



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: August 24, 2012
Subject: Grant Requests

Enclosed please find three (3) items that the Joint Fiscal Office has received from the administration. Five (5) limited service position requests are included in these items.

JFO #2574 – Request to establish **four limited service positions** in the Department of Labor. These positions will enhance the Department's ability to re-employ claimants by interviewing claimants and developing plans designed to obtain employment for claimants. Funding for these positions was approved during the FY13 budget process.
[JFO received 8/20/12]

JFO #2575 – Request to establish **one limited service position** in the Department of Public Safety's Vermont Fusion Center. This position will provide crime analysis to investigators, and act as the Statewide Police Intelligence Network liaison at local and regional meetings. Funding for this position was approved in JFO 2108, a homeland security grant.
[JFO received 8/20/12]

JFO #2576 – \$66,848 grant from the U.S. Department of Health and Human Services to the Vermont Department for Children and Families. These funds will support the guardianship assistance program that provides financial support for children, formerly in DCF custody, whose relatives have assumed guardianship duties.
[JFO received 8/20/12]

Please review the enclosed materials and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for Joint Fiscal Committee review. Unless we hear from you to the contrary by September 7 we will assume that you agree to consider as final the Governor's acceptance of these requests.

JFO 2575

STATE OF VERMONT
Joint Fiscal Committee Review
Limited Service - Grant Funded
Position Request Form

This form is to be used by agencies and departments when additional grant funded positions are being requested. Review and approval by the Department of Human Resources must be obtained prior to review by the Department of Finance and Management. The Department of Finance will forward requests to the Joint Fiscal Office for JFC review. A Request for Classification Review Form (RFR) and an updated organizational chart showing to whom the new position(s) would report must be attached to this form. Please attach additional pages as necessary to provide enough detail.

Agency/Department: Department of Public Safety Date: 6-14-2011

Name and Phone (of the person completing this request): Chris Reinfurt

Request is for:

- Positions funded and attached to a new grant.
- Positions funded and attached to an existing grant approved by JFO # 2108

1. Name of Granting Agency, Title of Grant, Grant Funding Detail (attach grant documents):
Department of Homeland Security, Homeland Security Grant Program Grant # 2010-SS-TO-0083 CFDA # 97.067

2. List below titles, number of positions in each title, program area, and limited service end date (information should be based on grant award and should match information provided on the RFR) position(s) will be established only after JFC final approval:

Title* of Position(s) Requested	# of Positions	Division/Program	Grant Funding Period/Anticipated End Date
Crime Analyst	<u>3</u>	Vermont State Police	8-1-2010 to 7-31-2013
	<u>per J. Chadwick 8/2/12</u>		

*Final determination of title and pay grade to be made by the Department of Human Resources Classification Division upon submission and review of Request for Classification Review.

3. Justification for this request as an essential grant program need:

This request proposes to establish ^{3 new} ~~three~~ new crime analyst positions within the Vermont Fusion Center using dedicated Homeland Security Grants. These grants have been committed to sustain these positions for the next four years and further awards will sustain them for the foreseeable future. Please see attached memo.

I certify that this information is correct and that necessary funding, space and equipment for the above position(s) are available (required by 32 VSA Sec. 5(b)).

Signature of Agency or Department Head [Signature] Date 6/24/11

Approved/Denied by Department of Human Resources [Signature] Date 7/8/11

Approved/Denied by Finance and Management [Signature] Date 8/13/12

Approved/Denied by Secretary of Administration [Signature] Date 08/07/12

Comments:

