



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Daniel Dickerson, Fiscal Analyst *DD*
Date: December 3, 2018
Subject: Position and Grant Requests – JFO #2936 - #2940

Enclosed please find five (5) items, including seven (7) limited-service positions, which the Joint Fiscal Office has received from the Administration.

JFO #2936 – *Four (4) limited-service positions* within the VT Dept. of Health. The respective position titles would be Substance Abuse Program Manager (2), Program Evaluation & Quality Assurance Specialist (1) and Program Technician II (1). The positions would be created to oversee an existing grant program aimed at combating the opioid crisis in Vermont. The existing grant was approved by the Joint Fiscal Committee in 2017 (JFO #2881). However, the grant has grown from \$2 million to \$4 million. The grant was also extended through September 2020 and the positions would be authorized for that period of time as well.

[JFO received 11/28/18]

JFO #2937 – **\$535,000** from the U.S. Dept. of Justice (DOJ) to the VT Dept. of Public Safety. This is a partner grant to one previously sent to the Joint Fiscal Committee for approval (JFO #2935). The funds are to be used to develop and enhance anti-human trafficking prevention and intervention strategies to stop trafficking statewide. *One (1) limited-service position, titled Law Enforcement Liaison, is associated with this request.* The position would be created to work with the VT Center for Crime Victim Services. The grant funds and position are authorized for a three-year period. State in-kind match would be required in the amount of approximately \$163,000 over three years, which will be in the form of existing staff time. Additionally, approximately \$5,000 in general fund dollars would be required per year for a data analysis contract, totaling \$15,000 over the life of the grant.

[JFO received 11/30/18]

JFO #2938 – **\$173,780** from the U.S. Dept. of Justice (DOJ) to the VT Dept. of Public Safety. These grant funds would be utilized to update the technology utilized for the anonymous reporting of potential and/or actual threats to the safety of students and personnel in schools. The new technology is needed due to limited functionality and general outdatedness of the existing software. The grant funds would be used over three state fiscal years.

[JFO received 11/30/18]

JFO #2939 – **\$231,464** from the U.S. Dept. of Justice (DOJ) to the VT Dept. of Public Safety. These grant funds would be utilized to enhance the SURVIVermont initiative aimed at educating the public on active shooter response best practices. Specifically, this funding would be used to 1) provide

training to personnel and students to prevent school violence, 2) develop and operate anonymous reporting systems for threats of school violence, to include mobile apps, hotlines and websites, and 3) develop and operate school threat assessment and crisis intervention teams that may coordinate with law enforcement agencies and be trained to intervene and respond to individuals with mental health issues before they potentially become a threat to school safety. State funds would be utilized over the two years of the grant project in the amount of approximately \$38,000 per year to cover the costs of training and marketing materials relating to the SURVIVermont program.

[JFO received 11/30/18]

JFO #2940 – Two (2) limited-service positions, one within the VT Dept. of Health (VDH) and one within the VT Dept. of Mental Health (DMH). This is a joint request for staffing necessary to oversee a project to expand early identification of maternal depression and provide access to mental health and substance use disorder screening, referral and treatment. The respective position titles would be Public Health Programs Administrator (VDH) and Grant Program Administrator (DMH). The positions would be funded through an ongoing federal grant from the U.S. Health Resources & Services Administration. The existing grant was approved by the Joint Fiscal Committee in 2014 (JFO #2708), however, the grant activities are changing from what was previously approved. This is a five-year project with an end-date of 9/29/2023.

[JFO received 11/30/18]

Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; ddickerson@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by December 17, 2018 we will assume that you agree to consider as final the Governor's acceptance of these requests.

