



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Sorsha Anderson, Senior Staff Associate
Date: August 29, 2023
Subject: Grant/Donation Request – JFO #3160, #3161 and #3162

Enclosed please find three (3) items, which the Joint Fiscal Office has received from the Administration.

JFO #3160: Donation of a stone sculpture by artist Boaz Vaadia from the Vermont Arts Council to the Vermont Department of Buildings and General Services. The sculpture is valued at \$150,000.00 and entitled *Ze'ev with Cat*. [Received August 22, 2023]

JFO #3161: Donation of a blown glass art by the artist Paedra Bramhall to the Vermont Department of Buildings and General Services. The glass art is valued at \$25,000.00 and entitled *Interior*. [Received August 22, 2023]

JFO #3162: Donation of five (5) paintings by the artist David Melchior to the Vermont Department of Buildings and General Services. The paintings are valued at a total of \$54,500.00 and depict the following Vermont scenes: *Along the Winooski* (\$15,000.00), *Lined with Maples* (\$15,000.00), *DeFreest Family Heifers* (\$12,000.00), *Fall Afternoon Tunbridge* (\$7,500.00), and *Gordy's Heifer Barn* (\$5,000.00). [Received August 22, 2023]

Please review the enclosed materials and notify the Joint Fiscal Office (Sorsha Anderson: sanderson@leg.state.vt.us) if you have questions or would like this item held for legislative review. Unless we hear from you to the contrary by September 21, 2023, we will assume that you agree to consider as final the Governor's acceptance of this request.

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:		A stone sculpture by Boaz Vaadia			
Date:		6/23/2023			
Department:		BGS			
Legal Title of Grant:		Ze'ev With Cat			
Federal Catalog #:		N/A			
Grant/Donor Name and Address:		Vermont Arts Council 136 State Street Montpelier VT, 05633			
Grant Period:	From:	6/6/2023	To:	N/A	
Grant/Donation		Donation			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$150,000	\$	\$	\$	
Position Information:	# Positions	Explanation/Comments			
	0				
Additional Comments:		Valuation of art per Curator			
Department of Finance & Management			Adam Greshin	<small>Digitally signed by Adam Greshin Date: 2023.06.23 16:24:19 -0400</small>	(Initial)
Secretary of Administration			Kristin L. Clouser	<small>Digitally signed by Kristin L. Clouser Date: 2023.06.26 08:16:04 -0400</small>	(Initial)
Sent To Joint Fiscal Office					Date





Department of Buildings and General Services
Administration

Agency of

Vermont State Curator's Office

6 Baldwin Street, 3rd Floor
Montpelier, VT 05633-8100

[phone] 802-828-0749

Donation Form

Donor: Vermont Arts Council
Address: 136 State St, Montpelier, VT 05633

Phone: 802-828-3291

Email: acunningham@vermontartscouncil.org

Description: "Ze'ev with Cat" Sculpture by Boaz Vaadia

Valued at \$150,000

Date Conveyed: June 6, 2023
Donor agrees to surrender all rights and privileges to this object.

A handwritten signature in blue ink that reads "Amy Cunningham".

Amy Cunningham, Vermont Arts Council

David Schutz

Representative - Vermont State Curator's Office

Recipient, State of Vermont, Dept. of Buildings and General Services
6 Baldwin Street – 3rd Floor
Montpelier, VT 05633-8100
(802) 279-5558
david.schutz@vermont.gov





STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Agency of Administration			
2. Department:	Buildings and General Services			
3. Program:	State Curator's Office			
4. Legal Title of Grant:	Donation - Ze'ev with Cat Sculpture by Boaz Vaadia			
5. Federal Catalog #:				
6. Grant/Donor Name and Address:	Vermont Arts Council 136 State Street Montpelier, VT 05633			
7. Grant Period:	From:		To:	
8. Purpose of Grant:	<p>Donation of sculpture by renowned artist Boaz Vaadia, valued at \$150,000 to the State of Vermont by the Vermont Arts Council.</p> <p>Sculpture by Boaz Vaadia Ze'ev with Cat Ed 2/5 (Ed. of 5 + 1 A/P + 0/5) Bronze, basalt and bluestone 48 x 90 x 55 inches (H x W x D) -these dimensions are inclusive of the oval of bluestone chips which are part of the sculpture. The basalt column itself measures about 17 x 74 x 26 inches (H x W x D) Approximate weight of entire sculpture is 3500 lbs</p>			
9. Impact on existing program if grant is not Accepted:	The state will not obtain this sculpture by a world-renowned artist.			
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 23	FY	FY	
Personal Services	\$	\$	\$	
Operating Expenses	\$	\$	\$	
Grants	\$	\$	\$	
Total	\$	\$	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$150,000	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