AUG 3 - 2012

VERMONT STATE POLICE

HQ

Memo



To: Commissioner Keith Flynn

From: Captain Chris Reinfurt

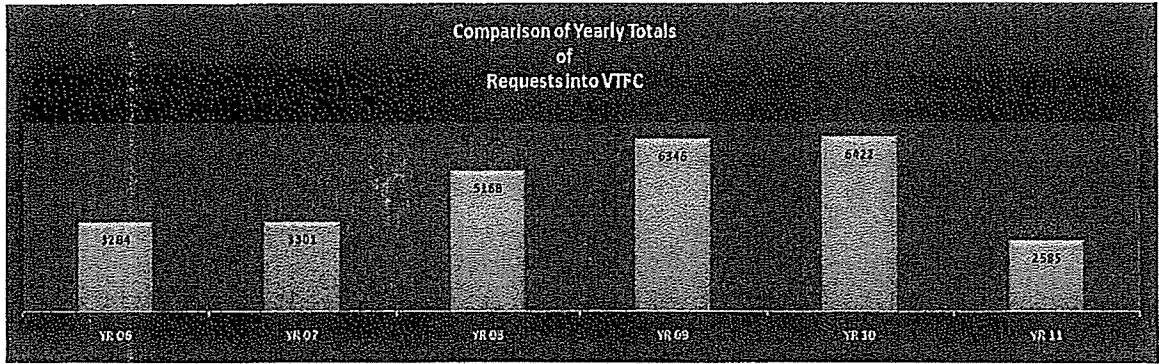
Date: 6-11-11

Re: Proposal to Create Three New Crime Analyst Positions in Vermont Fusion Center

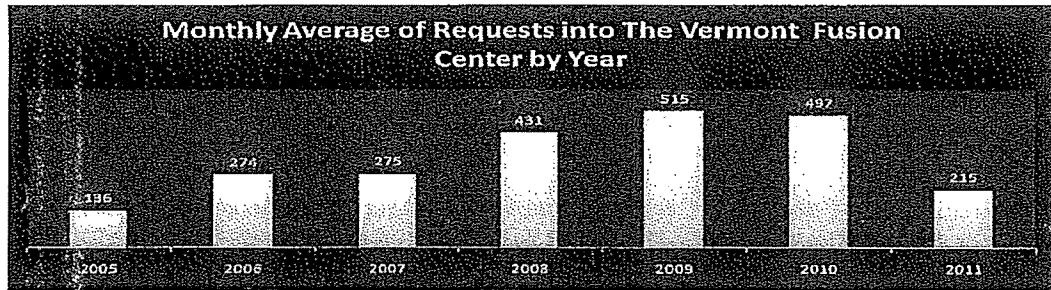
This memo proposes to establish ^{one}~~three~~ new crime analyst positions within the Vermont Fusion Center using dedicated Homeland Security Grants. These grants have been committed to sustain these positions for the next four years and further awards will continue them for the foreseeable future.

The Vermont Law Enforcement Community has recognized the critical importance of gathering and sharing of criminal information and its benefit to a successful criminal investigation. By statute, the Vermont State Police is responsible for criminal information sharing both within state and regionally through the Vermont statutes and the New England State Police Administrative Compact (Title 20 VSA 1811, 1814 and 1951). In 1977 the Vermont State Police established the Criminal Intelligence Unit and charged it with the responsibility for collecting, analyzing and sharing of critical information pertaining to crime to all law enforcement throughout the state and New England. This intelligence function progressed and in 2005 it established the Vermont Fusion Center. The VTFC combined the Criminal Intelligence Unit with other intelligence entities in state to establish a central point of contact for all LE activities. The VTFC provides vital services to the LE community. These responsibilities include major case support for lost or missing persons. By statute the Commissioner, delegated to the Vermont State Police VTFC, is responsible for the coordination of all missing persons within the state (Title 20 VSA 1827). The VTFC maintains vital records and a database for all missing persons for the purposes of assisting investigators in locating them. Additionally, the Commander of the VTFC is responsible for the state's Amber Alert program which compliments and enhances the investigation of missing persons (children) when there is an immediate danger to the child. The VTFC provides major case support for all LE Agencies throughout the state. This includes assisting in homicides, narcotics, sex crimes and other major investigations. Finally, the VTFC provides vital information to track crime trends and analysis.

As a result of the important work done by the staff at the VTFC, it has experienced a 374% increase in requests for services since 2005. Additionally, the VTFC has experienced an average 81% increase in requests each month. Finally the average request for services per month per analyst has increased from 29 to 99. Below are graphs illustrating these facts:

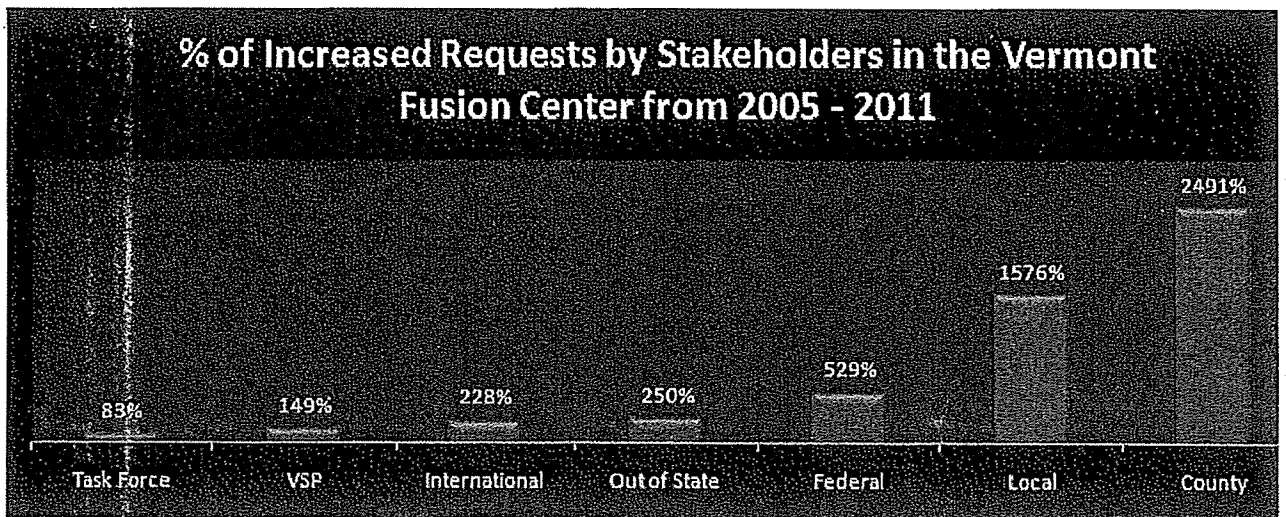


**Yearly Total Requests from Law Enforcement Agencies in the State of Vermont
January 2006 through May 13, 2011**



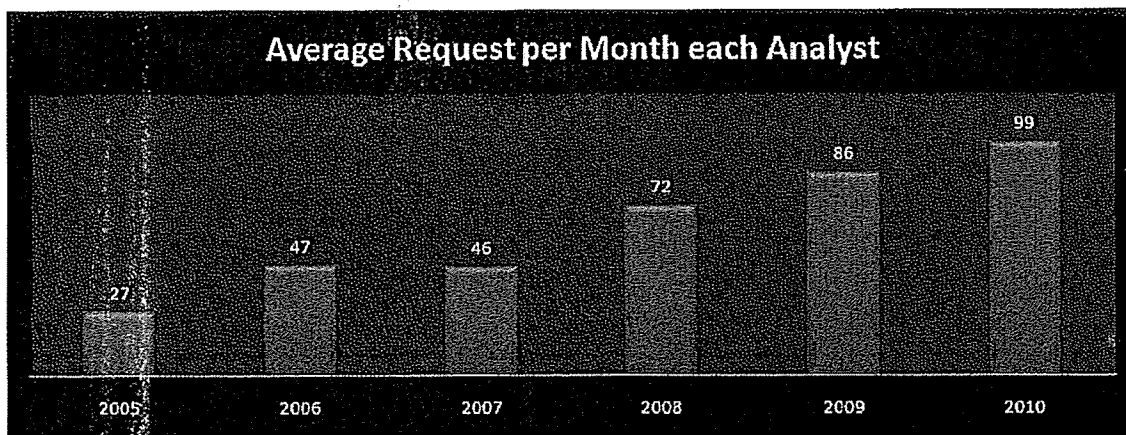
Vermont Fusion Center's Monthly Requests

One of the most important success stories of the VTFC has been its ability to engage other law enforcement agencies in information sharing. The VTFC staff work tirelessly to interact with local, county, state and the federal law enforcement agencies. From 1977 through 2005 the predominant users of the criminal intelligence services has been the Vermont State Police. In 2005 the increase in the types of users of the services the VTFC offered began to shift to local, county and federal law enforcement agencies. The graph below illustrates the percentage of increase by types of users for requests for services:



This increase has exposed several gaps that were recently noted during an assessment of the VTFC. During the fall of 2010 the VTFC was assessed in its ability to process criminal information. It was noted that the VTFC lacked the resources necessary to process all of the available information to produce a timely document to inform police commanders of crime trends and other analysis. This analysis of crime is extremely beneficial to police commanders as it allows them to decide where resources should be assigned to address problems.