State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

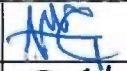
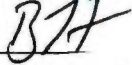
[phone] 802-828-2376
 [fax] 802-828-2428

Agency Administration
RECEIVED

NOV 30 2018

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

JOINT FISCAL OFFICE

Grant Summary:	To develop and implement statewide human trafficking prevention and intervention strategies. <i>have technology dedicated to anonymous reporting of potential or actual threats to the safety of students and personnel in schools.</i>				
Date:	10/17/2018				
Department:	Department of Public Safety (JFO)				
Legal Title of Grant:	BJA STOP School Violence Threat Assessment & Tech Reporting Pgm				
Federal Catalog #:	16.839				
Grant/Donor Name and Address:	U.S. Dept of Justice, Washington, DC.				
Grant Period:	From: 10/1/2018		To: 9/30/2021		
Grant/Donation	\$173,780				
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$103,380	\$36,450	\$33,950	\$173,780	
Position Information:	# Positions	Explanation/Comments			
	0				
Additional Comments:					
Has Vantage budget detail been reviewed and reconciled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No DJ (Analyst Initial)					
Department of Finance & Management					(Initial)
Secretary of Administration					(Initial)
Sent To Joint Fiscal Office	11/28/18				Date



RECEIVED

NOV 17 1966

COMPTON

STATE OF VERMONT REQUEST FOR GRANT (") ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:				
2. Department:		Public Safety		
3. Program:		Vermont State Police		
4. Legal Title of Grant:		BJA STOP School Violence Threat Assessment & Technology Reporting Program		
5. Federal Catalog #:		16.839 - STOP School Violence		
6. Grant/Donor Name and Address: Office of Justice Programs, U.S. Department of Justice 810 7 th Street, NW, Washington, DC 20531				
7. Grant Period:		From:	10/1/2018	To: 9/30/2021
8. Purpose of Grant: To have technology dedicated to anonymous reporting of potential or actual threats to the safety of students and personnel in schools.				
9. Impact on existing program if grant is not Accepted: The current software being used is outdated and has limited functionality. Without these funds an updated more efficient reporting mechanism cannot move forward.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2019	FY 2020	FY 2021	
Personal Services	\$	\$	\$	
Operating Expenses	\$103,380	\$36,450	\$33,950	173,780
Grants	\$	\$	\$	
Total	\$103,380	\$36,450	\$33,950	*173,780
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$85,730	\$29,160	\$27,160	*142,050
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$17,650	\$7,290	\$6,790	31,730
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total	\$103,380	\$36,450	\$33,950	*173,780
Appropriation No:	2140010000	Amount:	\$103,380	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
		Total	\$103,380	

OCT 16 2018

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

PERSONAL SERVICE INFORMATION


11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: Alastair Gee Agreed by: _____ (initial)

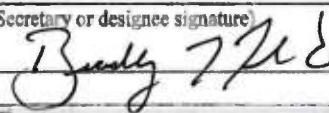
12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 10/12/18
	Title: Thomas D. Anderson Commissioner VT Department of Public Safety	
	Signature: _____	Date: _____
	Title: _____	

14. SECRETARY OF ADMINISTRATION

<input checked="" type="checkbox"/> Approved:	(Secretary or designee signature) 	Date: 11/13/18
---	---	----------------

15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Accepted	(Governor's signature) 	Date: 11/20/18
<input type="checkbox"/> Rejected		

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input type="checkbox"/> Grant Budget	

End Form AA-1

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2018-YS-BX-0053

PAGE 1 OF 1

This project is supported under FY18(BJA - STOP School Violence) Pub. L. 90-351 as amended by Pub L. 115-141, 132 Stat 348, 1128-32; (generally codified at 34 USC 10551-54)

1. STAFF CONTACT (Name & telephone number)

Gale W. Farquhar
(202) 598-9522

2. PROJECT DIRECTOR (Name, address & telephone number)

Kevin Lane
Detective Sergeant
45 State Drive
Waterbury, VT 05671
(802) 244-8727

3a. TITLE OF THE PROGRAM

Category 7 - Technology and Anonymous Reporting

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4. TITLE OF PROJECT

BIA STOP School Violence Threat Assessment and Technology Reporting Program Vermont

5. NAME & ADDRESS OF GRANTEE

Vermont Department of Public Safety
45 State Drive State Police Headquarters
Waterbury, VT 05671

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2018 TO: 09/30/2021

8. BUDGET PERIOD

FROM: 10/01/2018 TO: 09/30/2021

9. AMOUNT OF AWARD

\$ 173,780

10. DATE OF AWARD

09/29/2018

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

BIA's STOP School Violence Threat Assessment and Technology Reporting Program is designed to improve school security by providing students and teachers with the tools they need to recognize, respond quickly to, and prevent acts of violence. It provides funding to state, local and Indian tribal governments to develop threat assessment and crisis intervention teams, and anonymous reporting systems, designed to identify threats before they materialize, including those that originate from individuals with mental health issues; and for the training of students, school personnel and local law enforcement officers so that they can partner in preventing violent events from happening.

