financial questions, please contact

JONATHAN D. MATTIELLO
Executive Director



William F. Gerke, Jr.

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SJI at 571-313-8843, or contact@sjj.gov. We look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "J. D. Mattiello", written in a cursive style.

Jonathan D. Mattiello
Executive Director