While the VTFC has had a significant workload increase it has also lost two positions from other agencies that were assigned to the VTFC. This loss of personnel has significantly increased the number of requests for services each analyst now handles per month and is illustrated below:



As mentioned previously, the Vermont Law Enforcement Community has recognized the importance of the work that the VTFC offers. In FFY 2009 and 2010 the hiring of additional analyst at the VTFC was a major investment in these grant applications. The Homeland Security Working Group recommended that a portion of the grant support additional staffing in the VTFC. These Chiefs and Sheriffs recognized the benefit of a fully staffed center and its contributions to a successful investigation. However, we were not able to create these new positions due to the fiscal crisis the state faced during this time frame. Several other options were explored to fill these positions but we were unsuccessful. We now believe it would be appropriate to support the creation of three new state positions for the positions of criminal analyst. Recently we met with the local Law Enforcement Working Group to confirm their continued support for this idea of creating three new positions. The group has committed \$190,000 to establish three new positions in FFY 2010 HS Grant and has committed another \$615, 818 to sustain these three positions for an additional three years from FFY 2011 HS Grant Award.

Thank you for your consideration and should you have any questions please contact me.

Joanne Chadwick

From: Joanne Chadwick
Sent: Monday, June 27, 2011 1:20 PM
To: 'Paulger, Molly' (Molly.Paulger@state.vt.us)
Cc: Phyllis Martin; Tracy OConnell (toconnel@dps.state.vt.us); Chris Reinfurt (creinfur@dps.state.vt.us); Beatty, David; Hartrich, Toni (Toni.Hartrich@state.vt.us); David Henderson; Patricia LaRose; Richard Hallenbeck; Keith Flynn
Subject: Limited Service Position Request - DPS Homeland Security Division
Attachments: HSU_3 Fusion Center Crime Analyst positions_June 2011_PDF to M. Paulger.pdf
Follow Up Flag: Follow up
Flag Status: Flagged

Hi Molly,

Please see attached PDF file of a Limited Service position request form, signed by Commissioner Flynn, along with supporting documentation. Our Homeland Security Unit is requesting three additional Crime Analyst positions due to increased volume of activity at the Vermont Fusion Center.

My understanding is that DHR will review, then pass on to the Department of Finance and the JFO.

Please let me know if you have questions or need additional information.

Thanks very much,

Joanne

Joanne L. Chadwick
Director of Administration
State of Vermont Department of Public Safety
103 South Main Street
Waterbury, VT 05671-2101
Telephone: (802) 241-5496
Fax: (802) 241-5553
E-Mail: jchadwic@dps.state.vt.us

Nathan Lavery - Job Description

From: "Reinfurt, Chris" <Chris.Reinfurt@state.vt.us>
To: "Lavery, Nathan" <nlavery@leg.state.vt.us>
Date: 8/24/2012 10:03 AM
Subject: Job Description

1. Assist law enforcement agencies by providing specific analytical assistance in the areas of crime analysis, telephone toll analysis, link analysis, event analysis, and financial analysis for their investigations.
2. Prepare written and oral reports summarizing the results of analytical work, which will be reviewed by the supervisor of the unit and sent to the requesting agency.
3. Daily review of on-line services, incoming bulletins, newsletters, and journals in order to be aware of current trends regarding criminal activity and to identify patterns or similarities that would be of value to law enforcement agencies.
4. Review and maintain material on assigned topics of specialization such as White Supremacy Groups, Street Gangs, Outlaw Motorcycle Gangs and other various hate and criminal type organizations and be responsible for disseminating this information while assisting law enforcement agencies during investigations.
5. Perform as the Statewide Police Intelligence Network (SPIN) liaison at local and regional information sharing meetings as a representative for the Vermont Fusion Center and provide any relevant material, which may be appropriate for sharing with members through Law Enforcement Bulletin.
6. Conduct audits of the databases to ensure that all entries comply with Federal Regulations.
7. . Responsible for preparation and posting of specialized topics for topics such as safety messages, missing persons.
8. Assist in the training of members of law enforcement agencies as to the operation and functions of the Statewide Police Intelligence Network, the benefits of the analysis of information, and other topics related to information of crimes

Captain Chris Reinfurt
Director, Vermont Homeland Security
103 So. Main Street
Waterbury, Vt. 05671
(802) 241-5357

Please note my new email address: Chris.reinfurt@state.vt.us