CANCF

Bureau of Justice Assistance STOP School Violence Threat Assessment and Technology Reporting Program

State of Vermont School Safety Tip-line

Program Narrative

a. Description of Issue

The State of Vermont does not currently have technology dedicated to the anonymous reporting of potential or actual threats to the safety of students and personnel in schools. The Vermont Intelligence Center (VIC) which is Vermont's only recognized Fusion Center currently uses the anonymous tips and leads software platform, Tipsoft. Although it has been a valuable asset since first being utilized by the VIC in 2012 – the current repository of 2584 tips/leads - it has limited functionality. In an effort to enhance the capabilities of the VIC, and its continuing mission to support our law enforcement and public/private sector partners by collecting, analyzing and subsequently disseminating information in an effort to detect and prevent criminal activity, a new tips and leads platform is being sought.

b. Program Design and Implementation

The proposed program would be to implement a technological solution allowing people to provide information anonymously through a web-based and telephone hotline and to enable students, teachers, school staff, and community members to report school violence threats and suspicious activity. Ideally, the program would integrate of the data contained within Vermont's two primary law enforcement records management systems, Spillman and Valcour, into the tips/leads platform, as well as provide direct compatibility with the Federal Bureau of Investigations' web-based e-Guardian portal and the Regional Information Sharing System's RISSNET portal.

The tips and leads platform would allow administrators at the VIC to create templates and forms that pertain to their geographical area and would be available and utilized within www.VTIPS.info. In addition, it would allow VIC system administrators to create and receive internal “alert” notifications when tip information contains pre-determined keywords, as well as the prioritization of tips based on these keywords, scenarios, “risk” metrics and/or other parameters set by VIC system administrators. These keywords could be region specific and include school names, specific persons, local teams, and events.

The program would be most effective if it had the functionality to incorporate a VIC-specific records management system that would directly integrate the tips and leads program, thus eliminating redundant systems. It would also have the ability to create pre-determined responses to tips/leads received.

In compliance with the VIC’s Privacy Policy, the ability set data retention periods, to include whether tips are purged automatically and/or whether user/administrator notifications are sent prior to automatic purge date, would be required.

A platform incorporating an integrated mapping component that automatically maps tips containing address information would benefit investigators with tracking tip frequency, tip locations, and areas of interest to identify potential threats. Integrated functionality that contains timeline and link chart capabilities would benefit criminal investigations while silos can be created when tips/leads are received relating to a specific, on-going investigation so they can be assigned to specific investigators. VIC system administrators will receive system notifications when a tip is not reviewed to an assigned investigator/group within a predetermined timeframe to ensure a warning or threat is not overlooked.

c. Capabilities and Competencies of the Applicant:

The anonymous tips and leads program utilized by the State of Vermont is currently administered by the Vermont Intelligence Center. The VIC, a Department of Homeland Security-supported Fusion Center, has an underlying mission to support Vermont's law enforcement and public/private sector partners by collecting, analyzing and subsequently disseminating information in an effort to detect and prevent criminal and terrorist activity. Only trained VIC personnel receive the tip information and all tips are reviewed and researched. Prior to forwarding tip information to the appropriate LEA, the tip information and the research conducted by the VIC staff member is reviewed by a designated reviewer.

Capabilities of Sub-applicant:

Not applicable.

Contractor/Vendor:

The tip and leads platform vendor would provide 24/7/365 technical support, as well as access an on-line resources and an on-site, multi-day train-the-trainer session is provided. Prices include the migration of existing TipSoft data, which will allow the historical TipSoft tips to be searched within the parameters set within the new platform. Program set-up, installation, configuration, and testing is implemented by the vendor.

