



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: June 25, 2012
Subject: Grant Request

Enclosed please find one (1) item that the Joint Fiscal Office has received from the administration.

JFO #2568 – \$77,000 grant from Google, Inc. to the Vermont Department of Libraries. This grant will be used to establish seven video-conferencing sites in public libraries around the state. Sites will be selected from applicants meeting criteria established by the Department of Libraries.
[JFO received 6/25/12]

Please review the enclosed materials and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for Joint Fiscal Committee review. Unless we hear from you to the contrary by July 9 we will assume that you agree to consider as final the Governor's acceptance of these requests.



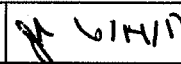

State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
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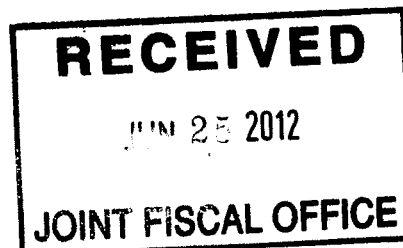
Agency of Administration

JFO 2568

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:		The Vermont Department of Libraries will establish seven video-conferencing sites in public libraries with a grant donation from Google Inc.			
Date:		6/14/2011			
Department:		Libraries			
Legal Title of Grant:		Public Libraries Videoconferencing Sites			
Federal Catalog #:					
Grant/Donor Name and Address:		Google Inc.			
Grant Period:		From:	To:		
		5/1/2012	5/1/2015		
Grant/Donation					
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$73,000	\$2,000	\$2,000	\$77,000	
Position Information:		# Positions	Explanation/Comments		
		0			
Additional Comments:		No positions to be created. Does not commit the state to any future expenditures.			
Department of Finance & Management		<div style="text-align: right;">  (Initial)  (Initial) Date 6/21/12 </div>			
Secretary of Administration					
Sent To Joint Fiscal Office					

SEK
6/14/2012



STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION					
1. Agency:		Administration			
2. Department:		Libraries			
3. Program:					
4. Legal Title of Grant:		Public Libraries Videoconferencing Sites			
5. Federal Catalog #:					
6. Grant/Donor Name and Address: Google Inc.					
7. Grant Period:		From: 5/1/2012	To: 5/1/2015		
8. Purpose of Grant: The Vermont Department of Libraries will purchase videoconferencing equipment, installation, training and maintenance contract to create seven videoconference sites in public libraries and one at the state regional library. The equipment is designed to be used in concert with the Learning Network of Vermont, a stable educational videoconference network. This is a new service intended for libraries to provide programming and for community/citizen use. The VDOL plans to use this for communication and training for libraries with the hope that it will save travel costs for state employees and local library staff.					
9. Impact on existing program if grant is not Accepted: Not accepting funds would be a disincentive for libraries to use new broadband capacity or to explore new technologies.					
10. BUDGET INFORMATION					
	SFY 1	SFY 2	SFY 3	Comments	
Expenditures:	FY	FY	FY		
Personal Services	\$	\$	\$		
Operating Expenses	\$	\$	\$		
Grants	\$73,000	\$2,000	\$2,000		
Total	\$	\$	\$		
Revenues:					
State Funds:	\$	\$	\$		
Cash	\$	\$	\$		
In-Kind	\$	\$	\$		
Federal Funds:	\$	\$	\$		
(Direct Costs)	\$	\$	\$		
(Statewide Indirect)	\$	\$	\$		
(Departmental Indirect)	\$	\$	\$		
Other Funds:	\$	\$	\$		
Grant (source)	\$	\$	\$		
Total	\$73,000	\$2,000	\$2,000		
Appropriation No:	113 00 10000		Amount:	\$ 77,000	
				\$	
				\$	
				\$	

JUN 13 2012

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

			\$
			\$
			\$
		Total	\$

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: Christine Friese Agreed by: ccf (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature: Christine Friese Date: 6/13/12
 Title: Assistant State Librarian (acting State Librarian)
 Signature: _____ Date: _____
 Title: _____

