



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: September 14, 2012
Subject: Grant Request

Enclosed please find four (4) items that the Joint Fiscal Office has received from the administration.

JFO #2578 – Request to establish **one limited service position** in the Department of Children and Families. This position will lead the rollout of a new commodity food ordering system that will allow recipients to better manage school food programs, menus, and budgets.
[JFO received 9/11/12]

JFO #2579 – In-kind donation of \$25,000 worth of services from State Smart Transportation Initiative (SSTI) to the Vermont Agency of Transportation. SSTI will support the preparation of a comprehensive transportation funding study required under Section 40 of Act 153. The amount of this donation is an estimate of the value of SSTI's work. No funding will be provided directly to, or flow through, the State of Vermont.
[JFO received 9/14/12]

JFO #2580 – \$77,800 worth of land donated by Sarah Scharfenaker and Tom Koehne to the Vermont Department of Fish & Wildlife. This amount represents the value of 37 acres of land to be added to the Calendar Brook Wildlife Management Area.
[JFO received 9/14/12]

JFO #2581 – Request to establish **twenty-three (23) limited service positions** in the Department of Vermont Health Access. These positions will work to design and implement the Health Services Enterprise System, with the intention of modernizing and replacing existing systems with an interoperable, digital, real-time health IT network.
[JFO received 8/20/12]

Please review the enclosed materials and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for Joint Fiscal Committee review. Unless we hear from you to the contrary by September 28 we will assume that you agree to consider as final the Governor's acceptance of these requests.



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

Agency of Administration

SFO 2580

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:		Land donation of 37 acres to be added to the Calendar Brook Wildlife Management Area.			
Date:		9/11/2012			
Department:		ANR F&W 612000000			
Legal Title of Grant:		Calendar Brook Land Donation			
Federal Catalog #:		N/A			
Grant/Donor Name and Address:		Sarah Scharfenaker and Tom Koehne, 252 Mile Creek Road Old Lyme, CT 06371			
Grant Period:		From:		To:	
Grant/Donation		\$77,800.00 Grand list value of donated land			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$77,800	\$0	\$0	\$77,800	
Position Information:		# Positions	Explanation/Comments		
		0			
Additional Comments:		Expenses estimated at \$2000 for closing costs will be incurred.			
Department of Finance & Management		<i>f 9/11/12</i>		(Initial)	
Secretary of Administration		<i>MC 9/11/12</i>		(Initial)	
Sent To Joint Fiscal Office		<i>9/12/12</i>		Date	
				<i>9/12/12</i>	

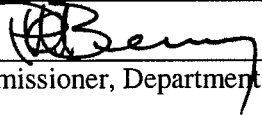
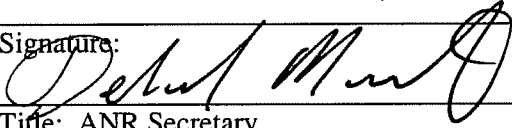
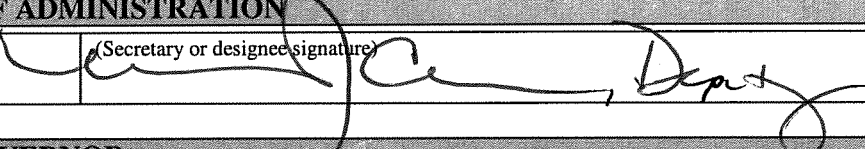
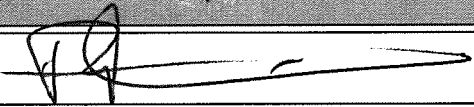
RECEIVED
 SEP 14 2012
JOINT FISCAL OFFICE



STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Natural Resources			
2. Department:	Fish and Wildlife			
3. Program:	Land donation			
4. Legal Title of Grant:				
5. Federal Catalog #:				
6. Grant/Donor Name and Address: Sarah Scharfenaker and Tom Koehne				
7. Grant Period:	From:		To:	
8. Purpose of Grant: Donation of a 37 acre parcel that will be added to the Calendar Brook Wildlife Management Area. This will provide permanent protection of public access for hunting, trapping, fishing and wildlife viewing and will conserve a significant wildlife habitat.				
9. Impact on existing program if grant is not Accepted: Loss of permanent public access for hunting, trapping, fishing and wildlife viewing and the loss of a significant wildlife habitat.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 13	FY	FY	
Personal Services	\$	\$	\$	
Operating Expenses	\$2,000	\$	\$	
Grants	\$77,800	\$	\$	
Total	\$79,800	\$	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$2,000	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total	\$79,800	\$	\$	
Appropriation No:	6120000000	Amount:	\$79,800	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