Total	\$150,000	\$	\$
Appropriation No:		Amount:	\$
			\$
			\$
			\$
			\$
			\$
		Total	\$

PERSONAL SERVICE INFORMATION


11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to ^{DS} intent to follow current competitive bidding process/policy.
 Appointing Authority Name: _____ Agreed by: ^{DS}  _____ (initial) ^{DS}  _____

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

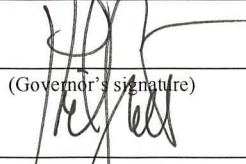
Signature: ^{DS}  _____ Date: 8/26/2023
DocuSigned by: Jennifer M. V. Fitch, BGS Commissioner EC8F68F55FBC42C...
 Title: Department of Buildings and General Services

Signature: _____ Date: _____
 Title: _____

14. SECRETARY OF ADMINISTRATION

 (Secretary or designee signature)  Kristin L. Clouser Digitally signed by Kristin L. Clouser Date: 2023.06.26 08:16:37 -0400 Date: _____

15. ACTION BY GOVERNOR

Check One Box:
 Accepted  _____ (Governor's signature) Date: 8/16/23
 Rejected

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

Request Memo Notice of Donation (if any)
 Dept. project approval (if applicable) Grant (Project) Timeline (if applicable)

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

<input type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input type="checkbox"/> Grant Budget	

End Form AA-1

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

Certificate Of Completion

Envelope Id: E586F6D319674B6585C9F58F3075CE7E
 Subject: Complete with DocuSign: Boaz Vaadia.pdf
 Source Envelope:
 Document Pages: 4
 Certificate Pages: 2
 AutoNav: Enabled
 Envelope Stamping: Enabled
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:
 Judy Bruneau
 Agency of Digital Services
 One National Life Drive, Dewey Building
 Montpelier, VT 05620
 Judy.Bruneau@vermont.gov
 IP Address: 159.105.113.208


Record Tracking

Status: Original 6/19/2023 4:21:58 PM	Holder: Judy Bruneau Judy.Bruneau@vermont.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: BGS - Buildings Grounds and Services - BGS17	Location: DocuSign

Signer Events

George Steelman
 George.Steelman@vermont.gov
 Financial Director I
 SOV
 Security Level: Email, Account Authentication (None)

Signature



 Signature Adoption: Uploaded Signature Image
 Using IP Address: 170.222.171.99
 Signed using mobile

Timestamp

Sent: 6/19/2023 4:24:02 PM
 Viewed: 6/19/2023 4:45:47 PM
 Signed: 6/19/2023 4:45:58 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Jennifer M. V. Fitch, BGS Commissioner
 Jennifer.Fitch@vermont.gov
 Commissioner
 SOV
 Security Level: Email, Account Authentication (None)


 Signature Adoption: Pre-selected Style
 Using IP Address: 159.105.174.227

Sent: 6/19/2023 4:45:58 PM
 Viewed: 6/20/2023 8:37:37 AM
 Signed: 6/20/2023 8:37:47 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/19/2023 4:24:02 PM
Certified Delivered	Security Checked	6/20/2023 8:37:37 AM
Signing Complete	Security Checked	6/20/2023 8:37:47 AM
Completed	Security Checked	6/20/2023 8:37:47 AM

Payment Events	Status	Timestamps
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STATE OF VERMONT FINANCE & MANAGEMENT GRANT REVIEW FORM					
Grant Summary:		A donation of blown glass art from the artist, Paedra Bramhall			
Date:		6/23/2023			
Department:		BGS			
Legal Title of Grant:		Blown glass art titled "Interior"			
Federal Catalog #:		N/A			
Grant/Donor Name and Address:		Paedra Bramhall 161 Bridgewater Hollow Bridgewater Corners, VT 05035			
Grant Period:	From:	5/19/2023	To:	N/A	
Grant/Donation		Donation			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$25,000	\$	\$	\$	
Position Information:		# Positions	Explanation/Comments		
Additional Comments:		Valuation of art per Curator			
Department of Finance & Management			Adam Greshin <small>Digitally signed by Adam Greshin Date: 2023.06.23 16:27:52 -0400</small>	(Initial)	
Secretary of Administration			Kristin L. Clouser <small>Digitally signed by Kristin L. Clouser Date: 2023.06.26 08:19:43 -0400</small>	(Initial)	
Sent To Joint Fiscal Office				Date	





Department of Buildings and General Services
Vermont State Curator's Office
6 Baldwin Street, 3rd Floor
Montpelier, VT 05633-8100

[phone] 802-828-0749

Agency of Administration

Donation Form

Donor: Paedra Bramhall

Address: 161 Bridgewater Hollow Road Ext, Bridgewater Corners, VT 05035

Phone: 802-672-5141

Email: paedra07@vermontel.net

Description: Blown Glass Art, titled "Interior"

Valued at \$25,000

Date Conveyed: May 19, 2023

Donor agrees to surrender all rights and privileges to this object.