14. SECRETARY OF ADMINISTRATION

Approved: _____ (Secretary or designee signature) Date: 06/14/12
Deputy

15. ACTION BY GOVERNOR

Check One Box: Accepted
 Rejected

 (Governor's signature) Date: 6/20/12

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

- | | |
|---|---|
| <input type="checkbox"/> Request Memo | <input type="checkbox"/> Notice of Donation (if any) |
| <input type="checkbox"/> Dept. project approval (if applicable) | <input type="checkbox"/> Grant (Project) Timeline (if applicable) |
| <input checked="" type="checkbox"/> Notice of Award | <input type="checkbox"/> Request for Extension (if applicable) |
| <input type="checkbox"/> Grant Agreement | <input type="checkbox"/> Form AA-1PN attached (if applicable) |
| <input type="checkbox"/> Grant Budget | |

End Form AA-1

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

Videoconferencing Grant for Vermont Public Libraries

The Vermont Department of Libraries is working with Google on a grant to place videoconference equipment and services in seven Vermont public libraries and the Midstate Library Service Center. Amy Howlett is the project coordinator. Each public library will be added to the Learning Network of Vermont (LNV), a network which connects Vermont's high schools and provides basic videoconferencing and training. A vendor will supply the equipment, initial training and installation and troubleshooting for the first year.

The LNV will provide the meeting/conference scheduling system so that each library site can schedule and run video conferences at will. The LNV houses the MCU bridge which manages the conference signals. In addition, libraries may connect to outside sites on the Internet via web-based software (currently Scopia Desktop Video Conferencing). The library videoconferencing sites will also be able to invite individuals to connect to videoconferences using the web-based software.

The Videoconferencing Grant provides:

- Videoconference equipment (codec, monitor, microphones/ camera)
- Equipment installation
- Training for 2 library employees
- Equipment warranties for three years
- Access to the LNV
- Local wiring assistance for the Internet connection

The value of the equipment, training and support services for each site is well above \$8000. Grant personnel will coordinate statewide publicity to announce videoconferencing services in the selected Vermont libraries. The Vermont Department of Libraries will offer participating libraries some fee-based content, from providers like NASA, Smithsonian Museums, Baseball Hall of Fame, Library of Congress, Mote Marine Laboratory, Manhattan School of Music, and the Cincinnati Art Museum.

Uses of videoconferencing by Vermont public libraries may include:

- Town or library employees attending/holding virtual meetings
- Town or library employees using web software to join face to face videoconferences
- Local farmers consulting with UVM or out-of-state experts
- An out-of-state author "visit" for a local audience, broadcast on a big screen
- The local library hosting meetings/trainings with other libraries around the state
- Library staff interacting with the state librarian and staff in other libraries
- Local citizens interacting with state officials, face to face
- Area CPAs attending IRS training
- Individuals interviewing with potential employers out of state
- Local business people taking or conducting seminars
- Library audiences connecting with cultural centers like the Smithsonian or NASA

The Department of Libraries has selected the seven libraries, including yours, based on the criteria below.

- interest and willingness of local library;
- library broadband/bandwidth capacity;
- ability to assign library staff the time for training and implementation of the project;
- potential for sustainability of videoconferencing at site;
- level of engagement with local community;
- library space for videoconferencing programming and private use by citizens/organizations.

To accept the Videoconferencing Grant for Public Libraries, please fill out the enclosed forms and return to Renee Ancel by **June 30, 2012**.

Renee Ancel
Vermont Department of Libraries
109 State Street
Montpelier, VT 05609-0601



This publication is supported by the Institute of Museum and Library Services, a federal agency, through the Library Services and Technology Act.



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Agency of Administration

To: Joint Fiscal Office
From: Christine Friese, Assistant State Librarian
Date: June 12, 2012

Attached you will find paperwork confirming that the Department of Libraries has received a \$77,000 Public Libraries Videoconferencing Site Grant from Google, Inc. The grant has come in one payment, currently being withheld from deposit until your approval.

The grant will allow the Vermont Department of Libraries to purchase videoconferencing equipment, installation, training and maintenance. Seven videoconference sites in public libraries will be created and one at the state regional library. The equipment is designed to be used in concert with the Learning Network of Vermont, a stable educational videoconference network. This is a new service intended for libraries to provide programming and for community/citizen use. The VDOL plans to use this for communication and training for libraries with anticipates that it will save travel costs for state employees and local library staff.

The Department of Libraries expects that this equipment purchase through this grant will create an incentive for Vermonters to explore new technologies and the use of broadband.

Thank you.

A handwritten signature in cursive script that reads "Christine Friese".