		Total	\$79,800
PERSONAL SERVICE INFORMATION			
11. Will monies from this grant be used to fund one or more Personal Service Contracts? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy. Appointing Authority Name: _____ Agreed by: _____ (initial)			
12. Limited Service Position Information:	# Positions	Title	
Total Positions			
12a. Equipment and space for these positions:		<input type="checkbox"/> Is presently available.	<input type="checkbox"/> Can be obtained with available funds.
13. AUTHORIZATION AGENCY/DEPARTMENT			
I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 8/29/12	
	Title: Commissioner, Department of Fish and Wildlife		
	Signature: 	Date: 8-31-12	
	Title: ANR Secretary		
14. SECRETARY OF ADMINISTRATION			
<input checked="" type="checkbox"/> Approved:	(Secretary or designee signature) 		Date: 09/11/12
15. ACTION BY GOVERNOR			
<input checked="" type="checkbox"/> Accepted			Date: 9/12/12
<input type="checkbox"/> Rejected	(Governor's signature)		Date:
16. DOCUMENTATION REQUIRED			
Required GRANT Documentation			
<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Grant Budget		<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)	
End Form AA-1			
(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).			

Fish and Wildlife Department
Barre District Natural Resources Office
5 Perry Street, Suite 40
Barre, VT 05641
www.vtfishandwildlife.com

[phone] 802-479-4405
[fax] 802-476-0129

Agency of Natural Resources

MEMORANDUM

To: Sarah London, Governor's Legal Counsel
From: Jane Lazorchak, Land Acquisition Coordinator
Date: July 11, 2012
RE: Governor's Approval Needed for the Acceptance of a Donation in Sutton, VT.

Enclosed is an approval to be signed by Governor Shumlin for the acceptance of a donation from Sarah Scharfenaker and Tom Koehne of a 37-acre parcel to be added to Calendar Brook Wildlife Management Area (WMA). The addition of this 37-acre parcel located in the Town of Sutton to the Calendar Brook WMA will provide permanent protection of public access for hunting, trapping, fishing and wildlife viewing, and the conservation of significant wildlife habitat. The total budget for the project is \$2,000 which reflects the closing costs. The property itself is being donated to the VFWD by the landowners. Funding for the closing costs will come from Pittman-Robertson funds (federal funds).

Included with the Governor's approval memo are a map of the property, a copy of the review and approval by the Agency Land Acquisition Review Committee and Secretary, and a copy of the letter signed by the Sutton Select Board stating town support for the state acquisition of this parcel.

If you have any questions regarding this easement project, please contact me directly at 479-4405 or at jane.lazorchak@state.vt.us, thank you.

cc: Patrick Berry, Commissioner
John M. Austin, Lands and Habitat Program Director



Department of Fish and Wildlife
Commissioner's Office
103 South Main Street
10 South
Waterbury, VT 05671-0501
802-241-3730

TO: Peter Shumlin, Governor

THROUGH: Deb Markowitz , Secretary, Agency of Natural Resources

FROM: Patrick H. Berry, Commissioner, Department of Fish and Wildlife

SUBJECT: Department of Fish and Wildlife, Fee Acquisition,
Koehne/Scharfenaker Property, Sutton, VT

Recommendation That you approve the acceptance of the donation of a 37-acre addition to Calendar Brook Wildlife Management Area which will protect significant wildlife habitat and public access for all wildlife-based activities.

Description of Project

The addition of this 37-acre parcel located in the Town of Sutton to the Calendar Brook Wildlife Management Area (WMA) will provide permanent protection of public access for hunting, trapping, fishing and wildlife viewing, and the conservation of significant wildlife habitat (See Exhibit 1 for a map of the parcel). Calendar Brook Wildlife Management Area (WMA) is a 413-acre parcel of land located just west of the village of Sutton near the Sheffield-Sutton town line. The WMA takes its name from Calendar Brook, a tributary of the Passumpsic River which flows through the heart of the property. The WMA is mostly softwood forest, dominated by white and red spruce and balsam fir in the drier uplands, and white cedar in the wetland habitats. The spruce-fir softwood forests provide shelter from deep snow, cold temperature and wind-chill for deer. There are also small amounts of aspen, red maple and yellow birch mixed throughout.

Sarah Scharfenaker and Tom Koehne are siblings and recently inherited the property from their father, Richard Koehne. The 37 acres is not contiguous with the WMA. It is separated by one landowner in between (See Map). The parcel has a ROW from King George Road. Tom and Sarah tried to market the property and were unsuccessful. They now want to donate it to the Department. While it is not contiguous, it is comprised entirely of mapped deer wintering habitat and poor management could affect the habitat on our existing WMA as well as on the property itself. It is with this in mind, as well as additional public access values, that we wish to accept the donation.