Competencies of the staff:

Several members of the VIC staff, identified as administrators/super-users, will attend train-the-trainer. Those administrators/super-users will, in turn, train all relevant VIC staff. Tips/Leads will be reviewed and researched by the VIC Staff member assigned Tips & Leads duties and pre-set (canned) responses will be utilized when responding to the tipster. Tips with actionable or credible law enforcement information shall be entered into Vermont's criminal intelligence database and de-conflicted by a sworn member of the VIC. VIC staff members also attend training to handle non-criminal related tips and leads by the National SAR Initiative (NSI). NSI have established standardized processes and policies that provide the capability for SLTT and federal law enforcement to share timely, relevant SAR information that has been determined to have a potential nexus to terrorism, while working to ensure that privacy, civil rights, and civil liberties are protected.

Prior to forwarding the tip to the appropriate location, the tip should be reviewed by a designated reviewer. In the wide range that tips and leads cover, so does the response or who the tip/lead gets forwarded to. The information sharing may encompass a school representative, a mental health worker, a law enforcement officer or a mental health crisis worker depending on the type of tip/lead given.

d. Plan for Collecting the Data Required for this Solicitation's Performance Measures

Performance measures and success will be determined via tip disposition sheets and tangible case support related to school threat investigations. Tracking of school threat tips/leads will be tracked to determine trends. The VIC will continue to track tips specific to "If you See Something, Say Something™" and how they and the tips and leads correlate to e-Guardian

entries. Implementation and criminal justice practices will be reported by the number of tips received and the disposition reports generated, as well as Requests For Information (RFIs) for the VIC related to these investigations. Outcomes and Outputs will be more accurate information to our customers and more efficient use of VIC staff time.

To implement a technology solution such as an anonymous reporting technology that can be implemented as a smartphone APP, a hotline, or a website in the applicant's geographic area designed to provide a way for students, teachers, faculty, and community members to anonymously identify school violence threats.

To measure specific performance of the program, the VIC would track the percent of anonymous reporting solutions completed, number of anonymous tips received, and the percent of anonymous tips determined to be credible resulting in a formal response by school resources or law enforcement. Currently, the VIC tracks the TipSoft entries related to schools and has collected 28 entries based on the keyword "school." These tips came from text messages, phone calls, and online reports and included tips reporting 15 for drugs, 4 for sex offenses, 5 for threats of violence/threatening, 1 for bullying/harassment, 1 for student with weapons or drugs, and 2 after a school incident (lockdown, etc). School related tips have led to law enforcement and school interventions, but the current program does not provide a system to measure success or preventions. The VIC does receive positive reports from school staff and parents and adds these comments and updates the tip case file.

The proposed anonymous reporting program would be implemented by text message, telephonic hotline, and online submissions. The VIC would like to work with a vendor on a mobile application for student and school staff as well and would require the program to provide statistical data for the number of anonymous tips received through the online, hotline, and text

message portals (and mobile application, if available) and the success and preventative measures to ensure the program is fulfilling the needs of the community and the allowing the VIC to best support the tips and lead program.

The VIC has worked to promote the tips and leads program as well as the “If You See Something, Say Something™” program throughout law enforcement and Vermont communities. The result of the promotion and awareness initiative has resulted in a 135% increase in tips and leads since 2014. The TipSoft program saw a significant increase from 11 tips in 2016 to 30 tips in 2017 and the VIC’s e-Guardian submissions are poised for at least a 75% increase since 2017. These systems have become vital in the prevention of criminal activity. The VIC hopes to focus the effectiveness of tips and leads with a program that is able to integrate the data contained within Vermont’s law enforcement records management systems, e-Guardian, and the RISSNET portal, The program would provide analysts the ability to map, track, and predict threats, while giving the community options to anonymously report, threat and suspicious activity in an attempt to prevent school violence in Vermont.

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
 (DOJ Financial Guide, Section 3.10)

A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0

Narrative

B. Fringe Benefits

Name <i>List each grant-supported position receiving fringe benefits.</i>	Computation <i>Show the basis for computation.</i>				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative

C. Travel

Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Lodging, Meals, Etc.</i>	Basis <i>Per day, mile, trip, Etc.</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
Training and travel for VIC staff	of the tips and leads will be shared between sta	Local Travel	N/A	\$200.00	1	8	1	\$1,600		\$1,600
Total(s)								\$1,600	\$0	\$1,600

Narrative

D. Equipment						
Item		Computation				
<i>List and describe each item of equipment that will be purchased</i>		<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Computers for eight VIC staff members		8	\$2,500.00	\$20,000		\$20,000
Total(s)				\$20,000	\$0	\$20,000