A handwritten signature in black ink that reads "Paedra Bramhall".

Donor

A handwritten signature in black ink that reads "David Schutz".

Representative - Vermont State Curator's Office

Recipient, State of Vermont, Dept. of Buildings and General Services
6 Baldwin Street - 3rd Floor
Montpelier, VT 05633-8100
(802) 279-5558
david.schutz@vermont.gov



STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Agency of Administration			
2. Department:	Buildings and General Services			
3. Program:	State Curator's Office			
4. Legal Title of Grant:	Blown Glass Art "Interior" Donation			
5. Federal Catalog #:				
6. Grant/Donor Name and Address:	Paedra Bramhall, 161 Bridgewater Hollow Road Ext, Bridgewater Commons, VT 05035			
7. Grant Period:	From:		To:	
8. Purpose of Grant:	Artist is donating a large blown glass piece of art titled "Interior" to the State of Vermont.			
9. Impact on existing program if grant is not Accepted:	Will not have this piece for our collection			
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 24	FY	FY	
Personal Services	\$	\$	\$	
Operating Expenses	\$	\$	\$	
Grants	\$	\$	\$	
Total	\$	\$	\$	
Revenues:				
State Funds:				
Cash	\$	\$	\$	
In-Kind	\$25,000	\$	\$	Value of Art
Federal Funds:				
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:				
Grant (source)	\$	\$	\$	
Total	\$25,000	\$	\$	
Appropriation No:		Amount:		\$
				\$
				\$
				\$
				\$
				\$
				\$
		Total		\$

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: Jennifer Fitch Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.


13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: <i>Jennifer M. V. Fitch, BGS Commissioner</i> <small>EC8F68F55FBC42C...</small>	Date: 8/26/2023
	Title: Commissioner - Buildings and General Services	
	Signature:	Date:
	Title:	

14. SECRETARY OF ADMINISTRATION

<div style="border: 2px solid green; padding: 5px; display: inline-block; font-weight: bold; color: green;">APPROVED</div>	(Secretary or designee signature) Kristin L. Clouser <small>Digitally signed by Kristin L. Clouser Date: 2023.06.26 08:20:18 -0400</small>	Date:
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15. ACTION BY GOVERNOR

<input checked="" type="checkbox"/>	Check One Box: Accepted	 (Governor's signature)	Date: 8/16/23
<input type="checkbox"/>	Rejected		

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Grant Budget	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)
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End Form AA-1

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:						Five landscape paintings by David Melchior								
Date:						6/23/2023								
Department:						BGS								
Legal Title of Grant:						Vermont Landscape Paintings Donation								
Federal Catalog #:						N/A								
Grant/Donor Name and Address:						David Melchior 2945 Briand Avenue San Diego, CA 92122								
Grant Period:			From:			6/6/2023			To:			N/A		
Grant/Donation						Donation								
		SFY 1		SFY 2		SFY 3		Total		Comments				
Grant Amount:		\$54,500		\$		\$		\$						
Position Information:			# Positions			Explanation/Comments								
			0											
Additional Comments:						Valuation of art per Curator								
Department of Finance & Management						Adam Greshin		Digitally signed by Adam Greshin Date: 2023.06.23 16:22:42 -04'00'		(Initial)				
Secretary of Administration						Kristin L. Clouser		Digitally signed by Kristin L. Clouser Date: 2023.06.26 08:13:58 -04'00'		(Initial)				
Sent To Joint Fiscal Office										Date				





Department of Buildings and General Services
Administration
Vermont State Curator's Office
6 Baldwin Street, 3rd Floor
Montpelier, VT 05633-8100

Agency of

[phone] 802-828-0749

Donation Form

Donor: David Melchior
Address:

Phone: 858-453-8140

Email: dmmelch1@san.rr.com

Description: Five paintings featuring Vermont scenes. Value included.

- Along the Winooski - \$15,000
- Lined with Maples - \$15,000
- DeFreest Family Heifers - \$12,000
- Fall Afternoon Tunbridge - \$7,500
- Gordy's Heifer Barn - \$5,000

Date Conveyed: April 7, 2023

Donor agrees to surrender all rights and privileges to this object. *Artist David Melchior retains the right to print images of the above for his own purposes.*

David Melchior

Donor

David

Schutz

DocuSigned by:
David Schutz
786D63410D69461...