Need and Cost

The VFWD is acquiring this parcel to provide permanent protection of public access for hunting, trapping, fishing, wildlife viewing, other wildlife dependent activities and

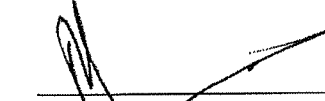
conservation of significant wildlife habitat including the deer wintering habitat. The estimate set for the total project costs are roughly \$2,000 which reflects the closing costs. The property itself is being donated to the VFWD by the landowners, Sarah Scharfenaker and Tom Koehne. Funding for the closing costs will come from Pittman-Robertson funds (federal funds).

Your approval of this acquisition is required by 10 V.S.A. §4144, which states in part “the secretary, with approval of the governor, may exchange, sell or lease lands under the secretary’s jurisdiction when, in his or her judgment, it is advantageous to the state to do so ...” This project has already been reviewed and approved by the Agency’s Land Acquisition Review Committee at their meeting in March, 2012 (See Exhibit 2). In addition, the town of Sutton supports this acquisition as documented in the letter from the Select Board dated 1/26/12 (Exhibit 3).

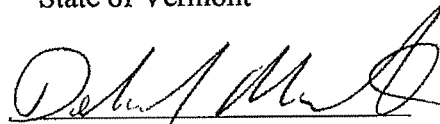
APPROVAL FOR PURCHASE OF LAND

We the undersigned, hereby approve the purchase of land by the Agency of Natural Resources, Department of Fish and Wildlife to protect public access and the natural resources on the 37 acres belonging to Sarah Scharfenaker and Tom Koehne in Sutton, VT. This approval is required by 10 V.S.A. §4144 of the Vermont Statutes Annotated.


7/27/12
Date


Peter Shumlin
Governor
State of Vermont

7-25-12
Date


Deb Markowitz
Secretary
Agency of Natural Resources

Date


Patrick H. Berry
Commissioner
Fish and Wildlife Department

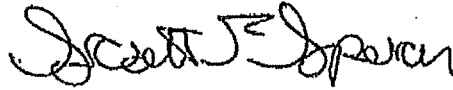
Sutton Select Board

January 26, 2012

Dear Ms. Lazorchak,

After reading your letter that summarized the Fish and Wildlife Department's (FWD) involvement and discussing the project further at our Select Board meeting on January 26, 2012, we are writing to offer our support for the FWD's involvement in the acceptance of the Koehne's property at Calendar Brook WMA in the town of Sutton. More specifically, the town supports the FWD adding the property to Calendar Brook WMA because of the property's significant wildlife habitat and additional public access in the area. Thank you for meeting with us.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott J. Sparan". The signature is fluid and cursive, with the first name "Scott" being the most prominent.

Chair, Sutton Select Board

Agency of Natural Resources Land Acquisition Review Committee Case Report


Project Information

LARC Case #	1782	Project Name	Koehne/Scharfenaker		Priority	HIGH	
Previous LARC Case #							
Description	This donated land will be an addition to Calendar Brook WMA although it is not contiguous with the WMA. This parcel is mapped deer wintering habitat.						
Transaction Type	DONATION	Price	2,000	Interest to be Acq.	FEE-SIMPLE	Fund(s)	Pillman Robertson Habitat Grant
Location:	Town	Sutton	County	Caledonia			
Owner	Tom Koehne	Sarah Scharfenaker					
# of Parcels	1	Total Acres	37				
Dept to Manage	F&W	Contact	Jane Lazorchak				

LARC Review

Date	3/8/2012
Recommendation	Acquire
Comments	There are future plans to conserve other parcels between the WMA and this parcel. LARC suggests reaching out to the current landowners to secure public access via an agreement.