Narrative

E. Supplies						
Supply Items		Computation				
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>				
		# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Media (TV and Radio) over three years (total of \$50,000)		1	\$17,000.00	\$17,000		\$17,000
Printed Materials over three years (total cost of \$20,000)		1	\$7,000.00	\$7,000		\$7,000
Total(s)				\$24,000	\$0	\$24,000

Narrative

F. Construction						
Purpose	Description of Work	Computation				
<i>Provide the purpose of the construction</i>	<i>Describe the construction project(s)</i>	<i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
Total(s)				\$0	\$0	\$0

Narrative

Purpose Area #4

G. Subawards (Subgrants)					
Description	Purpose	Consultant?	Total Cost	Non-Federal Contribution	Federal Request
<i>Provide a description of the activities to be carried out by subrecipients.</i>	<i>Describe the purpose of the subaward (subgrant)</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>			\$0
			Total(s)	\$0	\$0

Consultant Travel (if necessary)						
Purpose of Travel	Location	Type of Expense	Computation			
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>			
			Cost	Duration or Distance	# of Staff	Total Cost
						\$0
			Total			\$0

Narrative

H. Procurement Contracts					
Description	Purpose	Consultant?	Total Cost	Non-Federal Contribution	Federal Request
<i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	<i>Describe the purpose of the contract</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>			
Training Configuration	Training: System Configuration conducted via webinar and teleconference service. Typically done with two separate 4-hour sessions (one before and one after deployment)		\$1,200		\$1,200
Training Onsite	Training: On-site per day training fee, one instructor, maximum 10 students. Conducted using customer's training facilities and network		\$1,650		\$1,650
Pre-Installation	Pre installation consulting and deployment environment evaluation		\$1,480		\$1,480
Installation and System configuration	Installation and system configuration		\$1,400		\$1,400
Data Conversion/Interface Development	Module includes: Complete Lead Management, Trip Security, Quick Tips and Integration with Case Management (if installed). Cost includes one year of support and updates		\$3,700		\$3,700
Concurrent User Licence	8 IACISS Web Concurrent User License		\$26,400		\$26,400

Purpose Area #4

Fusion		Module includes: Transmittal of reports and tips, and Core Entity searches against external systems, ACISS. XML file drop of reports and tips, SAR file drop, eGuardian, N-DEX and NSLSAR submissions, and ICOTS notification			\$4,300		\$4,300		
Total(s)					\$40,130	\$0	\$40,130		
Consultant Travel (if necessary)									
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>			Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>				
				Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
							\$0		\$0
Total					\$0	\$0	\$0		
Narrative									
I. Other Costs									
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>			Computation <i>Show the basis for computation</i>						
	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request		
					\$0		\$0		
Total(s)					\$0	\$0	\$0		
Narrative									
J. Indirect Costs									
Description <i>Describe what the approved rate is and how it is applied.</i>			Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>						
	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request				
Indirect Costs 25% applied to up to \$25,000 of equipment and individual contracts and all other allowable cost at full	\$70,600.00	25%	\$17,650		\$17,650				
Total(s)			\$17,650	\$0	\$17,650				
Narrative									



1000
1000
1000
1000
1000

Budget Detail - Year 2

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
 (DOJ Financial Guide, Section 3.10)

A. Personnel

Name <small>List each name, if known.</small>	Position <small>List each position, if known.</small>	Computation <small>Show annual salary rate & amount of time devoted to the project for each name/position.</small>						
		Salary	Rate	Time Worked <small>(# of hours, days, months, years)</small>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0

Narrative

B. Fringe Benefits

Name <small>List each grant-supported position receiving fringe benefits.</small>	Computation <small>Show the basis for computation.</small>				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative

C. Travel

Purpose of Travel <small>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</small>	Location <small>Indicate the travel destination.</small>	Type of Expense <small>Lodging, Meals, Etc.</small>	Basis <small>Per day, mile, trip, Etc.</small>	Computation <small>Compute the cost of each type of expense X the number of people traveling.</small>						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
Total(s)								\$0	\$0	\$0

Narrative

Purpose Area #4

D. Equipment					
item <i>List and describe each item of equipment that will be purchased</i>	Computation <i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative

E. Supplies					
Supply Items <i>Provide a list of the types of items to be purchased with grant funds.</i>	Computation <i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Media (TV and Radio) over three years (total of \$50,000)	1	\$17,000.00	\$17,000		\$17,000
Printed Materials over three years (total cost of \$20,000)	1	\$7,000.00	\$7,000		\$7,000
Total(s)			\$24,000	\$0	\$24,000

Narrative

F. Construction					
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>			
		# of Items	Cost	Total Cost	Non-Federal Contribution
				\$0	\$0
		Total(s)		\$0	\$0

Narrative

Purpose Area #4

G. Subawards (Subgrants)								
Description	Purpose	Consultant?						
<i>Provide a description of the activities to be carried out by subrecipients.</i>	<i>Describe the purpose of the subaward (subgrant)</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>						
			Total Cost	Non-Federal Contribution	Federal Request			
						\$0		
						\$0		
						\$0		
			Total(s)	\$0	\$0	\$0		
Consultant Travel (if necessary)								
Purpose of Travel	Location	Type of Expense	Computation					
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>					
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
			Total			\$0	\$0	\$0
Narrative								

H. Procurement Contracts						
Description	Purpose	Consultant?				
<i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	<i>Describe the purpose of the contract</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>				
			Total Cost	Non-Federal Contribution	Federal Request	
Annual Maintenance: Concurrent User License B \$495.00	Annual Maintenance: Concurrent User License B \$495.00		\$3,960			\$3,960
Annual Maintenance: Fusion	Annual Maintenance: Fusion		\$645			\$645
Annual Maintenance: Tips and Tasks	Annual Maintenance: Tips and Tasks		\$555			\$555
			Total(s)	\$5,160	\$0	\$5,160

Purpose Area #4

Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>						
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request	
						\$0		\$0	
						Total	\$0	\$0	\$0
Narrative									
I. Other Costs									
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>			Computation <i>Show the basis for computation</i>						
	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request		
					\$0		\$0		
					Total(s)	\$0	\$0	\$0	
Narrative									
J. Indirect Costs									
Description <i>Describe what the approved rate is and how it is applied.</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>							
		Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request			
Indirect Costs 25% applied to up to \$25,000 of equipment and individual contracts and all other allowable cost at full		\$29,160.00	25%	\$7,290		\$7,290			
				Total(s)	\$7,290	\$0	\$7,290		
Narrative									

Budget Detail - Year 3

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
 (DOJ Financial Guide, Section 3.10)

A. Personnel

Name <small>List each name, if known.</small>	Position <small>List each position, if known.</small>	Computation <small>Show annual salary rate & amount of time devoted to the project for each name/position.</small>						
		Salary	Rate	Time Worked <small>(# of hours, days, months, years)</small>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0

Narrative

B. Fringe Benefits

Name <small>List each grant-supported position receiving fringe benefits.</small>	Computation <small>Show the basis for computation.</small>				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0

Narrative

C. Travel

Purpose of Travel <small>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</small>	Location <small>Indicate the travel destination.</small>	Type of Expense <small>Lodging, Meals, Etc.</small>	Basis <small>Per day, mile, trip, Etc.</small>	Computation <small>Compute the cost of each type of expense X the number of people traveling.</small>						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
Total(s)								\$0	\$0	\$0

Narrative

D. Equipment						
Item		Computation				
<i>List and describe each item of equipment that will be purchased</i>		<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
Total(s)				\$0	\$0	\$0

Narrative

E. Supplies						
Supply Items		Computation				
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>				
		# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Media (TV and Radio) over three years (total of \$50,000)		1	\$16,000.00	\$16,000		\$16,000
Printed Materials over three years (total cost of \$20,000)		1	\$6,000.00	\$6,000		\$6,000
Total(s)				\$22,000	\$0	\$22,000

Narrative

F. Construction						
Purpose	Description of Work	Computation				
<i>Provide the purpose of the construction</i>	<i>Describe the construction project(s)</i>	<i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
Total(s)				\$0	\$0	\$0

Narrative

Purpose Area #4

--	--	--

G. Subawards (Subgrants)					
Description	Purpose	Consultant?			
Provide a description of the activities to be carried out by subrecipients.	Describe the purpose of the subaward (subgrant)	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.			
			Total Cost	Non-Federal Contribution	Federal Request
			\$0	\$0	\$0
Total(s)			\$0	\$0	\$0