Representative - Vermont State Curator's Office



STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Agency of Administration			
2. Department:	Buildings and General Services			
3. Program:	State Curator's Office			
4. Legal Title of Grant:	Vermont Landscape Paintings Donation			
5. Federal Catalog #:				
6. Grant/Donor Name and Address:	David Melchior, 2945 Briand Ave, San Diego, CA 92122			
7. Grant Period:	From:		To:	
8. Purpose of Grant:	Artist is donating five Vermont landscape paintings to the State of Vermont.			
9. Impact on existing program if grant is not Accepted:	Will not have these pieces for our collection			
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 24	FY	FY	
Personal Services	\$	\$	\$	
Operating Expenses	\$	\$	\$	
Grants	\$0	\$	\$	
Total	\$	\$	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$54,500	\$	\$	Value of 5 pieces combined
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total	\$54,500	\$	\$	
Appropriation No:		Amount:	\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
		Total	\$	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
If "Yes", appointing authority must initial here to indicate ^{DS} to follow current competitive bidding process/policy.

Appointing Authority Name: Jennifer Fitch Agreed by: JF (initial) 

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature: Jennifer M. V. Fitch, BES Commissioner Date: 6/20/2023
DocuSigned by: EC8F88F55FBC42C...

Title: Commissioner - Buildings and General Services

Signature: _____ Date: _____

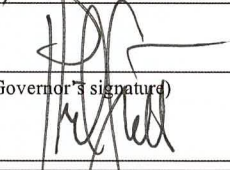
Title: _____

14. SECRETARY OF ADMINISTRATION

APPROVED (Secretary or designee signature) Kristin L. Clouser Digitally signed by Kristin L. Clouser Date: 2023.06.26 08:15:17 -0400

Date: _____

15. ACTION BY GOVERNOR

Check One Box: Accepted  Date: 8/16/23

Rejected

(Governor's signature)

16. DOCUMENTATION REQUIRED

- Required GRANT Documentation**
- Request Memo
 - Dept. project approval (if applicable)
 - Notice of Award
 - Grant Agreement
 - Grant Budget
 - Notice of Donation (if any)
 - Grant (Project) Timeline (if applicable)
 - Request for Extension (if applicable)
 - Form AA-1PN attached (if applicable)

End Form AA-1

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

Certificate Of Completion

Envelope Id: 08A11E3B448A410C8FE7409C5D4A1A55	Status: Completed
Subject: Complete with DocuSign: David Melchior Donation.pdf	
Source Envelope:	
Document Pages: 3	Signatures: 2
Certificate Pages: 5	Initials: 2
AutoNav: Enabled	Envelope Originator:
EnvelopeId Stamping: Enabled	Judy Bruneau
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	Agency of Digital Services
	One National Life Drive, Dewey Building
	Montpelier, VT 05620
	Judy.Bruneau@vermont.gov
	IP Address: 159.105.113.208

Record Tracking

Status: Original	Holder: Judy Bruneau	Location: DocuSign
6/19/2023 4:05:01 PM	Judy.Bruneau@vermont.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: BGS - Buildings Grounds and Services - BGS17	Location: DocuSign

Signer Events

David Schutz
david.schutz@vermont.gov
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:


786D63410D89461...
Signature Adoption: Pre-selected Style
Using IP Address: 170.222.190.248
Signed using mobile

Timestamp

Sent: 6/19/2023 4:13:01 PM
Viewed: 6/19/2023 4:17:22 PM
Signed: 6/19/2023 4:18:24 PM

Electronic Record and Signature Disclosure:
Accepted: 6/19/2023 4:17:22 PM
ID: 3a63e406-8b33-47a2-966c-f28f160f1c17


George Steelman
George.Steelman@vermont.gov
Financial Director I
SOV
Security Level: Email, Account Authentication (None)


Signature Adoption: Uploaded Signature Image
Using IP Address: 170.222.171.99
Signed using mobile

Sent: 6/19/2023 4:18:25 PM
Viewed: 6/19/2023 4:18:52 PM
Signed: 6/19/2023 4:19:11 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Jennifer M. V. Fitch, BGS Commissioner
Jennifer.Fitch@vermont.gov
Commissioner
SOV
Security Level: Email, Account Authentication (None)

DocuSigned by:

EC8F68F55FBC42C...
Signature Adoption: Pre-selected Style
Using IP Address: 159.105.174.227

Sent: 6/19/2023 4:19:12 PM
Viewed: 6/20/2023 8:38:25 AM
Signed: 6/20/2023 8:38:35 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	6/19/2023 4:13:01 PM
Certified Delivered	Security Checked	6/20/2023 8:38:25 AM
Signing Complete	Security Checked	6/20/2023 8:38:35 AM
Completed	Security Checked	6/20/2023 8:38:35 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, BGS (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.10 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: SOV.DocuSign@vermont.gov

To advise BGS of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at SOV.DocuSign@vermont.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- Until or unless you notify BGS as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by BGS during the course of your relationship with BGS.