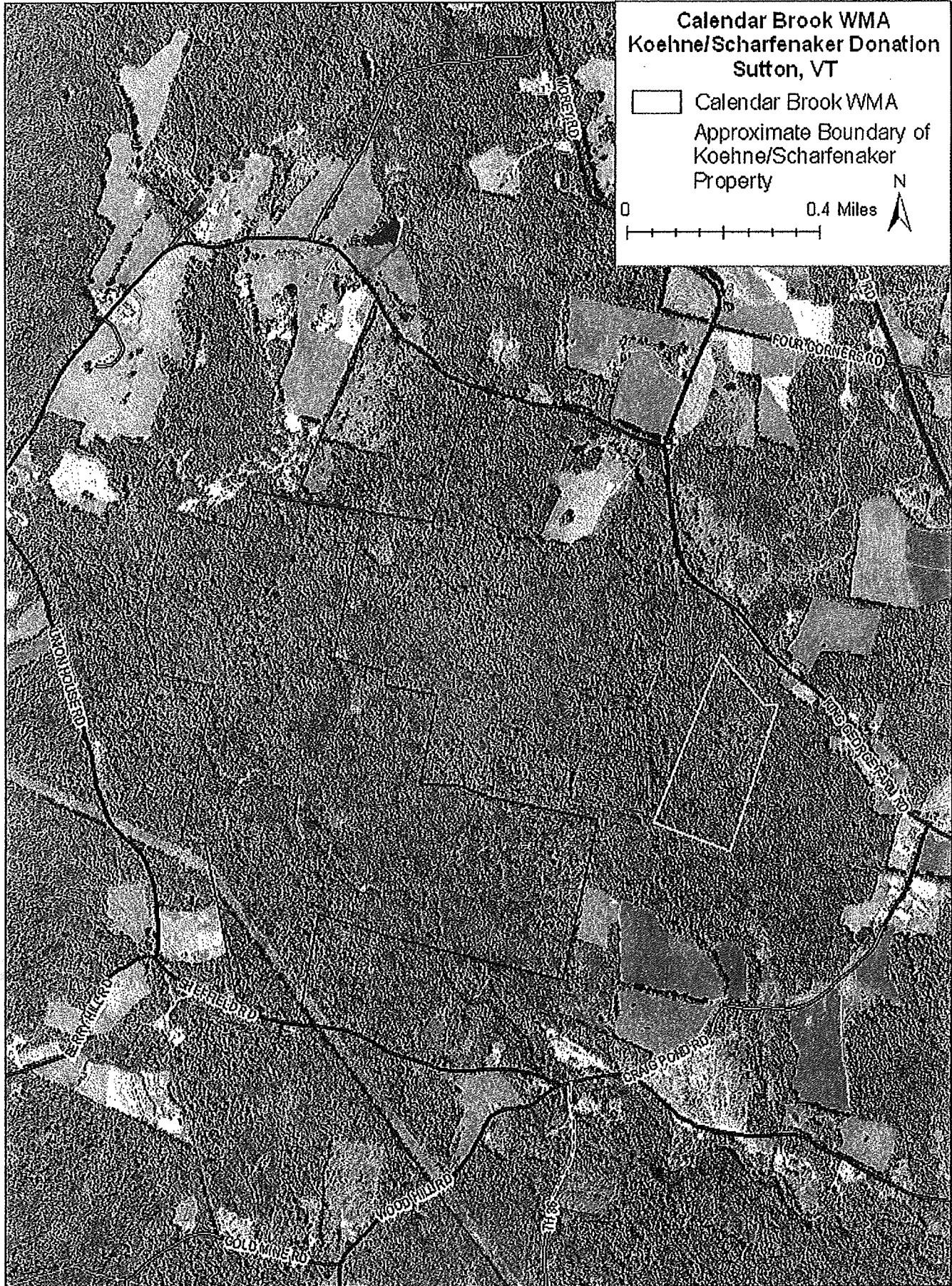
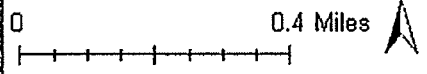
Secretary Review

Date	6/6/12
Disposition	Approved 
Comments	

Notes

**Calendar Brook WMA
Koehne/Scharfenaker Donation
Sutton, VT**

□ Calendar Brook WMA
□ Approximate Boundary of
Koehne/Scharfenaker
Property



NNEREN Grand List
 --- Property Information ---

Tax year: 2011
 Town Name: Sutton
 SPAN: 63620010280
 Parcel ID: 023-0681.
 Owner(s): KOEHNE NATHANIAL
 SCHARFENAKER SARAH
 Address: 252 MILE CREEK ROAD
 OLD LYME, CT 06371

--- Details ---

Property Description:	36.9 AC
Location of Prop:	
Real Property Category:	Miscellaneous
Ownership Code:	T
Total Acres:	36.9
Listed Real Value - Full:	\$77,800.00
Homestead Listed Value - Full:	\$0.00
Non-Resident Value - Full:	\$77,800.00
List Value of Land:	\$77,800.00
List Value of Improvements:	\$0.00
Equipment Value (Personal Prop):	\$0.00
Equipment Code (Cable Only):	
Inventory Value:	\$0
Homestead Declared Y/N:	N
House Site Value:	\$0
Veterans Exemption Amount:	\$0
Other Exemption Type:	
Exemption End Date:	
Exemption Statute:	
Exemption Homestead Amount:	\$0.00
Exemption Non-Resident Amount:	\$0.00
Current Use Homestead Reduction Amt:	\$0.00
Current Use Non-Resident Reduction Amt:	\$0.00
Education Grand List Val. Homestead 1%:	\$0.00
Education Grand List Val. Non-Resident 1%:	\$778.00