Consultant Travel (if necessary)						
Purpose of Travel	Location	Type of Expense	Computation			
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Hotel, airfare, per diem	Compute the cost of each type of expense X the number of people traveling.			
			Cost	Duration or Distance	# of Staff	Total Cost
						\$0
			Total		\$0	\$0

Narrative	
-----------	--

H. Procurement Contracts					
Description	Purpose	Consultant?			
Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).	Describe the purpose of the contract	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.			
			Total Cost	Non-Federal Contribution	Federal Request
Annual Maintenance: Concurrent User License 8 \$495.00	Annual Maintenance: Concurrent User License 8 \$495.00		\$3,960		\$3,960
Annual Maintenance: Fusion	Annual Maintenance: Fusion		\$645		\$645
Annual Maintenance: Tips and Tasks	Annual Maintenance: Tips and Tasks		\$555		\$555
Total(s)			\$5,160	\$0	\$5,160

Consultant Travel (if necessary)						
Purpose of Travel	Location	Type of Expense	Computation			
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Hotel, airfare, per diem	Compute the cost of each type of expense X the number of people traveling.			
			Cost	Duration or Distance	# of Staff	Total Cost
						\$0
			Total		\$0	\$0

Purpose Area #4

	Cost	or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
Total				\$0	\$0	\$0

Narrative

I. Other Costs							
Description	Computation						
<i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>	<i>Show the basis for computation</i>						
	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
					\$0		\$0
Total(s)					\$0	\$0	\$0

Narrative

J. Indirect Costs					
Description	Computation				
<i>Describe what the approved rate is and how it is applied.</i>	<i>Compute the indirect costs for those portions of the program which allow such costs.</i>				
	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
Indirect Costs 25% applied to up to \$25,000 of equipment and individual contracts and all other allowable cost at full	\$27,160.00	25%	\$6,790		\$6,790
Total(s)			\$6,790	\$0	\$6,790

Narrative



U.S. Department of Justice

Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 29, 2018

Commissioner Thomas Anderson
Vermont Department of Public Safety
45 State Drive
State Police Headquarters
Waterbury, VT 05671

Dear Commissioner Anderson:

On behalf of Attorney General Jefferson Sessions III, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 18 STOP School Violence Threat Assessment and Technology Reporting Program in the amount of \$173,780 for Vermont Department of Public Safety.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Gale W. Farquhar, Program Manager at (202) 598-9522; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Matt Dummermuth".

Matt Dummermuth
Principal Deputy Assistant Attorney General

Enclosures



OFFICE FOR CIVIL RIGHTS

Office of Justice Programs

U.S. Department of Justice

810 7th Street, NW
Washington, DC 20531

Tel: (202) 307-0690

TTY: (202) 307-2027

E-mail: askOCR@usdoj.gov

Website: www.ojp.usdoj.gov/ocr

OCR Letter to All Recipients

September 29, 2018

Commissioner Thomas Anderson
Vermont Department of Public Safety
45 State Drive
State Police Headquarters
Waterbury, VT 05671

Dear Commissioner Anderson:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring that recipients of financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) comply with the applicable federal civil rights laws. We at the OCR are available to help you and your organization meet the civil rights requirements that come with DOJ funding.

Ensuring Access to Federally Assisted Programs

Federal laws that apply to recipients of financial assistance from the DOJ prohibit discrimination on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in employment but also in the delivery of services or benefits. A federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

In March of 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013. The statute amends the Violence Against Women Act of 1994 (VAWA) by including a nondiscrimination grant condition that prohibits discrimination based on actual or perceived race, color, national origin, religion, sex, disability, sexual orientation, or gender identity. The new nondiscrimination grant condition applies to certain programs funded after October 1, 2013. The OCR and the OVW have developed answers to some frequently asked questions about this provision to assist recipients of VAWA funds to understand their obligations. The Frequently Asked Questions are available at <https://ojp.gov/about/ocr/vawafaqs.htm>.

Enforcing Civil Rights Laws

All recipients of federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to prohibitions against unlawful discrimination. Accordingly, the OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, the OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal opportunity standards.